

PALMERSTON NORTH CITY COUNCIL

Minutes of the Culture & Sport Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 10 September 2025, commencing at 9.01am.

- Members Present:** Councillor Rachel Bowen (in the Chair), The Mayor (Grant Smith) and, Councillors Mark Arnott, Vaughan Dennison, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, William Wood and Kaydee Zabelin.
- Members Present online:** Councillors Billy Meehan and Lew Findlay
- Non Members:** Councillors Brent Barrett and Karen Naylor.
- Apologies:** Councillors Billy Meehan and Vaughan Dennison (early departure).

Councillor Debi Marshall-Lobb was not present when the meeting started at 9.01am. She entered the meeting at 9.05am after consideration of clause 22. She was not present for clause 22.

Councillor Billy Meehan was not present when the meeting resumed at 2.20pm. He was not present for clauses 38 to 42 inclusive.

Councillor Vaughan Dennison was not present when the meeting resumed at 2.20pm. He entered the meeting again at 3.46pm during consideration of clause 41. He was not present for clauses 38 to 40 inclusive.

Councillor Karen Naylor left the meeting at 3.49pm during consideration of clause 41. She was not present for clauses 41 and 42.

Karakia Timatanga

Councillor Rachel Bowen opened the meeting with karakia.

22-25

Apologies

Moved Rachel Bowen, seconded Brent Barrett.

The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 22-25 above was carried 13 votes to 0, the voting being as follows:

For:

CULTURE & SPORT COMMITTEE - PART I - 10 SEPTEMBER 2025

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

Councillor Debi Marshall-Lobb entered the meeting at 9.05.

23-25 Notification of Additional Items

Moved Rachel Bowen, seconded Brent Barrett.

The **COMMITTEE RESOLVED**

1. That the Culture & Sport Committee consider the report Te Manawa Museums Trust - Annual Report 2024-25, subject to Section 46A(7) of the Local Government Official Information and Meetings Act 1987.

Reason for lateness: Financial reports provided after publishing of the agenda.

Reason for urgency: For Council to receive the report prior to 30 September 2025.

Clause 23-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

24-25 Public Comment

Kelsey Higgins, General Manager of Volleyball Manawatū, made a public comment thanking the Committee for their support of Volleyball over the past three years.

Harry Fraser, resident of Palmerston North, made a public comment regarding Item 9: Draft General Policy Reserve Management Plan: Summary of Submissions (clause 27-25). He expressed concern about the use of glyphosate in local parks, especially near playgrounds and he also noted a lack of warning signs and PPE used by workers when they sprayed the glyphosate.

Moved Rachel Bowen, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Culture & Sport Committee receive the public comments for information.

Clause 24-25 above was carried 14 votes to 0, the voting being as follows:

For:

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The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

25-25 **Presentation - Heritage Reference Group**

Margaret Tennant and Peter Te Rangi, Co-Chairs of the Heritage Reference Group presented to the Committee.

They provided a summary of the purpose of the Group, the people that were appointed as members and an update on early meetings of the group.

Their presentation is appended to these Minutes.

Moved Rachel Bowen, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Culture & Sport Committee receive the presentation for information.

Clause 25-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

26-25 **Presentation - Sport New Zealand**

Colin Stone, Regional Partnerships Manager – Central Region of Sport New Zealand presented to the Committee.

Colin outlines Sport New Zealand's strategic direction, priorities, and partnerships aimed at enhancing physical and sport participation across New Zealand.

The presentation is appended to these Minutes.

Moved Rachel Bowen, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Culture & Sport Committee receive the presentation for information.

Clause 26-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

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27-25 Draft General Policy Reserve Management Plan - Hearing of Submissions

Moved Rachel Bowen, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

1. That the Culture & Sport Committee receive the submissions and hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions, as described in the procedure sheet.

Clause 27-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

28-25 Draft General Policy Reserve Management Plan: Summary of Submissions Memorandum, presented by Kathy Dever-Tod, Manager Parks and Reserves.

An additional motion was moved to include more detail on dog recreation in the final version of General Policy.

Moved Rachel Bowen, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Draft General Policy Reserve Management Plan - Summary of Submissions', presented to the Culture & Sport Committee on 10 September 2025.

[Moved Grant Smith, seconded Debi Marshall-Lobb]

2. That the Chief Executive make minor alterations to add sentence around Dog recreation, safe spaces and enrichment in the Policy.

Clause 28-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

29-25 Confirmation of Minutes

Moved Rachel Bowen, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

CULTURE & SPORT COMMITTEE - PART I - 10 SEPTEMBER 2025

1. That the minutes of the Culture & Sport Committee meeting of 25 June 2025 Part I Public be confirmed as a true and correct record.

Clause 29-25 above was carried 13 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

Abstained:

The Mayor (Grant Smith).

30-25

Kahuterawa Outdoor Recreation Plan 2025 - adoption

Report, presented by Kathy Dever-Tod, Manager Parks and Reserves.

Moved Rachel Bowen, seconded Brent Barrett.

The **COMMITTEE RECOMMENDS**

1. That Council adopt the Kahuterawa Outdoor Recreation Plan 2025 (Attachment 2)
2. That Council exercise delegation from the Minister of Conservation and approve the Kahuterawa Outdoor Recreation Plan 2025, under section 41(1) of the Reserves Act 1977.
3. That Council proceed with a reserve classification of Arapuke Forest Park.

Clause 30-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

31-25

Otangaki-Ashhurst Domain Reserve Management Plan 2025 - adoption

Report, presented by Kathy Dever-Tod, Manager Parks and Reserves.

Moved Rachel Bowen, seconded Vaughan Dennison.

The **COMMITTEE RECOMMENDS**

1. That Council adopt the Otangaki-Ashhurst Domain Reserve Management Plan 2025 (Attachment 1).
2. That Council exercise delegation from the Minister of Conservation and approve the Otangaki-Ashhurst Domain Reserve Management Plan 2025 under section 41(1) of the Reserves Act 1977.

Clause 31-25 above was carried 14 votes to 0, the voting being as follows:

For:

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The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

The meeting adjourned at 10.55am

The meeting resumed at 11.17am.

32-25

The Regent Theatre Trust - Annual Report 2024-25

Memorandum, presented by David Walsh, General Manager, Regent on Broadway and Neil Ulrich, Deputy Chair, Regent Theatre Trust Board.

Moved Rachel Bowen, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

1. That the Culture & Sport Committee receive the Regent Theatre Trust Board's unaudited Annual Report 2024-25 (Attachment 2).
2. That the Culture & Sport Committee receive the Regent Theatre Trust Board's audited Annual Report 2023-24 (Attachment 3).

Clause 32-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

33-25

The Globe Theatre Trust - Annual Report 2024-25

Memorandum, presented by Gerry Keating, Manager, The Globe Theatre.

Moved Rachel Bowen, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Committee receive the Globe Theatre Trust Board's unaudited Annual Report 2024/25 (Attachment 2).

Clause 33-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

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34-25 Te Manawa Museums Trust - Annual Report 2024-25

Memorandum, presented by Susanna Shadbolt, Chief Executive, Te Manawa, Geoffrey Jameson, Chair, Te Manawa Museums Trust Board and Sara Allen, Assets and Finance Partner.

Moved Rachel Bowen, seconded Grant Smith.

The **COMMITTEE RESOLVED**

1. That the Committee receive Te Manawa Museums Trust Board's unaudited Annual Report 2024-25 (Attachment 1).
2. That the Committee receive the audited Te Manawa Museums Trust Board's Annual Report 2023-24 (Attachment 2).

Clause 34-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

35-25 Palmerston North Public Sculpture Trust Annual Report 2024-2025

Memorandum, presented by Gillian Tasker, Community Development Advisor.

Moved Rachel Bowen, seconded Grant Smith.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Palmerston North Public Sculpture Trust Annual Report 2024-2025' presented to the Culture & Sport Committee on 10 September 2025.

Clause 35-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

36-25 Annual Progress Report on Heritage Themes in Council Programmes 2024/25

Memorandum, presented by Jono Ferguson-Pye, Manager City Planning and Linda Moore, Manager City Library.

Moved Rachel Bowen, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Annual Progress Report on Heritage Themes in Council Programmes 2024/25', presented to the Culture & Sport Committee on 10 September 2025.

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Clause 36-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

37-25 2025/26 Maintenance and Renewal Plans and Budgets for Cultural Facilities
Memorandum, presented by Glenn Bunny, Manager Property.

Moved Rachel Bowen, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled '2025/26 Maintenance and Renewal Plans and Budgets for Cultural Facilities', presented to the Culture & Sport Committee on 10 September 2025.

Clause 37-25 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Billy Meehan, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

The meeting adjourned at 1.20pm.

The meeting resumed at 2.20pm.

Councillors Billy Meehan and Vaughan Dennison were not present when the meeting resumed at 2.20pm.

38-25 Sport Manawatū Annual Report to Palmerston North City Council for 2024-25

Memorandum, presented by Ann-Marie Mori, Policy Analyst.

Moved Rachel Bowen, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Committee receive the Sport Manawatū Charitable Trust – Annual Report to Palmerston North City Council for 1 July 2024 to 30 June 2025 (Attachment 1), presented to the Culture & Sport Committee on 10 September 2025.

Clause 38-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Mark Arnott, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

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39-25

Covered Bowling Green - proposed change in location

Memorandum, presented by Kathy Dever-Tod, Manager Parks and Reserves and Carl Johnstone, General Manager Partnerships - Environments, Sport Manawatū.

Moved Rachel Bowen, seconded Leonie Hapeta.

The **COMMITTEE RECOMMENDS**

1. That the operational grant of \$475,000 provided in Long-Term Plan programme 2537 be transferred from the Palmerston North Bowling Club to the Takaro Sports Club – Takaro Bowls Section.

Clause 39-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Mark Arnott, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

40-25

Arena 5 Development Six Monthly Update

Memorandum, presented by Glenn Bunny, Manager Property.

Moved Rachel Bowen, seconded Grant Smith.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Arena 5 Development Six Monthly Update', presented to the Culture & Sport Committee on 10 September 2025.

Clause 40-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Mark Arnott, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin, Brent Barrett and Karen Naylor.

41-25

Play Policy Annual Implementation and Monitoring Report 2025

Memorandum, presented by Manumea Durie, Play Advisor.

Councillor Vaughan Dennison entered the meeting again at 3.46pm.
Councillor Karen Naylor left the meeting at 3.49pm.

Moved Rachel Bowen, seconded Debi Marshall-Lobb.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Play Policy Annual Implementation and Monitoring Report 2025', presented to the Culture & Sport Committee on 10 September 2025.

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Clause 41-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin and Brent Barrett.

42-25 Committee Work Schedule

Moved Rachel Bowen, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

1. That the Culture & Sport Committee receive its Work Schedule dated September 2025.

Clause 42-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Rachel Bowen, Mark Arnott, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Debi Marshall-Lobb, William Wood, Kaydee Zabelin and Brent Barrett.

Karakia Whakamutunga

Councillor Rachel Bowen closed the meeting with karakia.

The meeting finished at 3.59pm.

Confirmed <enter date>

Chair