

# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Strategy & Finance Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 13 November 2024, commencing at 9.03am

- Members Present:** Vaughan Dennison (in the Chair), The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood and Kaydee Zabelin.
- Non Members:** Councillor Rachel Bowen, Councillor Roly Fitzgerald, Councillor Debi Marshall-Lobb and Councillor Billy Meehan.
- Apologies:** Councillor Lew Findlay, and Councillors Lorna Johnson (late arrival) and Leonie Hapeta (early departure).

Councillor Lorna Johnson entered the meeting at 9.18am during consideration of clause 48. She was not present for clauses 46 and 47.

Councillor Rachel Bowen left the meeting at 11.00am during consideration of clause 51. She entered the meeting again at 11.31am during consideration of clause 51.

Councillor Patrick Handcock left the meeting at 12.10pm during consideration of clause 53. He entered the meeting again at 12.15pm during consideration of clause 54. He was not present for clause 53.

### Karakia Timatanga

Councillor Debi Marshall-Lobb opened the meeting with karakia.

### 46-24 Apologies

Moved Vaughan Dennison, seconded Karen Naylor.

### The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 46-24 above was carried 14 votes to 0, the voting being as follows:

#### For:

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

## STRATEGY & FINANCE COMMITTEE - PART I - 13 NOVEMBER 2024

### 47-24 Confirmation of Minutes

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the minutes of the Strategy & Finance Committee meeting of 14 August 2024 Part I Public be confirmed as a true and correct record.

Clause 47-24 above was carried 13 votes to 0, with 1 abstention, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

#### **Abstained:**

Councillor Patrick Handcock.

### 48-24 Quarterly Performance and Financial Report - period ending 30 September 2024

Memorandum, presented by Scott Mancer, Manager - Finance and John Aitken, Manager - Project Management Office.

Officers noted the Quarterly Report was missing one page from the attachments. This funding section was referenced in the memorandum. It was tabled and is attached to the minutes.

Councillor Lorna Johnson entered the meeting at 9.18am.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Quarterly Performance and Financial Report – period ending 30 September 2024', and related attachments, presented to the Strategy & Finance Committee on 13 November 2024.

#### The **COMMITTEE RECOMMENDS**

2. That Council approve the adjustments to activities due to an internal realignment per Attachment 4 - Realignment Budget Variations.

Clause 48-24 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

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**49-24 Treasury Report - quarter ending 30 September 2024**

Memorandum, presented by Steve Paterson, Manager - Financial Strategy.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee note the performance of Council's treasury activity for the quarter ending 30 September 2024.

Clause 49-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

**50-24 Local Water Done Well Funding Reallocation**

Report, presented by Scott Mancer, Manager - Finance and Julie Keane, Transition Manager.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RECOMMENDS**

1. That Council approve the reallocation of \$928,503 Department of Internal Affairs funding for Better Off Funding from Programme 1054 – Ashhurst Water Quality Improvements to Local Water Done Well Transition Support in the Wastewater operating budget, subject to DIA approval.
2. That Council note that the capital expenditure budget for programme 1054 was reduced at the Council meeting on 6 November 2024.
3. That Council increase the Wastewater operating budget for both revenue and expenditure by \$306,672 in the 2024/25 Financial Year for Transition Support.
4. That Council refer to the Annual Budget process a revenue and expenditure budget of \$621,831 for Transition Support for the 2025/26 Financial Year.
5. That Council agree that \$928,503 will be spent across the 2024/25 and 2025/26 Financial Years and that any unspent funding in 2024/25 will be adjusted via carry forwards at 30 June 2025.

Clause 50-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

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The meeting adjourned at 10.08am.  
The meeting resumed at 10.26am.

### **51-24 Palmerston North City District Plan: Proposed Plan Change I - Increasing Housing Supply and Choice**

Memorandum, presented by Jono Ferguson-Pye, City Planning Manager, Sarah Jenkin, Consultant Planner and Dave Charnley, Senior Urban Designer.

Councillor Rachel Bowen left the meeting at 11.00am and entered the meeting again at 11.31am.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee approve for public consultation Palmerston North City District Plan: Proposed Plan Change I – Increasing Housing Supply and Choice (Attachment 4), under clause 5, schedule 1 of the Resource Management Act 1991.

Clause 51-24 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

### **52-24 Elected Member Expenditure 2023/24**

Memorandum, presented by Scott Mancer, Manager - Finance.

After discussion, Elected Members requested more regular reporting.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Elected Member Expenditure 2023/2024', presented to the Strategy & Finance Committee on 13 November 2024.
2. That Elected Member expenses, including Mayor and Deputy Mayor expenses, be reported quarterly to the Strategy & Finance Committee or equivalent.

Clause 52-24 above was carried 14 votes to 0, with 1 abstention, the voting being as follows:

#### **For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

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**Abstained:**

The Mayor (Grant Smith).

**53-24 Deliberations - Draft Dangerous, Affected, and Insanitary Buildings Policy 2024**

Report, presented by Lili Kato, Policy Analyst.

Councillor Patrick Handcock left the meeting at 12.10pm.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the submissions relating to the Draft Dangerous, Affected, and Insanitary Buildings Policy 2024 (Attachment 3).

The **COMMITTEE RECOMMENDS**

2. That Council adopt the Dangerous, Affected, and Insanitary Buildings Policy 2024 (Attachment 1).
3. That Council rescind the Dangerous and Insanitary Buildings Policy 2006.

Clause 53-24 above was carried 14 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

**54-24 Draft Waste Management and Minimisation Bylaw - approval for consultation**

Report, presented by Peter Ridge, Senior Policy Analyst.

Councillor Patrick Handcock entered the meeting again at 12.15pm.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee agree for public consultation the draft Waste Management and Minimisation Bylaw and Administration Manual (as shown in Attachment 1).

Clause 54-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

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### **55-24 Policy and bylaw work programme 2024-2027**

Memorandum, presented by Julie Macdonald, Manager Strategy and Policy.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee receive the report titled 'Policy and bylaw work programme 2024-2027', presented to the Strategy & Finance Committee on 13 November 2024.

Clause 55-24 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

The Chair deferred the following report to the next Strategy & Finance Committee meeting on 26 February 2025:

- Small vehicle fleet ownership and long-term lease investigation results

### **56-24 Public Notification of a Community Occupancy Lease to Manawatū Racing Pigeon Club Incorporated**

#### **Public Notification of a Community Occupancy Lease to Manawatū Woodworkers Guild Incorporated**

Reports presented by Bill Carswell, Manager Property and Resource Recovery (Items 16 and 17 were taken together).

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee continue to support Manawatū Racing Pigeon Club Incorporated by notifying the public of its intention to grant community occupancy of Council land at 53 Totara Road, Palmerston North in accordance with the Support and Funding Policy 2022.
2. That the Committee note the land affected by the community occupancy of Manawatū Racing Pigeon Club Incorporated is described as Part Lot 2 DP 2003.
3. That the Committee continue to support Manawatū Woodworkers Guild Incorporated by notifying the public of its intention to grant community occupancy of Council Land at 38 Featherston Street, Palmerston North in accordance with the Support and Funding Policy 2022 and Section 54 of the Reserves Act 1977.

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4. That the Committee note the land affected by the community occupancy of Manawatū Woodworkers Guild Incorporated is described as Part Lot 13 DP2938 and Lot 2 DP605123.

Clause 56-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

### **57-24 916 Tremaine Avenue (part of Vautier Park) - Proposal to grant lease of Council land to Red Sox Sports Club Incorporated**

#### **65 Totara Road - Proposal to grant lease of Council land to Manawatū Amateur Radio Society Branch 20 NZ Art Incorporated**

Memorandums presented by Bill Carswell, Manager Property and Resource Recovery (Items 18 and 19 were taken together).

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Strategy and Finance Committee grant a lease for the land at 916 Tremaine Avenue (part of Vautier Park) Palmerston North described as *Part Section 249 TN of Palmerston North* to Red Sox Sports Club Incorporated, in accordance with section 54 of the Reserves Act 1977 and Council's Support and Funding Policy.
2. That the Strategy and Finance Committee grant a lease for the land at 65 Totara Road, Palmerston North described as Lot DP 26198 to Manawatū Amateur Radio Society Branch 20 NZ Art Incorporated, in accordance with Council's Support and Funding Policy.

Clause 57-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

### **58-24 Committee Work Schedule**

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Strategy & Finance Committee receive its Work Schedule dated November 2024.

Clause 58-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor,

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Mark Amott, Brent Barrett, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen, Roly Fitzgerald and Billy Meehan.

**Karakia Whakamutunga**

Councillor Debi Marshall-Lobb closed the meeting with karakia.

The meeting finished at 12.41pm.

Confirmed 26 February 2025

**Chair**

UNCONFIRMED