

PALMERSTON NORTH CITY COUNCIL

Minutes of the Community Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 21 May 2025, commencing at 09.02am

Members Present: Councillor Lorna Johnson (in the Chair), and Councillors Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Non Members: Councillor Debi Marshall-Lobb.

Apologies: The Mayor (Grant Smith) on Council business, Councillor William Wood and Billy Meehan on an early departure.

Councillor William Wood left the meeting at 11.27am after consideration of clause 15. He was not present for clauses 16 to 18 inclusive.

Councillor Billy Meehan left the meeting at 11.28am during consideration of clause 16. He was not present for clauses 16 to 18 inclusive.

Councillor Debi Marshall-Lobb left the meeting at 12.12pm during consideration of clause 17. She entered the meeting again at 12.17pm during consideration of clause 18. She was not present for clause 17.

Karakia Timatanga

Councillor Lorna Johnson opened the meeting with karakia

9-25 Apologies

Moved Lorna Johnson, seconded Patrick Handcock.

The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 9-25 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood, Kaydee Zabelin and Debi Marshall-Lobb.

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10-25 Confirmation of Minutes

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the minutes of the Community Committee meeting of 19 March 2025 Part I Public be confirmed as a true and correct record.

Clause 10-25 above was carried 10 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Abstained:

Councillor Debi Marshall-Lobb.

11-25 Recommendation to engage Sector Lead Organisations

Memorandum, presented by Ahmed Obaid, Community Development Advisor and Stephanie Velvin, Manager Community Development.

Councillor Wood moved a procedural motion to lie 1.b of the recommendation on the table until further consultation with the Pasifika Community.

Moved William Wood, seconded Orphée Mickalad.

The **COMMITTEE RESOLVED**

That 1.b Sector Lead Niuvaka Trust be laid on the table until further consultation with Pasifika Community.

Clause 11-25 above was carried 8 votes to 3, the voting being as follows:

For:

Councillors Brent Barrett, Lew Findlay, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood, Kaydee Zabelin and Debi Marshall-Lobb.

Against:

Councillors Lorna Johnson, Patrick Handcock and Rachel Bowen.

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RECOMMENDS**

1. That Council engage the following organisation through Sector Lead Partnership Agreement for the period 1 July 2025 to 30 June 2028:

- a. MASH Trust

Clause 11-25 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew

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Findlay, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood, Kaydee Zabelin and Debi Marshall-Lobb.

12-25 **Potential locations for a public toilet at Albert St**

Memorandum, presented by Bill Carswell, Activities Manager, Property Services.

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RECOMMENDS**

1. That Council proceed with applying for a planning and building consent for the installation of a single pan toilet at the end of Albert Street (option 2 residential pump station).

Clause 12-25 above was carried 10 votes to 1, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Billy Meehan, Orphée Mickalad, William Wood, Kaydee Zabelin and Debi Marshall-Lobb.

Against:

Councillor Karen Naylor.

13-25 **Annual Youth Wellbeing Update**

Memorandum, presented by Remy Waldteufel-Irvine, Youth Services Team Leader and Stephanie Velvin, Manager Community Development.

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Annual Youth Wellbeing Update' presented to the Community Committee on 21 May 2025.

Clause 13-25 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood, Kaydee Zabelin and Debi Marshall-Lobb.

14-25 **Community Centres' Delivery Model Review**

Memorandum, presented by Stephanie Velvin, Manager Community Development and Amy Viles, Community Development Advisor.

Councillor Mickalad moved an additional motion for a progress report on the actions for improvement.

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Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Community Centres' Delivery Model Review' presented to the Community Committee on 21 May 2025.

Moved Orphée Mickalad, seconded Karen Naylor.

2. That the Chief Executive provide a one off progress update report on identified actions for improvement with regard to Community centres.

Clause 14-25 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood, Kaydee Zabelin and Debi Marshall-Lobb.

The meeting adjourned at 10.55am

The meeting resumed at 11.12am

15-25

Council Infrastructure accessibility initiatives

Memorandum, presented by Glen O'Connor, Manager Transport and Development and Kathy Dever-Tod, Manager Parks and Reserves.

Councillor Johnson moved an additional motion to receive an ongoing progress report.

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Council Infrastructure accessibility initiatives' presented to the Community Committee on 21 May 2024
2. That the Committee note that officers are currently working with the Disability Reference Group to confirm the scope for the assessment of transport assets.
3. That the Committee receive a regular progress report on Council Infrastructure accessibility initiatives.

Clause 15-25 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood, Kaydee Zabelin and Debi Marshall-Lobb.

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Councillor William Wood left the meeting at 11.27am.

16-25 Accessibility Charter: actions and resources needed for Council to adopt

Memorandum, presented by Jessica Papple, Marketing Manager and Olivia Wix, Communications Manager.

Councillor Billy Meehan left the meeting at 11.28am.

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Committee receive the report titled 'Accessibility Charter – actions and resources needed', presented to the Community Committee on 21 May 2025.
2. That the Chief Executive prepare a programme for the 2027-2037 Long Term Plan for Elected Members to consider.

Clause 16-25 above was carried 9 votes to 0, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Orphée Mickalad, Karen Naylor, Kaydee Zabelin and Debi Marshall-Lobb.

17-25 Update on The Ada Street Project

Memorandum, presented by Danu Sefton, Community Development Advisor and Stephanie Velvin, Manager Community Development.

Councillor Debi Marshall-Lobb left the meeting at 12.12pm

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Update on The Ada Street Project' presented to the Community Committee on 21 May 2025.

Clause 17-25 above was carried 8 votes to 0, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Orphée Mickalad, Karen Naylor and Kaydee Zabelin.

18-25 Committee Work Schedule - May 2025

Councillor Debi Marshall-Lobb returned to the meeting at 12.17pm

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Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Community Committee receive its Work Schedule dated May 2025.

Clause 18-25 above was carried 9 votes to 0, the voting being as follows:

For:

Councillors Lorna Johnson, Patrick Handcock, Brent Barrett, Rachel Bowen, Lew Findlay, Orphée Mickalad, Karen Naylor, Kaydee Zabelin and Debi Marshall-Lobb.

Karakia Whakamutunga

Councillor Lorna Johnson closed the meeting with karakia

The meeting finished at 12.22pm.

Confirmed 13 August 2025.

Chair