

PALMERSTON NORTH CITY COUNCIL

Minutes of the Risk & Assurance Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 23 October 2024, commencing at 1.03pm

Members Present: Stephen Armstrong (in the Chair) and Councillors Karen Naylor, Mark Arnott, Brent Barrett, Vaughan Dennison, Leonie Hapeta, Lorna Johnson, William Wood and Kaydee Zabelin.

Non Members: Councillors Patrick Handcock and Billy Meehan.

Apologies: Councillor Orophée Mickalad (absent on Council business) and The Mayor (Grant Smith).

Karakia Timatanga

Councillor Kaydee Zabelin opened the meeting with karakia.

28-24 Apologies

Moved Stephen Armstrong, seconded Karen Naylor.

The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 28-24 above was carried 11 votes to 0, the voting being as follows:

For:

Stephen Armstrong and Councillors Karen Naylor, Mark Arnott, Brent Barrett, Vaughan Dennison, Leonie Hapeta, Lorna Johnson, William Wood, Kaydee Zabelin, Patrick Handcock and Billy Meehan.

29-24 Adoption of Annual Report 2023/24

Memorandum, presented by Scott Mancer, Manager - Finance and Debbie Perera, Audit Director.

Elected Members requested several changes to the key achievements, and asked that Elected Members be included in the process of identification of these for the Annual Report going forward.

Moved Stephen Armstrong, seconded Vaughan Dennison.

The COMMITTEE RESOLVED

1. That the Committee note the 2023/24 financial reporting and draft auditor's opinion of Council's 2023/24 Annual Report.

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The **COMMITTEE RECOMMENDS**

3. That Council note that, assuming Audit clearance is given, the final Auditor's 'opinion' from Audit New Zealand will be received following expected adoption by Council on 30 October 2024 and Council signing of the reports.

Clauses 29-24 and 29.2-24 above were carried 11 votes to 0, the voting being as follows:

For:

Stephen Armstrong and Councillors Karen Naylor, Mark Arnott, Brent Barrett, Vaughan Dennison, Leonie Hapeta, Lorna Johnson, William Wood, Kaydee Zabelin, Patrick Handcock and Billy Meehan.

Moved Stephen Armstrong, seconded Vaughan Dennison.

2. That Council adopt the Annual Report 2023/24 and Summary Annual Report 2023/24.

Clause 29-24 above was carried 10 votes to 1, the voting being as follows:

For:

Stephen Armstrong and Councillors Mark Arnott, Brent Barrett, Vaughan Dennison, Leonie Hapeta, Lorna Johnson, William Wood, Kaydee Zabelin, Patrick Handcock and Billy Meehan.

Against:

Councillor Karen Naylor.

Moved Brent Barrett, seconded William Wood.

4. That the Chief Executive engage Elected Members in the process of identifying Key Achievements for inclusion in Annual Reports 2025 onwards.

Clause 29-24 above was carried 11 votes to 0, the voting being as follows:

For:

Stephen Armstrong and Councillors Karen Naylor, Mark Arnott, Brent Barrett, Vaughan Dennison, Leonie Hapeta, Lorna Johnson, William Wood, Kaydee Zabelin, Patrick Handcock and Billy Meehan.

Moved William Wood, seconded Leonie Hapeta.

5. That key achievements in the 2024 Annual Report be amended to:
 - (a) Key achievements for Goal 1 (page 8) – remove reference to Featherston Street.

Clause 29-24 above was carried 6 votes to 4, with 1 abstention, the voting being as follows:

For:

Councillors Karen Naylor, Mark Arnott, Leonie Hapeta, William Wood, Kaydee

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Zabelin and Billy Meehan.

Against:

Councillors Brent Barrett, Vaughan Dennison, Lorna Johnson and Patrick Handcock.

Abstained:

Stephen Armstrong.

Moved William Wood, seconded Leonie Hapeta.

5. That key achievements in the 2024 Annual Report be amended to:

(b) Key achievements for Goal 2 (page 12) – substitute bus launch with highlighting CCO visitor numbers.

(c) Key achievements for Goal 3 (page 15) – substitute environmental health contract with completion of Papaioea Place.

Clause 29-24 above was carried 10 votes to 1, the voting being as follows:

For:

Stephen Armstrong and Councillors Karen Naylor, Mark Arnott, Brent Barrett, Vaughan Dennison, Leonie Hapeta, William Wood, Kaydee Zabelin, Patrick Handcock and Billy Meehan.

Against:

Councillor Lorna Johnson.

Karakia Whakamutunga

Councillor Kaydee Zabelin closed the meeting with karakia.

The meeting finished at 2.41pm.

Confirmed 27 November 2024

Chair