



**PAPAIOEA**  
PALMERSTON  
NORTH  
CITY

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# **PALMERSTON NORTH CITY COUNCIL**

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## **AGENDA**

# **STRATEGY & FINANCE COMMITTEE**

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**9:00 AM, WEDNESDAY 28 MAY 2025**

COUNCIL CHAMBER, FIRST FLOOR  
CIVIC ADMINISTRATION BUILDING  
32 THE SQUARE, PALMERSTON NORTH

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# MEMBERS

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**Vaughan Dennison (Chair)**  
**Karen Naylor (Deputy Chair)**  
**Grant Smith (The Mayor)**

**Mark Arnott**  
**Brent Barrett**  
**Lew Findlay (QSM)**  
**Patrick Handcock**  
**(ONZM)**  
**Leonie Hapeta**

**Lorna Johnson**  
**Orphée Mickalad**  
**William Wood**  
**Kaydee Zabelin**

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

[pncc.govt.nz](http://pncc.govt.nz) | Civic Administration Building, 32 The Square  
City Library | Ashhurst Community Library | Linton Library

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**Waid Crockett**

**Chief Executive | PALMERSTON NORTH CITY COUNCIL**

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Te Marae o Hine | 32 The Square  
Private Bag 11034 | Palmerston North 4442 | New Zealand  
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# STRATEGY & FINANCE COMMITTEE MEETING

28 May 2025

## ORDER OF BUSINESS

**1. Karakia Timatanga**

**2. Apologies**

**3. Notification of Additional Items**

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

**4. Declarations of Interest (if any)**

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

**5. Public Comment**

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

6. **Hearing of Submissions - Bill Brown Park Proposed Land Lease to Kia Toa Rugby Football Club Incorporated** Page 7
7. **Summary of Submissions - Bill Brown Park Proposed Land Lease to Kia Toa Rugby Football Club Incorporated** Page 11  
Memorandum, presented by Glenn Bunny, Manager Property.
8. **Confirmation of Minutes** Page 15  
That the minutes of the Strategy & Finance Committee meeting of 26 February 2025 Part I Public be confirmed as a true and correct record.

## REPORTS

9. **Petition: Designation of an on-leash dog area at Linklater Reserve** Page 25
10. **Options to amend off-leash dog controls at Linklater Reserve** Page 27  
Report, presented by Stacey Solomon, Policy Analyst.
11. **38 Featherston Street - Proposal to grant lease of Council land to Manawatū Woodworkers Guild Incorporated** Page 65  
Memorandum, presented by Glenn Bunny, Manager Property.
12. **53 Totara Road - Proposal to grant lease of Council land to Manawatū Racing Pigeon Club Incorporated** Page 69  
Memorandum, presented by Glenn Bunny, Manager Property.
13. **Variable Speed Limits for schools - confirmation of scope for draft Speed Management Plan** Page 73  
Memorandum, presented by Peter Ridge, Senior Policy Analyst.
14. **Committee Work Schedule** Page 79
15. **Karakia Whakamutunga**

## 16. Exclusion of Public

To be moved:

That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
17.	Proposed licence and easements to Airways Corporation - Turitea Reserve	NEGOTIATIONS: This information needs to be kept confidential to ensure that Council can negotiate effectively, especially in business dealings	s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

*[Add Third Parties]*, because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].



## SUBMISSION FROM CONSULTATION

**TO:** Strategy & Finance Committee

**MEETING DATE:** 28 May 2025

**TITLE:** Hearing of Submissions - Bill Brown Park Proposed Land Lease to Kia Toa Rugby Football Club Incorporated

### RECOMMENDATION(S) TO STRATEGY & FINANCE COMMITTEE

1. That the Committee receive the submissions and hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions, as described in the procedure sheet.

### SUBMITTERS WISHING TO BE HEARD IN SUPPORT OF THEIR SUBMISSION

Submission No.	Submitter
157	Margaret Ponga
93	Zane Reti
101	Taylah Tahau
117	Haylie Whittaker
146	Moni Tui
208	Amiria Bristowe
258	Tevita Asi
287	Jemma Smith
315	Malamalama Moni Aoga Amata; Malamalama After-School & Holiday Programme and Samoan Congregational Church of Samoa

### ATTACHMENTS

1. Submissions on Bill Brown Park proposed land lease to Kia Toa  
(attached separately) 
2. Procedure Sheet [!\[\]\(1db6320223680ab4bd04b0d269ab6c8a\_img.jpg\)](#) 



## Procedure Sheet Hearing of Submissions

### **Presenting your submission**

You have indicated a wish to present your submission before a Committee of Councillors; you can do this either in-person or online. You may speak to your submission yourself or, if you wish, arrange for some other person or persons to speak on your behalf.

We recommend that you speak to the main points of your submission and then answer any questions. It is not necessary to read your submission as Committee members have a copy and will have already read it.

Questions are for clarifying matters raised in submissions. Questions may only be asked by Committee members, unless the Chairperson gives permission.

### **Time Allocation**

10 minutes (including question time) will be allocated for the hearing of each submission. If more than one person speaks to a submission, the time that is allocated to that submission will be shared between the speakers.

### **Who will be there?**

The Strategy & Finance Committee will hear the submissions. The Committee comprises of Elected Members as identified on the frontispiece of the Agenda.

There will also be other people there who are presenting their submission. The Hearing is open to the media and the public.

### **Agenda**

An Agenda for the meeting at which you will be speaking will be publicly available at least two working days prior to the meeting. It will be published on the Palmerston North City Council website ([Agendas and minutes](#)) and available to view at the Customer Service Centre. The Agenda lists the submissions in the order they will be considered by the Committee, although there may be some variation to this.

### **Venue**

The meeting will be held in the Council Chamber, First Floor, Civic Administration Building, Te Marae o Hine, 32 The Square, Palmerston North.

The Council Chamber will be set out with tables arranged appropriately. You will be invited to sit at the table with the Councillors when called.

<b>Tikanga Maori</b>	You may speak to your submission in Maori if you wish. If you intend to do so, please contact us no later than four days before the date of the meeting (refer to the 'Further Information' section below). This is to enable arrangements to be made for a certified interpreter to attend the meeting. You may bring your own interpreter if you wish.
<b>Visual Aids</b>	A whiteboard, and computer with PowerPoint will be available for your use. We prefer you notify us before the day if you will require these.
<b>Final Consideration of Submissions</b>	Final analysis of submissions is expected to be at the Strategy & Finance Committee meeting on 20 August 2025. The media and public can attend these meetings, but it will not be possible for you to speak further to your submission or participate in the Committee deliberations.
<b>Changes to this Procedure</b>	The Committee may, in its sole discretion, vary the procedure set out above if circumstances indicate that some other procedure would be more appropriate.
<b>Further Information</b>	If you have any questions about the procedure outlined above please contact Natalya Kushnirenko, Governance Administrator, phone 06 356 8199 extension 7152 or email <a href="mailto:susana.figlioli@pncc.govt.nz">susana.figlioli@pncc.govt.nz</a> .

## MEMORANDUM

**TO:** Strategy & Finance Committee

**MEETING DATE:** 28 May 2025

**TITLE:** Summary of Submissions - Bill Brown Park Proposed Land Lease to Kia Toa Rugby Football Club Incorporated

**PRESENTED BY:** Glenn Bunny, Manager Property

**APPROVED BY:** Chris Dyhrberg, General Manager Infrastructure

### RECOMMENDATION(S) TO STRATEGY & FINANCE COMMITTEE

1. That the Committee receive the memorandum titled 'Summary of Submissions – Bill Brown Park Proposed Land Lease to Kia Toa Rugby Football Club Incorporated' presented on 28 May 2025.

### 1. BACKGROUND AND ISSUE

- 1.1 Council consulted on a proposal to grant a land lease on part of Bill Brown Park, 21 Havelock Avenue, Palmerston North, under the Reserves Act 1977.
- 1.2 The proposed lease is to Kia Toa Rugby Football Club to build a new clubroom, to provide recreational activities for the community.
- 1.3 This memo summarises the written submissions received. After the information presented in the hearings has been considered, a final report will be prepared. This will consider and respond to the submissions and seek a Council decision.

### 2. CONSULTATION PROCESS

- 2.1 Community consultation ran from 7 April to 9 May 2025 and included:
  - Public notice (newspaper)
  - Website information package and online submission form
  - Letter drop to the properties within 500m distance
  - Signage describing the proposal and contact details at Bill Brown Park
  - Facebook post
  - Drop-in session at the Pasifika Centre on 12 April, jointly with the Pasifika Hub Steering Group.

### 3. SUMMARY OF SUBMISSIONS

- 3.1 316 submissions were received.
- 3.2 307 submissions were in support of the proposal, 8 were against (19, 65, 100, 107, 148, 314, 315, 316), and 1 was neutral (posing questions, but not indicating support or opposition).
- 3.3 Submissions supporting the proposal mentioned the benefits for the community and Kia Toa, with many positive comments about the club.
- 3.4 The table below summarises matters raised by those opposing the proposal.

Matters raised in opposition	# times
Alcohol related issues: <ul style="list-style-type: none"> <li>Behaviour (3)</li> <li>Impact on Pasifika Centre (3)</li> <li>Social/community harm (3)</li> <li>Proximity of licenced premises to early childhood centres, churches, and community centres (2)</li> </ul>	5
Impact on the Pasifika hub	4
Amount of on-site parking	2
Would support if it is 'Kia Toa Sports Club', instead of just rugby	1

Table 1: Matters raised in submissions opposing the proposal

- 3.5 The table below summarises concerns and comments raised by submitters in favour of the proposal.

Concern/comment	# times
Amount of on-site parking	4
Alcohol related issues: <ul style="list-style-type: none"> <li>Be alcohol free, given the number of young people playing for the club (1)</li> <li>How will no alcohol be policed? (1)</li> <li>Make hire events not alcohol-free, but have the bar run by the club (1)</li> <li>Alcohol in plenty would need to be monitored (1)</li> </ul>	4

Fear of increased vandalism/boy racers/gangs/unwanted visitors	2
Prefer closing to be no later than 10/10.30pm	2
Against pre-approval for future expansion	1
Fence off or move the playground to keep children safe	1
Proposal that Kia Toa buys the land instead of leasing it	1
Suggestion to give local businesses connected to this club the opportunity to tender first and help them work through the bidding process before going to market	1
Lack of lighting on the playing fields	1

Table 2: Matters raised in submissions supporting the proposal

3.6 Council Officers have noted the following questions in submissions that will be addressed or clarified in the final report:

- How much rent would be paid to Council?
- If another club proposed this, would they be given the same opportunity?
- Apart from rugby, what other events will take place?
- How will alcohol-free events be policed?
- What happens to ownership of the building at the end of the lease?
- Who would take over maintenance of the building if the club is unable to maintain it?
- How will Council ensure the lease is upheld and public space is not limited in any way?
- What conversations have been had with mana whenua Rangitāne about this decision?

#### 4. SOCIAL MEDIA FEEDBACK

- 4.1 There were 105 comments on Council's Facebook post. 18 were from people who also made a submission.
- 4.2 The comments posted were mainly in support of the proposal and of Kia Toa.
- 4.3 10 were people tagging others, or posting (positive) emojis without comment.
- 4.4 4 comments were Council Officers answering questions or providing direction.

- 4.5 There were 73 'shares'. 611 people 'Liked' or 'Loved' the post, some of whom also made a submission.

## 5. NEXT STEPS

- 5.1 Consider matters raised in the hearings and submissions to bring a deliberations report to the Committee meeting of 20 August 2025.

## 6. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual: 4.6	<b>Yes</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these objectives?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
<p>The recommendations contribute to:</p> <p>Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city</p> <p>Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city</p> <p>Whāinga 3: He hapori tūhonohono, he hapori haumarū Goal 3: A connected and safe community</p>	
<p>The recommendations contribute to this plan:</p> <p>6. Mahere rēhia</p> <p>6. Recreation and Play Plan</p> <p>The objective is: places across the city and its neighbourhoods for communities to take part in play and recreation.</p>	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	This report summarises submissions in order to assist Council in its decision making.

## ATTACHMENTS

Nil

## PALMERSTON NORTH CITY COUNCIL

### **Minutes of the Strategy & Finance Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 26 February 2025, commencing at 9.00am.**

**Members Present:** Councillor Vaughan Dennison (in the Chair), The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood and Kaydee Zabelin.

**Non Members:** Councillor Billy Meehan.

**Apologies:** The Mayor (Grant Smith) (early departure on Council Business), Councillors Vaughan Dennison and Lew Findlay (early departure) and Councillor Brent Barrett.

The Mayor (Grant Smith) left the meeting at 10.05am during consideration of clause 6. He was present when the meeting resumed at 11.15am. He was not present for clauses 6 to 8 inclusive.

Councillor Vaughan Dennison was not present when the meeting resumed at 11.15am. He was not present for clauses 9 to 13 inclusive.

Councillor Lew Findlay left the meeting at 12.08pm during consideration of clause 12. He was not present for clauses 12 and 13.

#### **Karakia Timatanga**

Councillor Kaydee Zabelin opened the meeting with karakia.

#### **1-25 Apologies**

Moved Vaughan Dennison, seconded Karen Naylor.

#### **The COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 1-25 above was carried 12 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

## **2-25 Roxburgh Crescent Land Classification - Hearing of Submissions**

Moved Vaughan Dennison, seconded Karen Naylor.

### **The COMMITTEE RESOLVED**

1. That the Committee receive the submissions and hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions, as described in the procedure sheet.

Clause 2-25 above was carried 12 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

The Committee considered submissions on the Roxburgh Crescent Land Classification with supporting oral statements.

The following persons appeared before the Committee and made oral statements in support of their submissions and replied to questions from Elected Members.

#### **Frances Holdings Ltd (Kevin Judd) (1)**

Kevin Judd spoke to their submission and made no additional comments.

#### **Jackie Carr (2)**

Jackie Carr spoke to her submission and made the following additional comments:

- She is concerned about safety aspects of increased traffic in the area especially during school drop off and pick up times, and noted current car parking shortage.
- She does not want the Hokowhitu Scout Hall access to the river pathway to become busier.
- Suggested prioritisation of amenity and conservation in the area.

## **3-25 Draft Waste Management and Minimisation Bylaw - Hearing of Submissions**

Moved Vaughan Dennison, seconded Karen Naylor.

### **The COMMITTEE RESOLVED**

1. That the Committee receive the submissions and hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions,



as described in the procedure sheet.

Clause 3-25 above was carried 12 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

The Committee considered submissions on the Draft Waste Management and Minimisation Bylaw together with supporting oral statements including additional tabled material.

The following persons appeared before the Committee and made oral statements in support of their submissions and replied to questions from Elected Members.

**New Zealand Precycle (Nelson Harper) (17)**

Nelson Harper spoke to their submission and made the following additional comments:

- Accountability, enforcement and resourcing are crucial for the bylaw to create real change and not just encouragement.

**Chris Teo-Sherrell (19)**

Chris Teo-Sherrell spoke to his submission and made the following additional comments:

- The criteria for construction and demolition waste in the Waste Management and Minimisation Plan should include expected amount of waste to be produced.
- Urged Council to make a decision to require waste management and minimisation plans for construction and demolition projects now, deferring implementation until operational details are included in the Administration Manual. Tabled suggested wording for clause 13.5 of the Draft Waste Management and Minimisation Bylaw.
- Effective compliance monitoring and enforcement is key for improving waste diversion.
- The draft bylaw does not address industry, commerce and industrial waste. He suggested dealing with it separately.

**Enviro NZ (Laurence Dolan and Mike Downer) (20)**

Laurence Dolan and Mike Downer spoke to their submission and made no additional comments.

**4-25**

**Presentation - Kia Toa Rugby Football Club Incorporated**

Ray Swadel, Life Member and Clubrooms Project Manager, Kia Toa Rugby Football Club Incorporated, and Monika Puri, Principal "242am" Architects, spoke to the Club's request to Council for a land lease at Bill

Brown Park.

They presented their project to build clubrooms at the site (appended to these Minutes). The concept design is based on the Club's values: manaakitanga, whanaungatanga, kotahitanga, whakapapa.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the presentation for information.

Clause 4-25 above was carried 12 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

**5-25**

**Confirmation of Minutes**

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the minutes of the Strategy & Finance Committee meeting of 13 November 2024 Part I Public be confirmed as a true and correct record.

Clause 5-25 above was carried 10 votes to 0, with 2 abstentions, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Patrick Handcock, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

**Abstained:**

Councillors Lew Findlay and Leonie Hapeta.

**6-25**

**Roxburgh Crescent Land Classification - Summary of Submissions**

Memorandum, presented by Aaron Phillips, Activities Manager - Parks.

The Mayor (Grant Smith) left the meeting at 10.05am.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Roxburgh Crescent Land Classification - Summary of Submissions' presented to the Strategy & Finance Committee on 26 February 2025, and refer deliberations to Council.

Clause 6-25 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick

Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

**7-25      Draft Waste Management and Minimisation Bylaw 2025 - Summary of Submissions**

Memorandum, presented by Peter Ridge, Senior Policy Analyst.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Summary of Submissions: Draft Waste Management and Minimisation Bylaw 2025' presented to the Strategy & Finance Committee on 26 February 2025.

Clause 7-25 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

**8-25      Bill Brown Park - Proposal to support Kia Toa Rugby Football Club Incorporated by notifying the intention to grant community occupancy via a lease of Council land**

Report, presented by Kathy Dever-Tod, Manager Parks and Reserves and Aaron Phillips, Activities Manager - Parks.

Officers rectified the proposed lease area stated in the report, which should read 751m<sup>2</sup> instead of 742m<sup>2</sup>.

Elected Members agreed to set the proposed lease agreement term at the maximum of 33 years as requested by Kia Toa Rugby Football Club Incorporated, acknowledging the level of investment the Club is looking at making with their clubrooms project of approximately \$1.4 million.

Moved William Wood, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

3. That the proposed term of the community lease be amended to 33 years.

Clause 8-25 above was carried 7 votes to 4, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Lew Findlay, Leonie Hapeta, William Wood, Kaydee Zabelin and Billy Meehan.

**Against:**

Councillors Mark Arnott, Patrick Handcock, Lorna Johnson and Orphée Mickalad.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee support Kia Toa Rugby Football Club Incorporated by notifying a proposal to grant community lease at 21 Havelock Avenue, part of Bill Brown Park, Palmerston North, in accordance with the Support and Funding Policy 2022 and Section 54 of the Reserves Act 1977.
2. That the Committee note the land affected by the proposed community lease to Kia Toa Rugby Football Club Incorporated is Lot 1 DP40097 and Lot 442 DP44423.

Clause 8-25 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

**9-25**

**Quarterly Performance and Financial Report - period ending 31 December 2024**

Memorandum, presented by Scott Mancer, Manager - Finance and John Aitken, Manager - Project Management Office.

The meeting adjourned at 10.55am.

The meeting resumed at 11.15am.

Councillor Vaughan Dennison (Chair) was not present when the meeting resumed.

The Deputy Chair (Councillor Naylor) took the Chair.

The Mayor (Grant Smith) was present when the meeting resumed.

Moved Karen Naylor, seconded Leonie Hapeta.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Quarterly Performance and Financial Report – period ending 31 December 2024', and related attachments, presented to the Strategy & Finance Committee on 26 February 2025.

Clause 9-25 above was carried 11 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

Moved Karen Naylor, seconded Lorna Johnson.

On a motion: 'That the Chief Executive review the Elected Members Expense Policy, with a view to strengthening the approval process for sensitive

expenditure, and this be reported back to the next Strategy & Finance Committee meeting', the motion was lost 4 votes to 6, with 1 abstention, the voting being as follows:

**For:**

Councillors Karen Naylor, Lorna Johnson, Orphée Mickalad and Kaydee Zabelin.

**Against:**

Councillors Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, William Wood and Billy Meehan.

**Abstained:**

The Mayor (Grant Smith).

**10-25**

**Treasury Report - Six months ending 31 December 2024**

Memorandum, presented by Steve Paterson, Manager - Financial Strategy.

Moved Karen Naylor, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee note the performance of Council's treasury activity for the six months ending 31 December 2024.

Clause 10-25 above was carried 11 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

**11-25**

**Classification of Council Reserves**

Report, presented by Aaron Phillips, Activities Manager - Parks.

Moved Karen Naylor, seconded Leonie Hapeta.

The **COMMITTEE RECOMMENDS**

1. That Council declare all land parcels identified in Attachment 1 column 5 and column 6 to be reserves and classify them (as shown in column 3), pursuant with either Section 14 or 16 of the Reserves Act 1977.
2. That Council apply to the Minister of Conservation to re-classify the three land parcels of Pari Reserve (Lot 3 DP 33102, Sec 5 SO 37111 and Sec 6 SO 37111) from Recreation Reserve to Local Purpose: Stormwater Reserve; as identified in Attachment 1 column 7 and pursuant to Section 24 of the Reserves Act 1977,
3. That Council note that Council has fulfilled all legal obligations required by Sections 14, 16, 24 and engagement sections 119 and 120 of the Reserves Act 1977, acting under delegation of the Minister of Conservation.
4. That Council note all four Atawhai Park land parcels (Lot 1 DP 41653;

Lot 2 DP 41653; Lot 11 DP 1880; Lot 1 DP 48076) have been removed from the current classifications process, as discussed in section 3 of this report.

Clause 11-25 above was carried 11 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

**12-25**

**Speed Limit Reversals**

Memorandum, presented by Peter Ridge, Senior Policy Analyst and James Miguel, Senior Transport Planner.

Councillor Lew Findlay left the meeting at 12.08pm.

Moved William Wood, seconded Leonie Hapeta.

The **COMMITTEE RECOMMENDS**

1. That the Council confirm the following speed limit reversals:

Change the speed limit for Tennent Drive, Bypass Road, Tennent On-Lane West Drive, Tennent Off-Lane East Drive, and the lower part of Summerhill Drive from 60km/h to 70km/h as shown in Attachment 2.

*Not adopted by Council on 5 March 2025  
Clause 40-25*

Clause 12-25 above was carried 6 votes to 4, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Mark Arnott, Leonie Hapeta, Orphée Mickalad, William Wood and Billy Meehan.

**Against:**

Councillors Karen Naylor, Patrick Handcock, Lorna Johnson and Kaydee Zabelin.

Moved William Wood, seconded Leonie Hapeta.

On a motion: 'That the Council confirm the following speed limit reversal: Change the speed limit for Railway Road from 60km/h to 70km/h and 100km/h as shown in Attachment 3', the motion was tied 5 votes to 5. The Deputy Chair declared the motion lost, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Mark Arnott, Orphée Mickalad, William Wood and Billy Meehan.

**Against:**

Councillors Karen Naylor, Patrick Handcock, Leonie Hapeta, Lorna Johnson and Kaydee Zabelin.

Moved Grant Smith, seconded Lorna Johnson.

On a motion: 'That Council classify Tennent Drive, Bypass Road, Tennent On-Lane West Drive, Tennent Off-Lane East Drive, the lower part of Summerhill Drive, and Railway Road as rural connector roads', the motion was tied 5 votes to 5. The Deputy Chair declared the motion lost, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Karen Naylor, Patrick Handcock, Lorna Johnson and Kaydee Zabelin.

**Against:**

Councillors Mark Arnott, Leonie Hapeta, Orphée Mickalad, William Wood and Billy Meehan.

### **13-25 Committee Work Schedule**

Moved Karen Naylor, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

1. That the Strategy & Finance Committee receive its Work Schedule dated February 2025.

Clause 13-25 above was carried 10 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

### **Karakia Whakamutunga**

Councillor Kaydee Zabelin closed the meeting with karakia.

The meeting finished at 12.35pm

Confirmed 28 May 2025

**Chair**





## PETITION

**TO:** Strategy & Finance Committee

**MEETING DATE:** 28 May 2025

**TITLE:** Petition: Designation of an on-leash dog area at Linklater Reserve

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### RECOMMENDATION TO STRATEGY & FINANCE COMMITTEE

1. That the Strategy & Finance Committee receive the petition for information.
- 

### SUMMARY

John Charlton, Chairperson of Kelvin Grove Community Association Inc., to speak to the petition.

57 signatories.

### PETITION TO THE STRATEGY & FINANCE COMMITTEE RE CHANGES TO LINKLATER RESERVE DOG OFF-LEASH AREA

As users of Linklater Reserve, we petition that PN City Council designate the **southern half** of the reserve as an **on-leash** dog area and support our Community Association's submission to this effect.

Currently, the entire park is off-leash. This unfairly denies enjoyment of the part to anyone afraid of dogs running free, and to dog owners worried their pet may be attacked by a poorly controlled off-leash dog.

Multiple instances of people and dogs being attacked at Linklater by uncontrolled dogs show the current policy of 'encouragement and education' doesn't work.

Dividing the reserve into separate off-leash and on-leash areas effectively protects the rights of all users and better reflects the original purpose of the reserve, which was 'a place for the enjoyment of all'.

We urge PN City Council to implement this common-sense measure so everyone can use the park without fear to intimidation or injury.

### ATTACHMENTS

NIL



## REPORT

**TO:** Strategy & Finance Committee

**MEETING DATE:** 28 May 2025

**TITLE:** Options to amend off-leash dog controls at Linklater Reserve

**PRESENTED BY:** Stacey Solomon, Policy Analyst

**APPROVED BY:** David Murphy, General Manager Strategic Planning

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### RECOMMENDATION(S) TO STRATEGY & FINANCE COMMITTEE

1. That the Committee determine the current off-leash controls at Linklater Reserve are appropriate, and that no changes for on-leash controls are required to be made to the Dog Control Policy or the Dog Control Bylaw [OPTION 1].

OR

2. That the Committee determine that changes are required to the Dog Control Policy and the Dog Control Bylaw to create an on-leash area at Linklater Reserve, and adopt the Statement of Proposal with its preferred Option for consultation with the community.
  - a. **OPTION 2:** Change the current controls and make the area at Linklater Reserve from the carpark on Kelvin Grove Road over the rise to the planted gully on-leash. The children's play spaces and equipment continue to be prohibited to dogs entirely.
  - b. **OPTION 3:** Change the current controls so that dogs are on-leash at Linklater Reserve around most of the children's play spaces and equipment, not including the wetlands area which remains off-leash along with the rest of the Reserve. The children's play spaces and equipment continue to be prohibited to dogs entirely.
  - c. **OPTION 4:** Change the current controls so that dogs are on-leash at Linklater Reserve around most of the children's play spaces and equipment, with the remainder of the Reserve being off-leash. The children's play spaces and equipment continue to be prohibited to dogs entirely.
  - d. **OPTION 5:** Change the current controls and make half of Linklater Reserve [up to the airplane] on-leash, with half of the Reserve remaining off-leash. The children's play spaces and equipment continue to be prohibited to dogs entirely.
  - e. **OPTION 6:** Change the current controls and make three quarters of Linklater Reserve on-leash. Dogs would be permitted off-leash in the area of the reserve in the top right, accessed primarily from the Roberts

Line carpark. The children's play spaces and equipment continue to be prohibited to dogs entirely.

**OR**

- 3. That the Committee determine that the current off-leash controls at Linklater Reserve are appropriate and that no changes are required to the Dog Control Policy or the Dog Control Bylaw, and explore other non-regulatory, educational, and signage options to improve the safety concerns of Reserve users [OPTION 7].**

**SUMMARY OF OPTIONS ANALYSIS FOR AMENDING OFF-LEASH DOG CONTROLS AT LINKLATER RESERVE, KELVIN GROVE.**

<b>Problem or Opportunity</b>	<p>Community engagement has been completed with 1,118 responses received to inform the decision of the Committee on options to make changes to the off-leash dog controls at Linklater Reserve in Kelvin Grove.</p> <p>Options have been provided to the Committee to consider, and to confirm its preferred next steps for either amending or not amending the off-leash dog controls at Linklater Reserve.</p>
<b>OPTION 1:</b>	<b>Not make changes to the off-leash controls at Linklater Reserve, and retain the current controls so that all of the Reserve is off-leash, apart from the children's play spaces and equipment which are prohibited to dogs entirely.</b>
Community Views	Feedback has been mixed, though the majority do not support making a change to the current off-leash controls.
Benefits	Option 1 stops this process here, and is responsive to the majority of community feedback.
Risks	There is likely to be some dissatisfaction from the community who have asked for the controls at Linklater Reserve to be changed. The safety issues which have been identified are not likely to be resolved through this Option.
Financial	There are no financial implications for Option 1, as the Council will continue with its current levels of service.
<b>OPTION 2:</b>	<b>Change the current controls and make the area at Linklater Reserve from the carpark on Kelvin Grove Road over the rise to the planted gully on-leash. The children's play spaces and equipment continue to be prohibited to dogs entirely.</b>
Community Views	A minority of respondents supported making areas of Linklater Reserve on-leash.
Benefits	Option 2 makes the area of the Reserve near entranceways, which has been identified as being high-risk and therefore more likely to create safety issues, on-leash. Some of the children's play equipment is also captured in the on-leash areas with Option 2.
Risks	This Option offers a limited change to on-leash. Option 2 may not meet the expectations of those who want areas of the Reserve to be made on-leash, so that they can enjoy more of the amenities [such as the walking tracks] in the Reserve free from off-leash dogs.
Financial	Option 2 is likely to incur costs of around \$16,000 [excl. GST] for construction of an internal fence, which is within current budgets.

<b>OPTION 3:</b>	<b>Change the current controls so that dogs are on-leash at Linklater Reserve around most of the children's play spaces and equipment, not including the wetlands area which remains off-leash along with the rest of the Reserve. The children's play spaces and equipment continue to be prohibited to dogs entirely.</b>
Community Views	Community feedback generally agrees making the areas of highest risk – those nearest the entranceways and the children's play spaces - on leash areas.
Benefits	Option 3 builds on Option 2 but does not go as far as Option 4 by including more of the children's play equipment in the on-leash area, and excluding the wetlands which was identified through community feedback as a preferred dogs off-leash space.
Risks	The risks for Option 3 are the same as the risks for Option 2 – the suggested controls may be too much for some, and not enough for others.
Financial	Option 3 is likely to incur costs of around \$32,000 [excl. GST] for construction of an internal fence, which is slightly outside of current budgets.
<b>OPTION 4:</b>	<b>Change the current controls so that dogs are on-leash at Linklater Reserve around most of the children's play spaces and equipment, with the remainder of the Reserve being off-leash. The children's play spaces and equipment continue to be prohibited to dogs entirely.</b>
Community Views	Community views have been sought through an engagement process. Agreement was reached across all feedback that the children's play spaces and play equipment should be free from the possibility of uncontrolled off-leash dogs posing safety risks to the community.
Benefits	Option 4 makes a good portion of the Reserve on-leash, while leaving a significant amount off-leash.  The dog agility equipment is not captured in the on-leash area with this option, so will not require additional fencing, or to be moved into an off-leash space.
Risks	The risks for Option 4 are the same as the risks for Options 2 and 3 – the suggested controls may be too much for some, and not enough for others.
Financial	Option 4 is likely to incur costs of around \$20,000 [excl. GST] for construction of an internal fence, which is within current budgets.
<b>OPTION 5:</b>	<b>Change the current controls and make half of Linklater Reserve [up to the airplane] on-leash, with half of the Reserve being off-leash. The children's play spaces and equipment continue to be</b>

	<b>prohibited to dogs entirely.</b>
Community Views	Feedback has been mixed, though the majority do not support making a change to the current off-leash controls A minority of respondents supported making areas of Linklater Reserve on-leash.
Benefits	Option 5 is the most balanced in terms of sharing the Reserve space between the different activities that can occur there. Dogs can still be exercised off-leash, and people who do not use the Reserve because of safety concerns from off-leash and uncontrolled or aggressive dogs may choose to do so in future. This could improve community connection and more varied use of the Reserve for recreation activities, other than dog exercise.
Risks	There is a risk that not all the community agrees with the changed controls, and that they do not follow the new rules. There is also reputational risk for the Council if it is thought to be making changes which are not supported by the majority of the community. These risks apply to any Option where a change to include an on-leash control area at Linklater Reserve is made.
Financial	Option 5 is likely to incur costs of around \$62,000 [excl. GST] for an internal fence and extension to the current walkways. This is the most expensive of the Options involving a change to controls and would require some unbudgeted expenditure.
<b>OPTION 6:</b>	<b>Change the current controls and make three quarters of Linklater Reserve on-leash. Dogs would be permitted off-leash in the area of the reserve in the top right, accessed primarily from the Roberts Line carpark. The children's play spaces and equipment continue to be prohibited to dogs entirely.</b>
Community Views	Feedback has been mixed, though the majority do not support making a change to the current off-leash controls A minority of respondents supported making areas of Linklater Reserve on-leash.
Benefits	Option 6 would be responsive to those who prefer that Linklater Reserve not be primarily for off-leash dog exercise and socialisation and is more for general recreation activity.
Risks	The majority of feedback did not support making any changes to the off-leash controls – community dissatisfaction [and therefore reputational risk] is higher with Option 6 than with Options 2, 3, 4, or 5. Option 6 makes a significant reduction to the fenced off-leash dog exercise options in the city.
Financial	Option 6 is likely to incur costs of around \$40,000 [excl. GST] for internal fencing and additional walkway construction. Option 6 would require some unbudgeted expenditure.
<b>OPTION 7:</b>	<b>Not make changes to the current controls at Linklater Reserve, and explore other non-regulatory, educational, and signage</b>

	<b>options to improve safety concerns of Reserve users.</b>
Community Views	Option 7 supports the views of people who do not want to see a change to the off-leash controls and have made alternative suggestions to achieve the outcomes sought by making a change to the off-leash controls.
Benefits	<p>Responds to those who do and those who do not support changes to the controls at Linklater Reserve, based on the identified issue of safety concerns from uncontrolled or aggressive dogs. This option may encourage good dog ownership, which includes regularly exercising dogs and proactive socialisation of dogs, through continued provision of off-leash dog areas where this can take place.</p> <p>Responsible ownership will generally have good outcomes across the whole of the City, not just at Linklater Reserve.</p>
Risks	<p>This Option does not directly address the key issue raised by the Kelvin Grove Community Association – which is people not following the current controls, creating a situation where people feel unsafe from exposure to dog aggression or dog attacks. There is therefore risk of dissatisfaction from the community who have asked for the controls at Linklater Reserve to be changed to correct this.</p> <p>Further, there is no guarantee that non-regulatory interventions will be effective at reducing the safety issues experienced at Linklater Reserve.</p>
Financial	<p>The financial implications associated with Option 6 will depend on the types of interventions that the Council chooses to pursue.</p> <p>If services additional to current provision are required – such as a dedicated Officer specifically for monitoring Linklater Reserve or to providing a higher level of service for engagement or education on dog owner responsibilities and dog control - additional budget and resourcing would be required to give effect to a change in the level of service. Similarly, if an option such as the installation of CCTV were preferred, this would likely incur additional costs.</p>

## RATIONALE FOR THE RECOMMENDATIONS

### 1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY

- 1.1 In January 2024, Palmerston North City Council [the Council] consulted with the community as part of the review of the Palmerston North Dog Control Policy 2024 [the Policy] and the Palmerston North Dog Control Bylaw 2024 [the Bylaw]. The Council received a submission from the Kelvin Grove Community Association [KGCA] to the Policy review requesting that the off-leash dog



controls at Linklater Reserve be restricted to an area at the back of reserve accessed via Roberts Line. Under the previous and the current Dog Control Policy the entirety of Linklater Reserve is an off-leash dog control area, apart from the children's play spaces and play equipment, which are prohibited to dogs.

- 1.2 The reason for the request was that there are some dogs which are uncontrolled in the Reserve, and this negatively affects the fair use, enjoyment, and safety of the park for the community at large. As stated in the KGCA's submission to the Dog Control Policy review:

*"Due to frequent attacks by off-leash dogs at Linklater Reserve, Kelvin Grove Community Association request that Clause 20(1) of the Dog Control Policy is amended so that the dog exercise areas at Linklater Reserve be restricted to a limited areas of the park rather than the whole park."*<sup>1</sup>

- 1.3 In response to the KGCA submission, the Committee resolved to receive further advice on whether a change to the controls was needed at the Reserve to address the stated issues, informed by a community engagement process. The resolution was:

**26-24** *That the Chief Executive engage with the community around the option of designating part of Linklater Park as dog-on-lead, and report back to the Strategy & Finance Committee.*<sup>2</sup>

- 1.4 This report responds to that resolution.
- 1.5 Should the determination be made to change the off-leash controls at Linklater Reserve, the Council will be required to amend its Policy and Bylaw by using the Special Consultative Procedure set out in s.83 of the Local Government Act 2002 [LGA], as required in s.10(2) and s.10(8) of the Dog Control Act.
- 1.6 If the Committee does determine that a change to the Controls at Linklater Reserve is appropriate, a Statement of Proposal has been appended to this report for the Committee to adopt and consult with the community on.
- 1.7 The Statement of Proposal also includes a minor update to one of our clauses in the Bylaw (20.2) related to issuing of notices which has been identified since the last review, and needs to be changed to align with the Dog Control Act.

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<sup>1</sup> The presentation the KGCA made to the Strategy and Finance Committee when it spoke in support of its submission during the Dog Control Policy hearing in February 2024 can be viewed on the Council's YouTube channel, at timestamp 1hr14min10sec [https://youtu.be/z3Qz5sN97\\_c?t=4450](https://youtu.be/z3Qz5sN97_c?t=4450).

<sup>2</sup> Minute Reference 26-24, Strategy & Finance Committee, Part I, 08 May 2024.

## 2. BACKGROUND AND PREVIOUS COUNCIL DECISIONS

- 2.1 [Linklater Reserve in Kelvin Grove](#) is one of the largest single site parks in Palmerston North, at 20.3 hectares. The land for the Reserve was purchased by the Council in 1995, to add more space to the city for general recreation activities. The Reserve includes a number of recreation features, including children's play equipment and spaces, bike jumps, BBQs, wetland areas, and several kilometres of walkways. An airways radar/beacon sits at the back of the Reserve, on the boundary. In 2011, the review of the Dog Control Policy at that time made the Reserve an off-leash dog exercise area. In Palmerston North, there are 9,735 dogs, with a number of off-leash 'exercise areas' across the city. Linklater Reserve is the largest dog exercise area in Palmerston North.

### Current dog controls at Linklater Reserve

- 2.2 The Dog Control Act requires the Council to adopt a Policy on dogs which, among other things, identifies the places within the district where dogs may be exercised at large ['at large' meaning off-leash], and designating those areas as such through its Dog Control Bylaw [s. 10(3)(e)].
- 2.3 When establishing off-leash exercise areas and adopting its policy for dog control, the Council has regard to:
- The need to minimise danger, distress and nuisance to the community generally; and
  - The need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults; and
  - The importance of enabling, to the extent that is practicable, the public [including families] to use streets and public amenities without the fear of attack or intimidation by dogs; and
  - The exercise and recreation needs of dogs and their owners [s.10(4)(a-d)].
- 2.4 The Dog Control Map, which shows every control area set out in the Policy across Palmerston North, can be viewed on the [Council website](#).
- 2.5 The controls that apply to Linklater Reserve are set out in the Dog Control Policy and Bylaw. They are:
- That dogs can be off-leash anywhere in the Reserve except for in the carpark where they must be on-leash;
  - That dogs must be at least 30 metres away from the children's playground and play equipment;
  - That dogs are kept under control [that they return to their owner when called] and do not stray onto properties neighbouring the Reserve;
  - That the owner of the dog carries a leash and a dog waste bag at all times;

- That the dog not be left unattended at any time; and
- That the owner of the dog follows all instructional signage in the area.

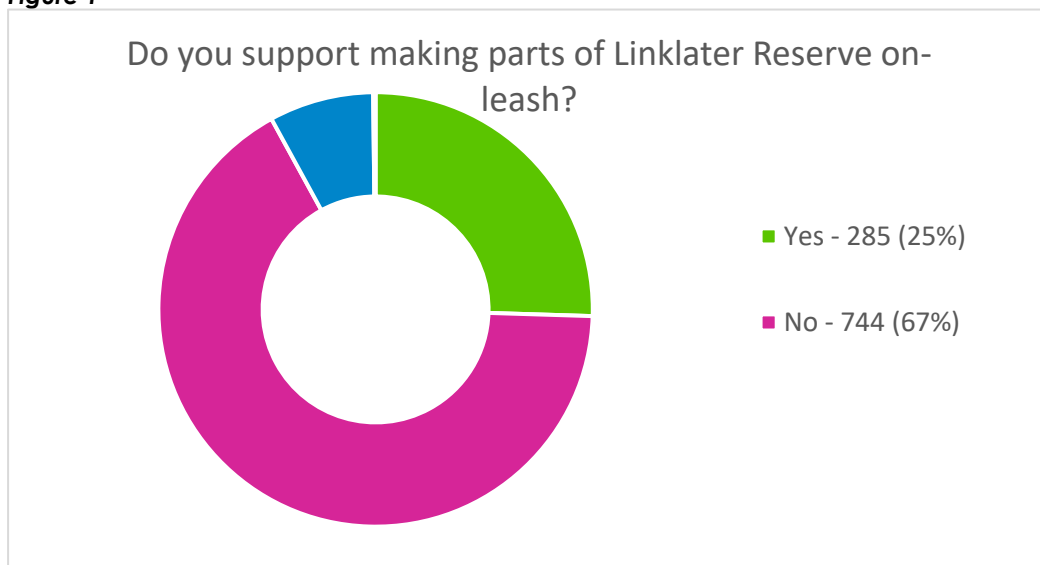
### 3. COMMUNITY ENGAGEMENT

- 3.1 Community engagement has been completed to assist the Committee in its decision making. People were invited to provide feedback through a variety of mechanisms, which are described in more detail in section 8 of this report.
- 3.2 The Council received 1,118 responses to engagement; with 1,114 responses received via the online feedback form, two responses via email, and two responses through the post. A series of broad questions were asked using the feedback form to provide a wider understanding of what people were using Linklater Reserve for and why, as well as the narrower question of whether they would support a change to the off-leash controls there.

#### Feedback response

- 3.3 Most respondents do not support making changes to the off-leash controls at Linklater Reserve [Figure 1] .

**Figure 1**



- 3.4 Those who did not support making changes to the off-leash controls cited various reasons, with recurring themes being:
- The Reserve is meant for dogs, other off-leash areas are not as safe or are contained [fenced] in the same way
  - Most dogs are well behaved and are kept under control
  - Respondents have not experienced or seen any aggressive dogs or dog attacks while using Linklater Reserve

- Most people at the Reserve are with a dog that they want to exercise off-leash
- Linklater Reserve is one of the few places in Palmerston North where dog owners can take their dog to be exercised and socialised off-leash
- A small number of people complaining about a small number of poorly behaved dogs should not ruin the Reserve for all other users who are following the rules
- If people do not want to encounter off-leash dogs, they should utilise one of the many other reserves around the city where dogs are on-leash or are prohibited from being
- The rules are not the issue, people not following the rules is the issue

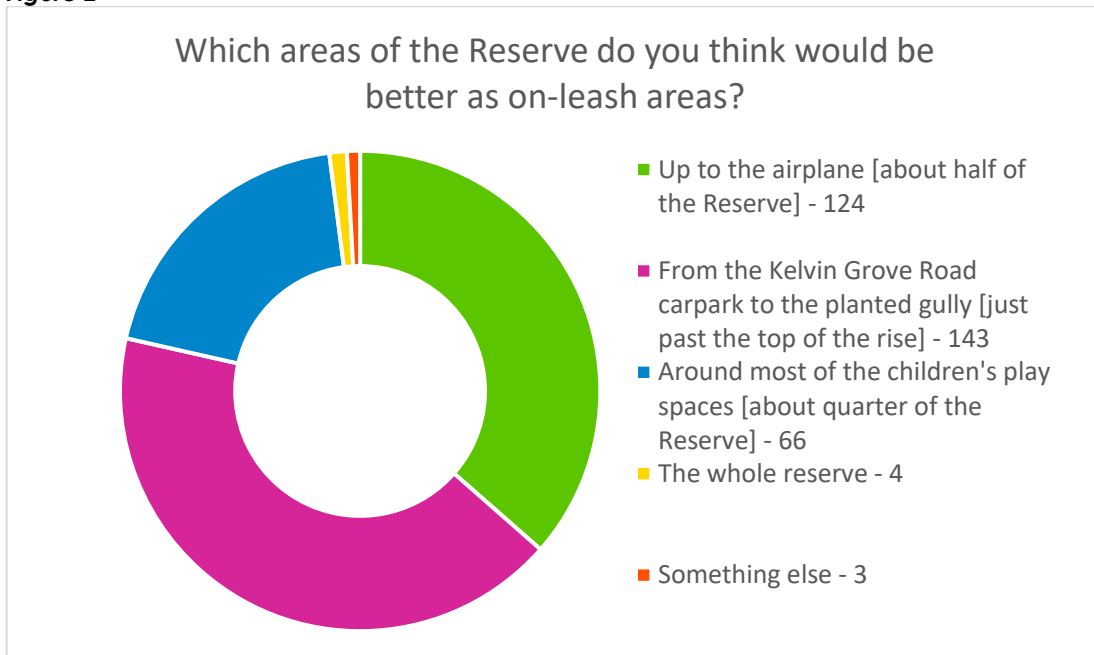
3.5 Themes from those who were unsure of whether they would support a change to the off-leash controls at Linklater Reserve include:

- It would depend on how-much of the Reserve would be made on-leash
- Most people are responsible dog owners
- It is important dogs have free space to run around
- They have never had a bad experience with aggressive dogs, but know of others who have
- How would a change in rules be monitored? And, if you cannot monitor the rules, why bother changing them?
- If people do not follow the rules now, why would they follow different rules?

3.6 Those who answered that they wanted to see parts of Linklater Reserve be made on-leash were asked a follow up question about the extent of the change they hoped to see [Figure 2] – this question was multiple choice and select all that apply. Most respondents indicated that, at a minimum, the area closest to the Kelvin Grove Road carpark near the entranceway, over the top of the rise to the planted gully, should be on leash. Four respondents asked that the whole Reserve be made on-leash. Themes from the feedback of those who do support making parts of Linklater Reserve on-leash include:

- They do not feel safe at the Reserve with off-leash dogs
- People have not properly trained their dogs to respond to their calls
- The Reserve was never meant to be just for dogs
- Bad experiences of poorly behaved or aggressive dogs
- There is plenty of space at the Reserve for parts of it to be made on-leash, and for parts to still be off-leash

Figure 2



- 3.7 The majority of those who filled out the feedback form were dog owners [Figure 3]. Those who responded that they were dog-owners were then asked two follow-up questions about whether they took their dog to Linklater Reserve [Figure 4], and if they had their dog off-leash at the Reserve [Figure 5].

Figure 3

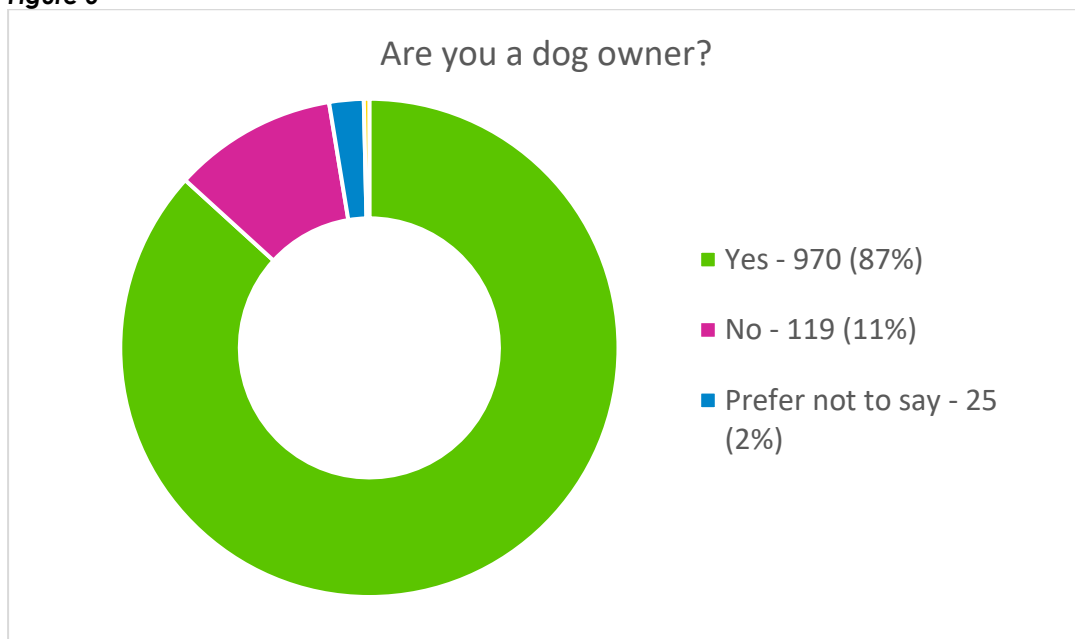


Figure 4

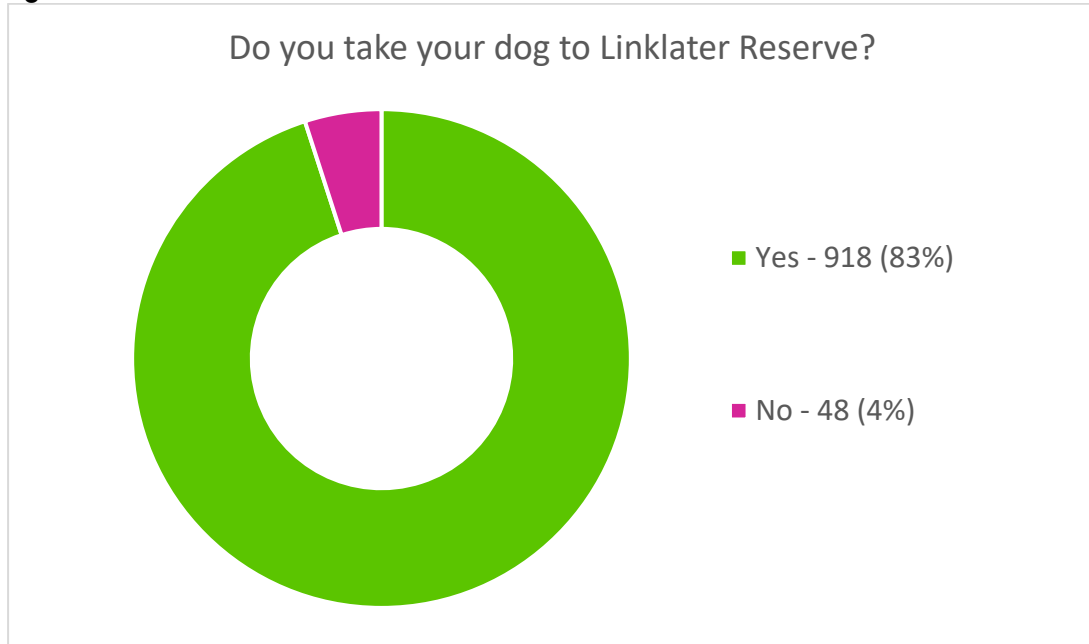
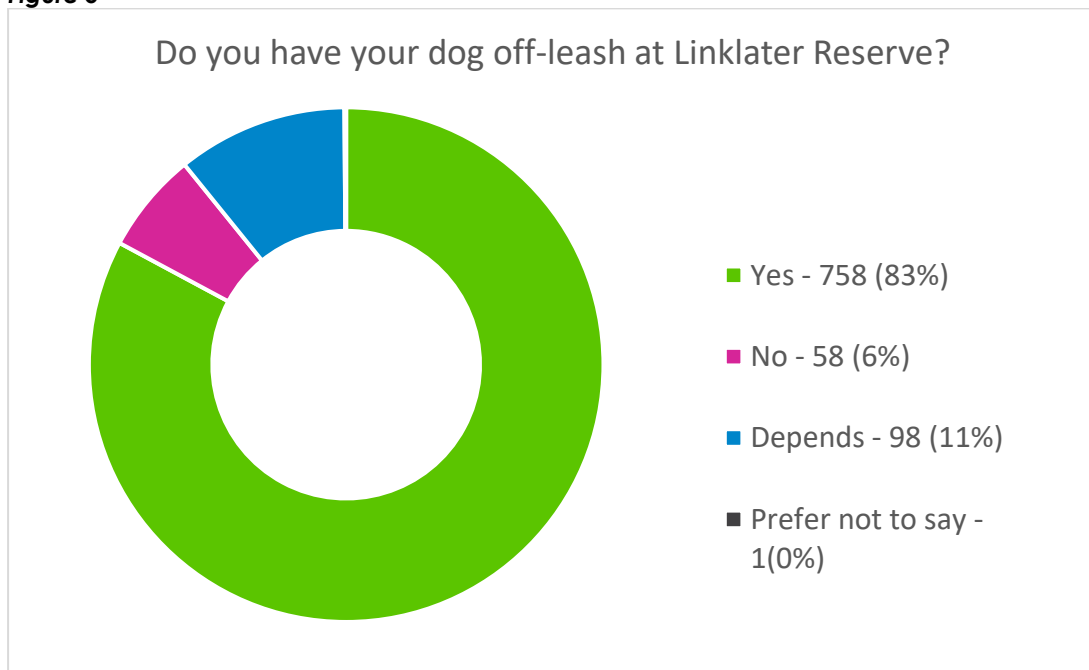


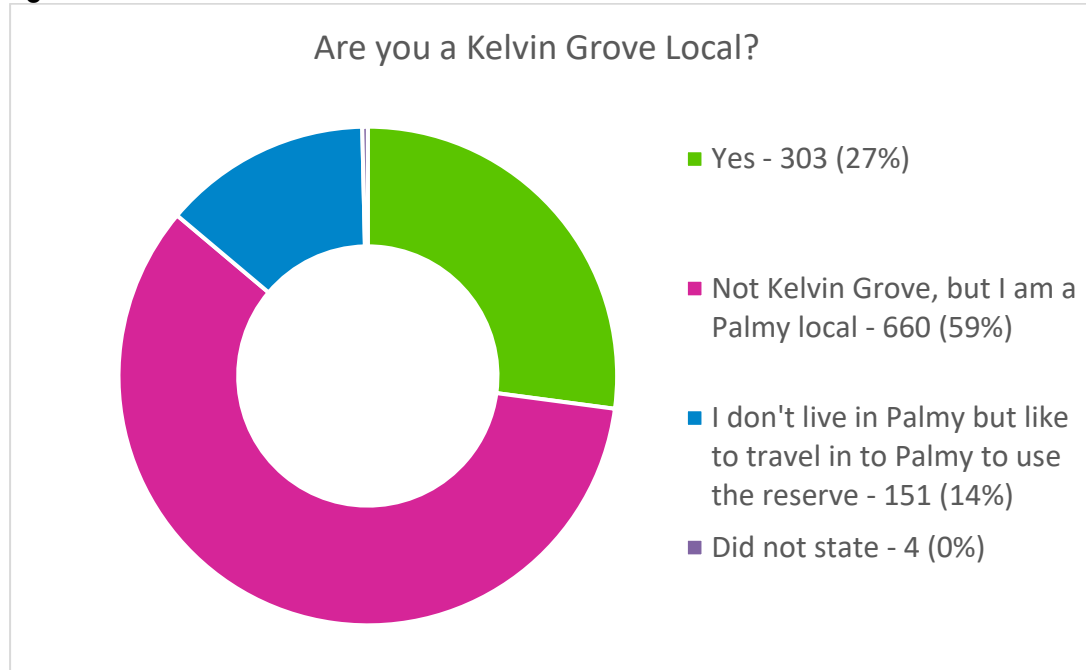
Figure 5



3.8 All respondents to the feedback form were asked if they were a Kelvin Grove local [Figure 6], how often they used the Reserve [Figure 7], and what they liked to do there [Figure 8].

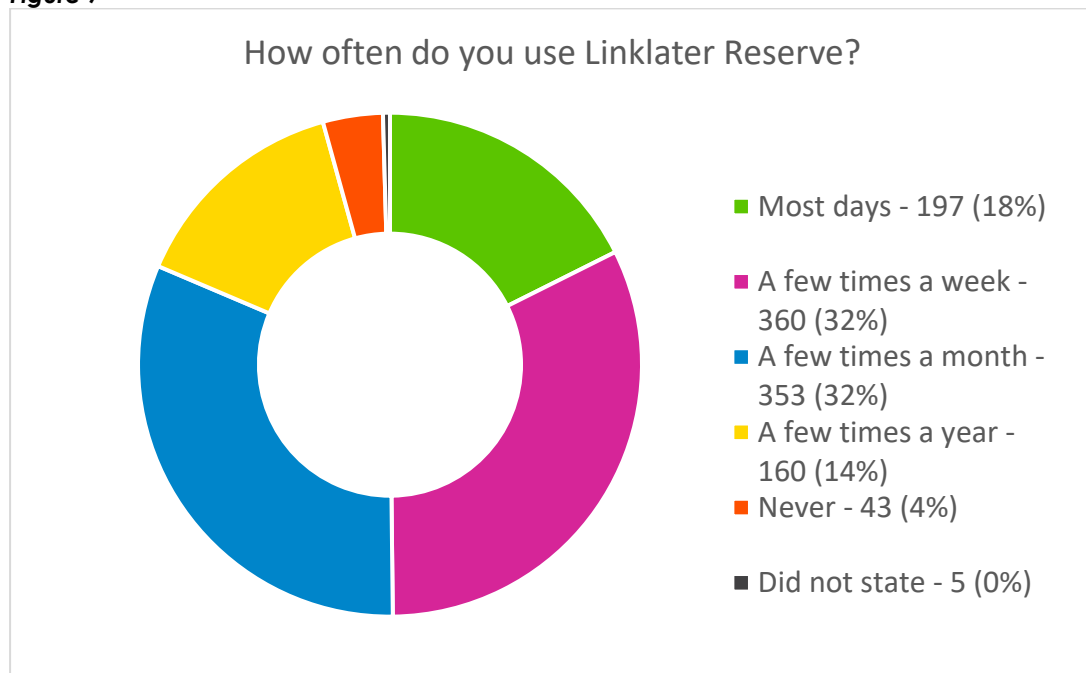
- 3.9 Of the total responses, 86% of Reserve users stated they were from the Palmerston North area – with slightly more being from the wider city than locally from Kelvin Grove - with 151 or 14% of respondents stating they travel from outside of the city to Palmerston North specifically to use the Reserve.

**Figure 6**



- 3.10 The majority of respondents use the Reserve on a weekly basis [Figure 7], with 82% of all respondents using the Reserve at least once a month.

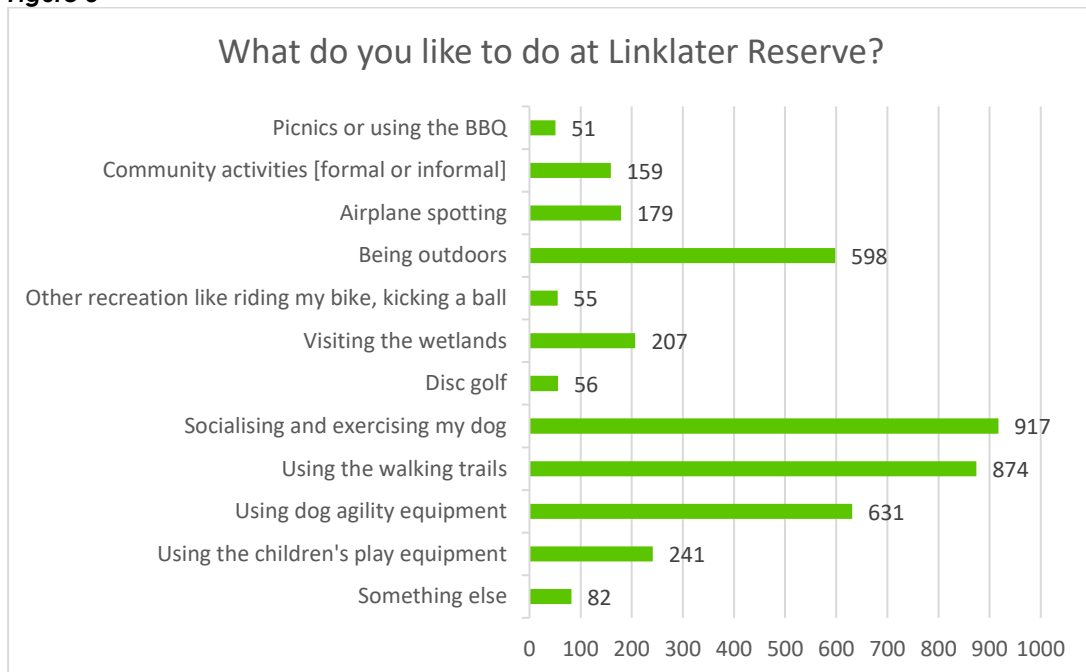
**Figure 7**



3.11 The question “What do you like to do at Linklater Reserve?” was multiple choice, and choose as many as apply [Figure 8]. The most popular reason given was to socialise and exercise their dog. Many indicated they went to Linklater Reserve to participate in more than one type of activity, with 138 respondents stating that they were going to Linklater Reserve for only one type of activity e.g: only going to use the children’s play equipment, or only going for the walking trails. The “something else” option included responses such as:

- Exercise
- Coffee or lunch at the park with friends while the dog runs around
- Playing Pokemon Go

**Figure 8**



### Overall themes from engagement feedback

3.12 A number of themes were strongly represented across all responses, where agreement was reached between those who do not, those who do, and those who were unsure of whether they would support a change to off-leash controls. Those themes include:

- Linklater Reserve is an asset to the community
- Linklater Reserve is their preferred reserve in the City
- Safety of people and of dogs at Linklater Reserve is imperative
- It is especially important that young people and vulnerable people be able to use the Reserve safely, particularly in the BBQ area and the children’s play equipment



- All dogs should be kept under control, this is the responsibility of the owner
- All rules should be followed, whether you have a dog or not
- Enforceability of rules is important
- More dog owner education and training should be made available

### Facebook response

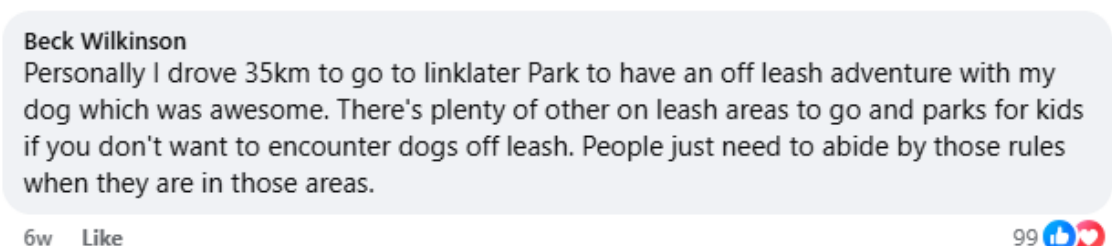
- 3.13 [A post was made to Council's Facebook](#) page with brief information on the engagement, directing people to the feedback form on the website. The Facebook post included an opportunity for Facebook users to respond to the Council's engagement directly on the platform via a poll [Figure 9].
- 3.14 That poll had the Yes/No question "Should parts of Linklater be made on-leash areas?", which attracted 1,613 votes, 240 comments, 25 reactions and 14 shares. The poll returned a result of 44% in favour of making parts of Linklater Reserve on-leash areas, and 56% not in favour of making parts of Linklater Reserve on-leash areas.

**Figure 9**



- 3.15 Responses on Facebook from the community were varied, with a mix of support and non-support for possible changes [Figure 10]. Commenters shared personal experiences or anecdotes to explain their reasons why they do or do not use the Reserve [with or without a dog], as well as several suggested improvements for the Reserve generally. Examples of Facebook comments are given below:

**Figure 10**




**Edna Davenport**

It defeats the purpose for an off leash park. Unless you have a contained area don't see how this would work. Dogs run around then suddenly got to leashed for a certain part. Use Linklater regularly and have never had an issue with my dog or someone else's.

6w Like

12  

**Brenna Graham**

Will it be enforced? Not much point in changing the rules if the only difference is a change in the signs that no one reads or follows anyway 

6w Like

11 

**Lois Jones**

Would be nice to have a small enclosed park area for Toy/ small dogs only

6w Like

8 

**Daniel Liddle**

Due to being attacked by unknown dogs in public a few times, I am terrified of unknown/strange dogs.

So I avoid Linklater as it's a dog park, but theres other parks I can go to

But people also take unleashed dogs on other dog free parks and DOC land walks, which when I'm out hiking/walking and suddenly a (to me) scary dog comes running up to me I am terrified.

6w Like

10   

**Shelley Guðmundsdóttir**

I would like to see the area when you first enter Linklater to be on-leash. There is an eating area, a flying fox, cycle track, and kids playground in that area. It's been my experience that of all the dog areas I take mine to, linklater has the most dogs with no recall so another reason i'd like that area to be on-leash is so you can enter the area and get your dog settled without a bunch of dogs, with no recall, hooning up and getting in your dog's face before they have had a moment to settle. I'm totally okay for the 2nd and third fields to be off leash areas.

6w Like

5 

#### 4. DESCRIPTION AND ANALYSIS OF OPTIONS

- 4.1 The Committee should consider the following options. Off-leash areas are indicated in green, and on-leash in areas in red for each of the Options in the maps below. An option which would make the entirety of Linklater Reserve on-leash [i.e. reversing the current controls completely] which was raised in engagement feedback, has not been considered in this analysis.

- 4.2 **OPTION 1: Not make changes to the off-leash controls at Linklater Reserve, and retain the current controls so that all of the Reserve is off-leash, apart from the children's play spaces and equipment which are prohibited to dogs.**

Figure 11



- 4.3 This is the Option that the Committee should choose if it decides not to change the controls at Linklater Reserve. Option 1 stops this process here, and the Council will continue to administer its current dog controls and levels of service at Linklater Reserve.

#### **Advantages of Option 1**

- 4.4 Option 1 has advantages. This Option supports the preference of the majority of respondents by retaining the current off-leash rules for the entire Reserve. Therefore, this Option does not support those who have indicated support for making areas of the Reserve on-leash [see discussion in paragraphs 3.5, 3.6, and 3.7 for reasons given by respondents for their preferred approach].

#### **Disadvantages of Option 1**

- 4.5 Option 1 does not respond to the request of the KGCA, or to those who have indicated that they support making a change to the off-leash controls in at least some areas of Linklater Reserve. As there is general agreement that improvements could be made to the safety of Reserve users, Option 1 would mean an opportunity to address this would be missed, noting the Council can choose to revisit these controls at any time in future.
- 4.6 **OPTION 2: Change the current controls, and make the area at Linklater Reserve from the carpark on Kelvin Grove Road over the rise to the planted gully, on-leash. The children's play spaces and equipment continue to be prohibited to dogs entirely.**

**Figure 12**



- 4.7 This is the Option that the Council should choose to make the area of the reserve which poses the greatest safety risk to the community, on-leash, while keeping as much of the Reserve as possible in an off-leash control area.
- 4.8 Option 2 requires the installation of a new 1.5m high [at least] internal park fence and self-returning gates to clearly mark and separate the on-leash and off-leash areas. A fence will ensure that dogs are not able to move from the off-leash to the on-leash areas without their owners. A fence for Option 2 would not be within 300m of the radar station so can be constructed with standard metal materials.

### **Advantages of Option 2**

- 4.9 Option 2 has advantages. People usually walk their dogs through the carpark to the main entranceway of Linklater Reserve on Kelvin Grove Road, open and pass through the self-returning gates, and then let their dog off-leash from that point. It is not uncommon for the dog [particularly for those that are familiar with the Reserve] to then run up over the rise and out of sight and sound of their owners – meaning the dog is more likely to not be under the control of their owner. Owners and dogs returning to the Kelvin Grove Road entranceway from within the Reserve add to the congestion in this space.
- 4.10 The area identified in Option 2 is the area of Linklater Reserve which funnels dogs and people close together in a small space, increasing the likelihood of uncontrolled dogs becoming aggressive towards people or with one another. The advantage of Option 2 is that it greatly reduces this risk by requiring dogs to be on-leash in that small space.

### Disadvantages of Option 2

- 4.11 Option 2 includes some, but not all, of the children's play spaces and play equipment. These spaces have been identified by the community as priorities to keep free from the risk of potential dog aggression. This Option provides a limited solution for those who want to use larger parts of the Reserve without sharing the same space as off-leash dogs.
- 4.12 **OPTION 3: Change the current controls so that dogs are on-leash at Linklater Reserve around most of the children's play spaces and equipment, not including the wetlands area which remains off-leash along with the rest of the Reserve. The children's play spaces and equipment continue to be prohibited to dogs entirely.**

Figure 13



- 4.13 This is the Option the Council should choose if it wants to include the entranceways and over the rise, most of the children's play equipment, but not the wetlands in the bottom left of the Reserve in an on-leash area.
- 4.14 Option 3 requires the installation of two new 1.5m high [at least] internal park fences with self-returning gates to clearly mark and separate the on-leash and off-leash areas. A fence will ensure that dogs are not able to move from the off-leash to the on-leash areas without their owners. A fence for Option 2a would not be within 300m of the radar station so can be constructed with standard metal materials.

### Advantages of Option 3

- 4.15 Option 3 extends the suggested controls in Option 2 to cover most of the children's play equipment [not including the plane] but is not as extensive as the suggested control in Option 4, as it permits dogs to be off-leash in the



wetlands. This type of arrangement was favoured by a number of respondents, who highlighted the off-leash use of the wetlands as being a specific reason they used Linklater Reserve. Option 3 also leaves the dog agility equipment in the off-leash area, which Options 5 and 6 do not.

- 4.16 Option 3 responds to the majority of all respondents [both those in favour and not in favour of changing the current controls] by making the area of greatest safety concern – this children's play spaces and play equipment - on-leash.

### **Disadvantages of Option 3**

- 4.17 The fence required for Option 3 will look out of place in the Reserve. Options 2, 3, 4, and 5 require fences that run between two already existing external fences, so they are likely to be more discreet or feel more natural that the fence for Option 3 would.
- 4.18 Similarly to Option 2, Option 3 is not responsive to the majority of the community, who do not prefer a change to the off-leash controls generally.
- 4.19 **OPTION 4: Change the current controls so that dogs are on-leash at Linklater Reserve around most of the children's play spaces and equipment, with the remainder of the Reserve being off-leash. The children's play spaces and equipment continue to be prohibited to dogs entirely.**

**Figure 14**



- 4.20 This is the Option that the Council should choose if it wants to make the areas around the children's play spaces and play equipment on-leash.
- 4.21 Option 4 requires the installation of a new 1.5m high [at least] internal park fence and self-returning gates to clearly mark and separate the on-leash and off-leash areas. A fence will ensure that dogs are not able to move from the off-leash to the on-leash areas without their owners. A fence for Option 4

would not be within 300m of the radar station so can be constructed with standard metal material.

#### Advantages of Option 4

- 4.22 The theme that was most agreed on in early engagement was that children and vulnerable people should be able to use the play equipment and play spaces without feeling unsafe because of uncontrolled dogs. Option 4 therefore responds to the majority of all feedback on this theme by requiring dogs to be on-leash around all the children's play equipment and play spaces, except for the airplane which sits some distance away in the middle of the Reserve.
- 4.23 Further, though roughly one quarter of the whole of the Reserve would be made on-leash, which is a large change to the current control, a significant portion of the Reserve remains available for off-leash exercise and socialising of dogs. Option 4 also leaves the dog agility equipment in the off-leash area, which Options 5 and 6 do not.

#### Disadvantages of Option 4

- 4.24 This Option includes the wetlands in the on-leash area, which is not responsive to those who prefer that space to stay off-leash. As discussed in Options 2 and 3, Option 4 is not responsive to the majority of people who provided feedback, who did not support making changes to the off-leash controls generally.
- 4.25 **OPTION 5: Change the current controls and make half of Linklater Reserve [up to the airplane] on-leash, with half of the Reserve being off-leash. The children's play spaces and equipment continue to be prohibited to dogs entirely.**

Figure 15



- 4.26 Option 5 is the Option the Committee should choose if it prefers to split the Reserve in half between on-leash and off-leash controls.
- 4.27 Option 5 requires the installation of a new 1.5m high [at least] internal park fence and self-returning gates to clearly mark and separate the on-leash and off-leash areas. A fence will ensure that dogs are not able to move from the off-leash to the on-leash areas without their owners. A fence for Option 4 would be within 300m of the radar station so may be required to be constructed in part in plastic mesh. This Option will also require additional paths to be created so that people can walk complete loops on either side of the fence without having to go into different control areas.

#### **Advantages of Option 5**

- 4.28 Option 5 evenly splits the Reserve into spaces which are on-leash and off-leash. While reduced, the space for off-leash dogs is still significant in size and would continue to support off-leash exercise and socialisation of the city's dogs. Those who want to have their dogs on-leash could be encouraged to use the Kelvin Grove Road entranceway, with those who prefer off-leash encouraged to use the Roberts Line entranceway, ensuring that they would not have to cross different control areas.
- 4.29 A strong theme from engagement feedback was that the community believe Linklater Reserve is intended to be for dogs. While the Reserve is certainly known to be a very popular dog exercise area [as indicated by those who travel from outside of the city to use the facilities there], it is not meant to be exclusively a dog exercise area. Option 5 would give a strong indication to the community that the Reserve is meant to be used for a range of activities.

#### **Disadvantages of Option 5**

- 4.30 Option 5 is a large reduction to the off-leash area availability, and may not be supported by the community given the response to early engagement, which favoured no change to the current controls.
- 4.31 There were 631 respondents to early engagement who indicated one of the activities they participated in while at Linklater Reserve was using the dog agility equipment. Option 5 includes the dog agility equipment in the on-leash area. Consideration should be given for fencing this area so that dogs can be off-leash using that equipment if it is appropriate for them to do so, or moving the equipment to a different part of the Reserve.
- 4.32 **OPTION 6: Change the current controls and make three quarters of Linklater Reserve on-leash. Dogs would be permitted off-leash in the area of the reserve in the top right, accessed primarily from the Roberts Line carpark. The children's play spaces and equipment continue to be prohibited to dogs entirely.**



**Figure 16**



- 4.33 This is the Option the Committee should choose if it would like to make the largest possible area of the Reserve on-leash without making the whole reserve on-leash. Dog owners could be encouraged to take their off-leash dogs through the entrances to the Reserve from the carpark on Roberts Line, thereby avoiding most of the on-leash areas entirely.
- 4.34 Option 6 requires the installation of a new 1.5m high [at least] internal park fence and self-returning gates to clearly identify the on-leash and off-leash areas. A fence will ensure that dogs are not able to move from the off-leash to the on-leash areas without their owners. A fence for Option 5 would be within 300m of the radar station so may be required to be constructed in part in plastic mesh. This Option will also require additional paths be created so that people can walk complete loops on either side of the fence without having to go into different control areas.

#### **Advantages of Option 6**

- 4.35 The second most common response for what people liked to do at Linklater Reserve was using the walking trails. Option 6 would create a large on-leash area that includes all the children's play equipment and play spaces, the airplane, as well as most of the walking paths. Those who have avoided Linklater Reserve as a result of feeling unsafe around off-leash dogs may feel more comfortable using walking paths and play equipment with this type of arrangement.
- 4.36 Option 6 would respond directly to the request of the KGCA made to the Strategy and Finance Committee in February 2024 – as this arrangement is what the Committee described in their submission at that time.

### Disadvantages of Option 6

- 4.37 Option 6 significantly reduces the largest dog off-leash area in the City. Considering the engagement feedback, most people who are going to Linklater Reserve are going there with their dog, for the purpose of off-leash exercise and socialisation.
- 4.38 Assuming that the number of dogs needing to be exercised and socialised off-leash does not also reduce, there are likely to be more off-leash dogs in a smaller area. This would make it even more imperative that owners are responsible, that their dogs are well trained and properly socialised before being let off-leash [as the current rules already require].
- 4.39 As with all the Options presented in this report that require a change to the controls at Linklater Reserve, this will take time for people to familiarise themselves with. During this transition period some confusion can be expected, and there may be more instances of people not following the controls because they are not aware of them, or they do not agree with the change.
- 4.40 Like Option 5, Option 6 includes the dog agility equipment in the on-leash area, and consideration should be given for either fencing this off so dogs can be off-leash on the equipment, or moving the equipment to a different area of the Reserve.
- 4.41 **OPTION 7: Not make changes to the current controls at Linklater Reserve, and explore other non-regulatory, educational, and signage options to improve safety concerns of Reserve users**
- 4.42 This is the Option that the Committee should choose if it would like to address the safety concerns described by the KGCA and other feedback respondents without changing the current off-leash controls at Linklater Reserve.
- 4.43 This might involve any number or combination of methods and tools being implemented to improve safety of people and dogs and encourage responsible dog ownership. Several suggestions were made through feedback which might be considered as part of this Option, including:
- Offering more education activities and incentivise owners to learn about responsible dog ownership
  - Providing more education opportunities for people about how to be safe around dogs in public
  - Fence-off all individual play spaces so dogs cannot access them
  - Encouraging owners to take their dogs to dog obedience or training courses [offered by external providers]
  - Installation of CCTV at the Reserve to identify people and dogs who do not follow the rules

- An increased presence of Animal Management Officers at the Reserve
- Individual fencing around of all the children's play equipment; or moving all the play equipment into one area and fencing it off.
- Making it easier for people to follow the rules by installing more signage
- Changing the position of the gates by the carpark so that dogs are not funnelled together at the entranceways which are close to the children's play spaces and equipment

### **Advantages of Option 7**

- 4.44 Option 7 follows Council's preferred approach to dog control and regulation, which is to engage and educate, and to incentivise good dog ownership. Good ownership includes regularly exercising dogs, and the proactive socialisation of dogs, which can be achieved and supported by the Council through additional education for owners, and the continued provision of off-leash dog areas.
- 4.45 This Option will have long-term benefits for the whole of the community, as responsible dog ownership generally benefits everyone [for example, by preventing nuisance barking or aggressive dogs through exercise and socialisation], not just at Linklater Reserve, but across the whole of the City.
- 4.46 This Option is responsive to the common issue described by those who do and do not support changes to the off-leash controls at Linklater by focussing specifically on the problem statement offered by the KGCA - that there are some dogs which are uncontrolled in the Reserve, and this negatively affects the fair use, enjoyment, and safety of the park for the community at large.

NOTE: any of the tools and methods identified or described in Option 7 could be implemented alongside each of the Options 1-6.

### **Disadvantages of Option 7**

- 4.47 The main disadvantage of Option 7 is that it relies heavily on voluntary compliance, and on engagement with rules and controls that are established by the Council. While the majority of respondents agree with the current controls and rules, they are only as effective as they are being followed – which would also apply to any change of control which would be made.
- 4.48 For an increased presence of Officers at the Reserve to support responsible dog ownership, the Committee will need to consider what could be achieved within current resources. At this time, patrolling parks is a lower priority for Officers than attending complaints and caring for animals at Te Whare Kouru. Depending on the tools or methods pursued, a change in Levels of Service could be expected.

## 5. CONCLUSION

- 5.1 Community engagement has been completed and options prepared for the Committee. The Committee should now make decisions about changes to the off-leash controls at Linklater Reserve.

## 6. NEXT ACTIONS

- 6.1 If the Committee choose not to make changes to the off-leash controls at Linklater Reserve this process will stop here. The Committee may choose to pursue options to address the concerns of the KGCA and other members of the community that do not require a change to the Bylaw or Policy at any time e.g.: more owner education, more signage.
- 6.2 If the Committee choose to make areas of Linklater Reserve on-leash, a change to the Policy and the Bylaw will be required, and formal consultation will be necessary.

## 7. OUTLINE OF COMMUNITY ENGAGEMENT PROCESS

- 7.1 The community was invited to provide feedback on the possibility of changes to the off-leash controls at Linklater Reserve over four weeks between 24 March 2025 and 28 April 2025. The Council received 1,118 feedback responses from the community during this period.
- 7.2 Information about the engagement opportunity and an online feedback form was posted to the [Participate Palmy page on the Council Website](#), supported by a drop in-session on 8 April 2025, and a flyer drop to households in Kelvin Grove on 26 March 2025 and 3 April 2025 [Figure 18]. Posters with information about the engagement were distributed throughout the community, as well as to local vet offices and dog day-cares [Figure 19].

Figure 17

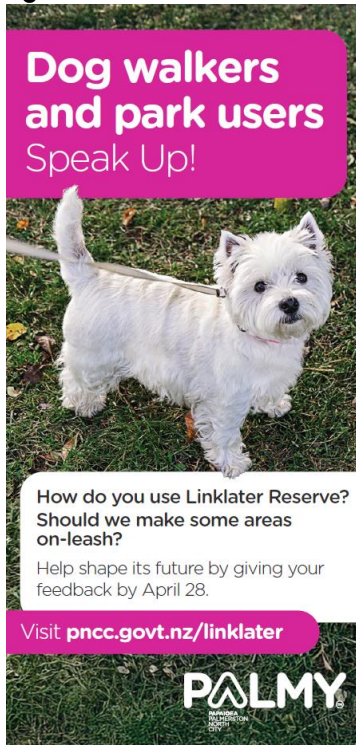


Figure 18



- 7.3 Emails were sent directly to interest groups such as dog training and obedience clubs, kennel clubs, working dog and hunting dog clubs, Massey Veterinary School, businesses in Kelvin Grove, schools in Kelvin Grove, retirement villages in Kelvin Grove, as well as community groups such as Neighbourhood Support.
- 7.4 Social media posts supported the engagement through sharing information, along with a radio interview and media release.
- 7.5 Signage that included a QR code [Figure 19] for the feedback form was installed at the entranceways to Linklater Reserve so that reserve users could be notified of the opportunity to provide feedback [Image 1].



Figure 19: Signage

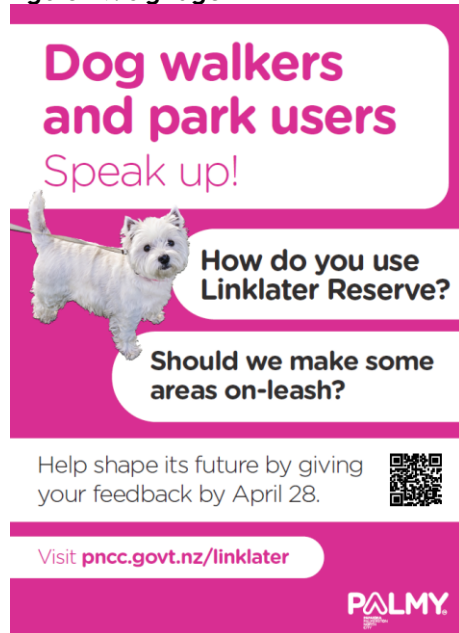
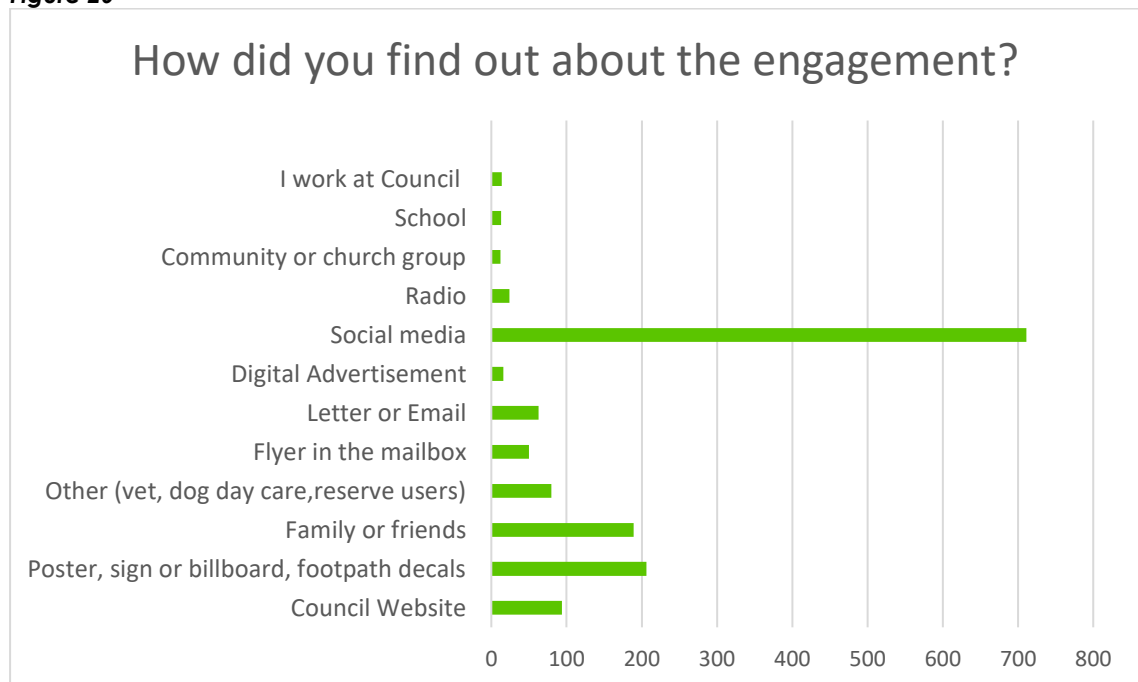


Image 1: Signage installed at Linklater Reserve



- 7.6 The online feedback form included a question about how people found out about the engagement, which will be useful to inform future consultation [Figure 20]. This question was multiple choice and select all that apply, though a clear majority stated that they did see information about the engagement via social media – in this instance, Facebook.


Figure 20



## 8. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	<b>Yes</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these objectives?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to: Whāinga 3: He hapori tūhonohono, he hapori haumarū Goal 3: A connected and safe community	
The recommendations contribute to this plan: 9. Mahere haumarū hapori, hauora hapori 9. Community Safety and Health Plan	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	The Community Safety and Health Plan describes Council's commitment to the delivery of information, education and enforcement of regulatory policy, including the Dog Control Policy and Bylaw.

## ATTACHMENTS

1. DRAFT Statement of Proposal - changes to Linklater Reserve on-leash controls [↓](#) 





**[DRAFT FOR CONSULTATION APPROVAL]**

## **STATEMENT OF PROPOSAL**

### **Proposed change to on-leash dog controls at Linklater Reserve**

Submissions close [TBC] Day Month Year

# Palmerston North Dog Control Policy 2024 and Palmerston North Dog Control Bylaw 2024

This Statement of Proposal provides information that will help you to make a submission on our proposed on-leash controls at Linklater Reserve.

## Statement of Proposal

We know that our dogs are important members of our families. We've got more than 9000 of them registered in our city, so we want to make sure the on-leash and off-leash rules at our largest dog exercise area are the right fit for our community.

### **In 2024, we received a request from some Kelvin Grove residents to make parts of Linklater Reserve on-leash**

The reason for the request was that sometimes dogs that are not properly controlled can make it hard for other people to enjoy the reserve. It's important that all people in the community can fairly and safely access and use our public spaces, and this includes our dog exercise areas. At the moment, all of the Linklater Reserve is an off-leash dog exercise area, apart from the children's play equipment which is prohibited to dogs.

We encourage responsible dog ownership and know this means keeping our dogs well exercised and well socialised for their wellbeing (and ours), and so they're less likely to cause nuisance to the community. We also know that Linklater Reserve is one of the most popular parks in the city, so we need to make sure that it meets the needs of as many people as possible.

### **We previously asked for your feedback about Linklater Reserve to help us decide how we can make it a space for everyone**

Most of you told us that you like the off-leash controls at Linklater Reserve, and that you didn't want these to change. Some of you weren't sure and wanted to know how much of a change we would be looking at, while others wanted to have some part of the Reserve made on-leash. You didn't agree on everything, but you did agree on these things:

- That Linklater Reserve is a great space for our community to be and to participate in a variety of recreation activities, with or without a dog
- That dogs need to be exercised and socialised – it's better for us and for them!
- That most owners are responsible, and their dogs well behaved and under control while off-leash at the Reserve
- Sometimes there are dogs that are off-leash and not properly under control, and this can make it feel unsafe at the Reserve, especially for those who are there with their own dog or family
- That it is important for everyone and their dog to fairly and safely use the Reserve

We've carefully considered all of your feedback, and think that making parts of Linklater Reserve on-leash will ensure that everyone can use the Reserve safely.

DRAFT FOR CONSULTATION APPROVAL  
Proposed change to on-leash dog controls at Linklater Reserve – Statement of Proposal

We've explained a little bit more about these areas in this proposal for you to consider.

But don't worry, we aren't making the whole park on-leash, there will still be plenty of space for you to take yourself and your four-legged friend for an off-leash runaround.

What do you think? Are the on-leash areas we've proposed about right? Do you have a suggestion for on-leash areas that might work better? Let us know by making a submission.

### **Reason for the Proposal**

There are three main reasons for our proposal. They are:

- To ensure that off-leash dogs at Linklater Reserve do not pose a safety risk to the community or to other dogs at the Reserve
- To ensure that there is enough space in our city for dogs to be exercised and socialised off-leash
- To ensure that our community are able to participate in a number of activities at Linklater Reserve fairly and safely, whether or not they are at the reserve with their own dog
- To encourage responsible dog ownership

### **Purpose of the Dog Control Policy**

The Dog Control Act requires that Council implement controls for matters related to dogs through a dog control policy and bylaw. The Dog Control Policy explains the Council's approach to dog control in Palmerston North, and indicates how the Council will exercise its discretionary functions under the Act. The Dog Control Bylaw gives effect to that Policy.

The Policy has information about:

- The nature and application of any Bylaw made by the Council for the dog control activity;
- Areas where dogs are prohibited, required to be on-leash, off-leash, and dog exercise areas;
- Whether dogs classified as menacing are required to be neutered;
- Whether dogs not under proper control are required to be neutered;
- Information on proposed fees related to dogs, education and obedience programmes; and
- Information on the issuing of infringement notices.

## Our legislative requirements

When making a policy and bylaw for the dog control activity, the Council considers the requirements set out in s.10(4) of the Dog Control Act, which are:

- Minimising danger, distress, and nuisance to the community;
- Avoiding the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults;
- Enabling the public (to the extent that is practicable) the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs; and
- The exercise and recreational needs of dogs and their owners.

The Council uses the special consultative procedure set out in s.83 of the Local Government Act if a matter has been identified as being of significant interest to the community, or if there will be a significant impact on the community as a result of the proposal.

Because of the requirements of the Dog Control Act (s.10(1)) for making the Dog Control Policy, and the Council's own approach to community engagement and consultation outlined in the Significance and Engagement Policy, we use the special consultative procedure to share our proposal and collect your views. Once we've amended and adopted our Policy, we'll revise our Dog Control Bylaw to match it by making determinations required under S.155 of the Local Government Act 2002.

DRAFT FOR CONSULTATION APPROVAL

Proposed change to on-leash dog controls at Linklater Reserve – Statement of Proposal

## What we're proposing

We are proposing to make the following change to the off-leash controls at Linklater Reserve.

[NOTE: this section will be updated following the recommendation of the Strategy and Finance Committee to reflect its preferred Option to consult on with the community. Detail on Options which were considered but not preferred will be provided also].

Change we are proposing	Reason for our proposed change
Palmerston North Dog Control Policy Clause 20: Dog exercise areas	
<p>We are proposing to change Clause 20(l) in our Policy so that it reads:</p> <p>"Linklater Reserve (only the part which is designated as a dog exercise area, and not <del>TBC within 30m of children's play equipment</del>);"</p>	<p>We need to update the control and describe where the off-leash areas are, so that everyone has a clear understanding of where our dogs can be off-leash in the Reserve, and where they need to be on-leash.</p>

[NOTE: a map showing the extent of the proposed on-leash areas will be included here, when the Council has determined its preferred Option]

We also need to make a minor change to our Bylaw while we are here, to align it with the requirements established in the Dog Control Act, and keep us up-to-date.

Minor change we are proposing	Reason for our proposed change
Palmerston North Dog Control Bylaw Clause 20.2 Notice of neutering shall be given	
<p>We are proposing to change the wording of clause 20.2 in our Dog Control Bylaw related to an owner that is required to neuter their dog, so that it reads:</p> <p>The notice will specify the date by which the dog must be neutered, <del>being not less than 14 days from the issue of the notice</del>. The notice shall be served in accordance with the Act.</p>	<p>The 14 day requirement from the issuing of a notice to neuter a dog does not align with the requirements set out in the Dog Control Act. We are making this minor change so that we can meet our legislative obligations.</p>

DRAFT FOR CONSULTATION APPROVAL

Proposed change to on-leash dog controls at Linklater Reserve – Statement of Proposal

## Let us know what you think – have your say

Have we gotten the controls for Linklater Reserve right? Did we miss anything?

Anyone can make a submission about the proposals described in this document. We encourage people with an interest in the issues raised to give feedback.

This Statement of Proposal, and the submission form can be found:

- on the Palmerston North City Council website;
- at the Customer Service Centre, Te Marae o Hine The Square, Palmerston North;
- at the Central Library, Te Marae o Hine The Square, Palmerston North; and
- the libraries at Ashhurst, Awapuni, Roslyn, Linton and Te Pātikitiki/Highbury.

Hard copies of the Statement of Proposal and the submission form are also available on request.

To get your feedback to us, you can:

- Submit it online via our website [www.pncc.govt.nz/Participate-Palmy/Have-your-say](http://www.pncc.govt.nz/Participate-Palmy/Have-your-say)
- Mail it to: Linklater on-leash controls, Democracy and Governance Team, Palmerston North City Council, Private Bag 11034, Palmerston North 4442
- Deliver it to: Palmerston North City Council Customer Service Centre, 32 Te Marae o Hine The Square, Palmerston North
- Email it to: [submission@pncc.govt.nz](mailto:submission@pncc.govt.nz) (subject "Linklater on-leash controls Submission")
- Phone us: 06 356 8199

### Speaking to your submission

You are entitled to appear before the Council and speak to your submission. Please indicate on your submission form whether you wish to do this. The Council intends to hear submissions on this proposal at a Committee meeting in 2025. The date and time for hearings will be confirmed in the letter acknowledging your submission and will also be advertised in the Manawātū Standard.

**The submission period runs from  
Day Month to Day Month 2025**

## **Making a good submission**

We welcome your feedback in any form – via our online submissions form, in a letter or email, over the phone, or by using our hardcopy submission forms.

To make a good submission, we encourage you to point to the particular areas of our proposal, letting us know why you do or do not support it, and what you think we should consider changing (if anything). Matters outside of the scope of the proposal aren't able to be considered as part of this process. If you need help with making a submission, get in touch and we can assist you.

## **Privacy Statement**

All submissions are made publicly available on our website and at Council libraries. Your contact details (but not your name) are confidential and will not be published. Elected members will receive all submissions, without contact details, so they can consider the views and comments expressed. We collect your contact information so that we can keep you up to date with the proposal.

For more information, see our privacy statement: [www.pncc.govt.nz/privacy](http://www.pncc.govt.nz/privacy)



## MEMORANDUM

**TO:** Strategy & Finance Committee

**MEETING DATE:** 28 May 2025

**TITLE:** 38 Featherston Street - Proposal to grant lease of Council land to Manawatū Woodworkers Guild Incorporated

**PRESENTED BY:** Glenn Bunny, Manager Property

**APPROVED BY:** Chris Dyhrberg, General Manager Infrastructure

### RECOMMENDATION(S) TO STRATEGY & FINANCE COMMITTEE

1. That the Committee grant a lease to Manawatū Woodworkers Guild Incorporated for the land at 38 Featherston Street, Palmerston North, described as Part Lot 13 DP2938 and Lot 2 DP605123; in accordance with Council's Support and Funding Policy and Section 54 of the Reserves Act 1977.

### 1. ISSUE

- 1.1 The Woodworkers Guild has been occupying Council land at 38 Featherston Street since 2007. Their current lease is due to expire in 2027. The Club requested early engagement regarding their lease agreement.
- 1.2 The land leased is subject to the requirements of the Support and Funding Policy 2022 and the Reserves Act 1977. These requirements include public notification of Council's intention to grant a new lease.
- 1.3 The public notification process is now complete with no submissions received.
- 1.4 This report seeks approval to grant a new lease to Manawatū Woodworkers Guild Incorporated in accordance with the Support and Funding Policy and the Reserves Act 1977.

### 2. BACKGROUND

- 2.1 A report to the Strategy and Finance Committee on 13 November 2024 assessed the proposal and as a result the Committee resolved:
  1. *That the Committee continues to support Manawatū Woodworkers Guild Incorporated by notifying the public of its intention to grant community occupancy of Council land at 38 Featherston Street, Palmerston North in accordance with the Support and Funding Policy 2022 and Section 54 of the Reserves Act 1977.*

2. That the Committee note the land affected by the community occupancy of Manawatū Woodworkers Guild Incorporated is described as Part Lot 13 DP2938 and Lot 2 DP605123.

2.2 Consultation was completed in February 2025. No submissions were received.

2.3 The proposed lease will be for a term of five (5) years, with one right of renewal for a further five (5) years. A five plus five lease is standard for a lease of this type. The five-year renewal is at the option of the lessee, which gives them ten years certainty of tenure, but also allows for a review of whether to continue the lease halfway through. The rental is \$150 plus GST per annum.

### 3. CONCLUSION

3.1 Council has been supporting the Club by granting occupancy of Council land since 2007.

3.2 Given there were no objections to the new lease proposal and the requirements of the Support and Funding Policy and the Reserves Act 1977 have been met, it is recommended that Council continue to support the group and proceed with granting a new lease to the Club.

### 4. NEXT STEPS

4.1 A new lease will be executed between Palmerston North City Council and the Manawatū Woodworkers Guild Incorporated.

### 5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Goal 3: A connected and safe community	
The recommendations contribute to the achievement of objective/objectives in: 6. Recreation and Play Plan	
The action is: Lease Council land and facilities to for-purpose organisations in line with the Support and Funding Policy.	
Contribution to strategic	The recommendation is in line with Council's Support

direction and to social, economic, environmental and cultural well-being	and Funding Policy which supports community groups to deliver benefits contributing to the cultural, economic and environmental and social wellbeing of the city.
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## ATTACHMENTS

Nil



## MEMORANDUM

**TO:** Strategy & Finance Committee

**MEETING DATE:** 28 May 2025

**TITLE:** 53 Totara Road - Proposal to grant lease of Council land to Manawatū Racing Pigeon Club Incorporated

**PRESENTED BY:** Glenn Bunny, Manager Property

**APPROVED BY:** Chris Dyhrberg, General Manager Infrastructure

### RECOMMENDATION(S) TO STRATEGY & FINANCE COMMITTEE

1. That the Committee grant a lease to Manawatū Racing Pigeon Club Incorporated for the land at 53 Totara Road, Palmerston North, described as Part Lot 2 DP 2003; in accordance with Council's Support and Funding Policy.

#### 1. ISSUE

- 1.1 Manawatū Racing Pigeon Club was formed over 44 years ago and have been occupying the site at 53 Totara Road since 1995.
- 1.2 The Club has recently become an incorporated society and wishes to enter into a new lease agreement, to remove the personal liability from its two committee members, currently listed as the leaseholders, and to meet the requirements of the Support and Funding Policy.
- 1.3 The land leased is subject to the requirements of the Support and Funding Policy 2022. These requirements include public notification of Council's intention to grant a new lease.
- 1.4 The public notification process is now complete with no submissions received.
- 1.5 This report seeks approval to grant a new lease to Manawatu Racing Pigeon Club Incorporated, in accordance with the Support and Funding Policy.

#### 2. BACKGROUND

- 2.1 A report to the Strategy and Finance Committee on 13 November 2024 assessed the proposal and as a result the Committee resolved:
  1. *That the Committee continues to support Manawatū Racing Pigeon Club Incorporated by notifying the public of its intention to grant community occupancy of Council land at 53 Totara Road, Palmerston North in accordance with the Support and Funding Policy 2022.*

2. That the Committee note the land affected by the community occupancy of Manawatū Racing Pigeon Club Incorporated is described as Part Lot 2 DP 2003.

2.2 Consultation was completed in February 2025. No submissions were received.

2.3 The proposed lease is due to commence on 30 June 2025 for a term of five (5) years, with one right of renewal for a further five (5) years. A five plus five lease is standard for a lease of this type. The five-year renewal is at the option of the lessee, which gives them ten years certainty of tenure, but also allows for a review of whether to continue the lease halfway through. The rental is \$150 plus GST per annum.

### 3. CONCLUSION

3.1 Council has been supporting the Club by granting occupancy of Council land since 1995.

3.2 Given there were no objections to the new lease proposal and the requirements of the Support and Funding Policy have been met, it is recommended that Council continue to support the group and proceed with granting a new lease to the Club.

### 4. NEXT STEPS

4.1 A new lease will be executed between Palmerston North City Council and the Manawatū Racing Pigeon Club Incorporated.

### 5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	<b>Yes</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year ?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these objectives?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to:	
Goal 3: A connected and safe community	
The recommendations contribute to the achievement of objective/objectives in:	
6. Recreation and Play Plan	
The action is: Lease Council land and facilities to for-purpose organisations in line	

with the Support and Funding Policy.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	The recommendation is in line with Council's Support and Funding Policy which supports community groups to deliver benefits contributing to the cultural, economic and environmental and social wellbeing of the city.

## ATTACHMENTS

Nil





## MEMORANDUM

**TO:** Strategy & Finance Committee

**MEETING DATE:** 28 May 2025

**TITLE:** Variable Speed Limits for schools - confirmation of scope for draft Speed Management Plan

**PRESENTED BY:** Peter Ridge, Senior Policy Analyst

**APPROVED BY:** David Murphy, General Manager Strategic Planning

### RECOMMENDATION(S) TO COUNCIL

1. That Council confirm that the scope of the draft Speed Management Plan 2025 (stage 1) will include:
  - variable speed limits for all schools within Palmerston North; and
  - Te Wanaka Road/SH56 intersection.

### 1. KEY POINTS IN THIS MEMO

- We are required to create 30km/h variable speed limits outside the school gate for all schools in our area by 1 July 2026.
  - We propose to develop a speed management plan for these speed limits, for consultation after the election in October.
  - This will be the first stage of work to review speed limits within our area, with the second stage starting in 2026.
- 1.1 The Council is required to create variable speed limits<sup>3</sup> around the entrances of each school within its district by 1 July 2026. This requirement comes from the [Land Transport: Setting of Speed Limits Rule 2024](#)<sup>4</sup>.
  - 1.2 Variable speed limits are set by making and consulting on a speed management plan (SMP).

<sup>3</sup> A variable speed limit is a speed limit where the ordinary speed limit is lowered for a set period of time (for instance, at the beginning or end of the school day) or when certain other conditions are met (for instance, in an Intersection Speed Zone (ISZ) when traffic is waiting at the side streets to the main street). The ordinary speed limit applies at all other times.

<sup>4</sup> <https://nzta.govt.nz/assets/resources/rules/docs/land-transport-rule-setting-of-speed-limits-2024-as-at-15-january-2025.pdf>

- 1.3 The purpose of this memorandum is to seek confirmation from the Committee of the scope of the draft SMP. Staff will then develop the draft SMP and bring it to the Committee in August for approval for public consultation.

## 2. BACKGROUND AND PREVIOUS DECISIONS MADE



Figure 1 - timeline of key decisions relevant to the speed management plan

2.1 The Council developed a draft SMP in 2022/23 to create lower speed limits around schools. This was a requirement of the Government's Land Transport Strategy which stipulated a maximum speed limit of 30km/h (either as a permanent or variable speed limit) outside the school and nearby streets. Schools in rural areas were subject to a maximum speed limit of 60km/h.

2.2 The Council consulted on the draft SMP in 2023 and received 378 written submissions. Five oral submissions were heard by the Council in August 2023. In November 2023, following the general election and change of government, the Council deferred consideration of the submissions until further clarity was provided about the extent of changes the new Government was introducing.

2.3 In February 2024 the Council requested further information about re-allocating the funding set aside for implementing the proposed speed limit changes, rather than progressing with speed limit changes. In April 2024 staff provided an overview of projects that could be progressed using that funding, such as raised pedestrian crossings outside schools. No further work was undertaken on the proposed speed limit changes for lower school speed limits.

2.4 In September 2024 NZTA published a revised Speed Limits Rule that removed previous requirements for lower speed limits around schools and imposed a new requirement to install 30km/h variable speed limits for a fixed distance outside the school gate. These variable speed limits are required to be in place by 1 July 2026 (or best practical efforts).

## 3. SUMMARY OF THE COUNCIL WORKSHOP ON SPEED MANAGEMENT

- 3.1 On 19 March 2025, staff provided Elected Members with a briefing and workshop on speed management. The presentation provided:
- An overview of how speed limits are set

- A summary of the changes to the Speed Limits Rule since 2022
  - A recap of the work done to date
  - An indicative list of the areas where speed limit changes could be investigated for a new SMP.
- 3.2 The workshop discussed taking a staged approach to developing a SMP. The variable speed limits for schools was placed as the highest priority by staff because the Speed Limits Rule requires those changes to be made by 1 July 2026.
- 3.3 [The slides for the workshop](#) can be found on the Council's website<sup>5</sup>.

#### 4. PROPOSED SCOPE FOR DRAFT SMP

- 4.1 Staff suggest that the work for the draft SMP be divided into two stages, to allow for the more urgent areas to be addressed quickly. Table 1 shows the suggested scope for each stage.
- 4.2 There are two reasons for proposing a staged approach. The first is to allow urgent changes to proceed without being held up by other work which may take longer. The second is to manage the limited resources available. Staff do not have the capacity to complete a larger scope of work in stage 1, and therefore we propose to complete less-urgent work in stage 2. We anticipate that stage 1 will be completed by 1 July 2026, while stage 2 is expected to be completed in 2027.

Stage	Area	Notes
Stage 1	Variable speed limits for schools	This is required by the Speed Limits Rule 2024 to be in place by 1 July 2026
	Te Wanaka Road/SH56	Investigate an intersection speed zone (ISZ), and speed limit on Te Wanaka Road to address safety issues related to planned growth in Kikiwhenua
Stage 2	City centre	Investigate lower speed limits to better reflect the city centre's role as a destination
	Kelvin Grove Road (Stoney Creek Road to Hartwell	Investigate lower speed limits to support safety improvements along

<sup>5</sup> <https://www.pncc.govt.nz/files/assets/public/v/1/documents/participate-palmy/agendas-and-minutes/workshop-papers/setting-of-speed-limits-workshop-19-march-2025.pdf>

Stage	Area	Notes
	Drive)	the “Five Dips.”
	Milson Line/Richardsons Line ISZ	Investigate an ISZ to address safety issues with this intersection
	Valley Views Road/Turitea Road	Investigate lower speed limits to support development in Aokautere
	Tremaine Avenue and Whitehorse Road	Investigate lower speed limits to support development in Kakatangia
	Stoney Creek Road	Investigate lower speed limits between Napier Road and Henderson Line to support development
	Roberts Line	Investigate raising the speed limit between Kelvin Grove Road and Railway Road
	Kahuterawa Road	Investigate lower speed limit to address safety issues
	Summerhill Drive	Investigate lower speed limit to reflect the urban environment
	No. 1 Line/Longburn-Rongotea Road ISZ	Investigate an ISZ to address safety issues

Table 1 - table showing the proposed scope for the first two stages of developing a speed management plan

- 4.3 We have the option to progress the speed limit change for Te Wanaka Road/SH56 separately, by requesting permission from the Director of Land Transport (NZTA) to make that change (refer Rule 2.6 of the [Speed Limits Rule 2024<sup>6</sup>](https://nzta.govt.nz/assets/resources/rules/docs/land-transport-rule-setting-of-speed-limits-2024-as-at-15-january-2025.pdf)). This would still be subject to the same obligations in terms of data and evidence, and would still be subject to consultation, but it could be progressed independently of the SMP for school speed limits if necessary due to timing (see paragraph 0).
- 4.4 Changing the speed limit for Te Wanaka Road/SH56 is contingent on reaching agreement with NZTA (as road controlling authority for SH56) about the proposal. While the Council can set a speed limit for Te Wanaka Road, and has budget set aside for the purchase of the necessary equipment for the ISZ to be installed at the intersection, NZTA will be required to set the ISZ

<sup>6</sup> <https://nzta.govt.nz/assets/resources/rules/docs/land-transport-rule-setting-of-speed-limits-2024-as-at-15-january-2025.pdf>

speed limit for SH56. We also need their approval (as asset owner) for us to install the ISZ infrastructure on SH56. If the Council endorses the recommended scope for the first stage of the SMP, we would meet with NZTA staff to try and reach agreement on the proposed ISZ for Te Wanaka Road/SH56 before we bring the draft SMP to the Committee in August.

## 5. NEXT STEPS

- 5.1 We will develop a draft SMP that includes proposed speed limit changes for schools, in accordance with the Speed Limits Rule. We will bring this draft SMP to the Committee on 20 August 2024 for approval for consultation. We will also develop a consultation plan, with consultation set to begin in late October (after the local elections).
- 5.2 We will incorporate a proposed speed limit change for Te Wanaka Road/SH56 in the draft SMP if it is possible to complete the necessary work by August. If it is not possible, then this will be progressed as a separate project.
- 5.3 The areas identified for stage 2 will be referred to a subsequent speed management plan. We expect this work to begin in 2026, subject to staff resourcing and availability.

## 6. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	<b>No</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these objectives?	<b>No</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city	
The recommendations contribute to this plan: 3. Mahere tūnuku 3. Transport Plan The objective is: Provide a safe, low-carbon, integrated and multi-modal transport network.	
Contribution to strategic direction and to social,	Safe speed limits are a key part of managing the city's transport network, for the benefit of all road users.

economic, environmental and cultural well-being	Setting the scope will provide direction for staff so that they can develop a draft SMP that gives effect to this goal.
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## ATTACHMENTS

Nil

## COMMITTEE WORK SCHEDULE

TO: Strategy & Finance Committee

MEETING DATE: 28 May 2025

TITLE: Committee Work Schedule

### RECOMMENDATION TO STRATEGY & FINANCE COMMITTEE

1. That the Strategy & Finance Committee receive its Work Schedule dated April 2025.

COMMITTEE WORK SCHEDULE – MAY 2025					
Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction
1.	28 May 2025	Public Spaces: policy and bylaw options	General Manager Strategic Planning	To be presented to Council on 25 June 2025.	
2.	28 May 2025	Engage with the community around the option of designating part of Linklater Park as dog on-lead, and report back	General Manager Strategic Planning		8 May 2024 Clause 26
3.	28 May 2025 20 August 2025	Small vehicle fleet ownership and long-term lease investigation results	General Manager Corporate Services		Council 29 Nov 2023 Clause 193.3-23
4.	28 May 2025 20	Contact Centre - Breakdown of expenses	General Manager Corporate		Council 3 April 2024 Clause 52-

COMMITTEE WORK SCHEDULE – MAY 2025					
Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction
	August 2025		Services		24
5.	TBC	Draft Interim Speed Management Plan	General Manager Strategic Planning	February workshop	<u>Council 5 April 2023</u> <u>Clause 46-23</u>
6.	28 May 2025 20 August 2025	Draft Waste Management and Minimisation Bylaw – deliberations	General Manager Strategic Planning		13 November 2024 <u>Clause 54-24</u>
7.	28 May 2025 20 August 2025	Quarterly Treasury Report	General Manager Corporate Services	31 March 2025 report was presented to Council on 7 May 2025	Terms of Reference
8.	28 May 2025 20 August 2025	Quarterly Performance Report	General Manager Corporate Services	31 March 2025 report was presented to Council on 7 May 2025.  Q4 report to include any CE variations to roading /active transport and waters budgets (refer to clause 104)	Terms of Reference Council 5 June 2024 Clause 104-24
9.	20 August 2025	Public Spaces: approval to consult on draft policy and bylaw	General Manager Strategic Planning		
10.	20 August	Vegetation Framework to	General Manager		Committee of Council



<b>COMMITTEE WORK SCHEDULE – MAY 2025</b>					
<b>Item No.</b>	<b>Estimated Report Date</b>	<b>Subject</b>	<b>Officer Responsible</b>	<b>Current Position</b>	<b>Date of Instruction</b>
	2025	include a Tree Policy focused on Council administered streets and public spaces	Strategic Planning		9 June 2021 Clause 31.8
11.	4 March 2026	Revenue & Finance Policy review	TBC		
12.	4 March 2026	Delegation Manual - Fees & Charges review	General Manager Corporate Services	Review alongside the Revenue and Financing Policy.	8 May 2024 Clause 24
13.	TBC	Nature Calls - Prospective funding and finance options	General Manager Corporate Services	Awaiting decision of Water Service Delivery options.	Council 10 June 2024 Clause 111-24

## **ATTACHMENTS**

NIL