

PALMERSTON NORTH CITY COUNCIL

Minutes of the Economic Growth Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 20 November 2024, commencing at 9.03am.

- Members Present:** Leonie Hapeta (in the Chair), and Councillors William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan and Orphée Mickalad.
- Non Members:** Councillor Lew Findlay, Councillor Patrick Handcock and Councillor Karen Naylor.
- Apologies:** The Mayor (Grant Smith) (on Council business), Councillor Lorna Johnson (late arrival), Councillor Kaydee Zabelin (late arrival)

Councillor Lorna Johnson entered the meeting at 9.10am during consideration of clause 57. She was not present for clauses 55 and 56.

Councillor Kaydee Zabelin entered the meeting at 9.06am during consideration of clause 57. She was not present when the meeting resumed, at 11.38am; entering the meeting at 11.41am, after consideration of clause 62. She left the meeting at 3.51pm after consideration of clause 66. She was not present for clauses 55, 56, 62, 67 to 70.

Councillor Karen Naylor left the meeting at 12.11pm during consideration of clause 63. She entered the meeting again at 12.40pm during consideration of clause 64. She was not present for clause 63.

Councillor Lew Findlay left the meeting at 4.13pm after consideration of clause 67. He was not present from clauses 68 to 70.

Councillor Billy Meehan left the meeting at 4.29pm before consideration of clause 69. He was not present for clauses 69 and 70.

Karakia Timatanga

Councillor Roly Fitzgerald opened the meeting with karakia.

55-24 Apologies

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

Clause 55-24 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock and Karen Naylor.

56-24 Public Comment

Alice Williamson, representing The Greasy Chain, made a public comment in support of Item 17 - Featherston Street Safety Improvements Project Update. She encouraged the Council to finalise the project and keep extending the cycleway in the future.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the public comment for information.

Clause 56-24 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock and Karen Naylor.

57-24 Petition - Streets Ahead Palmerston North

James Irwin, representative of Streets Ahead Palmerston North presented to the Committee.

James presented a Petition in support of Council completing the cycleway on Featherston Street. He summarised the benefits this project generated for residents who walk, cycle and use public transport. Street Ahead Palmerston North, requested that Council finish the cycleway on Featherston Street and continue to install cycleways in the city.

Councillor Kaydee Zabelin entered the meeting at 9.06am.

Councillor Lorna Johnson entered the meeting at 9.10am.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the petition for information.

Clause 57-24 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock, Karen Naylor and Kaydee Zabelin.

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

58-24 Presentation - The Factory

Nick Gains, General Manager of The Factory presented to the Committee.

He summarised the activities, and projects worked on during the year, and highlighted several businesses The Factory had assisted in 2024.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the presentation for information.

Clause 58-24 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock, Karen Naylor and Kaydee Zabelin.

59-24 Confirmation of Minutes

Councillor Vaughan Dennison asked for his vote to be recorded in favour for clause 49-24.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

That the minutes of the Economic Growth Committee meeting of 18 September 2024 Part I Public and Part II Confidential (as amended) be confirmed as a true and correct record.

Clause 59-24 above was carried 13 votes to 2, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Orphée Mickalad, Lew Findlay, Patrick Handcock, Karen Naylor and Kaydee Zabelin.

Against:

Councillors Vaughan Dennison and Billy Meehan.

60-24 International Trip to China, April 2024, and International Relations and Education - 6 Monthly Report

Memorandums, presented by Councillor Debi Marshall-Lobb and Gabrielle Loga, Manager International Relations.

Items 9 and 10 were taken together.

Moved Leonie Hapeta, seconded William Wood.

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'International visit to China, April 2024' presented on 20 November 2024.
2. That the Committee receive the report titled 'International Relations and Education – 6 Monthly Report' presented on 20 November 2024.

Clause 60-24 above was carried 14 votes to 1, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock and Kaydee Zabelin.

Against:

Councillor Karen Naylor.

61-24

Palmerston North Quarterly Economic Update - September 2024

Memorandum, presented by Stacey Andrews, City Economist.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the Palmerston North Quarterly Economic Update – September 2024, including:
 - a. Palmerston North Economic Growth Indicators - September 2024 (Attachment 1), and
 - b. Palmerston North Quarterly Economic Card Spending Report - June 2024 (Attachment 2),

presented to the Economic Growth Committee on 20 November 2024.

Clause 61-24 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock, Karen Naylor and Kaydee Zabelin.

62-24

Road Maintenance Contract - 6 Monthly Update and Street Light Infill

Memorandums, presented by Glen O'Connor, Manager - Transport and Development.

Items 12 and 13 were taken together.

Elected Members discussed referring a street lighting survey to the Annual Budget process. A motion was moved to refer the Street Lighting survey to the Annual Budget 2025-26 process, as pushing the survey to the 2026-27 year was considered too much of a delay.

An additional motion was moved to refer a programme to begin

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

upgrading the streets lighting on the [streets](#) listed in the Report - Progress Update on Programme 1367 (City-wide - Street Light Infill), received by the Economic Growth Committee on 19 June 2024 to the Annual Budget 2025-26 process.

Moved Lorna Johnson, seconded Patrick Handcock.

Note:

On an amendment (to recommendation 2): "That a budget of \$120,000 to support a Street Lighting survey be referred to the Annual Budget ~~2026-27~~ 2025-26 process.

The amendment was carried 10 votes to 5, the voting being as follows

For:

Councillors Leonie Hapeta, William Wood, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Patrick Handcock and Kaydee Zabelin.

Against:

Councillors Mark Arnott, Roly Fitzgerald, Orphée Mickalad, Lew Findlay and Karen Naylor.

The meeting was adjourned at 11.19am

The meeting resumed at 11.38am

Councillor Kaydee Zabelin was not present when the meeting resumed.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Road Maintenance Contract - 6 Monthly Update' presented to the Economic Growth Committee on 20 November 2024.
1. That the Economic Growth Committee receive the report Street Light Infill presented on 20 November 2024.

Clause 62-24 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock and Karen Naylor.

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

2. That a budget of \$120,000 to support a Street Lighting survey be referred to the Annual Budget 2025-26 process.

Clause 62-24 above was carried 9 votes to 5, the voting being as follows:

For:

Councillors Leonie Hapeta, Brent Barrett, Rachel Bowen, Vaughan Dennison,

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan and Patrick Handcock.

Against:

Councillors William Wood, Mark Arnott, Orphée Mickalad, Lew Findlay and Karen Naylor.

Moved William Wood, seconded Orphée Mickalad.

The **COMMITTEE RESOLVED**

3. That a programme to begin upgrading the street lighting on the already identified streets (listed in the Roading Report to the Economic Growth Committee in June 2024) be referred to the Annual Budget 2025-2026 process.

Clause 62-24 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock and Karen Naylor.

Councillor Kaydee Zabelin entered the meeting at 11.41am

63-24 Palmerston North Airport Limited - Annual report for 12 months ended 30 June 2024 & Instructions relating to Annual Meeting

Memorandum, presented by David Lanham, Chief Executive, Shelly Mitchell Jenkins, Chair Audit & Risk Committee and Jonathon Baker, Chief Financial Officer, Palmerston North Airport Limited.

Councillor Karen Naylor left the meeting at 12.11pm.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the Annual Report and Financial Statements of Palmerston North Airport Limited for the year ended 30 June 2024, presented to the Economic Growth Committee on 20 November 2024.

The **COMMITTEE RECOMMENDS**

2. That the Council shareholder representative be instructed to support the proposed resolutions (section 2.9) to be considered at the Annual meeting of Palmerston North Airport Limited to be conducted by way of resolution in writing.

Clause 63-24 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock and Kaydee

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

Zabelin.

64-24 Palmerston North Airport Ltd - Statement of Expectations 2025/26-2027/28

Memorandum, presented by Cameron McKay, General Manager Corporate Services.

An additional motion was moved to adjust annually the Council's dividend in the Statement of Expectations 25/26 – 27/28.

Councillor Karen Naylor entered the meeting again at 12.40pm.

Moved Brent Barrett, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

2. That the PNAL Statement of Expectations for 25/26 – 27/28 include PNCC's dividend expectation as follows:

- 25/26 no less than 20% of NPAT or \$300,000, whichever is greater
- 26/27 no less than 40% of NPAT or \$400,000, whichever is greater
- 27/28 no less than 40% or NPAT or \$500,000, whichever is greater

Clause 64-24 above was carried 8 votes to 7, the voting being as follows:

For:

Councillors William Wood, Mark Arnott, Brent Barrett, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan, Karen Naylor and Kaydee Zabelin.

Against:

Councillors Leonie Hapeta, Rachel Bowen, Vaughan Dennison, Lorna Johnson, Orphée Mickalad, Lew Findlay and Patrick Handcock.

Moved Leonie Hapeta, seconded Lorna Johnson.

The **COMMITTEE RESOLVED**

1. That the Committee adopt the Statement of Expectations for Palmerston North Airport Ltd 2025/26-2027/28 (Attachment 1)(as amended).

Clause 64-24 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock, Karen Naylor and Kaydee Zabelin.

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

- 65-24 Central Economic Development Agency (CEDA) Annual Report 2023-24**
Memorandum, presented by Jerry Shearman, Chief Executive, Katie Brosnahan, Board Member and Jacqui Middleton, Finance and Operation Manager from the Central Economic Development Agency.

Moved Leonie Hapeta, seconded Debi Marshall-Lobb.

The **COMMITTEE RESOLVED**

1. That the Committee receive the Central Economic Development Agency (CEDA) Annual Report 2023-34 (Attachment 1).

Clause 65-24 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock, Karen Naylor and Kaydee Zabelin.

The meeting adjourned at 1.19pm.
The meeting resumed at 2.20pm.

- 66-24 Featherston Street Safety Improvements Project Update**
Memorandum, presented by Glen O'Connor, Manager Transport and Development and Michael Bridge, Service Manager Active Transport.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Featherston Street Safety Improvements Project Update' dated 20 November 2024.

Clause 66-24 above was carried 14 votes to 1, the voting being as follows:

For:

Councillors William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay, Patrick Handcock, Karen Naylor and Kaydee Zabelin.

Against:

Councillor Leonie Hapeta.

Councillor Kaydee Zabelin left the meeting at 3.51pm

- 67-24 Draft Parking Framework - Approval for Public Consultation**
Report, presented by James Miguel, Senior Transport Planner.

Councillor Bowen moved a procedural motion to lie the report on the table to allow a workshop on the Parking Framework to occur. The

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

motion was moved to allow Elected Members more time to re-consider the framework.

The meeting adjourn at 4.02pm
The meeting resumed at 4.08pm.

Moved Rachel Bowen, seconded Lorna Johnson.

The **COMMITTEE RESOLVED**

That the report lie on the table to allow a workshop on the Parking Framework to occur.

Clause 67-24 above was carried 11 votes to 3, the voting being as follows:

For:

Councillors Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Lew Findlay and Patrick Handcock.

Against:

Councillors Leonie Hapeta, William Wood and Karen Naylor.

Councillor Lew Findlay left the meeting at 4.13pm.

68-24 Annual Summary of Economic Impact and Benefits of Council Supported Events

Memorandum, presented by Luke McIndoe, Head of Events.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Annual Summary of Economic Impact and Benefits of Council Supported Events', dated 20 November 2024.

Clause 68-24 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Billy Meehan, Orphée Mickalad, Patrick Handcock and Karen Naylor.

Councillor Billy Meehan left the meeting at 4.29pm.

69-24 Tamakuku Terrace Six Monthly Update

Memorandum, presented by Bill Carswell, Acting Manager - Property, and Anna Saunders, Capital Projects Officer.

Moved Leonie Hapeta, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Tamakuku

ECONOMIC GROWTH COMMITTEE - PART I - 20 NOVEMBER 2024

Terrace Six Monthly Update', presented to the Economic Growth Committee on 20 November 2024.

Clause 69-24 above was carried 12 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Orphée Mickalad, Patrick Handcock and Karen Naylor.

70-24 Committee Work Schedule - November 2024

Moved Leonie Hapeta, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Economic Growth Committee receive its Work Schedule dated November 2024.

Clause 70-24 above was carried 12 votes to 0, the voting being as follows:

For:

Councillors Leonie Hapeta, William Wood, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Lorna Johnson, Debi Marshall-Lobb, Orphée Mickalad, Patrick Handcock and Karen Naylor.

Karakia Whakamutunga

Councillor Roly Fitzgerald closed the meeting with karakia.

The meeting finished at 4.41 pm.

Confirmed 9 April 2025.

Chair