



PAPAIOEA
PALMERSTON
NORTH
CITY

PALMERSTON NORTH CITY COUNCIL

AGENDA

COUNCIL

9:00 AM, WEDNESDAY 12 NOVEMBER 2025

COUNCIL CHAMBER, FIRST FLOOR
CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH

MEMBERS

Grant Smith (Mayor)

Debi Marshall-Lobb (Deputy Mayor)

Mark Arnott

Brent Barrett

Rachel Bowen

Vaughan Dennison

Lew Findlay (QSM)

Hayden Fitzgerald

Leonie Hapeta

Lorna Johnson

Bonnie Kuru

Billy Meehan

Orphée Mickalad

Karen Naylor

William Wood

Kaydee Zabelin

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Waid Crockett

Chief Executive | PALMERSTON NORTH CITY COUNCIL

Te Marae o Hine | 32 The Square
Private Bag 11034 | Palmerston North 4442 | New Zealand
pncc.govt.nz

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CITY

COUNCIL MEETING

12 November 2025

ORDER OF BUSINESS

1. Karakia Timatanga

2. Apologies

3. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

4. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

5. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

6. **Acknowledgement of Service - Councillor Roly Fitzgerald** Page 7

REPORTS

7. **Appointment of Committees and Committee Membership** Page 9
Memorandum, presented by Hannah White, Manager Governance.
8. **Adoption of Elected Members' Remuneration 2025-26** Page 33
Memorandum, presented by Hannah White, Manager Governance and Sarah Claridge, Governance Advisor.
9. **Appointment of Council Representatives to the Electoral College for the Central Economic Development Agency and to Local Government New Zealand (Zone 3)** Page 41
Memorandum, presented by Sarah Claridge, Governance Advisor.
10. **District Licensing Committee - Appointment Process** Page 45
Memorandum, presented by Hannah White, Manager Governance.
11. **Quarterly Performance and Financial Report – period ending 30 September 2025** Page 49
Memorandum, presented by Scott Mancer, Manager - Finance; John Aitken, Manager - Project Management Office; Grace Nock, Manager - Organisational Planning and Performance.
12. **Treasury Report - Quarter ending 30 September 2025** Page 121
Memorandum, presented by Steve Paterson, Manager - Financial Strategy.
13. **Central Economic Development Agency (CEDA) Annual Report 2024/25** Page 135
Memorandum, presented by David Murphy, General Manager Strategic Planning.

14. **Palmerston North Quarterly Economic Update - October 2025** Page 211
Memorandum, presented by Stacey Andrews, City Economist.

15. **Annual Summary of Economic Impact and Benefits of Council Supported Events** Page 237
Memorandum, presented by Luke McIndoe, Manager Venues + Events Partnerships.

16. **Atawhai Park and Walkway - Land Exchange with Massey University: Hearing of Submissions** Page 243

17. **Atawhai Park and Walkway - Land Exchange with Massey University: Summary of Submissions and Deliberations** Page 297
Memorandum, presented by Perene Green, Property Officer and Kathy Dever-Tod, Manager Parks and Reserves.

18. **Fitzherbert Park - Proposal to grant Easement to Power: Deliberations Report** Page 317
Memorandum, presented by Perene Green, Property Officer.

19. **Palmerston North Performing Arts Trust - Annual Report and Annual Accounts 2024/25** Page 321
Memorandum, presented by Hannah White, Manager Governance.

20. **Karakia Whakamutunga**

21. **Exclusion of Public**

That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
22.	Pasifika Community Centre Construction Phase	This report contains information about Council's commercial negotiations with contractors. If this information were made public before the contract is finalised, it could disadvantage Council in current or future negotiations, affect fairness of the tender process or impact the contractors' commercial interests.	s7(2)(i)NEGOTIATIONS: This information needs to be kept confidential to ensure that Council can negotiate effectively, especially in business dealings
23.	Sale of the Residential Property 553 Ruahine Street	Releasing report publicly before the sale is completed could disadvantage Council by affecting the final sale price. Protecting this information ensures that Council can achieve the best financial outcome for the community.	s7(2)(h)COMMERCIAL ACTIVITIES: This information needs to be kept confidential to allow Council to engage in commercial activities without prejudice or disadvantage

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PRESENTATION

TO: Council

MEETING DATE: 12 November 2025

TITLE: Acknowledgement of Service - Councillor Roly Fitzgerald

FROM: The Mayor (Grant Smith)

SUMMARY

The Mayor (Grant Smith) will acknowledge the service of former Councillor Roly Fitzgerald.

ATTACHMENTS

NIL

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Appointment of Committees and Committee Membership

PRESENTED BY: Hannah White, Manager Governance

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATIONS TO COUNCIL

1. That Council note the establishment of Committees made by the Mayor (Table 1), under s41A of the Local Government Act.
 2. That Council note the Chairperson appointments made by the Mayor to the Committees (Table 1), under s41A of the Local Government Act.
 3. That Council adopt Delegations Manual 2023 Part 4 replacement: Delegations to Committees (Attachment 1) approving the terms of reference and delegations to Committees, including the Mayor's recommendations for:
 - a. Deputy Chairpersons and Elected Members' Committee membership
 - b. an independent member on the Finance, Performance & Audit Committee
 - c. up to two Rangitāne o Manawatū representatives on the Arts, Culture & Heritage Committee
 4. That Council agree the following change to Delegation 3.1.6: Assignment of Commissioners:

"The Legal Counsel (in liaison with the General Manager – Development & Regulatory, General Manager – Strategic Planning, Manager – Planning Services, Team Leader – Planning Services¹ and/or the Principal Planner – Strategic Planning) with input from the Chair and/or Deputy Chair of the Hearings Committee may assign Hearings Commissioners to conduct, consider and determine any matter that requires a hearing or related decision under any of the following acts:

 - a. Resource Management Act 1991; and
 - b. Dog Control Act 1996."
 5. That Council adopt Standing Orders 2023 replacement clauses 1.1 Scope and General and 1.5.3 Extension of the Right to Vote (Attachment 2).
 6. That Council note that appointment of independent members (if required) will be considered at a later date.
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1. ISSUE

To agree a Committee structure and membership to manage Council business for the Council term 2025-28.

The Mayor has exercised his right under Section 41A of the Local Government Act 2002 (LGA) to appoint Chairs and Committees for the Council term. The Mayor has recommended the appointment of Deputy Chairs and Committee membership (as listed in Attachment 1) for Council to approve.

The Terms of Reference and Delegations for each Committee are listed in Attachment 1. Council is asked to approve these for inclusion in the Delegation Manual.

2. BACKGROUND

2.1 Section 41A (3) of the LGA gives the Mayor the authority:

- “(b) to establish committees of the territorial authority:
- (c) to appoint the chairperson of each committee established under paragraph (b), and, for that purpose, a mayor—
 - (i) may make the appointment before the other members of the committee are determined; and
 - (ii) may appoint himself or herself.”

2.2 The Mayor has established the following Committees and Chairs and recommends the appointment of the deputies listed below.

Table 1: 2025 Committees and Chairs

Committee	Chair	Deputy Chair	Meeting Frequency
Community Resilience & Sustainability	Cr Lorna Johnson	Cr Brent Barrett	Monthly
Finance, Performance & Audit	Cr Vaughan Dennison	Cr Karen Naylor	Monthly
Arts, Culture & Heritage	Cr Rachel Bowen	Cr Kaydee Zabelin	Quarterly
Sport & Recreation	Cr William Wood	Cr Leonie Hapeta	Quarterly
Hearings	Cr Lorna Johnson	Cr William Wood	As required

- 2.3 If Council does not agree with the decisions the Mayor has exercised under his authority, the Council has the ability to discharge a Chairperson and discharge and reconstitute a Committee as per the Local Government Act 2002 Schedule 7, s. 30 and 31.
- 2.4 If Council does not agree the Deputy Chairs listed then the Local Government Act Schedule 7, s. 25 requires a competitive system of appointment to be followed as set out in our Standing Orders 3.6.1.

3. COMMITTEE STRUCTURE, TERMS OF REFERENCE AND DELEGATIONS

- 3.1 As recommended by the Mayor, Attachment 1 details each Committee's proposed Terms of Reference (TOR) and delegated authority.
- 3.2 The Mayor proposes having two Committees: Community Resilience & Sustainability, and Finance, Performance & Audit that meet monthly (nine times a year), and two Committees: Arts, Culture & Heritage, and Sport & Recreation that meet quarterly. A Hearings Committee will meet as required.
- 3.3 Meetings will occur on Wednesdays.
- 3.4 The Terms of Reference have been designed to align with expected amendments to the Local Government Act, particularly around the provision of core services local authorities are to provide. All Committees have been allocated delegation to agree relevant draft bylaws and policies for public consultation and refer items to the Annual Plan (Budget).
- 3.5 Below is a summary of each Committee's terms of reference and any additional delegations.

Community Resilience & Sustainability Committee

- 3.6 The Committee's focus is on local public services: libraries, civil defence emergency management and waste management. The Committee will receive presentations from Sector Leads and Reference Groups and will oversee Council's performance of regulatory functions and environmental indicators.
- 3.7 The Committee's delegations include approving community leases and the annual Dog Report.

Finance, Performance & Audit Committee

- 3.8 The Finance, Performance & Audit Committee will be responsible for infrastructure and economic activity. It will monitor organisational performance through regular financial and non-financial reporting, oversee the Council's business assurance function and Council's responsibilities for managing risk and health and safety reporting.

- 3.9 The Committee's delegations extend to approving fees and charges where consultation is not otherwise required, acting as shareholder for the relevant CCOs (listed in its terms) and agreeing contracts to the value of \$3M that are otherwise outside of the Chief Executive's delegation (for projects agreed in the Annual Plan (Budget) or Long-Term Plan).

Arts, Culture & Heritage Committee

- 3.10 The Arts, Culture & Heritage Committee will be responsible for local public services: museums and associated heritage facilities. It will monitor performance of the cultural CCOs, oversee the establishment of the new Te Motu o Poutoa/ Anzac Park CCO, and receive presentations for the Heritage Reference Group and relevant sector leads.
- 3.11 The Committee has delegation to act as the shareholder for the cultural CCOs.

Sport & Recreation Committee

- 3.12 The Sport & Recreation Committee's focus will be on local infrastructure: reserves and other recreational facilities. It will monitor programmes from the Play and Recreation Plan under Goal 2: A creative and exciting city.
- 3.13 The Committee has delegation to monitor the Sport Manawatū contract and to agree leases for sport clubs.

Hearings Committee

- 3.14 The Hearings Committee will receive reports on upcoming hearing and regulatory matters.
- 3.15 Delegations include determining any bus shelter hearing decisions. The Legal Counsel will consult the Chair of the Committee before assigning Commissioners to sit on a hearings panel.

4. QUASI-JUDICIAL COMMITTEES

- 4.1 Council also has quasi-judicial bodies that are governed under other legislation. These are:

Table 2: Quasi-judicial Bodies

Body	Purpose
District Licensing Committee	Set up under the Sale of Alcohol Act 2012. Responsible for issuing liquor licenses to premises and management certificates to individuals. <i>Panels are assigned from the Council-approved District</i>

	<i>Licensing Committee list, some or all of whom can be Elected Members and/or appointed community members.</i>
Hearings Panels	Set up under the: 1. <u>Resource Management Act 1991</u> Responsible for determining resource consents and District Plan changes. 2. <u>Dog Control Act 1996</u> Responsible for determining appeals of a dangerous or menacing dog classification. <i>Panels are assigned from the schedule of Council-approved RMA commissioners, some or all of whom can be Elected Members and/or an independent commissioner.</i>

4.2 Council's Standing Orders (meeting procedures) do not apply to the bodies listed in Table 2 above. Any delegations from Council are set out in the Delegations Manual.

4.3 A separate report to this same meeting addresses the appointment process for the District Licensing Committee. Appointments will be brought to Council for approval in due course.

4.4 Hearings panels will be assigned from Council's previously approved schedule of independent RMA Commissioners and Elected Members with Making Good Decisions certification, listed as members of the Hearings Committee.

5. CHIEF EXECUTIVE'S PERFORMANCE REVIEW

5.1 The function of guiding the Chief Executive's performance review process will be led by the Deputy Mayor and supported by the Mayor, with external Human Resource advice as needed. The General Manager People & Capability will provide internal administrative support as appropriate.

5.2 All recommendations will continue to be brought to full Council for decision.

6. MEMBERSHIP OF COMMITTEES AND RIGHTS OF MEMBERS

6.1 Elected Members have been allocated membership of Committees as set out in Attachment 1.

6.2 Members of Committees are expected to attend Committee meetings. Attendance of Committee members will be recorded.

6.3 Recommendations of Committees are agreed by the elected full Council.

- 6.4 The Local Government Act allows for independent members to be appointed to Committees where a person has the skills, attributes or knowledge that will assist the work of the Committee.
- 6.5 The Office of the Auditor General recommends an independent chairperson as a method to promote free and frank debate and to provide confidence in the objectiveness of the advice and assurance. There has been an independent member and/or Chair on the committee responsible for the audit and risk function for the previous two terms.
- 6.6 The kawenata (partnership agreement) between Palmerston North City Council and Rangitāne o Manawatū sets out that there would be Rangitāne representation on any decision-making body with regard to Te Motu o Poutoa. For the last two terms, this has occurred on the Rangitāne o Manawatū Committee.
- 6.7 Any actual appointment of independent members will be brought to Council in due course.

Review of Standing Orders

- 6.8 The Government is in the process of developing a set of Standing Orders which will be compulsory for all local authorities to follow, should the Local Government Systems Improvements Bill become law. One of the likely changes for Palmerston North City Council is that there will be a stricter interpretation of Committee membership than our current Standing Orders allow for. This may mean that only members of a Committee will have full voting and participation rights. Elected Members who are not a member of a Committee might be able to ask questions of an item, with the discretion of the Chair, but will not be able to debate or vote on said item.
- 6.9 Feedback is currently being sought on the Government's Standing Orders, with the final version likely to be rolled out to local authorities in the first half of 2026. Until then, Council's current Standing Orders remain in place.
- 6.10 Officers do however recommend a small amendment to the current Standing Orders (Attachment 2) to update clauses 1.1 and 1.53 to align with the list of Committees for the 2025-28 term, ie. allowing that non-committee members (Elected Members) have full participation and voting rights. It should be noted that under the Local Government Act, any amendment to the Standing Orders requires a 75% majority of members present.

7. NEXT STEPS

- 7.1 Committee Terms of Reference and delegations will replace Part 4 of the Delegations Manual and be published.

- 7.2 Chairs positions will be included in the decisions regarding allocation of the remuneration pool.
- 7.3 Committee work schedules will be populated according to the Terms of Reference for each Committee and discussed with Chairs.
- 7.4 With the significant changes to Council's responsibilities towards waters' infrastructure and resource consenting occurring this term, the Committee structure will be reviewed in 18 months' time to ensure it aligns with the needs of the Council following the creation of the joint water entity.

8. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
Delegations Policy updated where relevant to ensure alignment.	
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city Whāinga 3: He hapori tūhonohono, he hapori haumarū Goal 3: A connected and safe community Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city	
The recommendations contribute to this plan: 14. Mahere mana urungi, kirirarautanga hihiri 14. Governance and Active Citizenship Plan The objective is: Provide clear and accessible information and opportunities for community	

input into council decisions.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Committee structure is clearly defined and understood to allow for effective and efficient decision making to occur.

ATTACHMENTS

1. Delegations to Council and Committees: Structure, Membership, Terms of Reference and Delegations [↓](#) 
2. Amendment to Standing Orders 2023 [↓](#) 

1. TERMS OF REFERENCE AND DELEGATIONS FOR THE 2025-28 TERM

1.1 Council

Chair	Mayor Grant Smith
Deputy Chair	Deputy Mayor Debi Marshall-Lobb
Membership (16)	All Elected Members
Quorum	8
Meeting schedule	Monthly

Objectives:

1. To consider matters that cannot be delegated under law (as set out in Local Government Act 2002 Schedule 7, cl 32) and that have not otherwise been delegated to Committees.
2. To govern matters of strategic importance to City operations and growth.

Terms of Reference:

1. To agree:
 - a. Strategic Direction, community outcomes and priorities through the Long-Term Plan (10 Year Plan)
 - b. Annual Plan (Budget)
 - c. Rates
 - d. District Plan¹
 - e. Bylaws and Policies
 - f. Borrowing or loan guarantees
 - g. Disposal of assets other than in accordance with the Long-Term Plan
 - h. Elected Member remuneration
 - i. Terms of Reference of committees and steering groups
 - j. Submissions to Select Committee and any proposal to promote legislation in the name of Palmerston North City Council
 - k. Any financial commitment above the Chief Executive's delegation
2. To have oversight of development and progress of:
 - a. Partnership with Rangitāne o Manawatū
 - b. Central Government advocacy

¹ The power to approve the District Plan or any change to the District Plan refers especially to clause 17 of the First Schedule of the Resource Management Act 1991 and is the final step in the Plan preparation/change process. It does not prevent Hearings Panels from making decisions on the hearing of submissions or further submissions.

3. To monitor:
 - a. Civic and Cultural precinct planning, including earthquake prone buildings
 - b. Water Services Council-Controlled Organisation establishment processes
 - c. Nature Calls Wastewater Plant
 - d. Te Utanganui Central NZ Distribution Hub and rail investment
 - e. Manawatū Regional Ring Road
 - f. Arena 5 redevelopment
 - g. Resident Survey results
4. To consider and adopt, amend, receive, note or not adopt:
 - a. Annual Report
 - b. Future Development Strategy
 - c. Committee recommendations
 - d. Chief Executive performance review
 - e. Travel of Elected Members or Chief Executive outside of New Zealand and Australia
5. To monitor, review, agree for consultation, hear submissions and approve the following policies:
 - a. Significance and Engagement Policy, Financial Strategy, Infrastructure Strategy, Asset Management Plan, Revenue and Financing Policy, Treasury Policy
 - b. Long Term Plan and subsequent Annual Plans (Budgets)
 - c. Representation Review
 - d. Fees and charges not otherwise delegated
6. To monitor, review, consider and approve the following Governance Policies:
 - a. Delegations Manual
 - b. Appointment of Directors
 - c. Code of Conduct; Elected and Appointed Member Development and Training Policy; Expenses and Allowances Policy
7. To appoint:
 - a. Chief Executive
 - b. Appointed Members to Standing Committees
 - c. District Licensing Commissioners, Resource Management Act Commissioners; Panel of Independent Complaints Investigators
 - d. Council representatives to external bodies, except where those bodies have granted authority to appoint to the Mayor or Chief Executive
 - e. Trustees and Directors to Council Controlled Organisations and Shareholder Committees
 - f. Civic Honours awardees
 - g. Establish and appoint members of any working group.

1.2 Community Resilience & Sustainability Committee

Chair	Councillor Lorna Johnson
Deputy Chair	Councillor Brent Barrett
Membership (16)	All Elected Members
Quorum	8
Meeting schedule	Monthly

Objectives

1. To consider matters relating to local public services: libraries, civil defence emergency management; and local infrastructure: waste management.
2. To have oversight of performance of regulatory functions.
3. To monitor Goal 3: A connected and safe community and Goal 4: A sustainable and resilient city.
4. To consider matters relating to community resilience and sustainability.

Terms of Reference:

1. To monitor:
 - a. Civil Defence
 - b. City Safety
 - c. Age Friendly activity
 - d. Strategic Grant funding for community and environment groups
 - e. Animal Management
 - f. Homelessness
 - g. Cemeteries
 - h. Libraries
 - i. PNCC and City Emissions Inventory
 - j. Waste Management and Minimisation Plan progress
 - k. Reserves and pathways management plan: Turitea Reserve Management Plan
 - l. Low Carbon Fund allocation
2. To have oversight of development and progress of:
 - a. Social Housing and Property Review
 - b. Bunnythope Community Strategy
 - c. Multi-Cultural Centre re-development
 - d. Pasifika Centre
 - e. MRF replacement at Resource Recovery Centre

3. To consider (agree for public notification, consultation and agree) any leases entered into by Council under the Support and Funding Policy or where the lease relates to a reserve under the Reserves Act 1977.
4. To monitor, review, agree for consultation, hear submissions and make recommendations to Council on relevant bylaws, policies, strategies and plans, including but not limited to:
 - a. Dog Control, Food security, Gambling, Health, Play, Support and Funding policies
 - b. Public Places, Alcohol, Animals & Bees, Dogs, Cemeteries bylaws
 - c. Water supply, wastewater, trade waste, waste management & minimisation bylaws
5. To receive:
 - a. Related annual Sector Lead reports from organisations associated with the terms of reference- Te Pu Harakeke Community Services Council, Ora Kōnnect, Manawātū Multicultural Council, Niuvaka Trust, Mash Trust, Environment Network Manawātū
 - b. Memoranda on city sustainability; biodiversity activity
 - c. Presentations from Disability Reference Group, Pasifika Reference Group, Seniors Reference Group and Youth Council
 - d. Presentations from related strategic and city partners and external bodies

Delegations

The Community Resilience & Sustainability Committee has been delegated the following responsibilities by Council. Within its Terms of Reference and complying with the purpose of the Local Government Act 2002, to:

- Make any determination required under s155 of the Local Government Act 2002.
- Develop and approve for consultation relevant bylaws, strategies, plans and policies.
- Agree for notification, accept or decline any lease agreement entered into under the Support and Funding Policy or that relate to a lease of a Reserve
- Agree the Annual Dog Control Report under s10 of the Dog Control Act 1996
- Refer items to the Long-Term Plan or Annual Plan (Budget) process
- Receive or note any report or memorandum or other information submitted to the Committee.
- Instruct the Chief Executive to report back to the Committee or to Council.
- Refer any report or memorandum to any other Committee or Council for consideration.

1.3 Finance, Performance & Audit Committee

Chair	Councillor Vaughan Dennison
Deputy Chair	Councillor Karen Naylor
Membership (16)	Mayor Grant Smith Councillor Mark Arnott Councillor Brent Barrett Councillor Lew Findlay Councillor Hayden Fitzgerald Councillor Leonie Hapeta Councillor Lorna Johnson Councillor Bonnie Kuru Councillor Debi Marshall-Lobb Councillor Billy Meehan Councillor Orphée Mickalad Councillor William Wood Councillor Kaydee Zabelin <u>Independent Member</u> <i>vacancy (1)</i>
Quorum	8
Meeting schedule	Monthly

Objectives:

1. To consider matters relating to local infrastructure: city network infrastructure and economic activity.
2. To monitor Goal 1: An innovative and growing city.
3. To monitor organisational performance for cost-effectiveness, quality of service provision and the meeting of regulation upon Council, including regular financial and non-financial reporting.
4. To exercise due care and diligence to manage risk robustly and appropriately.
5. To consider matters relating to finance, performance and audit.

Terms of Reference:

Performance

1. To agree:
 - a. Schedule of Fees and Charges (see Table 1)
 - b. Rates remission and postponement where officers delegated this authority seek the Committee's guidance.

2. To monitor, review, agree for consultation, hear submissions and make recommendations to Council on relevant bylaws, policies, strategies and plans, including but not limited to:
 - a. District Plan Changes
 - b. Development Contributions, Procurement, Naming Rights, Speed, Parking, Street naming & numbering, International relations, earthquake prone buildings, dangerous & insanitary buildings, BID policies
 - c. Traffic & parking, speed limits bylaws
3. To monitor:
 - a. Council's financial and non-financial performance against the Long-Term Plan or subsequent Annual Plans (Budgets).
 - b. Treasury activity
 - c. Housing development (except social housing)
 - d. Council Controlled (trading) Organisations: Central Economic Development Agency, in collaboration with Manawatū District Council; and Palmerston North Airport Limited.
 - e. To have oversight of development and progress of:
 - City Centre Transformation
 - International relations work plan
4. To receive:
 - a. Memoranda: transport network safety; transport maintenance report; city economic performance data
 - b. Presentations from related strategic and city partners and external bodies

Audit

5. To agree:
 - a. Internal and External Audit/ Internal Business Assurance forward work programme
6. To monitor the effectiveness of risk identification and mitigation measures and assess the impact of emerging risks by overseeing risk management activities, including but not limited to receiving:
 - a. Health and Safety reporting
 - b. Business Continuity planning
 - c. Audit/ Business Assurance reviews
 - d. Strategic risk reporting
 - e. Audit NZ annual management report
 - f. Lessons Learned project reporting
7. To assess the effectiveness of Council's work programme by considering accountability reporting, including but not limited to monitoring progress against recommendations in:
 - a. Business Assurance accountability reporting

b. External review action plans

Delegations

The Finance, Performance & Audit Committee has been delegated the following responsibilities by Council, within its Terms of Reference and complying with the purpose of the Local Government Act 2002, to:

- Make any determination required under s155 of the Local Government Act 2002.
- Develop and agree for consultation, hear submissions and make recommendations to Council on relevant bylaws, policies, strategies and plans
- Agree for notification proposed changes to the District Plan.
- Agree the Statement of Expectation for the relevant Council Controlled (Trading) Organisations.
- Monitor and agree the performance of the relevant Council Controlled (Trading) Organisations, including the Statement of Intent, six monthly and annual reporting.
- Refer items to the Long-Term Plan or Annual Plan (Budget) process
- Receive or note any report or memorandum or other information submitted to the Committee.
- Instruct the Chief Executive to report back to the Committee or to Council.
- Refer any report or memorandum to any other Committee or Council for consideration

Financial

- Accept, decline or vary any contract for the purchase or supply of goods, services, plant, capital works, etc. to the value of the \$3M that are otherwise outside of the Chief Executive's delegation, as long as it has been agreed in the Council's Long-Term Plan or subsequent Annual Plans (Budgets).
- Agree the schedule of Fees & Charges as set out in Table 1:

Table 1 – Delegated Fees & Charges

Fees and Charges	Legislation, Regulation or Bylaw allowing Council to set fee or charge
Animal Management	s37(1) Dog Control Act 1996 s68 Dog Control Act 1996 s14 Impounding Act 1955
Backflow Preventer	s12 Local Government Act 2002
Building Services	s219 Building Act 2004
Burial & Cremation	Cemeteries and Crematorium Bylaw 2018 Burial and Cremation Act 1964.
Corridor Access Request	s12 Local Government Act 2002
Environmental Health Services	Regulation 7 of the Health (Registration of Premises) Regulations 1966 Sale and Supply of Alcohol (Fees) Regulations 2013.

Parking	Traffic and Parking Bylaw 2018 s12 Local Government Act 2002 Land Transport (Offences and Penalties) Regulations 1999 (amended 2024)
Parks and Reserves, including swimming pool entry	s12 Local Government Act 2002
Resource Recovery	s12 Local Government Act 2002
Service Connection	s12 Local Government Act 2002

- Agree the fees and charges in Table 2 for consultation:

Table 2: Fees and Charges that require consultation

Fees and Charges	Requirement for consultation
Planning Services	s36 Resource Management Act 1991
Miscellaneous Services	s205 Food Act 2014 s150 Local Government Act 2002
Trade Waste	Trade Waste Bylaw 2022 s150 Local Government Act 2002

1.4 Arts, Culture & Heritage Committee

Chair	Councillor Rachel Bowen
Deputy Chair	Councillor Kaydee Zabelin
Membership (12)	<u>Elected Members</u> Mayor Grant Smith Councillor Mark Arnott Councillor Brent Barrett Councillor Lew Findlay Councillor Leonie Hapeta Councillor Lorna Johnson Councillor Bonnie Kuru Councillor Debi Marshall-Lobb <u>Rangitāne o Manawatū representatives</u> <u>vacancies (2)</u>
Quorum	6
Meeting schedule	Quarterly

Objectives

1. To consider matters relating to local public services: museums and associated heritage facilities.
2. To monitor Goal 2: A creative and exciting city.
3. To consider matters relating to arts, culture and heritage.

Terms of Reference:

1. To monitor the performance of Cultural Council Controlled Organisations: Globe Theatre Trust, Palmerston North Performing Arts Trust, Regent Theatre Trust and Te Manawa Museums Trust.
2. To oversee the creation of the Te Motu o Poutoa – Anzac Park Council Controlled Organisation.
3. To have oversight of development and progress of:
 - a. Masterplans: Caccia Birch
4. To monitor Strategic Grant funding for arts, culture and heritage groups
5. To monitor, review, agree for consultation, hear submissions and make recommendations to Council on relevant bylaws, policies, strategies and plans.
6. To receive:

- a. Related annual Sector Lead reports from organisations associated with the terms of reference- Creative Sounds, Community Arts Palmerston North
- b. Presentations from Heritage Reference Group, related strategic and city partners and external bodies
- c. Memorandum – Creative NZ, Cultural facilities maintenance; Heritage themes in Council programmes.

Delegations

The Arts, Culture & Heritage Committee has been delegated the following responsibilities by Council. Within its Terms of Reference and complying with the purpose of the Local Government Act 2002, to:

- Make any determination required under s155 of the Local Government Act 2002.
- Develop and approve for consultation relevant bylaws, strategies, plans and policies.
- Agree the Statement of Expectation for the relevant Council Controlled Organisations.
- Monitor and agree the performance of the relevant Council Controlled Organisations, including the Statement of Intent, six monthly and annual reporting.
- Receive the Palmerston North Performing Arts Trust annual reporting (as exempt CCO).
- Refer items to the Long-Term Plan or Annual Plan (Budget) process
- Receive or note any report or memorandum or other information submitted to the Committee.
- Instruct the Chief Executive to report back to the Committee or to Council.
- Refer any report or memorandum to any other Committee or Council for consideration.

1.5 Sport and Recreation Committee

Chair	Councillor William Wood
Deputy Chair	Councillor Leonie Hapeta
Membership (12)	Mayor Grant Smith Councillor Mark Arnott Councillor Brent Barrett Councillor Vaughan Dennison Councillor Lew Findlay Councillor Hayden Fitzgerald Councillor Bonnie Kuru Councillor Debi Marshall-Lobb Councillor Billy Meehan Councillor Orphée Mickalad
Quorum	6
Meeting schedule	Quarterly

Objectives

1. To consider matters relating to local infrastructure: reserves and other recreational facilities.
2. To monitor Goal 2: A creative and exciting city (play and recreation).
3. To consider matters relating to sport and recreation.

Terms of Reference:

1. To monitor:
 - a. Contractual Arrangement – Sport Manawatū
 - b. Strategic Grant funding for sports and recreation groups
2. To have oversight of development and progress of
 - a. Masterplans: Central Energy Trust Arena
 - b. Reserves and pathways management plans (except Te Motu o Poutoa – Anzac Park)
3. To consider (agree for public notification, consultation and agree) any leases entered into by Council under the Support and Funding Policy or where the lease relates to a reserve under the Reserves Act 1977.
4. To receive:
 - a. Memorandum – Venues and Events funding, Play Policy Implementation
 - b. Annual Reports – Hockey Turf, Athletics Track, Football
 - c. Presentations from related strategic and city partners and external bodies, including Regional Sports Facilities progress

Delegations

The Sport and Recreation Committee has been delegated the following responsibilities by Council. Within its Terms of Reference and complying with the purpose of the Local Government Act 2002, to:

- Make any determination required under s155 of the Local Government Act 2002.
- Develop and approve for consultation relevant bylaws, strategies, plans and policies.
- Refer items to the Long-Term Plan or Annual Plan (Budget) process
- Receive or note any report or memorandum or other information submitted to the Committee.
- Instruct the Chief Executive to report back to the Committee or to Council.
- Refer any report or memorandum to any other Committee or Council for consideration.

1.6 Hearings Committee

Chair	Councillor Lorna Johnson
Deputy Chair	Councillor William Wood
Membership (7)	Hearing Commissioners ² Councillor Brent Barrett Councillor Leonie Hapeta Councillor Orphée Mickalad Councillor Karen Naylor Councillor Kaydee Zabelin
Quorum	4
Meeting schedule	As required

Objectives

1. To have oversight of performance of regulatory and planning functions under the Resource Management Act 1991 (and future related legislation), and the Dog Control Act 1996.
2. To hear matters under the Local Government Act 1974.

Terms of Reference

1. To receive:
 - a. Updates on matters likely to be heard
 - b. Updates on progress on District Plan matters
 - c. Updates on legal proceedings related to decisions by commissioners
2. To provide a list of elected members from which Hearings Panels may be assigned for particular matters where appropriate, noting Panel members must have current Making Good Decisions certification.
3. To hear and agree matters related to bus shelter location.

Delegations

1. To decide matters related to bus shelter location.

² Any member who holds a current Making Good Decisions accreditation from the Ministry for the Environment is a member of the Hearings Committee.

1.7 Delegations to Sub-Committees

A sub-committee may exercise only such delegated authority as is granted to it from time to time by the Council or, with prior Council approval, the relevant Committee. Sub-committees may not exercise any of the powers listed in clause

The primary purposes of sub-committees are:

- a. To dispose of matters which have been delegated to them.
- b. To investigate and report, with recommendations if appropriate, on matters referred from the delegator.
- c. To act as a forum for communication between elected representatives, officers, and interested parties

WĀHANGA 1: WHAKATAKINGA WHĀNUI

PART 1: GENERAL INTRODUCTION

1.1 TE KORAHĪ ME NGĀ KŌRERO WHĀNUI | SCOPE AND GENERAL

This document sets out standing orders for the conduct of proceedings at meetings of Palmerston North City Council. It incorporates provisions in the Local Government Act 2002 and Local Government Official Information and Meetings Act 1987 and will be amended when required.

These standing orders are presented in three parts.

Part 1 is the general introduction,

Part 2 covers meeting procedures, and

Part 3 relates to constitutional and legislative matters,

Part 3 involves some repetition of Part 2, to ease use and to ensure each part can stand alone without the need for undue cross referencing.

For the **2025-2028** Council Term, the Council has resolved that Standing Order 1.5.3, relating to the extension of right to vote to non-committee members will apply to the following committees:

- **Community Resilience & Sustainability Committee**
- **Finance, Performance & Audit Committee**
- **Arts, Culture & Heritage Committee**
- **Sport & Recreation Committee**

1.5.3 Extension of right to vote to non-committee members

Elected Members are entitled to move, second and vote on motions (including procedural motions) before a committee or sub-committee, if present, regardless of whether or not they are members of that committee or sub-committee.

Standing order 1.5.3 applies only to those committees and sub-committees which have been approved for this purpose by Council.

NOTE: The Council has resolved that Standing Order 1.5.3, relating to the extension of rights to vote to non-committee members, apply to the following committees for the **2025-2028** term of Council:

- **Community Resilience & Sustainability Committee**
- **Finance, Performance & Audit Committee**
- **Arts, Culture & Heritage Committee**
- **Sport & Recreation Committee**

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Adoption of Elected Members' Remuneration 2025-26

PRESENTED BY: Hannah White, Manager Governance and Sarah Claridge, Governance Advisor

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATIONS TO COUNCIL

1. That Council agree (Option 1 or Option 2 or Option 3) for Elected Members' Remuneration for 2025-2028.
 2. That Council approve the information relating to the positions of additional responsibility Table 2 and Table 3 (if applicable) be sent to the Remuneration Authority.
 3. That Council note that recommendation 1 will take effect from either the date the new Council came into office (17 October 2025) or the date after the positions were established (6 November and 13 November 2025).
-

1. ISSUE

- 1.1 Every year, the Remuneration Authority reviews and sets the salary for the Mayor, a minimum salary to be paid to Councillors and the total governance remuneration pool for each council. Council is required to fully allocate its pool amongst all members.
- 1.2 This report provides several options for Elected Members to consider how the additional remuneration in the pool should be divided between members.

2. BACKGROUND

- 2.1 The Remuneration Authority is legally responsible for setting Council's remuneration pool, the Mayor's salary, and what expenses and allowances (and the rates of allowance) Elected Members can claim. Elected Members' expenses and allowances will be considered in December 2025.
- 2.2 The remuneration payable to the Mayor (\$172,563 per annum) has been set by the Authority, from which a deduction is made for personal use of a motor vehicle. The

Mayor's remuneration is separate to the Remuneration Pool. As such, any Committees chaired by the Mayor are not included in the remuneration pool.

Timeframes

2.3 To receive the full remuneration by January 2026, Council must inform the Remuneration Authority how it wishes to divide the remuneration pool by 14 November 2025. Upon approval from the Remuneration Authority, remuneration will be backdated so that:

- for a Councillor with no additional responsibilities, remuneration will take effect from **the day after** the official result of the 2025 election was declared (17 October 2025);
- for Deputy Mayor, remuneration will take effect from **the day after** the appointment (6 November 2025); and
- for Councillors with additional responsibilities, remuneration will take effect from **the day after** the Council formally voted on those positions (13 November 2025).

2.4 Until the Remuneration Authority gazettes the Council's proposed remuneration rates, all Councillors will receive the minimum Councillors' remuneration of \$53,959. If deadlines are met, Council's remuneration will be gazetted on Thursday 18 December 2025 and Elected Members should receive their backdated remuneration in January 2026.

3. DISTRIBUTION OF REMUNERATION POOL

3.1 For Palmerston North City, the total pool available for remuneration for Councillors is \$971,282. After allowing for a minimum annual salary of \$53,959 which is required to be paid to each Councillor, there remains \$161,877 which is required to be distributed to some or all Councillors.

3.2 The remaining remuneration (\$161,877) could be used for the remuneration of Councillors who take on extra responsibilities (for example, the Chairs and/or Deputy Chairs) and/or it could be used to increase the base payment for all Councillors.

3.3 When this matter was considered by Elected Members at a workshop on 30 October 2025, there was discussion on the following points:

- total workload between chairing tasks and other representative work such as external appointments and general attendance at community events should be as even as possible;
- the base rate for all Councillors should increase to provide for a flatter structure to reflect this principle;
- the Deputy Mayor's workload deserved higher remuneration;

- there should be a difference between monthly and quarterly Chairs to recognise frequency and associated preparation; and
- whether the preparation workload of Committee Deputies was sufficiently greater than a member of the Committee to allocate additional remuneration.

3.4 Each option below increases the base rate for each Councillor to approximately \$63K, adjusts the Deputy Mayor's salary to between \$70-73K and retains additional remuneration for a Committee Chair to recognise responsibility and time commitments.

Option 1: Additional Pay for Chair of Hearings Committee

Increase the base pay of each Councillor to \$63,100 (+\$9,141 of minimum), additional pay to Deputy Mayor and Committee Chairs.

Position	No.	Base Pay	Extra Pay	Total Pay
Deputy Mayor	1	\$63,100	\$10,000	\$73,100
Chair of Committee – monthly	1	\$63,100	\$5,000	\$68,100
Chair of Committee – monthly and Hearings Committee	1	\$63,100	\$5,762	\$68,862
Chair of Committee – quarterly	2	\$63,100	\$2,000	\$65,100
Councillor with no additional responsibilities	10	\$63,100	N/A	\$63,100

3.5 Option 1 provides additional remuneration for the Chair of the Hearings Committee, to recognise the additional responsibility and workload.

Option 2: Additional Pay for Deputy Chairs of Committees

Increase the base pay of each Councillor to \$63,000 (+\$9,041 of minimum), additional pay to Deputy Mayor, Committee Chairs and Deputies.

Position	No.	Base Pay	Extra Pay	Total Pay
Deputy Mayor	1	\$63,000	\$10,262	\$73,262
Chair of Committee – monthly	2	\$63,000	\$5,000	\$68,000
Chair of Committee – quarterly	2	\$63,000	\$2,000	\$65,000

Deputy Chair of monthly and quarterly Committees	4	\$63,000	\$500	\$63,500
Councillor with no additional responsibilities	6	\$63,000	N/A	\$63,000

3.6 Option 2 provides for Deputies of Committees to be paid additional remuneration. Deputy Chairs of monthly and quarterly Committees have been allocated the same rate to acknowledge that the additional workload is likely to equally come from requested representation at community events and meetings related to the terms of reference of each Committee.

3.7 To keep the base pay high, the additional remuneration for the Chair and Deputy Chair of the Hearing Committee has not been included to enable Deputies of monthly and quarterly Committees to be remunerated.

Option 3: Higher base pay for all Councillors

Increase the base pay of each Councillor to \$63,500 (+\$9,541 of minimum), additional pay to Deputy Mayor, and Committee Chairs.

Position	No.	Base Pay	Extra Pay	Total Pay
Deputy Mayor	1	\$63,500	\$6,500	\$70,000
Chair of Committee – monthly	2	\$63,500	\$4,131	\$67,631
Chair of Committee – quarterly	2	\$63,500	\$2,000	\$65,000
Councillor with no additional responsibilities	10	\$63,500	N/A	\$63,500

3.8 Option 3 offers the highest base pay for all Councillors and a flatter structure. To enable this, remuneration for the Chair of Hearings Committee has not been included, noting that the Chair is paid when acting in their capacity of Chair of any panel.

4. ROLES OF RESPONSIBILITY

4.1 The Remuneration Authority has requested a brief description to be provided for each position of responsibility, i.e. specifying the additional responsibilities over and above the base Councillor role, including duties, delegations, deputising and reporting obligations and the extra time involved in carrying out the additional responsibilities.

Table 1: Roles of Responsibility

Position	Additional responsibilities
Deputy Mayor	Chief Executive Performance Management and review Deputising for the Mayor when the Mayor is absent for Committee Deputising for the Mayor at community events Deputising for the Mayor when the Mayor is absent for a Civil Defence Emergency Assuming any powers of the Mayor if the Mayor is incapacitated or unavailable Attending Draft Agenda meetings of Committees Spokesperson for media at request of Mayor Weekly meetings with Mayor Assume any appointments or responsibilities as set out in Policy and/or Delegations <i>Estimated 45 hours/month</i>
Chair of Committee	Chairing Committee of responsibility in a fair, objective and efficient manner Upholding Council's meeting procedures and agreed principles Attending Chairs meetings Attending Draft Agenda meetings for Committee of responsibility Representing the Council at community events relating to Committee responsibilities Spokesperson for media on Committee of responsibility matters Regular liaison with Deputy Chair and Lead Officer for Committee of responsibility Assume any appointments or responsibilities as set out in Policy and/or Delegations <i>Estimated 30 hours/month- for monthly Committees</i> <i>Estimated 15 hours/month- for quarterly Committees</i>

- 4.2 If Members would like to provide additional remuneration to Deputy Chairs (see Option 2 above), Table 2 outlines proposed roles of responsibility for a Deputy Chair.

Table 2: Additional Responsibility for Deputy Chair of a Monthly/Quarterly Committee

Position	Additional Responsibilities
Deputy Chair of Committee	Attending community events relating to Committee responsibilities Deputising for the Chair at community events relating to Committee responsibilities Deputising for the Chair when the Chair is absent for Committee Supporting the Chair to uphold Council's meeting procedures and agreed principles Attending Draft Agenda meetings for Committee of responsibility <i>Estimated 5 hours/month</i>

5. NEXT STEPS

Officers will submit necessary documentation to the Remuneration Authority tomorrow.

Once the Council's remuneration has been gazetted by the Remuneration Authority, remuneration will be backdated and adjusted as appropriate.

6. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu	

Goal 1: An innovative and growing city Whāinga 2: He tāone whakaihihi, tapatapahi ana Goal 2: A creative and exciting city Whāinga 3: He hāpori tūhonohono, he hāpori haumaru Goal 3: A connected and safe community Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city	
The recommendations contribute to this plan: 14. Mahere mana urungi, kirirautanga hihiri 14. Governance and Active Citizenship Plan The objective is: Base our decisions on sound information and advice.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Appropriate remuneration supports effective decision makers.

ATTACHMENTS

NIL

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Appointment of Council Representatives to the Electoral College for the Central Economic Development Agency and to Local Government New Zealand (Zone 3)

PRESENTED BY: Sarah Claridge, Governance Advisor

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATION(S) TO COUNCIL

1. That Council approve the Mayor's recommendation for the appointments of Council representatives to:
 - a. the Central Economic Development Agency Electoral College: The Mayor, Councillors Vaughan Dennison and Leonie Hapeta.
 - b. The Local Government New Zealand (Zone 3): The Mayor, Deputy Mayor (as proxy for the Mayor as necessary), Councillors Rachel Bowen, Vaughan Dennison, Karen Naylor and Orphée Mickalad.
-

1. ISSUE

A recruitment process for board members of the Central Economic Development Agency (CEDA) is underway. Council's three representatives for the CEDA Electoral College are required today to ensure board appointments are completed before 31 December 2025.

The first Local Government New Zealand (Zone 3) meeting of this triennium is to be hosted by Horizons Regional Council in Palmerston North on 20 and 21 November 2025. Appointments will allow the members the delegated authority to act on behalf of the Council.

Thus, this memorandum seeks Council approval of Palmerston North City Council appointments to the Electoral College and to Local Government New Zealand (Zone 3).

2. BACKGROUND

Every triennium, Council appoints representatives to a number of internal and external bodies. Appointments are for the Council term though members can resign from a role

earlier if necessary. The Council's [Appointment of Directors and Trustees Policy](#)¹ outlines the term of appointment, remuneration and process of appointment to bodies.

Council representatives receive no additional remuneration for this work though expenses might be available for attendance of events outside of the Palmerston North City boundary, as detailed in the Expenses & Allowances Policy on the agenda for this meeting.

CEDA Electoral College

CEDA is responsible for promoting the economic development of the Manawatū region. It is a jointly owned organisation between Manawatū District Council and Palmerston North City Council. The CEDA Electoral College is responsible for conducting the recruitment process and recommending a preferred director(s) for the councils to appoint. Authority to act is outlined in section 3.3 of the [CEDA Appointment of Directors' Policy](#).

In the 2025-2028 term of Council, Manawatū District Council are responsible for administering any joint council arrangements for CEDA and will act as the Secretariat for the Electoral College.

The timeline is as follows:

Advertising	6 October-9 November 2025
Interviews	17 November 2025
Appointment	10 December 2025

Palmerston North has 3 positions on the Electoral College (the Mayor + 2 Councillors).

The Mayor recommends:

- Councillor Vaughan Dennison
- Councillor Leonie Hapeta

Local Government New Zealand (Zone 3)

A pool of five Elected Members will be appointed, from which members will be chosen to represent Palmerston North at Zone 3 meetings.

These usually occur twice per calendar year and are hosted by councils throughout Zone 3 (mid/lower North Island region).

The Mayor recommends himself and:

- Councillor Rachel Bowen
- Councillor Vaughan Dennison
- Councillor Karen Naylor

¹ Part 2.1 – Page 11

- Councillor Orphée Mickalad

3. NEXT STEPS

From the appointed membership: the Mayor, Councillors Naylor and Mickalad will attend the Zone 3 November meeting as representatives of Palmerston North City Council. The Deputy Mayor and Councillors Barrett, Zabelin and Kuru will also take the opportunity to attend since the gathering is in Palmerston North.

Appointed members to the Electoral College will receive applications of those who have applied ready for shortlisting.

Appointments of Council representatives to all other bodies will come to Council in early December.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city Whāinga 3: He hāpori tūhonohono, he hāpori haumarū Goal 3: A connected and safe community Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city	
The recommendations contribute to this plan: 14. Mahere mana urungi, kirirautanga hihiri 14. Governance and Active Citizenship Plan The objective is: Provide leadership and advocacy for Palmerston North.	

Contribution to strategic direction and to social, economic, environmental and cultural well-being	Appointments to represent Council at Local Government New Zealand ensures Palmerston North benefits from and contributes to sector knowledge at a national level. Appointments to the Electoral College ensure continuation of the shared governance of CEDA.
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ATTACHMENTS

NIL

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: District Licensing Committee - Appointment Process

PRESENTED BY: Hannah White, Manager Governance

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATIONS TO COUNCIL

1. That the Council instruct the Chief Executive to commence a recruitment process for Palmerston North City Council's list of approved District Licensing Committee members.
 2. That the Council agree the Mayor, Deputy Mayor, Legal Counsel and Susan Baty, form the selection panel to finalise selection criteria, shortlist and interview candidates and make recommendations to the Council regarding final appointments to the District Licensing Committee list.
-

1. ISSUE

- 1.1 The terms of several current District Licensing Committee (DLC) members are due to expire by March 2026.
- 1.2 A recruitment process will need to be undertaken to ensure that the Committee can continue without disruption.
- 1.3 This report recommends that a recruitment process be undertaken to add to Palmerston North City Council's list of approved DLC members. Interested members of the community and Elected Members can apply to be appointed as a member of the list.

2. BACKGROUND

- 2.1 Palmerston North City Council appoints individuals to a list, for a period of up to 5 years, from which is drawn the DLC membership to hear and make independent and impartial quasi-judicial decisions on applications for alcohol licences (including temporary, variations and renewals) and manager's certificates, as required by the Sale and Supply of Alcohol Act 2012.

- 2.2 Anyone wanting to sell at retail or supply alcohol in Palmerston North must apply to Council for a licence. The DLC decides all applications for licences and manager's certificates by considering the application, agency reports, evidence and submissions presented to it against the criteria in the Act and any relevant case law. The Committee then objectively determines facts and draws conclusions from them to make its decision. Decisions are subject to appeal at the Alcohol Regulatory & Licensing Authority and judicial review.
- 2.3 Sections 189-193 of the Act set out the required composition of licensing committees. Each Committee consists of three members from the Council's list maintained under section 192, including one member as the Chairperson. The Chairperson can be an Elected Member, or an appointed Commissioner.
- 2.4 Council is also able to appoint an Elected Member to be both a member of the DLC and the Deputy Chairperson to act in place of the Chair (Commissioner) if they are unavailable.
- 2.4 The Act sets out eligibility for the list as follows:
- a) Members must have experience relevant to alcohol licensing matters;
 - b) Members must not be appointed if they have such an involvement or appearance of involvement with the alcohol industry that they could not perform their duties without actual or perceived bias, or the person is a Police officer, a Medical Officer of Health, an Alcohol Licensing Inspector or an employee of a territorial authority; and
 - c) Commissioners must be of good standing in the community and have the necessary knowledge, skill, and experience relating to matters that are likely to come before the committee.

Current Membership and Appointment Process

- 2.5 Current terms of list members expire on the following dates:

Name	Position	DLC List member since	Expiry
Aleisha Rutherford	Chair, Commissioner	November 2020	30 Nov 2026
Vicki Beagley	Chair, Commissioner	October 2016	30 Nov 2026
Stewart Davies	List member	November 2020	30 Nov 2026
Chantelle Fraser-Clark	List member	November 2023	31 March 2026
Antonia Crisford	List member	November 2023	31 March 2026

- 2.5 Councillor Orphée Mickalad was appointed as Deputy Chair for the previous term of Council. This appointment expired on 11 October 2025.
- 2.6 The [Appointment of Director's Policy 2022](#) (pages 14-16) sets out the process for appointing to the DLC list.
- 2.7 The Policy outlines the members of the Selection Panel, one of which must be an independent member (who has relevant expertise of alcohol related matters). Officers recommend that the former chair of the DLC, Susan Baty (member 2014–2022) be appointed to the Selection Panel.
- 2.8 Officers recommend that we open expressions of interest from Elected Members directly, with appointments prior to Christmas, and then advertise for community appointments early in the new year. As the two Commissioners' terms expire in November 2026, a further recruitment process will commence in August 2026.
- 2.9 The Selection Panel will therefore be needed to meet three times in:
 - **December 2025** (to interview interested and eligible Elected Members);
 - **February 2026** (to shortlist and interview any community members); and
 - **September 2026** (to interview community or Elected Members interested and eligible for the Chair/Commissioner role(s)).

Remuneration and Workload

- 2.10 Members are paid \$51 per hour and the Chair, \$78 per hour. These rates are set by the Ministry of Justice.
- 2.11 Elected Members who participate in an alcohol licensing hearing or meeting may claim the payment in addition to their Council remuneration.
- 2.12 Workload requires fortnightly meetings (via Teams) and attendance at hearings which can be 1-2 days per month.

3. NEXT STEPS

- 3.1 Undertake the recruitment process outlined above.
- 3.2 Elected Members interested in being on the DLC should send an expression of interest to the Mayor before Close of Business 19 November 2025, with interviews for Elected Members being scheduled in the weeks following.
- 3.3 Shortlisting and the interview process for community members will occur in February 2026. Recommendations for appointment will be brought to the February 2026 Council meeting.

3.4 Following appointment, the newly established list of approved members will be published on the website.

3.5 Appropriate and ongoing training will be made available to members.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 2: He tāone whakaihihi, tapatapahi ana Goal 2: A creative and exciting city Whāinga 3: He hāpori tūhonohono, he hāpori haumarū Goal 3: A connected and safe community	
The recommendations contribute to this plan: 14. Mahere mana urungi, kirirarautanga hihiri 14. Governance and Active Citizenship Plan The objective is: Base our decisions on sound information and advice.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Ensuring appointment processes are fair, transparent and free from conflicts of interest (real or perceived) contributes to Council's reputation for good governance and strong community wellbeing outcomes.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Quarterly Performance and Financial Report – period ending 30 September 2025

PRESENTED BY: Scott Mancer, Manager - Finance; John Aitken, Manager - Project Management Office; Grace Nock, Manager - Organisational Planning and Performance

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATION(S) TO COMMITTEE

1. That Council receive the report titled 'Quarterly Performance and Financial Report – period ending 30 September 2025', and related attachments, presented on 12 November 2025.
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1. ISSUE

To provide an update on the performance and financial achievements of the Council for the period ending 30 September 2025.

2. BACKGROUND

Details of operating, capital and non-financial performance are included in the attached report, with further information provided through the appendices to the report.

3. NEXT STEPS

The 6-month results are expected to be presented to the relevant Committee in February 2026.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city Whāinga 3: He hāpori tūhonohono, he hāpori haumaruru Goal 3: A connected and safe community Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city	
The recommendations contribute to this plan: 14. Mahere mana urungi, kirirautanga hihiri 14. Governance and Active Citizenship Plan The objective is: Oversee Council operations and communicate outcomes and decisions to our communities.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	To enable Council to exercise governance by reviewing financial performance and operating performance and provide accountability for these to the public.

ATTACHMENTS

1. Council Dashboard September 2025 [!\[\]\(4c660a3c4ce1da3313488b7854f55083_img.jpg\)](#) [!\[\]\(f01c435bb39e3068a9b4895c9a993158_img.jpg\)](#)
2. Quarterly Performance and Financial Report September 2025 [!\[\]\(c5f009707b314589d498a683120545c5_img.jpg\)](#) [!\[\]\(8b308e9f1e6682fd04ddef01495a93be_img.jpg\)](#)
3. Quarterly Performance and Financial Report September 2025 Appendix 1 [!\[\]\(7a2466fab2a9c99ba33ed3fbd8b0c93f_img.jpg\)](#) [!\[\]\(f632f5613101834356c1771a91f82a1c_img.jpg\)](#)
4. Quarterly Performance and Financial Report September 2025

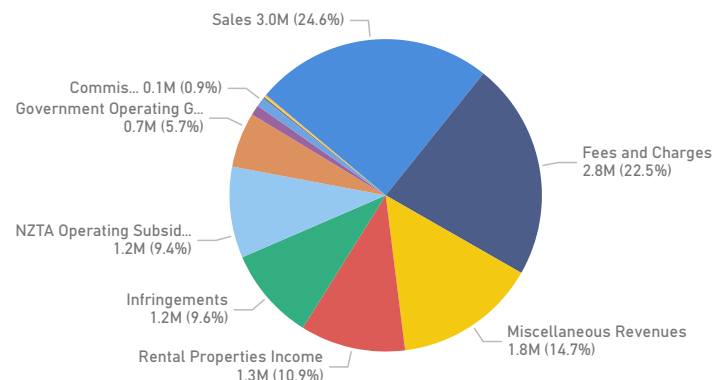
Appendices 2-11 [↓](#) 

September Financial Dashboard - Profit and Loss

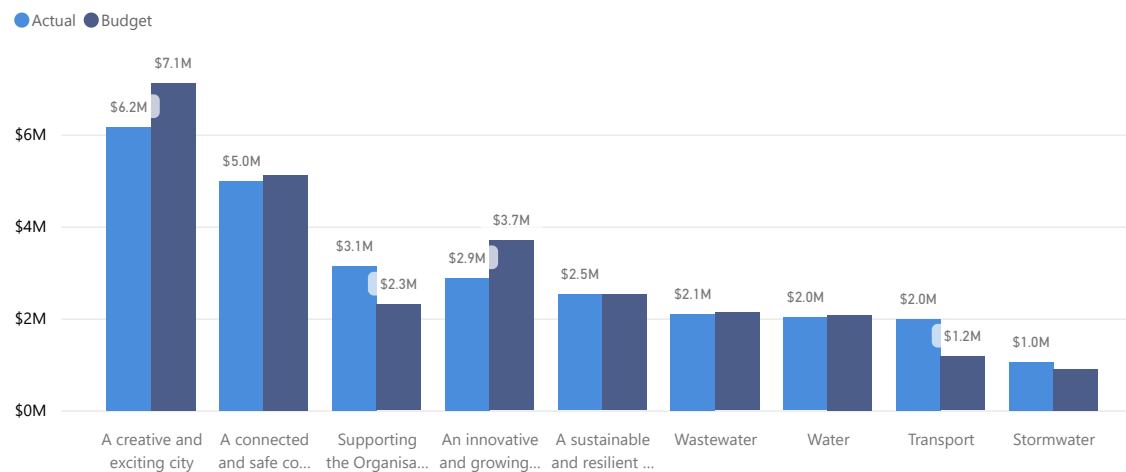
YTD operating position - Council

Category	YTD Actual	YTD Budget	YTD Var.	FY Budget
Operating Revenue	(12.3M)	(11.7M)	0.7M	(43.8M)
Fees and charges	(2.8M)	(2.8M)	-	(8.1M)
Grants and subsidies received	(1.9M)	(1.8M)	0.1M	(6.8M)
Other revenues	(7.7M)	(7.1M)	0.6M	(28.9M)
Operating Expenditure	39.2M	38.7M	(0.5M)	141.8M
Contractors	6.3M	5.7M	(0.6M)	27.6M
Grants and subsidies paid	4.0M	3.9M	(0.1M)	12.8M
Materials	0.9M	1.2M	0.3M	5.2M
Net Internal Expenses	(1.7M)	(1.9M)	(0.2M)	(6.7M)
Other operating expenses	8.8M	9.3M	0.5M	21.8M
Professional Services	3.7M	3.7M	0.1M	15.1M
Remuneration	16.0M	15.6M	(0.4M)	62.4M
Utilities	1.3M	1.1M	(0.2M)	3.7M
Other operating	(34.0M)	(33.1M)	0.9M	(132.0M)
Net Interest	2.8M	3.5M	0.6M	13.9M
Rates Revenue	(36.8M)	(36.6M)	0.3M	(145.9M)
Total	(7.2M)	(6.1M)	1.1M	(34.0M)

Non-rates revenue YTD by resource



YTD operating position - by Activity



Operating position:

The net controllable operating position at the end of September is 0.2M favourable against budget.

From a revenue perspective (0.7M favourable to budget in total):

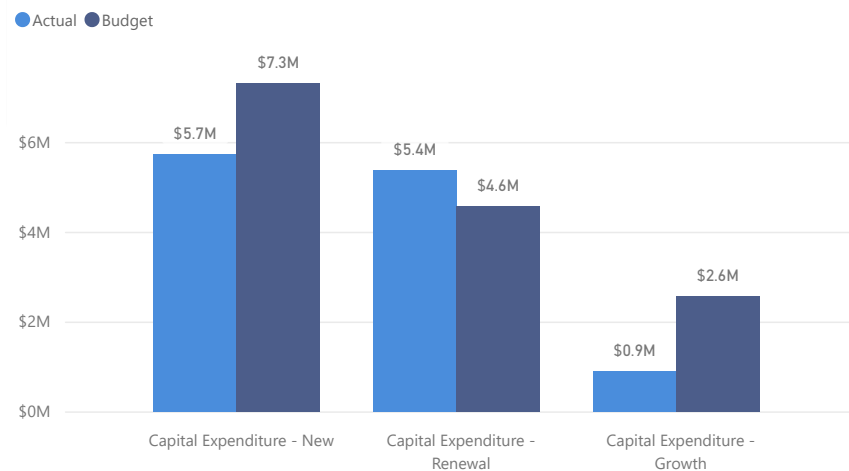
- Other Revenues received were favourable by 0.6M, predominantly due to higher parking infringements collected.
- Miscellaneous revenues include the MDC Building Contract (0.3M), catering cost recoveries (0.6M), waste minimisation (0.3M), and Windfarm Royalties (0.3M).
- Sales rev. include the Parking Meters (0.8M), After Hours Contact Centre (0.6M), Waste Management and minimisation (0.6M).
- Fees and Charges includes Building Services (1.5M), Animal Control (0.7M) and Planning Services (0.4M)

From an expenditure perspective (0.5M over-budget in total):

- Contractors unfavourable by 0.6M due to higher maintenance costs in Transport.
- Remuneration expenses unfavourable by 0.4M due to under-capitalisation of remuneration.
- Other expenses were favourable by 0.5M, with insurance premiums being 1.4M favourable. There is still the insurance premium for our underground infrastructure to be paid in November. This is offset within other operating expenses by Software Licenses, which are 0.8M over-budget YTD.

September Financial Dashboard - Balance Sheet

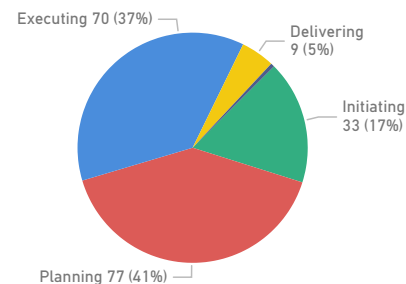
YTD capital spend



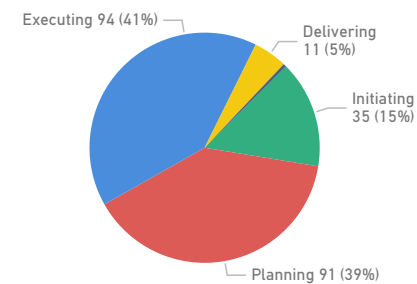
Capital programme:

- The capital spend to the end of September was 12.0M (FY2025 12.5M) against the revised budget of 14.4M (12.4% of the full year budget).
- Growth is under budget mainly due to the timing of a land purchase, which is now expected to occur in October.
- Capital New is under budget mainly due to changes in the timing on some Stormwater projects.
- Renewals are ahead of budget mainly due to road resealing work advancing faster than anticipated.
- Net Debt is tracking close to budget so far YTD (288.0M actual vs 289.7M budget).

Capital programme - FY25 (Infrastructure)



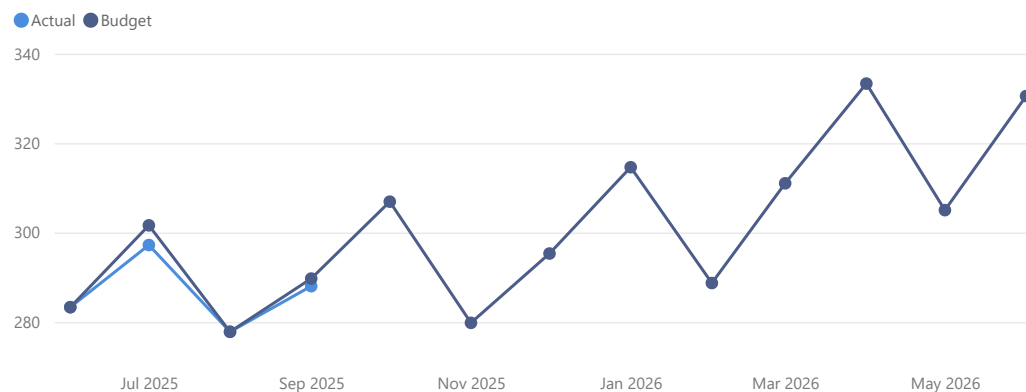
Full capital programme (Infrastructure)



YTD capital spend - all Council

Category	Actual	Budget	Variance	FY Budget	% FY Budget
Capital Expenditure - Growth	0.9M	2.6M	1.7M	12.0M	7.5%
Capital Expenditure - New	5.7M	7.3M	1.6M	49.4M	11.6%
Capital Expenditure - Renewal	5.4M	4.6M	(0.8M)	35.1M	15.3%
Total	12.0M	14.4M	2.4M	96.5M	12.4%

Net debt by month



Performance and Financial Report to Council

September 2025

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Chief Executive's Summary

This report covers the first quarter of the 2025/26 financial year.

At the end of September, Council's operating controllable position was 0.2M favourable against the revised budget, with favourable revenue and insurance costs offsetting unfavourable other expenditure. This includes remuneration, which is currently tracking 0.4M higher than budget due to lower capitalised remuneration than planned at this point in the year. Management are actively working to keep within the overall budget envelope as well as the specified budget envelopes for remuneration and professional services.

Council's overall net operating surplus in the first quarter is \$1.1M favourable, driven mainly from favourable interest costs compared to budget. This is expected to remain favourable during the year due to lower interest rates than assumed. Key variances across operating revenue and expenditure and further information outlining operating variances is provided in subsequent sections of this report and associated appendices.

Capital delivery in Q1 was 12M compared to a YTD revised budget of 14.5M. Renewals have been a focus for Council, and are currently ahead of planned budget, with \$5.4M spent YTD against a budget of \$4.6M.

This quarter saw a focus on initiating projects, planning and project set up. Key project highlights for the quarter include the Biogas Improvement project, which is in construction, the McGregor Street Stormwater Improvement project which was successfully completed and the Ashhurst Water Treatment Plant was delivered under budget and is now operational. Additionally, the project at the Highbury Shopping Centre to install a Pou Rongomaraeroa has been completed, and a dawn ceremony has been held for its unveiling. Design was completed and tender documents were prepared for the Pasifika Community Hub and Multicultural Centre.

Looking forward to Quarter 2, notable projects such as Stoney Creek Road Safety Improvements, Totara Road Wastewater Treatment Plant Biogas System Improvements, Kelvin Grove Road Safety Improvements and the Wastewater Treatment Plant Seismic Improvement, have been planned. Procurement has started, which will result in construction to start in Q2 or Q3.

Project health reporting showed 197 green-rated projects, 20 amber, and 8 red—those red projects representing significant risks to delivery in terms of cost, delay or scope.

Further information on capital delivery is also provided in subsequent sections of this report and associated appendices.

Operating Performance

Summary of Financial Performance	2025/26 (\$M)				
	YTD			Full Year	
For the period to 30 September 2025	Actual	Revised Budget	Variance	Revised Budget	Annual Budget
Fees and charges	2.8	2.8	0.0	8.1	8.1
Grants and subsidies received	1.9	1.8	0.1	6.8	6.5
Other revenues	7.7	7.1	0.6	28.9	28.9
Operating Revenue	12.3	11.7	0.7	43.8	43.5
Remuneration	16.0	15.6	(0.4)	62.4	62.1
Other operating expenses	8.8	9.3	0.5	21.8	22.1
Contractors	6.3	5.7	(0.6)	27.6	27.3
Grants and subsidies paid	4.0	3.9	(0.1)	12.8	12.8
Materials	0.9	1.2	0.3	5.2	5.2
Professional Services	3.7	3.8	0.1	15.1	14.7
Utilities	1.3	1.1	(0.2)	3.7	3.7
Net Internal Expenses	(1.7)	(1.9)	(0.2)	(6.8)	(6.8)
Operating expenses	39.2	38.7	(0.5)	141.8	141.0
Operating Controllable Surplus/ (Deficit)	(26.8)	(27.0)	0.2	(98.0)	(97.5)
Rates Revenue	36.9	36.6	0.3	145.9	145.9
Net Interest	(2.9)	(3.5)	0.6	(13.9)	(13.9)
Net Operating Surplus/(Deficit)	7.2	6.1	1.1	34.0	34.6
Depreciation and amortisation	(12.4)	(12.4)	0.0	(49.6)	(49.6)
Non-operating revenues	1.2	2.3	(1.1)	14.4	14.7
Non-operating expenses	(4.5)	0.0	(4.5)	0.0	0.0
Net result	(8.5)	(4.1)	(4.4)	(1.1)	(0.3)

The net controllable operating position at the end of September is 0.2M favourable against budget.

From a revenue perspective (0.7M favourable to budget in total), other revenues received were favourable by 0.6M, mainly due to higher parking infringements received.

From an expenditure perspective (0.5M unfavourable to budget in total):

- Other expenses are favourable by 0.5M, with Insurance expenses being 1.4M favourable and Software Licenses being 0.8M unfavourable.
- Remuneration is unfavourable to budget by 0.4M, due to lower capitalisation of remuneration than budgeted for.
- Contractors are 0.6M unfavourable to budget due to higher levels of roading maintenance being completed.

In relation to other variances:

- Rates revenue was favourable due to higher metered water collected than budgeted.
- Net interest was favourable due to lower interest rates than budgeted for, and higher interest received from PNAL.
- Non-operating revenues were unfavourable to budget due to timing of capital works.
- Non-operating expenses were unfavourable to budget due to derivative (interest rate swaps) being revalued lower due to reducing floating interest rates.

For further information on YTD operating performance see:

- Appendix 1 - Detailed Non-Financial Performance Measures
- Appendix 2 – Activities Net Operating Cost
- Appendix 3 – Operating Programme Reporting
- Appendix 7 – Financial Statements
- Appendix 8 – Approved variations to Annual Budget

Capital Delivery

Delivery Status

Total capital spent to the end of September was \$12M against the revised budget of 14.4. Renewals have been a focus for Council, and are currently ahead of planned budget, with \$5.4M spent YTD against a budget of \$4.6M.

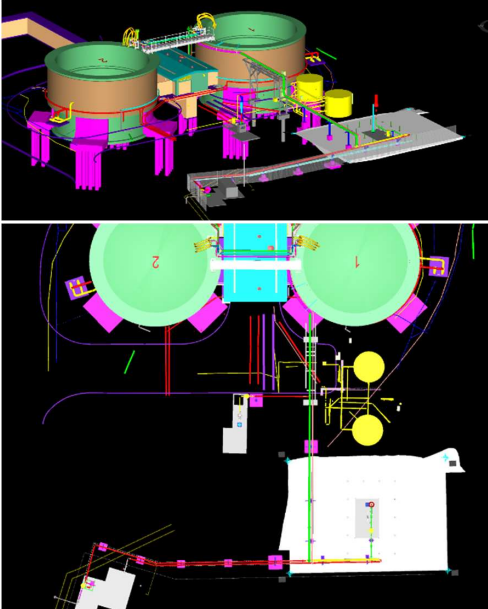
This quarter saw a focus on initiating projects, planning and project set up. Key project highlights for the quarter include the Biogas Improvement project, which is in construction, the McGregor Street Stormwater Improvement project which was successfully completed, and the Ashhurst Water Treatment Plant which delivered under budget and is now operational. Additionally, the project at the Highbury Shopping Centre to install a Pou Rongomaraeroa has been completed and a dawn ceremony has been held for its unveiling. Design was completed and tender documents were prepared for the Pasifika Community Hub and Multicultural Centre.

Looking forward to Quarter 2, notable projects such as Stoney Creek Road Safety Improvements, Totara Road Wastewater Treatment Plant Biogas System Improvements, Kelvin Grove Road Safety Improvements and the Wastewater Treatment Plant Seismic Improvement, have been planned. Procurement has started, which will result in construction to start in Q2 or Q3.

Q2 expected work:

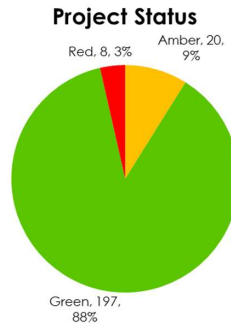
- The three land purchases for the water bore developments are planned for Q2 with negotiations underway.
- Arena 5: user group requirements are being assessed, best construction options still being explored
- Material Recovery Facility (MRF) is partially on hold, with planning and optioneering works continuing. There is a significant external funding application submitted to MfE.
- Multicultural Community Hub: Procurement planning complete, awaiting consent before tender published.
- Pasifika Community Hub: Tender will be published, evaluated and preferred contractor identified with a report to Council on 13 November for approval.
- Landfill Biosolids Disposal Field: Contracted costs are less than engineer's estimate indicated. The project is on track for Q2.
- Wastewater Pond and Lagoon Renewals: will make significant progress in Q2, process configuration delays and mechanical breakdowns have delayed project however the team is confident, the project will be completed this FY.
- Roading: will start their busy season in Q2 and Q3, with spring and summer hopefully bringing lots of dry weather for their works.

Some images of the progress that was made in Q1:

	
Highbury Shops Pou installation	McGregor Street Flood Mitigation
	
Biogas Design Render	

Project Status Reporting

Monthly project reports are completed for most projects to confirm project health and performance. Report requirements vary depending upon project scale and complexity. Reports include a red, amber, green (RAG) overall status assessment based on scope, cost, schedule, and resourcing. As of Q1 end 197 projects are green, 20 amber and 8 red. Projects identified as red represent realised delivery risks to cost, time, scope or quality of project deliverables. Amber rated projects have lower risk of non-delivery; however, review and mitigation are in place to ensure full delivery of the project is achieved.



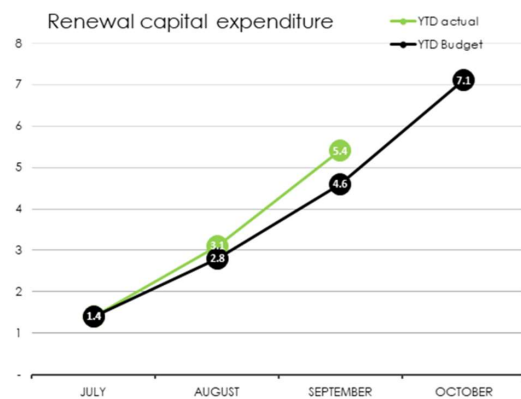
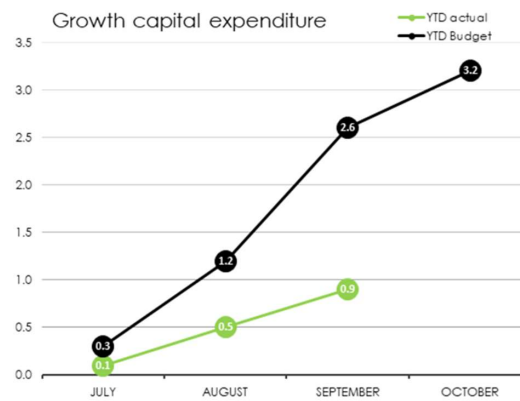
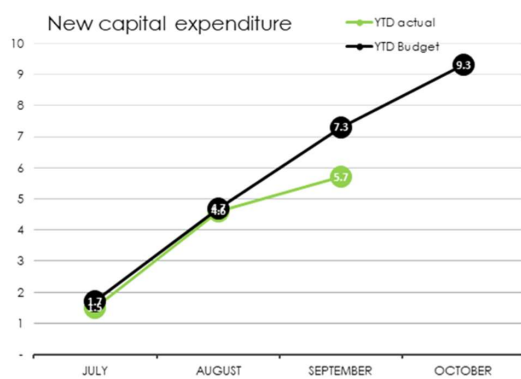
Amber projects account for \$10.4M of the budget while red account for \$10.9M. Projects identified as Red include the following:

1. Arena 5 Development: Some delays due to stakeholder engagement and procurement of consultants, still confident it can be delivered by June 2027 as per original plan.
2. Cliff Road Upgrade: Currently in design, decision to progress to construction dependant on external funding confirmation.
3. Whakarongo & Aokautere Intersections: Business case underway which will require NZTA approval. Timeframes involved mean that construction is very unlikely to occur this FY.
4. Kikiwhenua Water Supply: Internal depot capacity is stretched, at the moment no capacity to complete
5. Valve Replacement - Upper Dam: Costs are higher and project more complex than initially thought, works need to be spread over 2 FYs
6. MRF Renewal: is on hold, with planning and optioneering works continuing, application is with MFE.
7. MRF Transformer Renewals: is on hold, with planning and optioneering works continuing, application is with MFE.
8. Bin Processing Storage Facility: Pricing came back more than allowed in budget, therefore on hold

Capital Spend

The total capital spend for Quarter 1 of the FY2026 reached 12.0M as compared to 12.5M for the equivalent period of the FY2025.

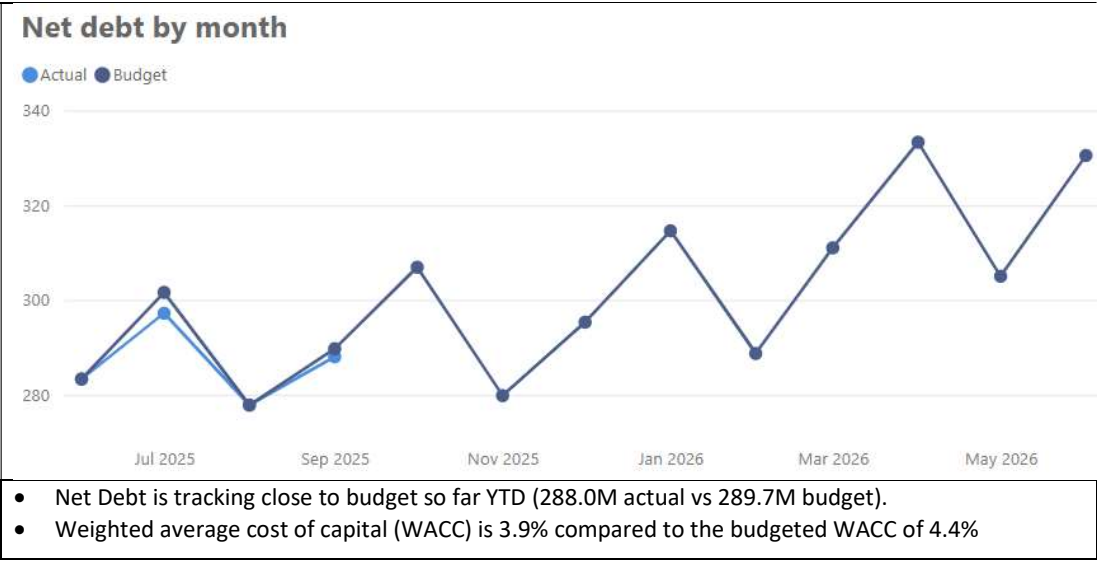
	YTD Actual	YTD Budget	YTD Variance	FY2026 Revised Budget	% FY Rev. Budget
Capital Expenditure - New	5.7	7.3	1.6	49.4	11.6%
Capital Expenditure - Growth	0.9	2.6	1.7	12.0	7.5%
Capital Expenditure - Renewal	5.4	4.6	(0.8)	35.1	15.3%
Total Capital	12.0	14.4	2.4	96.5	12.4%



For additional information on capital delivery see:

- Appendix 4 – Capital expenditure by Group of Activities
- Appendix 5 – Capital expenditure by Programme (over \$1,000,000)
- Appendix 6 – Capital expenditure by Programme (under \$1,000,000)
- Appendix 8 – Approved variations to Annual Budget
- Appendix 11 – Project Completion Summaries

Net Debt



Funding Update

All external funding secured for 2024/25 has now been received as shown in Exhibit 1.

By the end of the September 2025 quarter, \$5.4m against an assumed \$6.5m of external funding for 2025/26 has been secured (excluding NZTA). This includes successful applications from prior years that are awaiting drawdown as pre-conditions are met, such as Better Off Funding and approved funding for Te Motu o Poutoa and the Multicultural Community Hub project. In addition, funding applications for a further \$4.8m in 2025/26 and \$2.4m in 2026/27 have been submitted, including the following:

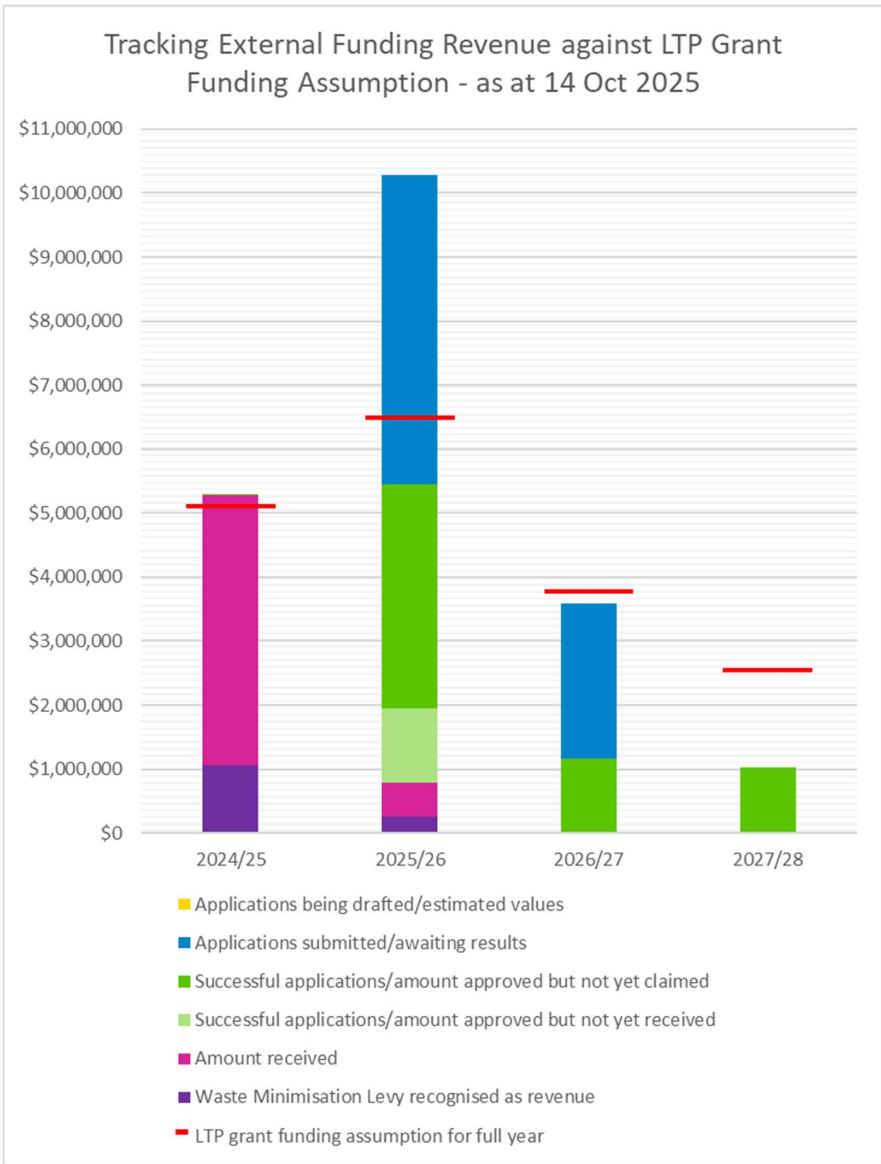
- **Te Motu o Poutoa Civic Marae and Cultural Centre:** In conjunction with Rangitāne, the application to the Regional Infrastructure Fund is for \$3m. This application remains on hold and is currently tabled to the Minister for consideration. This project is conditional on external funding being secured.
- **Materials Recovery Facility (MRF) upgrade:** A \$4.2m funding application has been submitted to the Ministry for the Environment (MfE) under the Waste Minimisation Fund to support the planned upgrade. The application is currently undergoing MfE’s internal assessment and is expected to progress to their external panel in November 2025. Final approval will require sign-off from the Minister. A successful outcome would be a windfall gain for the Council against current budget assumptions.

The responsibility for funding decisions lies entirely with the funders – these are contestable grants, not guaranteed allocations.

Council also continues to work with project sponsors internally and funders externally to identify additional opportunities where no external funding budget assumption has been made. Exhibit 3 below highlights the four categories of projects identified by the Council and informs funding application targets and conversations.

For the Council to secure funding, a proactive and strategic approach to funder engagement is essential. This means going beyond simple applications to build robust partnerships and consistently show how Council projects align with funders' values. Through early engagement, Council can discuss projects with funders, ensuring strong alignment with their strategic initiatives from the outset. One way to achieve this is through Memoranda of Understanding (MoUs). MoUs are formal, though often non-binding, agreements that outline shared intentions and objectives between the Council and a particular funder. We have established an MoU with Central Energy Trust (CET) for \$1m each year for the next five years, incorporating the previously approved funding of \$500k from CET towards Te Motu o Poutoa. The new arrangement starts this financial year and is reflected in Exhibit 1.

Exhibit 1: Summary of Grant and Funding Activity



Notes

- 21 current/live grants – ranging from drafting stage to accountability stage.
- There are approx. 9 deliverables/new applications pending for October.
- All approved external funding for 2024/25 has now been received.

Exhibit 2: Better Off Funding and Other Funding Breakdown

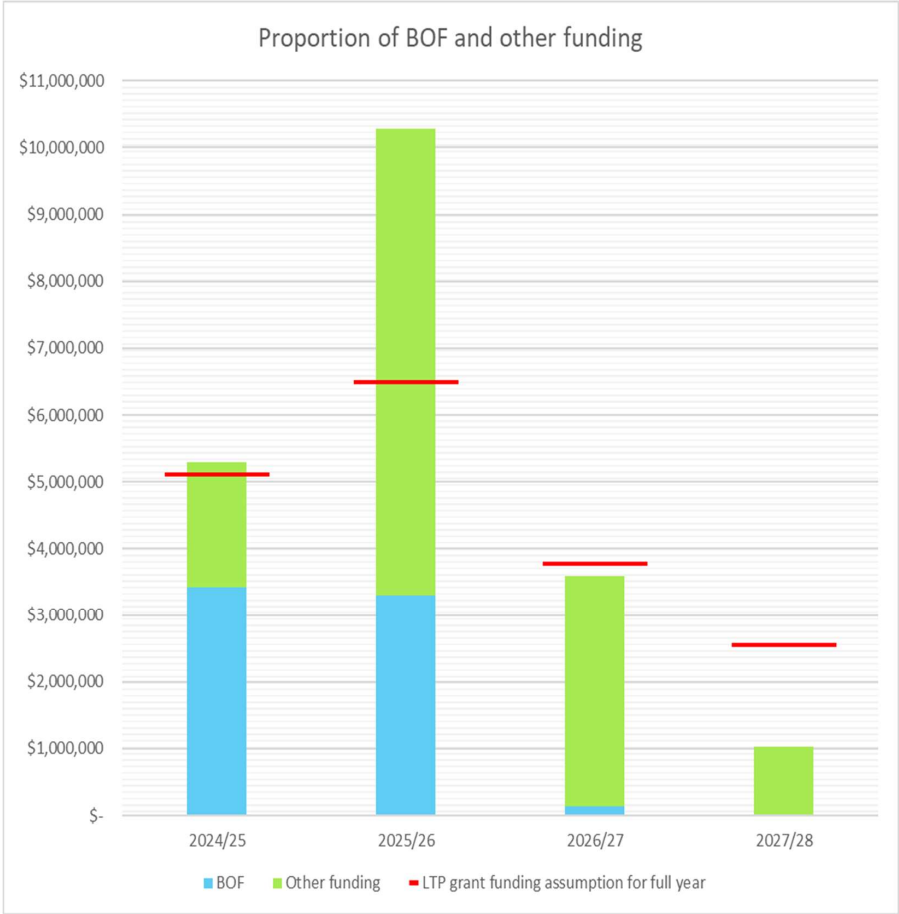
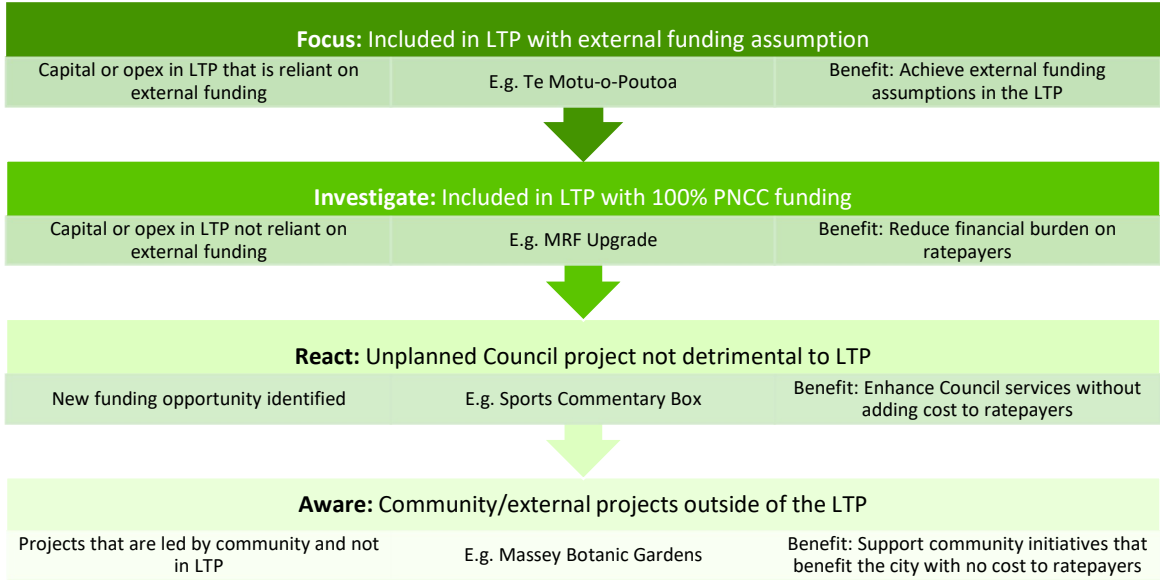


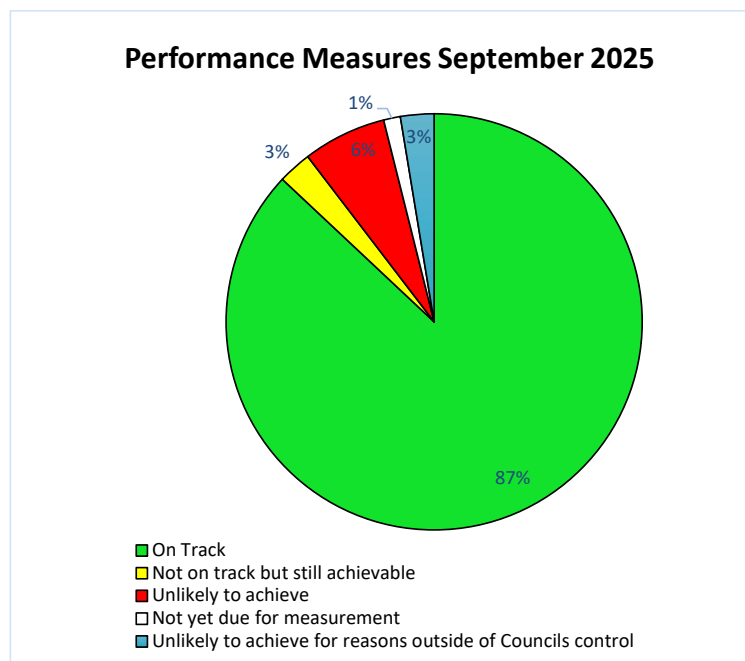
Exhibit 3: External Funding Hierarchy



Performance Measures

For FY 2026 Quarter 1:

- 67 (87%) of performance measures are on track
- 5 (6%) are unlikely to achieve
- 2 (3%) are not on track but still achievable
- 1 (1%) are not yet due for measurement
- 2 (3%) are unlikely to achieve for reasons outside of Council's control



The measures categorised as 'Unlikely to achieve' are:

- **Housing – Measure 01:** Unlikely to achieve having enough infrastructure ready sections to meet National Policy Statement on Urban Development requirements due to capacity for serviced greenfield areas being short compared to our 3-year demand.
- **Housing – Measure 03:** The first quarter resource consents for 2025/26 on-time performance is 44% compared to a target of 80%. This is mainly due to difficulties in recruitment and sourcing specialist advisers. There are some process improvements being worked on to improve efficiencies in the process.
- **Transport - Measure 05:** 84% of Transport managed footpaths with a known condition rating rated between 1 (Excellent) and 3 (Average) meet the Council's standard compared to a target of 93%.
- **Transport – Measure 07:** 76% smooth travel exposure compared to target of 80%. We have recently undertaken works that will help address ride quality concerns across several of our key routes including Pioneer Highway, Botanical Road, and Fitzherbert Avenue.
- **Water – Measure 01:** Council did not achieve full (100%) compliance due to technical issues with chlorine contact time and minor data gaps rather than unsafe water. Water supply assets are well maintained from source to reticulation. Targeted online messaging continues to encourage water

conservation, and the voluntary summer programme has helped Palmerston North avoid water restrictions for the past four years. Longburn residents were placed under Level 2 restrictions while supply and consented extraction limits are addressed.

The measures categorised 'Not on track but still achievable' are:

- **Recreation and Play – Measure 02:** From July to September 2025, total usage across the three aquatic facilities was 132,715 — a 2.6% decrease (3,519 fewer users) compared to the same period last year. Lido recorded 83,473 users (down 2.1%), Freyberg 43,503 (down 2.1%), and Splashhurst 5,739 (down 11.8%), the latter affected by temperature issues in the 25m pool. Reduced participation in the Chill Out childcare and before/after-school programmes also contributed to lower patronage, reflecting national trends. Resident satisfaction with public swimming pools sits at 50%.
- **Community Safety and Health – Measure 03:** Resident satisfaction with the Council's provision of control of roaming dogs is 57%. A review of Officer response times to roaming dog complaints indicates that there has been no change to these. We continue to embed revised ways of working within the Animal Management team to increase visibility of Officers in the community.

The measures categorised 'Not yet due for measurement' are:

- **Recreation and Play – Measure 01:** The Park Check surveys have commenced to capture feedback from both winter and summer users across our parks, reserves, and sportsfields. The survey results will be reported at the end of the fourth quarter.

The measure categorised as 'Unlikely to achieve for reasons outside of Council's control' are:

- **Recreation and Play – Measure 03:** In the first quarter, Arena hosted 733 Community Sport and Non-Sport bookings (Sport – 720, Non-Sport – 13), representing 97% of total bookings and 2,480 hours of use (46% of total usage hours). These bookings contributed 25% of total revenue. Resident satisfaction with Arena facilities is 60% — 3% higher than last year but 10% below the target. While usage remains strong, satisfaction is influenced by factors outside of Council's control, making the target unlikely to be achieved this year.
- **Water – Measure 02:** Monitoring data received for the period 1 July to 30 September 2026 indicates 100% for protozoa compliance. However, we are slightly less than 100% compliant with the bacterial criteria of the Water Services Regulations 2022 due to our inability to meet Contact Time in several locations.

For further information on Performance Measures see:

- Appendix 1 - Detailed Performance Measures

Resourcing

A summary of PNCC Resourcing is included below for your information. The figures below include all approved positions in the structure.

Employment Status	Number of Staff	FTE	Budgeted FTE
Permanent Full-time	553	553	589
Permanent Part-Time	110	76	72
Vacancies	47	46	27
Temporary	7	5	-
Total Number of Positions (excl. casuals)	717	680	688
Add Casual	37	12	-
Less vacancies	(47)	(46)	(27)
Total Positions	707	646	661

Although current FTE recorded through payroll (646) is lower than the budgeted FTE (661), year-to-date remuneration currently exceeds budget. This variance is due to lower than expected capitalisation at this point in the year.

Appendix 1 – Detailed Non-Financial Performance Measures

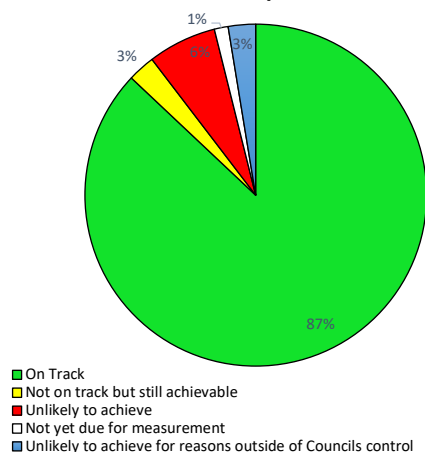
Long-term plan Performance Measures

This part of the report looks at how well the Council is delivering on the performance measures.

The report is organised by Activities. Each Activity page has "traffic lights" to show progress towards the Long-term plan:

Not yet due for measurement	W
On track	G
Not on track but still achievable	Y
Unlikely to achieve	R
Unlikely to achieve for reasons outside of Councils control	B

Performance Measures September 2025



Performance Measure Summary by Activity	G	Y	R	W	B	Total
Goal 1 - An Innovative & Growing City						
Housing	4	-	2	-	-	6
Urban Design	1	-	-	-	-	1
Economic Development	8	-	-	-	-	8
Goal 2 - A Creative & Exciting City						
Transport	5	-	2	-	-	7
Arts and Heritage	4	-	-	-	-	4
Recreation and Play	2	1	-	1	1	5
Goal 3 - A Connected & Safe Community						
Community Support	5	-	-	-	-	5
City Library	3	-	-	-	-	3
Community Safety and Health	5	1	-	-	-	6
Goal 4 - A Sustainable and Resilient City						
Climate Change and Sustainability	2	-	-	-	-	2
Biodiversity and the Manawatu River	2	-	-	-	-	2
Resource Recovery	3	-	-	-	-	3
Water	7	-	1	-	1	9
Wastewater	6	-	-	-	-	6
Stormwater	6	-	-	-	-	6
Supporting the Organisation						
Governance and Active Citizenship	4	-	-	-	-	4
Total Measures	67	2	5	1	2	77
% of measures able to be measured	87%	3%	6%	1%	3%	

Quarterly Performance and Financial Report - September

Performance Measures	Comments	Sep	Dec	Mar	Jun
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Goal 1: An Innovative and Growing City

Housing

01. Narrative measure showing Council has enough infrastructure ready sections to meet National Policy Statement on Urban Development requirements.	Based on building consents across the city and the most recent Housing and Business Development Capacity Assessment, estimated capacity in the residential zone is 1,132 dwellings. This is a 591-dwelling surplus compared to our 3-year demand. Capacity for serviced greenfield areas is 229 dwellings. This is a 164-dwelling shortage compared to our 3-year demand. Capacity in our rural zone for rural-residential dwellings is 1,158 dwellings. This is a 1,109-dwelling surplus compared to our 3-year demand.	R			
02. Narrative measure outlining progress on zoning and providing infrastructure for residential needs, including the proportion within the existing urban footprint.	A decision on rezoning Roxburgh Crescent has been released (Plan Change E; 0.08% of the existing urban footprint). The hearing for Plan Change I (Increasing Housing Supply and Choice; 16% of the existing urban footprint) has been completed and a decision is expected by the end of the year. The recent 'Plan Stop' announcement by the Ministry for the Environment could risk stalling notification of the Kākātangiata urban growth area. Key investigations (stormwater and transport) will continue to be prepared concurrently with an application to the Minister for the Environment for an exemption to plan stop restrictions. Environment Court proceedings on Plan Change G Aokautere Urban Growth have started, with further proceedings expected in December.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
03. At least 80% of resource consent applications are processed within the statutory timeframe. Consents not processed within the statutory timeframe will be identified with the actual time taken and the reason for this.	The first quarter consents for 2025/26 on-time performance is 44% with 126 consents granted during the year. This is a 23% decrease in the on-time average compared to the 2024/25 Financial Year where 67% of the 375 consents were on-time. The number of days taken to process the consents that were over-time was an average of 62 working days, higher than last Financial Year's average of 60. The decrease in performance marks a challenging period, but was expected and attributable to two key factors; persistent difficulties in recruiting suitably experienced planning staff and sourcing specialist advisers (in the fields of geotechnical, acoustic, stormwater, traffic assessment for example) as a result of capacity issues in the industry. In order to mitigate these issues an improved contractors process with standardized KPI's and increased capacity is being embedded. Secondly, a Workflow tool is currently in its build phase, due for release in the last quarter on this Financial Year. This will automate many current administrative heavy functions and will also include a customer portal that provides the same benefits as the platform that the Building Division utilise. It is noted that customer enquires remain very strong with the team having dealt with 330 in the first quarter. In addition, at the development industry outreach level, it is noted another successful Build Palmy event was hosted by staff and the topic of 'Green Buildings' and was very well attended.	R			
04. Narrative measure outlining how Council's regulatory framework encourages a greater range of housing types and inner city living, while protecting productive soils and minimising development in flood-prone areas.	The District Plan provides for a range of housing types through: - Minor dwellings and multi-unit housing in the Residential Zone. - Use of multi-unit housing provisions for medium-density developments in the Outer and Fringe Business Zones. 27% of the dwellings consented in the last quarter were multi-unit. - Provision for apartments in the Inner Business Zone. Productive soils are currently being protected through: - The District Plan, by discouraging subdivision of rural zoned land outside of existing proposed rural residential areas or the rural residential overlay; and - The National Policy Statement on Highly Productive Land, by ensuring that rezoning carefully considers the opportunity cost of urbanising highly productive land. Development in flood-prone areas is minimised through careful consideration of flood risk and the economic viability of flood protection when land is investigated for rezoning. Land with the possibility of flood risk is not relied on for short-term land supply in the Future Development Strategy until the risk is fully investigated and effects are mitigated. The review of the Future Development Strategy & Housing and Business Needs Assessment has started, and will be prepared by October 2026 to inform the next Long Term Plan. The recent government announcement on 'Plan Stop' restrictions sets an expectation that plan changes that haven't already gone to a hearing will be paused until 2027, unless an exemption is granted by the Minister. This affects 4 plan changes currently being prepared and may risk the delivery of further reviews of the residential, business, and industrial zones in the short-term.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
05. At least 95% of building consent applications are processed within the statutory timeframe (20 working days to process applications as set out in the Building Act).	Of the 240 building consent applications processed this quarter, 236 (97.5%) met statutory timeframes. The 261 applications received was consistent with the 270 lodged in the same quarter of 2024	G			
06. Narrative measure outlining Council's social housing actions (including the number of Council Units; Council tenants' survey results; and Council's actions to support community housing providers).	Council owns 444 social housing units in various locations around Palmerston North and Ashhurst with a current occupancy rate of 96% (including properties undergoing maintenance.) The most recent tenancy survey was completed in June this year and the next one is due in 2027. The average score for question 4 (overall I am satisfied living in a PNCC housing unit) was 4.8 out of 5, or 97%.Council continues to support a range of community housing providers through grant funding programmes, including Strategic Priority Grant recipients for 2025-2028 Camellia House Trust, Housing Advice Centre, Legacy Housing, Manawātū Tenants' Union and MASH Trust. Coordination of the Palmerston North Housing Insecurity Response Collective is continuing, with the pilot programme entering its second year, and the three workstreams ongoing. The flexi-fund has seen 8 applications over this period, the outreach workstream has included 68 engagements total (including advocacy and support) with 18 whānau supported into housing, and the Housing First workstream has entered the implementation phase.	G			

Urban Design

01. Narrative measure outlining how Council's urban design and city-making initiatives promote a connected, sustainable, accessible, safe, and interesting urban environment.	The city continues to progress good urban design. Plan changes support compact, connected and walkable neighbourhoods are progressing, with commissioners having and a decision on Plan Change-E. Hearings for Plan Change-I have commenced, with capacity and stormwater core areas being worked through between parties. The Caccia Birch Masterplan and developed design for the Pasifika Community Centre are advancing, with the Pasifika Centre set for construction this financial year. Arena 5 is currently developing the principal's agreement for informing the design and build contract. Part of this is confirming the spatial and functional specification for the building. Funding from the 'Delivering Change' initiative is supporting cultural detailed design for the Pasifika Centre, facilitating a design workshop with Homes for People for new housing. Urban design advice across a range of commercial, housing developments and council projects continues to be provided through internal project meetings and consent pre-application meetings. New commercial developments of Pop Eyes, Starbucks and All Road Adventures are now completed, with new further commercial and housing development in the pipeline. Placemaking pop-up events continue around the City Centre. Officers continue to be actively involved in providing talks to public on urban design matters including talks to a range of community and students groups.	G			
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Performance Measures	Comments	Sep	Dec	Mar	Jun
Economic Development					
01. Narrative measure showing Council has enough infrastructure-ready sections to meet National Policy Statement on Urban Development requirements.	Based on uptake analysis of building consents across the city and our most recent Housing and Business Development Capacity Assessment, we currently have estimated capacity for; 1.6 hectares of land available in our business zones. This is a 0.2-hectare surplus compared to our 3-year demand, 50 hectares of land is available in our industrial zones. This is an 27.1-hectare surplus compared to our 3-year demand.	G			
02. Narrative measure outlining progress on zoning and providing infrastructure for residential and business needs.	Technical assessments for Plan Change N (North East Industrial Zone Areas) and A & B are halfway through completion, with current evidence indicating 33.2ha of developable land. Infrastructure upgrades have been identified in advance of the next Long Term Plan review. The recent government 'Plan Stop' restrictions may risk the delivery of Te Utanganui in the short-term. An exemption application is currently being prepared for consideration by the Minister for the Environment. Updated business zone vacancy survey and North East Industrial Zone forecasts are available at pncc.govt.nz/urbandevelopment. Vacancy rates have increased by 2.2 percentage points for the business zones and 3.72 percentage points for the industrial zones. We forecast that a further 141ha of land will be needed to meet demand in the North east Industrial Zone by 2033 and a further 141ha by 2053.	G			
03. Narrative measure outlining the Council-supported initiatives provided by CEDA and their outcomes, with a focus on skills, talent, and low carbon initiatives.	CEDA continues to deliver on their statement of expectations with a particular focus on Te Utanganui, Manawatū Food Strategy, inward investment opportunities, visitor sector development, sector development, business retention and expansion, business innovation and startups, talent attraction and retention and profiling the region through media. CEDA is due to present their 2024/25 Annual Report to Council in November 2025.	G			
04. Narrative measure outlining the number and range of Council supported events, including attendance numbers and economic contribution.	Two events were delivered in the first quarter of the year which received Major Events funding from Council. Armageddon Expo and Davis Cup both brought external visitation and unique event experiences to the city. Event reporting has not yet been received for both events due to reporting time frames therefore visitation and Economic Benefit data will be included in the next quarter.	G			
05. Narrative measure outlining how Council's strategic investments and advocacy are attracting inwards investment.	Staff have continued to work with the Ministry for the Environment to achieve external funding towards the upgrade of the Materials Recovery Facility. A funding application was submitted at the end of this quarter. The planned upgrade will increase recovery rates and improve material purity, strengthening end-market options and helping build stronger industry partnerships. The upgraded facility could also produce additional revenue from expanded regional service offerings. The decision on the separate funding application to the Government's Regional Infrastructure Fund for Te Motu o Poutoa is currently on hold.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
06. Narrative measure outlining the Council's marketing initiatives (including through the Manawatu Convention Bureau and isite Visitor Centre) and how they are promoting the City to residents and visitors.	City Marketing This quarter, the marketing team has partnered with Neat Places, a New Zealand company that celebrates unique local businesses across the country. Through this collaboration, we're showcasing the people and places that make Palmerston North vibrant and full of character. The campaign launches in November, aiming to boost city pride among residents and highlight the many experiences on offer for visitors. Business Events Manawātū Convention Bureau has submitted 6 bids, hosted 1 famil, and confirmed 14 conference and business events this quarter, contributing to the city's growing reputation as a conference and events destination. A key milestone this quarter includes securing 10 free flights through Air New Zealand's Business Events Famil Programme, which will bring Professional Conference Organisers to Palmerston North later this year. This provides a valuable opportunity to showcase the city's venues, experiences, and hospitality to national event decision-makers. Key wins include strengthened partnerships with local venues and operators through site visits. Feedback from the Bureau's monthly newsletter has been positive, with increased engagement from industry partners and growing interest in hosting events in Palmerston North. Year to date, the team has bid for 6 events and secured 14 conferences or business events, bringing in an estimated 2,000 people to the city. isite Visitor Centre Year to date, the isite has welcomed 25,849 visitors, representing a 19.4% increase compared with the same period last year. Reservation sales have decreased by 9.7% year to date, reflecting national trends of fewer in-store bookings. In contrast, retail sales have increased by 51.9% year to date, driven largely by international students beginning their city tours at the isite and purchasing local keepsakes to take home. Ongoing partnerships with Massey University and IPU are helping to strengthen the isite's profile as a key destination for international students to find visitor information and retail offerings.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
07. Narrative measure outlining the Conference and Function Centre initiatives and how they attract and meet the needs of visitors.	This year, we've strengthened efforts to attract and meet our clients where they are. Event planners increasingly search and compare online, so we've expanded our digital presence through targeted Google campaigns. A refreshed social media plan, regular newsletters, and updated website and directory listings (Venue Finder, NZ Venues, etc.) ensure our venues are appealing, and easy to find. Our national business events campaign promotes Palmy Venues + Events as a leading meetings destination through email marketing, online directories, and tailored offers—achieving engagement well above national benchmarks. We've enhanced our client feedback tools to capture insights from first enquiry to event delivery, helping us continuously improve our services. Our monthly Palmy Venues + Events emails keep clients informed and connected on upcoming events. At Meetings 2025, two days of back-to-back meetings with Professional Conference Organisers generated strong enquiries and new leads. Each enquiry is a chance to highlight our facilities, nearby amenities, and full-service offerings—including in-house AV, event coordination, catering, and free parking. Together, these initiatives strengthen our visibility, attract new visitors, and ensure every client interaction reflects the quality and professionalism of Palmy Venues + Events.	G			
08. Narrative measure outlining the Council's international initiatives and how they are promoting the City's interests, especially for international markets, students and visitors.	Council's international engagements this quarter have continued to advance the city's profile as a centre for trade, education, and cultural exchange. Collaboration with Central Economic Development Agency and local businesses on trade opportunities with sister cities including Guiyang, Mihara, and Kunshan has strengthened the economic ties and opened pathways for local firms into the Asian markets. Participation in the ASEAN Forum: 50 Years \$50 Billion and engagement with the Malaysian Chamber of Commerce have reinforced connections across Southeast Asia, a key region for international students, investment, and business partnerships, while positioning Palmerston North as an active contributor to New Zealand's regional economic strategy. Cultural diplomacy has also played a vital role in promoting the city's global outlook and visitor appeal. Council completed the first Global Youth Summer Camp in partnership with Guiyang, sending 19 students from Palmerston North to Guiyang to partner up with 19 students from Guiyang No.6 High School, fostering cross-cultural friendships, broadening global perspectives, and developing mutual understanding. In Palmerston North, Council's hosted the Remember For Peace atomic bomb poster exhibition, supported the U.S Head of Mission's involvement in the General Lucian K. Truscott book launch, and backing the Latin American Film Festival. These activities have all showcased the city's commitment to international friendship, peace, and culture. Together, they have enhanced the city's reputation as a welcoming, globally connected destination for students, businesses, and visitors alike.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
Goal 2: A Creative and Exciting City					
Transport					
01. Narrative measure outlining Council's actions within the transport network and their contribution to safe, low carbon, integrated multi-modal transport, including active and public transport needs.	Footpath and asset renewals are progressing, while line marking has been paused this financial year due to budget constraints. Work continues with Horizons to install new bus shelters supporting the improved bus network, which has seen higher patronage.	G			
02. Residents' Survey satisfaction results meet targets. Council's provision of roads (32%); provision of footpaths (43%); provision of cycling (44%); and provision of parking availability (42%).	Roads – 38%, Footpaths – 49%, Cycling – 47%, Parking – 55%	G			
03. There is a reduction in the number of fatal and serious injury crashes from the previous year on the city's local road network (excludes state highways and private roads within the city boundary).	From July – September 2025, there were no fatal and 5 serious injury crashes in Palmerston North. None of these involved cyclists or pedestrians. In the same period 12 months prior (July – September 2024), there were 3 fatal crashes, and 6 serious injury crashes. None of those crashes involved cyclists and 1 involved a pedestrian.	G			
04. More than 3.5% of the sealed local road network is resurfaced.	Although no resurfacing work has been completed this quarter, preparatory works have begun, including lichen spraying, tree pruning, raising service covers, and chipseal design ahead of the resurfacing programme scheduled to run from October 2025 to March 2026.	G			
05. Greater than 93% of footpaths meet Council's standard (i.e. rated 3 or above, as defined in IPWEA NAMS footpath ratings).	84% of Transport managed footpaths have a known condition rating rated between 1 (Excellent) and 3 (Average). 6.5% are rated 1 (Excellent), 14% rated 2 (Very good), 63.5% rated 3 (Average), 12.5% is rated 4 (Poor) and 3.5% is rated 5 (Very poor).	R			
06. Greater than 95% of road and footpath safety and critical requests for service are responded to (with at least an initial response) within three working days.	100% of urgent priority road/footpath/cycleway jobs from the public dispatched, on-site, or completed within 3 working days this quarter. 24/24 dispatches.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
07. The average quality of ride on the sealed local road network, measured by smooth travel exposure, is greater than 80%. (Smooth travel exposure means a measure of the percentage of vehicle kilometres travelled on roads that occurs above the targeted conditions for those roads, calculated in accordance with standard industry methodology).	76% smooth travel exposure. We have recently undertaken works that will help address ride quality concerns across several of our key routes including Pioneer Highway, Botanical Road, and Fitzherbert Avenue.	R			

Arts and Heritage

01. Narrative measure outlining initiatives undertaken by Council-supported organisations to promote the arts in the City.	During the quarter, Council-supported initiatives strengthened participation in the arts and celebrated the city's creative diversity. The Creative Communities Scheme distributed \$63,700 across 21 projects spanning performance, music, and visual arts, while the Arts Event Fund supported major community events such as Pasifika Fusion, the Palmerston North Dance Association Competition, and Blues, Roots and Groove. Council also supported community-led arts activity including the Meaning of Home exhibition at Square Edge, showcasing works by migrant and former refugee artists, and early planning for the 2026 Manawatu Summer Shakespeare. These initiatives reflect Council's commitment to community-led creative expression and a vibrant arts ecosystem that fosters inclusion, participation, and cultural connection across Palmerston North.	G			
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Performance Measures	Comments	Sep	Dec	Mar	Jun
02. Narrative measure summarising the results from The Regent and The Globe theatres, and Te Manawa 6 and 12 monthly reports.	The Cultural CCOs presented their Annual Reports on 10 September 2025. Results are as follows: The Regent Theatre has had another good year. It achieved most of its performance targets with patronage (101,081) up on the 2023/24 result of 99,483. Total performances held in the Auditorium has also increased on last year, this includes commercial usage (45) compared to 38 in 2023/24 which is pleasing for the financial viability of the theatre. There were three performance measures that did not achieve their target, two of these: 'Total number of local school concerts' and 'Total number of school prize-givings' missed the target because these events occur at specific times of the year, and the theatre was in use and unable to accommodate all requests. The third, 'total number of tertiary graduation ceremonies' was not achieved because Massey University held fewer graduation ceremonies this year than expected, due to fewer students. This is out of the Regent's control. The Globe Theatre also had a great year, usages (727) has increase on 2023/24 result of 715, and patronage remains stable at 24,554 for 2024/25. The Globe has seen a shift in usage in the theatre, with a decrease in total performances to non-audience-based use. With fewer performances, there has also been a decrease in total patronage (-2,600). However, the number of performances and patronage figures in 2024-25 is still higher than results from 2022-23. The Globe secured external funding of \$125k, which was used to purchase conference tables and chairs, lighting and CCTV cameras. There were six performance measures that did not achieve their target, full details of these can be found in the Globe Theatre Annual Report (10 September 2025). Te Manawa Museum achieved all its performance measures for 2024/25. Online engagement has increased significantly from 2023-24 due to increased resourcing in this area. Visitor satisfaction remains high, external funding (\$665,839) has met its increased target and visits to Te Manawa (146,900) has increased from 80,960 in 2023/24. Te Manawa has an ambitious plan to develop a new Science Centre, with the goal to raise \$1.5M over the next few years. So far, Te Manawa has secured over a third of the funding needed to deliver the Centre which is the most significant refresh seen in the Museum since 2011.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
03. Narrative measure outlining Council's actions supporting local history, including support for Rangitane in its kaitiaki role, and their outcomes.	The Heritage Reference Group has advised on the Public Art and Memorial Asset Management Plan, Municipal Opera House foundation stone reinstatement, Batchelor Centre historic signage and CET Arena signage. Three Protecting Palmy History funding applications have been submitted: One approved for residential heritage home renewal work, one approved for renewal work to the former Salvation Army Junior Hall, and one pending a decision for drainage improvements for the Hoffman Kiln. Three notable tree funding applications have been approved. One enquiry regarding funding support for repainting a city centre heritage building has been forwarded on via the Palmy BID City Centre Refresh initiative. Council has supported the initiation of the Pouhere Taonga Heritage NZ listing process for the Ladies Rest building. Council is currently assessing the impact that the earthquake prone building reform may have on the Natural and Cultural Heritage Incentive Fund. A new sign has been installed at Edwards Pit Park to recognise the geological history of the District.	G			
04. Narrative measure outlining the number and range of Council provided and supported events, including attendance numbers and satisfaction.	There have been no council-delivered events during the first quarter of the year. There were 12 events during this period which received support via Council funding, including: the Kind Hearts Regional Schools Event (1100 attendees), Manawatū Digifest (1300 attendees), Onam Celebration (500 attendees), Teej Celebration 2025 (100 attendees), Active Age Games (attendee data not yet available), Papua New Guinea 50th Jubilee Independence Celebration (attendee data not yet available), 2025 Rose City Dancesport Championships (attendee data not yet available), Pūanga Exhibition 2025 (200 attendees), Heart of the Highlands (attendee data not yet available), Matariki Glow Show (700 attendees), Ignite Dance Intensive (100), Vinok and Friends (86 attendees).	G			

Recreation and Play

01. Narrative measure outlining Parks Check Annual Survey results on how well Council's parks are meeting community expectations. Parks Check satisfaction of at least 90% satisfied or very satisfied with overall quality of sports fields, parks, and reserves.	The Park Check surveys have commenced to capture feedback from both winter and summer users across our parks, reserves, and sportsfields. The survey results will be reported at the end of the fourth quarter.	W			
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Performance Measures	Comments	Sep	Dec	Mar	Jun
02. Usage numbers at Lido, Freyberg, and Ashhurst Pools are maintained or increased. Residents' satisfaction with Council's provision of public swimming pools is at least 65%.	From July to September 2025, the total number of users across the three aquatic facilities was 132,715, representing a 2.6% decrease — 3,519 fewer users compared to the same period last year. Lido Aquatic Centre recorded 83,473 users, a 2.1% decrease from the previous year. Freyberg Community Pool had 43,503 users, also a 2.1% decrease. Splashhurst Community Pool saw 5,739 users, reflecting an 11.8% decrease, largely due to the temperature issues with the 25m pool. A key factor impacting usage at both Freyberg and Lido was the reduced participation in the Chill Out childcare holiday program and before/after school care, a trend consistent with similar programs nationwide. Overall resident satisfaction with public swimming pools currently sits at 50%.	Y			
03. Narrative measure outlining the number of community events and hours at the Arena in comparison to total number of events and hours. Residents' satisfaction with Council's provision of Central Energy Trust Arena is at least 70%.	Over the first quarter, Arena hosted 733 Community Sport and Non-Sport bookings (Sport - 720, Non-Sport - 13), which was 97% of bookings undertaken. These accounted for 2,480 hours of use, which was 46% of total hours of use. Community Sport and Non-Sport bookings contributed to 25% of revenue. The resident satisfaction survey shows 60% satisfaction which is 3% up on last year but 10% down on target.	B			
04. Narrative measure outlining initiatives undertaken by Council-supported organisations to provide sport and recreation opportunities (including target groups).	Sport Manawatū hosted the Active Age Games in partnership with Clearview Lions and the Council, providing older adults from retirement homes with opportunities to stay active and socially connected through fun games. They also supported a multicultural pop-up play event at Highbury Whānau Centre, engaging around 300 tamariki from the 4412 area in culturally diverse activities that promoted inclusion and physical activity. Additionally, Sport Manawatū participated in the "Rock Around the Clock" event with interactive pop-up play to encourage voter turnout in the local elections, contributing to civic engagement and community activation.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
05. Narrative measure outlining Council's play initiatives and their outcomes.	During the quarter, Council's Play programme continued to promote inclusive, creative, and active play opportunities for people of all ages and abilities across the city. A key highlight was the launch of the 2025 Palmy Walls Alive projection series, which transformed Broadway with artworks by 16 tamariki, celebrating creativity and conservation through partnerships with the Manawātū Multicultural Council, UCOL Workhub, and the City Library. Work to make play spaces more inclusive was also advanced, developing bilingual playground communication boards in collaboration with the Ministry of Education and cultural advisors to support tamariki who are non-verbal or use visual communication. In July, free community play sessions were held at Whare Manaaki and Savage Crescent reserves, in collaboration with Sport Manawātū, Kainga Ora, and Y Central, connecting families through outdoor play and active recreation during the winter holidays. Council supported the Active Age Games 2025, held at Barber Hall and co-led by the Clearview Lions Club, attracting 24 community groups, the largest participation to date. Play visibility in public spaces was boosted through the High Five Hands initiative, which introduced playful, interactive lamppost installations across the CBD during the local election period, inviting spontaneous engagement. A Multicultural Pop-Up Play event at Highbury Whānau Centre, delivered in partnership with the Manawātū Multicultural Council, Global Parents Support, and Sport Manawātū, achieved a significant turnout with over 300 participants and 30 youth facilitators, demonstrating growing grassroots play leadership and cultural inclusivity. This event also featured the launch of Waka Manaaki, Council's free community events trailer, providing equipment and resources to enable community groups to deliver their own playful activations. Work also continued on play equity mapping to identify communities with fewer opportunities to play and guide future investment priorities. Together, these initiatives demonstrate Council's commitment to embedding play in everyday life, supporting inclusive and accessible spaces, and fostering partnerships that promote creativity, belonging, and wellbeing for tamariki and whānau.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
Goal 3: A Connected & Safe Community					
Community Support					
01. Narrative measure outlining initiatives undertaken by Council-supported organisations to promote community wellbeing.	Council-supported organisations strengthened inclusion, belonging, and wellbeing through leadership development, creative expression, and community-led initiatives. Activities this quarter supported cultural identity, neighbourhood connection, and youth participation, with investment in arts, Pasifika, and multicultural programmes contributing to community vibrancy. Key highlights included the Palmy Funding Expo, which brought together nearly 400 attendees and 20 funders, helping to build awareness of funding opportunities and sector capability. Welcoming Week and a City Welcome Session for international students promoted cross-cultural connection, while the Refugee Youth Leadership Programme and Meaningful Refugee Participation Project supported civic engagement development among former refugee communities. Pasifika initiatives continued to thrive, including Pasifika Night Markets (around 3,000 attendees, 60 volunteers) and other events supported through the Community-Led Initiatives Fund such as the Matua Ola programme, Niue Language Week, and the Papua New Guinea Independence Celebration. The installation and dawn blessing of Te Pou Rongo Maraeroa in Highbury, led by Ora Kōnnect and Rangitāne artist Craig Kawana, marked the completion of the revitalisation project. Council also provided governance and capability support through Te Pū Harakeke workshops and one-on-one support for community organisations. Youth Services delivered a strong, youth-led quarter, with 13,488 visits and successful events including the Youth Wellbeing Summit, Police Pop-ups, and Pizza and Politics.	G			
02. Residents' Survey satisfaction with Council's provision of funding and support for community groups is at least 43%.	Results for wave one show satisfaction with funding and support for community groups is 50%.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
03. Narrative measure outlining use (type and range) of community centres and Hancock House. Narrative measure outlining progress on the community hub projects.	Community centres continue to be well used by a wide variety of groups and individuals, including hobby groups, education groups, workshops and meetings, social service provision, whānau celebrations, and more. Last year, we conducted a review of the delivery model, which found that the system is working well overall, with high levels of user satisfaction; areas identified for improvement included the booking system and marketing. This quarter has seen the establishment of a working group to progress the improvement programme; the working group includes representatives from each community centre management committee. Early activities include the development of marketing materials to better promote the facilities available. Hancock House offices are full, and the facility continues to be well used by community members seeking support services, resources and spaces for workshops and events. Work continued on the Pasifika Hub co-design process, community engagement commenced for the Roslyn Hub feasibility study, and the Multicultural Hub project advanced with the external identity concept by Rangitāne artists presented and building consent lodged.	G			
04. Narrative measure outlining user and community feedback on the maintenance of cemeteries (including Annual Residents' Survey).	Despite a very cold winter and wet start to Spring impacting maintenance activities, the limited feedback from the community we on the overall state of the cemetery has been largely positive. The Residents' survey result for the first quarter was 39%. This is slightly higher than the same quarter last year, when the result was 34%.	G			
05. Narrative measure outlining number, type, accessibility and location of toilets, plus Annual Residents' satisfaction survey results.	Work has been undertaken in Q1 on the design of a public toilet at the end of Albert Street, completing the network of toilet facilities along the river walkway. With all preconstruction tasks now complete including consenting, work will commence on installation and associated landscaping. Resident satisfaction with public toilets for the year to date is 82%.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
City Library					
01. Narrative measure outlining use of the Library's collections, services and programmes, and showing that they are accessible and responsive to community needs.	This quarter there were 148,025 physical visits across City Library locations (up 8.4% on LY). Annual visits per capita are 5.94 and the average use per collection item is 4.46 – both above the national average. The City Library website had 92,351 page views; the Library App 43,399 page views; Manawatū Heritage 80,814 page views; Club Sandwich 2,176 user engagements; and the Tour App hosted 199 sessions. We hosted 16,295 PC sessions and 47,784 Wi-Fi sessions (up 6% on LY). There were 265 heritage inquiries; 503 digital help sessions; 996 reference enquiries; and 112 people received library materials through Home Service. This quarter 862 lifelong learning programmes were delivered with 19,588 attendees. Readers and Writers programming included five book launches and National Poetry Day with an open mic session. Collaborations included Off the Page with Massey University; Future Living Skills workshops with Environment Network Manawatū; and RAD (Recycle a Device) club with Digital Futures Aotearoa. We co-hosted "Books Alive" for the first time and 5 authors engaged with 400 primary age students from across the region. Community programmes included supporting Welcoming Week, NZ Chinese Language Week, and the celebration of language weeks for the Cook Islands, Tonga and Mahuru Māori and Te Wiki o te Reo Māori. Outreach initiatives included Dying Matters Week; reading aloud sessions at Arohanui Hospice; and "Reading in Mind" sessions at Olive Tree Retirement Village for residents with dementia.	G			
02. Residents' Survey satisfaction with Council's provision of public libraries is at least 81%.	For the three months to September, residents' satisfaction with library services is 83% (with users 87% satisfied and non-users 54% satisfied). Satisfaction by zone: Takaro 96%, Papaioea 76%, Awapuni 90%, Hokowhitu 94% and Fitzherbert 60%. Verbatim comments included: "I love the library"; "My impression is that they are well used and kept in good condition. The city library is an absolute treasure"; and "Put a barista at the main library and extend opening hours on Sunday as the current hours are not accommodating of working families".	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
03. Narrative measure outlining how the archives collect and protect community stories.	Additions to the council archives this quarter include 26 bound volumes of Reports presented to Council Meetings (2021-2022); 20 volumes of Series 50B (Legal Documents – Property Office Files) and 7 volumes of building permit registers covering the years 1960 to 1993. Additions to the community archives include donations of photographs of central Palmerston North, c.1940s and 2010s; six photographs of buildings; and one postcard (WWII era). The arrangement and description of records for the Manawatū Breathe Easy Group and the Ken Lundy papers was completed. New content added to Manawatū Heritage included Memory Lane articles by Tina White; images of the construction of the Civic Administration Building; images of the 1971 Centennial Parade taken from the Municipal Building (Square Edge); and over 400 Argosy Studio images. A digital page (accessed through a QR code) was created on Manawatū Heritage to showcase heritage materials held by the Ian Matheson City Archives (IMCA) relating to the Opera House to complement the signage accompanying the physical stone. We also "soft-launched" our new digital experience "Postcards from Palmy" (developed in partnership with Art of Fact) showcasing some of the collection of postcards in the IMCA.	G			

Goal 4: A Sustainable and Resilient City

Community Safety and Health

01. Narrative measure outlining Council's civil defence initiatives and their contribution to the communities' and Council's readiness for emergencies.	Council's Emergency Management team continue to promote and sell 200L water tanks to the community, which is a popular initiative. Council attends the Manawatu Home and Garden Show, promoting this initiative and advocating personal preparedness. Council has carried out two general awareness campaigns: 'Know your Risks', and 'Storm Water / Flooding' with good engagement from our community. Regular community group presentations take place with a focus on Iwi/Māori, Pacifica, Disability, and Seniors. Regular engagement with emergency services and regional stakeholders in emergency management continues. Council staff are involved in providing feedback on the development of the replacement Manawatu-Whanganui CDEM Group Plan that is under review. A plan is in place to increase the Council's emergency management readiness with 85% of Council Staff now trained at the National Emergency Management Agencies foundational level training. Council's Emergency Response Team NZRT4 train regularly and frequently exercises their skills in the community. The Crisis Management Plan was tested through a desktop exercise in August, which simulated how our Crisis Management Team would respond to a space weather event and identified the priority areas for the Council, as well as the support our Civil Defence team would require for such an event. Council is preparing for changes that the new Emergency Management Bill, and the Emergency Management System Improvement Programme.	G			
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Performance Measures	Comments	Sep	Dec	Mar	Jun
02. Narrative measure outlining Council's environmental health initiatives and their impacts. (There are no successful legal challenges to Council's environmental health functions).	There is a range of policies and bylaws in place regulating environmental health matters. These include the Dog Control Policy and Bylaw, the Waste Management and Minimisation Plan, the Cemeteries and Crematorium Bylaw, the Animals and Bees Bylaw, the Alcohol Control Bylaw, and the Dangerous and Insanitary Buildings Policy. There have been no successful legal challenges to Council's environmental health functions.	G			
03. Resident satisfaction with Council's provision of control of roaming dogs is at least 61%.	Resident satisfaction with the Council's provision of control of roaming dogs is 57%. A review of Officer response times to roaming dog complaints indicates that there has been no change to these. We continue to embed revised ways of working within the Animal Management team to increase visibility of Officers in the community.	Y			
04. Resident satisfaction with Council's provision of noise control is at least 54%.	Resident satisfaction with Council's provision of noise control is 60%. The number of noise complaints received in Q1 is 3.5% higher than those received in Q1 of the last financial year. The prevalence of there being no noise when our Officers attend has increased. No noise was identified across 87% of all noise complaints received Q1 this compares to 72% for Q1 in the prior financial year.	G			
05. Narrative measure outlining how Council works alongside other organisations to promote and support community safety.	During the quarter, Council worked alongside partner agencies and community organisations to strengthen community safety and wellbeing. The Safety Advisory Board, convened by Council, continued to coordinate local responses to emerging safety issues through collaboration between agencies. Planning for White Ribbon Day 2025 advanced, led by MAIN in partnership with ARCS, St John, FENZ, Police, Red Cross, and Age Concern, focusing on healthy relationships and the prevention of family harm. Strategic Priority Grants funding for 2025-2028 commenced, with a number of groups supported contributing towards community safety outcomes, including: Abuse and Rape Crisis Support Manawatū, Age Concern, Alzheimers Manawatū, Big Brothers Big Sisters, Camellia House Trust, Manline, MASH Trust, Safe City Hosts, Parentline, Te Manawa Family Services and Youthline.	G			
06. Narrative measure outlining how Council's venues, spaces, events and health initiatives promote community health.	An implementation plan for the Health Promotion Policy is being developed, and will set out the actions required to bring the new policy into full effect.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
Climate Change and Sustainability					
01. Narrative measure outlining how the Council's actions and information help reduce community and Council GHG emissions. City and Council Emissions Inventories show declining trends in tCO ₂ (measured annually).	Council continues to invest in low carbon technologies through the Low Carbon Fund, which continues to provide considerable operational savings and net present value. Organisational emission reductions have continued, now well ahead of the 2031 30% reduction target, with emissions falling to 14399 in 2024/25, a 46% reduction. Citywide emissions for 2024 were 784,500, a 63,347 decline compared to the 16/17 baseline.	G			
02. Narrative measure outlining Council's climate-related stormwater and civil defence initiatives and their contribution to strengthening the City's adaptive capacity.	A stormwater strategy is currently under development to prioritise future action and investment. Civil defence initiatives are long-running, but training and readiness levels have improved considerably over the past 12 months.	G			
Biodiversity and the Manawatu River					
01. Narrative measure outlining how Council's initiatives and information encourage community use of the River, and enhance its biodiversity.	Council continues to support community-focused events by the awa. Notably, the iBikes4Kids event and ongoing Park Runs were held, encouraging active participation from local families and individuals. Additionally, a coffee cart and ice-cream truck are available in the area to further enhance community engagement and provide amenities for visitors. Due to high usage, gym facilities underwent maintenance during this period to ensure safety and functionality for users.	G			
02. Narrative measure outlining how Council's support and funding help organisations and communities achieve good conservation outcomes.	Funding of the Strategic Priority Grants recipients for 2025-2028 commenced this quarter, with support provided to the following groups contributing to environmental outcomes: Plant to Plate Aotearoa, RECAP, SuperGrans, Just Zilch, Toimata Foundation (Enviroschools), and Environment Network Manawātū (as a Sector Lead partner). Council continues to support community-led initiatives related to conservation including community gardens, kai resilience projects and planting activities. A highlight this quarter was an Interfaith Planting Event held in August at Edward Pit Park, which saw 13 different faith groups come together to plant 450 native trees. Palmy Walls Alive 2025, a creative project delivered through the Play programme, promoted Conservation Week themes.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
Resource Recovery					
01. Narrative measure outlining how Council's waste and recycling collection services, initiatives and information promote waste reduction and divert waste from landfill.	The 2024 Waste Management and Minimisation Plan (WMMP) sets a target to increase the percentage of household waste diverted from landfills over the next six years: - 30 % by July 2026 - 40 % by July 2028 - 50 % by July 2030. We operated kerbside and commercial recycling services and managed three recycling drop off points in the city. This quarter we continued to offer tours of the MRF and officer visits to education centres, provided targeted comms on battery recycling, and attended events such as the Home and Lifestyle Expo.	G			
02. 100% compliance with resource consents measured by having no abatement notices, infringement notices, enforcement orders or convictions.	100% compliant - no abatement notices, infringement notices, enforcement orders or convictions.	G			
03. Residents' satisfaction with Council's provision of kerbside rubbish and recycling collections is at least 79%.	Residents satisfaction for kerbside rubbish and recycling is 88% for this quarter.	G			
Water					
01. Narrative measure outlining how Council's water supply is safe and well-maintained and people are encouraged to conserve water. Resident satisfaction with Council's provision of water supply is at least 78%.	While Council did not achieve 100% compliance, this was not due to unsafe water. It is due to technical issues with chlorine contact time and minor gaps in some data sets. Water supply assets, from source through to reticulation, are well maintained. Residents are encouraged to conserve water with targeted messaging on the Council website. A voluntary water conservation program over the summer has seen Palmerston North avoid water restrictions for the last four years. Longburn residents were placed under Level 2 water restrictions as we work to resolve supply Vs demand issues, relating to consented extraction limits. Resident satisfaction with the water supply was 83% for the year to date, which is better than last year's result, and above the target of 78%.	R			
02. 100% compliance with the bacterial and protozoal requirements of the Water Services (Drinking Water Services for New Zealand) Regulations 2022.	Monitoring data received for the period 1 July to 30 September 2025 indicates 100% for protozoa compliance. However, we are slightly less than 100% compliant with the bacterial criteria due to our inability to meet Contact Time in several locations (refer to narrative in 01. above)	B			

Performance Measures	Comments	Sep	Dec	Mar	Jun
03. Less than 40 complaints per 1,000 connections relating to clarity, taste, odour, continuity of water supply, drinking water pressure or flow, and our response to any of these issues.(Connection = Lateral Pipe connected from mains to a property including domestic & industrial/commercial use)	There were 5 complaints per 1,000 connections.	G			
04. Average consumption of less than 360 litres of drinking water per day per resident.	The average water consumption for the entire year was 233 litres per resident per day. This is 18% less than the average for last year, which was 284 litres per day. This has been achieved through a leak detection programme that has identified and rectified multiple leaks.	G			
05. 2 hours or less median response time for urgent callout attendance. (Urgent callout is one that leads to a complete loss of supply of drinking water)	The median response time was 21 minutes for urgent callout attendance	G			
06. 7 hours or less median response time for resolution of urgent callouts.	The median response time for resolution of urgent callouts was 1 hour and 3 minutes.	G			
07. 10 hours or less median response time for non-urgent callout attendance. (Non-urgent callout is one where there is still a supply of drinking water)	The median response time for non-urgent callout attendance was 40 minutes.	G			
08. 75 hours or less median response time for resolution of non-urgent callouts.	The median response time for resolution of non-urgent callouts was 1 hour and 43 minutes.	G			
09. Less than 20% of real water loss from the water reticulation network.	The real water loss from the water reticulation network was 15%. This is significantly lower than other major cities in New Zealand, with Wellington at 41% as an example.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
Stormwater					
01. Narrative measure outlining how Council's stormwater system is reducing flooding risks and responding to climate change. Resident satisfaction with Council's provision of stormwater is at least 62%.	The design of new stormwater assets allows for impacts due to projected future climate change. This approach is recognised as best practice and helps to mitigate potential flood risks. Resident satisfaction for stormwater services was 68% for the year to date, which is above the target of 62%.	G			
02. Less than 5 flooding events that result in stormwater from Council's stormwater system entering a habitable floor in the urban area.	There were no recorded incidents where stormwater entered a habitable floor (which was a residential home).	G			
03. Less than 2 habitable floors per 1,000 properties within urban stormwater service areas affected by a flood event.	There were no recorded flooding events of habitable floors in the first 1/4.	G			
04. Less than 2 hours median time to attend a flooding event.	The median time to attend a flooding event was N/A. This is because there were no recorded flooding events in the first 1/4, resulting in stormwater entering a habitable dwelling.	G			
05. Less than 15 complaints received about the performance of the Council's urban stormwater system per 1,000 properties connected.	There were 1 complaints per 1,000 connections.	G			
06. 100% compliance with resource consent conditions for discharge from our stormwater system measured by the number of: Abatement notices, Infringement notices, Enforcement orders and Convictions.	100% compliance was achieved for the first 1/4 of the year. There were no abatement or infringement notices, enforcement orders or convictions.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
Wastewater					
01. Narrative measure outlining how Council's wastewater system is effective, well-maintained and resilient. Narrative measure outlining progress on the Nature Calls project. Resident satisfaction with Council's provision of the sewerage system is at least 73%.	Council's wastewater systems are well maintained and provide agreed levels of service and acceptable resilience for the communities they serve. Resident satisfaction was 75%, which is above the 73% target. The Nature Calls project has revised the long list of options to be considered for taking into a shortlisting process. The options were presented to Council, who removed a number from the list, mainly due to cost and non-alignment with draft standards. The Water Services Authority (Taumata Arowai) have released a draft series of national wastewater standards. Officers are continuing to work on a no regrets basis to progress the project while waiting for the final version of the standards. This is expected in late October 2025.	G			
02. Less than 1 dry weather wastewater overflows from Council's wastewater system per 1,000 connections.	There was less than one dry weather wastewater overflow from Council wastewater systems per 1,000 connections.	G			
03. No more than 15 complaints per 1,000 connections about: Wastewater odour, Wastewater system faults, and Wastewater system blockages. Response to issues with the wastewater system.	There were 2 complaints per 1,000 connections.	G			
04. Median time for attending overflows resulting from blockages or other faults is less than 1.5 hours.	The median time for attending overflows resulting from blockages or other faults was 20 minutes.	G			
05. Median time for resolution of overflows resulting from blockages or other faults is less than 8 hours.	Median time for resolution of overflows resulting from blockages or other faults was 2 Hrs and 31 minutes.	G			
06. 100% compliance with resource consents for discharge from our wastewater system as measured by the number of: Abatement notices, Infringement notices, Enforcement notices, and Convictions received by us in relation to resource consents.	100% compliance was achieved for the first 1/4 of the year. There were no abatement or infringement notices, enforcement orders or convictions.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
Measures Excluded from Goals					
Governance and Active Citizenship					
01. Narrative measure on actions to improve advice to decision makers, including elected member feedback, officer training on report writing and speaking in the Chamber, and report template updates to reflect sustainability and Council's direction.	End of term survey sent to elected members on how we can support, in preparation for new term. Updated confidential section of report template to implement recommendations from Ombudsman re: plain English reasons and application of withholding grounds against public interest test.	G			
02. Council quarterly reports (financial and strategic performance monitoring) and Annual Report are considered in public committee and the Annual Report published on our website. CCO six-monthly and Annual Reports are considered by committee and Annual Reports published on our website.	Council's June 2025 quarterly report was presented to Strategy and Finance Committee on 20 August. Council's Annual Report 2024/25 and the Palmerston North Airport's Annual Report 2024/25 are due to be adopted on 8 October. Following adoption, these reports will be published on our website. The Cultural CCOs' Annual Reports were considered on 10 September and have been uploaded to our website. Six-month reports are due in April 2026.	G			
03. Narrative measure outlining how Council's advocacy promotes the City's interests.	Council submissions were lodged on the Local Government (System Improvements) Amendment Bill and Online Casino Gambling Bill. Council continues to monitor the RMA replacement process in anticipation of preparing a submission on the replacement Bill. The Mayor's office and CEDA continue to promote inward investment opportunities to Government and MPs, with a particular focus on Te Utanganui, housing, growth infrastructure and the Manawatū Regional Freight Ring Road. The Mayor's office sent a letter to the Local Government Minister expressing concern about the proposal for rate capping in local government.	G			

Performance Measures	Comments	Sep	Dec	Mar	Jun
04. Narrative measure outlining how Council's information and governance processes and systems encourage public participation. Narrative measure on community feedback about Council's engagement processes (including feedback from Reference Groups, Residents' Survey results, and comparative digital engagement statistics.)	We provided numerous opportunities for the community to engage this quarter, encouraging participation across a range of initiatives. There were three petitions on animal management, Wyndham Street works, and Palestine ceasefire advocacy, which, given the small number typically received in a year, show that people know how to use this method to engage and even observe full Council meetings. Major engagement efforts included our stand at the Home Show for three days, where residents shared feedback on Linklater off-leash provisions, asked questions about dog registration, signed up for rates over email with 48 residents enrolled, reducing postage costs by around \$700 for the year, and registered for the new Council email newsletter with over 160 sign-ups. Many attendees discussed how they would make submissions, sought clarification on Council services, and expressed appreciation for the work Council does. This was a notable shift from previous years where staff have faced significant negative feedback. A significant engagement effort is underway with residents on Kelvin Grove Road and Stoney Creek with hour long one-on-one meetings with each property providing detailed information about the proposed draft design and what it means for their property. Some of this is significant as they've built fences/trees etc. Engagement with formal submissions remained high, with almost 1,000 responses on Linklater off-leash provisions, as well as hundreds more on the General and Kahuterawa Reserve Management Plans, Atawhai land exchange, and playground consultations. Other consultation and engagement activities included the City-Wide Community Climate Action Plan, Ashhurst Domain Management Plan, and informal consultations on minor reserve upgrades. Drop-in sessions for these enabled residents to ask staff more questions. Individual engagement on these projects also occurred with stakeholders. A major emergency management campaign focusing on stormwater and flooding education saw 507 people fill out a survey to learn more, and 5000 people reading our new webhub about how to be prepared and make use of a full range of videos/maps and plan templates. We hosted tours at the recycling centre, with 100 people coming through. We also hosted a bus tour of our key facilities and services to recent migrants. Elections dominated our communications and engagement efforts this quarter giving a prime opportunity to educate people about what council does and encourage them to get involved and vote. This included events like Rock around the clock, speaking to a large number of community groups, drop in sessions, candidate videos and the mayoral debate. Promotion of the Annual Report and Pre-Election Report reinforced that we are transparent and helped residents' access and understand key information ahead of the new triennium. More than 30 media releases were issued, and more than 30 media interviews occurred. Our social media comment was seen 4.4M times over the quarter with 300,000 'engagements' of people asking questions/comments. We received more than 120,000 direct messages over the quarter which were responded to. On our website 142,432 people visited our website 287,239 times. 62% of these were 'engaged sessions', where people interacted with us in some way other than just reading the content on the page. We've continued to work alongside our reference groups this quarter. Our residents survey results show improvements this quarter, both on year to date and last quarter. Trust for the quarter is 42%, compared to 33% last quarter or 38% for the YTD. Reputation for the quarter is 55%, compared to 38% last quarter and 41% YTD. Opportunity to have your say for the quarter is 45% compared to 37% last quarter and 35% YTD. Ease to have your say for the quarter is 37% compared to 28% last quarter and 32% YTD. Quality of Information is 53% for the quarter compared to 38% last quarter and 43% YTD. Availability of information is 53% for the quarter compared to 47% last quarter and 42% YTD.	G			

Appendix for September 2025 Report

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Appendix 2 – Activities Net Operating Cost

Activities Net Result Statement	2025/26 \$000s						Commentary
	Full Year		Bud. Var.		Full Year	Full Year	
	Actual	Budget	\$000's	%	Revised	Annual	
For the period to 30 September 2025					Budget	Budget	
Operating Result by Activities							
A connected and safe community	4,988	5,117	128	3%	19,404	19,389	
City Library	2,801	2,874	73	3%	9,994	9,987	
Community support	2,179	2,341	162	7%	7,199	7,195	
Community safety and health	9	(98)	(107)	-109%	2,210	2,207	Unfavourable revenue variance in Animal Control due to system issues delaying current year's registrations. The revenue is forecast to track closer to budget by the end of next quarter.
A creative and exciting city	6,162	7,121	959	13%	25,034	25,020	
Arts and Heritage	2,328	2,872	544	19%	10,342	10,342	Key driver for the favourable variance YTD is Insurance costs which are currently favourable and forecasted to remain favourable.
Recreation and play	3,834	4,249	415	10%	14,692	14,677	Favourable variance due to savings in Insurance expense and Contractors currently. Insurance is forecasted to stay favourable but Contractor costs will likely be on budget by year end.
Supporting the Organisation	3,138	2,301	(837)	-36%	4,068	3,583	
Organisational performance	716	(2)	(718)	-34237%	(3,824)	(4,299)	Unfavourable variance due to higher software licenses expenditure. This is forecasted to remain unfavourable until year-end.
Governance and Active Citizenship	2,422	2,303	(119)	-5%	7,892	7,883	
A sustainable and resilient city	2,519	2,520	2	0%	10,006	10,000	
Climate Change and Sustainability	310	331	21	6%	1,228	1,227	
Biodiversity and the Manawatu River	451	644	193	30%	2,305	2,304	The wet start to spring delayed our track and carpark maintenance works resulting in a favourable YTD position. We are forecasting this budget to be caught up as the year progresses.

Activities Net Result Statement	2025/26 \$000s						Commentary
	Full Year		Bud. Var.		Full Year	Full Year	
	Actual	Budget	\$000's	%	Revised	Annual	
For the period to 30 September 2025					Budget	Budget	
Resource Recovery	1,758	1,545	(213)	-14%	6,473	6,469	Unfavourable variance is driven by unplanned contractor costs for the shredder. This is due to delays in delivering the new Shredder Chipper (due December). There is also an unfavourable variance for rubbish bag sales YTD.
An innovative and growing city	2,874	3,694	820	22%	12,342	12,334	
Housing	1,402	1,906	505	26%	5,903	5,894	Favourable revenue due to large one-off consents for PN Airport terminal & Post Office hotel as well as a significant increase in resource consents lodged.
Economic Development	1,275	1,565	290	19%	5,560	5,560	Favourable variance due to higher net revenue than budgeted in conference and function centre.
Urban Design	198	223	25	11%	879	879	Favourable due to a slow down in the development market. This is forecast to be close to budget by year-end.
Stormwater	1,046	898	(148)	-16%	3,827	3,827	Unfavourable due to Insurance expenses and rates for Horizons Regional Council. Insurance is forecast to be closer to budget by year-end.
Wastewater	2,094	2,131	37	2%	7,840	7,837	
Water	2,017	2,069	52	3%	7,957	7,949	
Transport	1,986	1,169	(817)	-70%	7,535	7,526	
Active and Public Transport	126	200	74	37%	864	864	The timing around completion of work means spend for this area is under budget. However, this work will be completed in coming months. Cost pressures in this area are currently being managed.
Roading	1,860	969	(891)	-92%	6,671	6,662	Earlier than expected completion of work has led to roading being unfavourable YTD. There are some cost pressures which mean that Roading is forecasted to be overspent at year end.
Activities Controllable Surplus/ (Deficit)	26,824	27,019	195	1%	98,012	97,466	

Appendix 3 – Operating Programme Reporting

Operating Programme Net Result Statement	2025/26						\$000s	
	Activity	YTD		Bud. Var.		FY Revised Budget		Commentary
		Actual	Budget	\$000's	%			
For the period to 30 September 2025								
1401 - City-wide – Infiltration & Inflow Investigations	Wastewater	101	62	(39)	-62%	250	Bunnythorpe I&I pilot programme has completed earlier than expected. No expectation this programme will exceed budget by end of FY.	
1520 - Digital Transformation	Organisational performance	1,006	994	(12)	-1%	3,210	This program includes the implementation of ServiceNow, focusing on automating workflows and processes to improve operational efficiency, enhance stability, and transition away from legacy systems. Phase 1 of the Human Resource Service Delivery (HRSD) initiative has been completed. Moving forward, the focus will shift to improving resource consents. The Cyber Security program continues to address priority vulnerabilities and systems, including enhancing detection, monitoring, and response capabilities.	
2023 - Community Dev Small Grants Fund	Community support	250	250	-	0%	250	The Community Development Small Grants fund is administered on Council’s behalf by Te Pū Harakeke. Te Pū Harakeke have completed the assessment for this year and allocated Small Grants funding to 54 organisations.	
2346 - Organisation wide - systems replacement or new systems initiatives	Organisational performance	(1)	-	1	-	1,060	Continuous progress is being made on implementing the Plant and Fleet Management System, with a focus on migrating records and reporting from legacy systems to a modern records management system. This is being done in conjunction with the data platform to support data-driven decision-making.	
2434 - Te Utanganui Master Plan Implementation	Housing	27	64	37	58%	255	The underspend for Te Utanganui implementation was due to a revised timeline for finalising deliverables. The target date for notifications has been moved from Nov 2025 to Early/Mid 2026.	
2477 - Regional Freight Ring Road Indicative Business Case	Roading	65	57	(8)	-14%	380	This is a multi year programme and the overspend for this programme is in relation to bringing forward the timeline of the programme from Dec 2026 to Sept 2026. The change to this budget was approved in October and will be reflected in the next quarterly report.	
2519 - Sportsfields - Artificial Football Field	Recreation and play	-	-	-	-	434	This programme is currently planned to start spending later in the financial year. Planning is well progressed but the project has not started yet.	
2522 - Major Schools Sports Event Partnership Fund	Economic Development	74	74	-	100%	295	Sports Manawatu administer this fund on Council’s behalf. In the first quarter there were 9 events that utilised the fund.	

Appendix 4 – Capital expenditure by Group of Activities

Group of Activities - Capital Expenditure	2025/26 \$000's					
	Full Year					
For the period to 30 September 2025	Actual	Revised Budget	Var. Rev. Budget	% Rev. Budget	LTP Budget	% LTP Budget
Capital New	5,729	7,306	1,578	78%	53,146	11%
A connected and safe community	125	271	146	46%	5,495	2%
A creative and exciting city	522	703	181	74%	6,769	8%
Supporting the Organisation	40	-	(40)	#DIV/0!	284	14%
A sustainable and resilient city	273	536	263	51%	10,804	3%
An innovative and growing city	28	9	(20)	327%	9	327%
Stormwater	1,055	2,518	1,462	42%	4,768	22%
Transport	902	761	(141)	119%	10,824	8%
Wastewater	1,209	1,353	144	89%	9,054	13%
Water	1,574	1,158	(417)	136%	5,139	31%
Capital Renewal	5,372	4,570	(802)	118%	34,313	16%
A connected and safe community	522	328	(193)	159%	1,674	31%
A creative and exciting city	994	693	(301)	143%	5,310	19%
Supporting the Organisation	243	298	55	81%	2,455	10%
A sustainable and resilient city	79	60	(18)	130%	738	11%
An innovative and growing city	270	302	31	90%	1,636	17%
Stormwater	8	30	23	25%	615	1%
Transport	1,479	1,094	(385)	135%	10,971	13%
Wastewater	603	812	210	74%	5,431	11%
Water	1,175	951	(224)	123%	5,482	21%
Capital Growth	903	2,569	1,665	35%	9,940	9%
A creative and exciting city	1	-	(1)	-	175	0%
Stormwater	642	901	259	71%	1,448	44%
Transport	55	720	666	8%	3,651	1%
Wastewater	4	376	372	1%	461	1%
Water	202	572	371	35%	4,205	5%

Appendix 5 – Capital expenditure by Programme (programmes over \$1,000,000)

The below shows status updates for all capital programmes with a budget greater than \$1M.

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG	Status
Capital New						
Biodiversity and the Manawatu River						
1895-City Reserves - Manawatu River Park - Te Motu o Poutoa Development Plan - Implementation	-	\$1	\$1	\$1,321	Amber	Project is currently on hold awaiting confirmation of external funding.
2239-City Reserves - Te Motu o Poutoa - Design and Consenting	\$44	\$54	\$10	\$1,104	Amber	Project is currently on hold awaiting confirmation of external funding.
Climate Change and Sustainability						
1888-Low Carbon Fund	\$16	\$380	\$364	\$1,406	N/A	
Community Support						
2440-Community Centres - Pasifika Centre Expansion	(\$45)	\$3	\$48	\$3,543	Amber	Design is complete and tender being prepared. QS suggests budget may not be sufficient.
Recreation and Play						
1194-CET Arena - Masterplan Redevelopment	\$77	\$166	\$89	\$5,566	Red	Behind schedule due to stakeholder engagement and procurement of consultants. Still confident can be delivered by June 2027 as per original plan.
Resource Recovery						
1371-Closed Landfills and Transfer Stations - Safety, Security and Development	\$54	-	(\$54)	\$1,421	Green	Shredder Chipper has been manufactured and shipped. Estimated to arrive in December. Other security improvements are underway.
Roading						
159-Kelvin Grove Road - Safety Improvements	\$214	\$174	(\$40)	\$1,000	Amber	Planned works for this FY exceed current budget. Working through options to address this shortfall.
2335-Stoney Creek Road - Safety Improvements	\$220	\$161	(\$59)	\$2,000	Green	Currently out to tender. Tender report to be brought to December Council meeting. Construction planned to start Q3.
2380-City-wide - Transport - Emergency Reinstatements	\$187	\$145	(\$43)	\$1,080	Green	Carry over projects from last FY have been completed. No recent weather events that currently require the remaining budget.

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG	Status
2456-Cliff Road Upgrade - Te Motu O Poutoa	\$78	\$193	\$114	\$1,847	Red	Currently in design. Decision to progress to construction dependant on external funding confirmation.
2564-Whakarongo & Aokautere Intersection - (State Highway)	\$1	\$2	\$1	\$1,833	Red	Business case underway which will require NZTA approval. Timeframes involved mean that construction is very unlikely to occur this FY.
Stormwater						
1060-City-wide - Stormwater Network Improvement Works	\$352	\$1,362	\$1,010	\$2,519	Amber	Variance is due to changes in the timing of some projects. Programme otherwise progressing well.
1708-City-wide - Stormwater Flood Mitigation	\$704	\$846	\$142	\$1,182	Green	Carry over projects from last FY have been completed. Designs underway for planned stormwater projects.
Wastewater						
1617-Totara Road Wastewater Treatment Plant - Biogas System Improvements	\$29	\$335	\$307	\$1,974	Green	Contract for main works has been awarded and due to commence in Q2 after some minor delays due to revaluation of procurement strategy to reduce project complexity and risk.
2229-City-wide-Wastewater Pipe Improvement	\$595	\$406	(\$189)	\$1,025	Green	Programme is progressing well.
2556-Landfill Biosolids Disposal Field	\$62	\$88	\$26	\$1,655	Green	Contracted costs are less than engineer's estimate indicted. Otherwise on track.
628-Totara Road Wastewater Treatment Plant - Consent Renewal Upgrade	\$270	\$264	(\$5)	\$2,000	Amber	Slow progress as we are awaiting wastewater treatment standards.
Water						
2228-City-wide - Water Main Improvement	\$852	\$284	(\$568)	\$1,025	Amber	Changes to the timing of projects has accelerated spend. Some cost pressures for remaining project.
Capital Renewal						
Active and Public Transport						
2110-City-wide - Footpath Renewals (No Subsidy)	\$216	\$217	\$1	\$1,100	Green	Programme is progressing well.
Organisational performance						
1879-Council's Plant and Vehicle - Replacements	(\$98)	-	\$98	\$1,291	N/A	
Recreation and Play						
1242-Central Energy Trust Arena - Replacement for Arena Big Screen	-	-	-	\$1,188	N/A	
Roading						
115-City-wide - Sealed Roads - Pavement Rehabilitation	\$209	\$154	(\$54)	\$3,264	Green	Programme is progressing well.

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG	Status
139-City-wide - Sealed Road Resurfacing	\$524	\$164	(\$360)	\$3,264	Green	Programme is progressing well with good weather allowing an earlier start to resealing work.
Wastewater						
1714-City-wide Wastewater Trunk Mains Renewal	\$60	\$16	(\$44)	\$1,025	Green	Currently in design, construction planned for January 2026 to coincide with Golf Club's schedule.
2411-Renewal of Oxidation Ponds and Sludge Lagoons	\$69	\$509	\$440	\$1,361	Amber	Process configuration delays and mechanical breakdowns have delayed project. Confident project will be completed this FY
54-City-wide - Wastewater Pipe Renewal	\$116	\$27	(\$89)	\$1,845	Green	Programme is progressing well.
Water						
218-City-wide - Water Main Renewals	\$628	\$423	(\$205)	\$3,075	Green	Programme is progressing well.
Capital Growth						
Roading						
1681-Urban Growth - Kikiwhenua - Transport	\$194	\$720	\$526	\$3,776	Green	Land purchase slightly delayed but will complete in the next month. The balance of the budget has subsequently been transferred to the Wyndham Street roading upgrade.
Stormwater						
1001-Urban Growth - Whakarongo - Stormwater	\$297	\$558	\$262	\$1,261	Amber	Some delays due to wet weather. Confident works will be completed as weather settles.
Water						
2299-Urban Growth - New Northern Water Supply Bore (Milson Line)	\$56	\$129	\$73	\$1,750	Amber	Agreement in principal for purchase of PNAL land. Budget may not be sufficient for planned drilling works. Officers are working though options to address.

Appendix 6 – Capital expenditure by Programme (programmes under \$1,000,000)

The following table highlights spend against budget of the programmes with budgets less than \$1,000,000.

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG
Capital New					
Active and Public Transport					
2057-City-wide - Shared Pathways - New and Link Improvements	\$23	\$5	(\$18)	\$361	Amber
2231-City-wide - Public Transport - Transport Choices - Additional Bus Shelters	\$93	\$14	(\$79)	\$700	Green
2548-City-wide - Shared Pathways - Slip Prevention (no Cofunding)	-	-	-	\$50	Green
Biodiversity and the Manawatu River					
1077-Citywide - Biodiversity Enhancement Through Native Planting	(\$2)	\$6	\$7	\$31	Green
2429-Turitea Predator Control-Self Resetting Traps	\$109	\$61	(\$47)	\$123	N/A
City Library					
2501-City Lib - Creative Interpretive Heritage Markers	-	-	-	\$35	N/A
Climate Change and Sustainability					
1924-Improving remote monitoring capabilities	\$26	\$2	(\$24)	\$153	N/A
Community Safety and Health					
2410-CCTV New Cameras	-	-	-	\$82	Green
2416-CDEM - NZRT4 - New Safety Equipment	\$6	-	(\$6)	\$10	N/A
Community Support					
161-Public Toilets - New City-wide Toilets	\$15	\$51	\$36	\$474	Amber
1833-City Growth - Cemeteries - Extensions to burial and ashes areas to meet demand	\$101	\$40	(\$61)	\$194	Green
1882-City Growth - Cemeteries - Expansion of Kelvin Grove Cemetery Roding Network	-	-	-	\$61	Green
2343-Citywide - New Community Hubs	\$17	\$8	(\$9)	\$500	Green
2350-Cultural Facilities - New Multicultural Facility	\$24	\$169	\$145	\$499	Amber
2452-Community Gardens - Water Supply and Signage	\$2	-	(\$2)	\$8	N/A
Organisational Performance					
2499-Smart Cities / Smart Palmy	(\$3)	-	\$3	\$51	N/A
60-IM Strategic Plan - New Software Applications	-	-	-	\$77	N/A
99-New Vehicles and Plant to enable the delivery of improved Council services	\$43	-	(\$43)	\$157	N/A
Recreation and play					
1099-Parks and Reserves - Shade Development	-	-	-	\$20	Green
111-Local Reserves - Roslyn - Edwards Pit Park Development	\$15	\$23	\$8	\$26	Green
1838-City Reserves - Victoria Esplanade - Exotic Aviaries	-	\$5	\$5	\$15	Green
1848-City Reserves - Linklater Reserve - Capital New	-	-	-	\$31	Green
1849-City Reserves - Ashhurst Domain - Capital New	\$7	\$10	\$3	\$50	Green
1851-Sportsfield Improvements - Capital New	-	\$29	\$29	\$143	Green
1852-Local Reserves - Improvements to Existing Reserves to Close Identified LOS Gaps	\$62	\$51	(\$11)	\$180	Green

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG
1853-Local Reserves - Development of Existing Reserves - Capital New	\$31	\$21	(\$11)	\$127	Green
1884-Local Reserves - Accessibility and Safety Improvements	\$40	\$41	\$1	\$118	Green
2349-Ashhurst - Te Apati Masterplan - Three Bridges Loop Development	\$304	\$308	\$3	\$480	Green
2545-Whakarongo Lagoon Landscaping Development	\$3	\$51	\$48	\$259	Green
967-City-wide - Edibles Planting	-	-	-	\$5	Green
Resource Recovery					
1410-Recycling - City-wide Recycling Services to Commercial/Organisational Properties Development	\$4	\$5	\$1	\$20	Green
2338-Recycling Contamination Monitoring Development	-	\$1	\$1	\$55	Amber
2503-Collection Vehicles - Safety and Security Development	\$2	-	(\$2)	\$293	Green
506-City-wide - Public Space Rubbish & Recycling Bins Development	\$4	\$4	(\$0)	\$100	Green
657-Urban Growth - Recycling - City-wide Wheelie Bins and Crates	\$11	\$15	\$3	\$60	Green
727-Recycling - Materials Recovery Facility Development	\$5	\$8	\$3	\$776	Amber
Roading					
1804-City-wide - Road Drainage - Additional Drainage Upgrades	\$4	\$2	(\$2)	\$122	Green
2204-City-wide - Street Racer Prevention	\$34	-	(\$34)	\$61	Green
2428-City-wide - Street Trees - New and Replacements	\$65	\$61	(\$3)	\$300	Green
2554-School Speed Limit Signs	\$1	\$4	\$3	\$655	Green
2555-Low Cost/Low Risk - Electronic Safety Signage	\$1	-	(\$1)	\$350	Green
Stormwater					
1372-City-wide Stormwater Pump Stations Improvement	(\$42)	\$80	\$123	\$755	Green
22-Citywide - Restoring Flood Capacity of Stormwater Channels	\$0	-	(\$0)	\$154	Green
2313-Citywide - Installation of new Stormwater Assets	\$32	\$209	\$177	\$410	Amber
2325-Ashhurst - Stormwater Asset Improvement	\$4	\$4	\$0	\$87	Green
2542-Longburn - Stormwater Asset Improvements	\$5	\$16	\$11	\$205	Green
Urban Design					
1330-City Centre - Placemaking Implementation	\$28	\$9	(\$20)	\$9	Amber
Wastewater					
1074-Totara Road Wastewater Treatment Plant - Earthquake Strengthening of Civil Structures	\$169	\$137	(\$32)	\$250	Green
1616-City-wide - Wastewater Pump Station - Capacity Upgrade	\$19	\$8	(\$10)	\$255	Green
1712-City-wide Wastewater reticulation wet weather overflow mitigation	\$15	\$32	\$16	\$250	Green
1821-City-wide Wastewater Pipeline Realignment of critical at-risk mains	\$13	\$8	(\$5)	\$263	Green
2257-Citywide - Discharge Smart Meters for Large Tradewaste Customers	\$2	\$6	\$4	\$20	Green
2322-Bunnythorpe - Wastewater Network Upgrades	\$5	\$2	(\$3)	\$308	Green
2329-Citywide - Wastewater Pump Station H&S Upgrades	\$1	\$28	\$27	\$51	Green
2330-3 Waters Telemetry Upgrades	\$3	\$0	(\$3)	\$154	Green
2331-Citywide Wastewater Critical Spares	\$37	\$26	(\$11)	\$100	Green

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG
2347-Wastewater Trunk Main - Infill Upgrades	(\$17)	\$11	\$27	\$513	Green
66-Totara Road Wastewater Treatment Plant - Resilience Programme	\$7	\$1	(\$6)	\$200	Green
Water					
1054-Ashhurst - Water Quality Improvements	\$435	\$500	\$65	\$500	Green
132-City-wide - Water Supply Resilience - Trunk Mains	\$181	\$41	(\$140)	\$244	Amber
1384-City-wide - Water Supply Resilience - City Supply Reservoir	\$2	\$3	\$0	\$150	Green
1388-Palmerston North - District Metering Areas for Water Supply	\$10	\$28	\$17	\$77	Green
1389-City-wide - Water Supply Resilience - Security of Supply	(\$9)	-	\$9	\$31	Green
1607-Health & Safety Water Treatment Chemical Handling	\$2	\$0	(\$1)	\$154	Green
1696-City-wide - Drinking Water Standards Upgrades	\$34	\$57	\$22	\$615	Amber
1697-Turitea WTP - Water Supply Resilience - Upgrades	\$4	\$12	\$8	\$106	Green
1874-Turitea Dams - Health & Safety Improvements	(\$4)	\$44	\$47	\$241	Red
1883-Water Supply - Small Plant and Equipment	\$30	\$30	\$0	\$103	Green
2042-Turitea WTP - Raw Water Main Duplicate	\$14	\$31	\$17	\$250	Green
2048-City-wide - Water Toby and Manifold enhancements	\$13	\$1	(\$12)	\$769	Green
2060-City-wide - Commercial Water Meters	\$3	\$17	\$14	\$72	Green
2298-Bunnythorpe - Water Quality Improvements	\$12	\$30	\$18	\$284	Amber
2303-Citywide - Bore Facility Improvements	\$10	\$80	\$71	\$444	Amber
986-Turitea Dams - Aeration Upgrade	(\$23)	-	\$23	\$42	Green
Capital Renewal					
Active and Public Transport					
181-City-wide - Public Transport Infrastructure Renewal	\$0	-	(\$0)	\$53	Green
2256-Bunnythorpe - Transport - Footpath Renewals	-	-	-	\$18	Green
2371-City-wide - Cycling Network - Renewals	-	-	-	\$106	Green
2372-City-wide - Streetscape - Renewals	\$12	\$18	\$6	\$18	Green
2373-City-wide - Shared Pathways - Renewals	-	-	-	\$106	Green
2383-City-wide - Active Transport Supporting Infrastructure - Renewals	\$1	-	(\$1)	\$18	Green
Arts and Heritage					
1496-Replacement of Street Flags	\$9	\$6	(\$3)	\$26	N/A
213-Cultural Facilities - Renewals	\$37	\$14	(\$23)	\$511	Amber
2420-Caccia Birch Signage Renewals	-	-	-	\$10	N/A
777-City Library- Heritage Technology, Equipment and Markers	\$23	-	(\$23)	\$23	N/A
Biodiversity and the Manawatu River					
1136-CET Wildbase Recovery Centre - Renewals	\$2	\$2	(\$0)	\$16	Green
1825-City Reserves - Manawatu River Park - Renewals	\$15	\$8	(\$7)	\$42	Green
1972-CET Wildbase Recovery Digital Capacity	-	-	-	\$81	N/A
City Library					
1120-Community Libraries - Renewals	\$8	\$7	(\$1)	\$31	Green
1138-Technology to Supprt 21st Century Citizens (Renewal)	-	-	-	\$49	N/A
1139-Radio Frequency Identification (RFID) Materials Management	-	-	-	\$20	N/A

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG
1775-Central Library - Renewals	\$22	\$9	(\$13)	\$51	Green
178-Replacement of Shelving, Furniture and Equipment	-	-	-	\$20	N/A
188-Replacement and Purchase of Library Materials	\$360	\$259	(\$102)	\$825	N/A
202-Central Library Interior Design Renewals	\$5	-	(\$5)	\$20	N/A
203-Community Libraries, Youth Space, Blueprint and Mobile Library Interior Design Renewals	\$4	-	(\$4)	\$26	N/A
Community Support					
1769-Community Agency Facilities - Renewals	\$4	\$3	(\$0)	\$51	Amber
1796-Cemeteries - Building Renewals	\$5	\$13	\$8	\$26	Green
1828-Cemeteries - Non-Building Asset Renewals	\$59	-	(\$59)	\$137	Green
186-Public Toilets - Renewals	\$9	\$7	(\$2)	\$123	Green
265-Community Centres - Renewals	\$16	\$9	(\$7)	\$123	Green
Community Safety and Health					
1512-CCTV Replacements	\$8	-	(\$8)	\$82	Green
1569-Replacement of Wearable Cameras	-	-	-	\$22	N/A
2242-Civil Defence EOC - Equipment Replacement	-	-	-	\$15	N/A
2260-Civil Defence Emergency Management - Radio and Communication Equipment Replacement	-	\$21	\$21	\$41	N/A
2382-CDEM - NZRT4 - Safety Equipment Replacement	-	-	-	\$10	N/A
Economic Development					
1166-Conference & Function Centre - Equipment Purchases	\$6	\$19	\$13	\$76	N/A
1730-Information Centre - Building Renewals	\$1	\$0	(\$1)	\$20	Green
1753-Investment Properties - Building Renewals	\$19	\$7	(\$12)	\$51	Green
1791-Parks Depot - Building Renewals	\$23	\$31	\$8	\$31	Green
1933-Brand and Marketing Critical Equipment	-	-	-	\$33	N/A
1970-Gordon Kear Forest Culvert Replacements	-	\$7	\$7	\$36	Green
2022-Property - Hard Surfaces Renewals	\$16	\$3	(\$13)	\$102	Green
251-Conference - Replacement of Equipment	\$53	\$69	\$16	\$134	N/A
270-Holiday Park - Renewals	\$12	\$29	\$18	\$306	Amber
272-Staff Cafeteria-Replacement of Equipment	-	-	-	\$6	N/A
664-Conference & Function Centre - Renewals	\$1	\$14	\$13	\$330	Green
85-Depot - Buildings and Structures Renewals	\$12	\$12	(\$0)	\$102	Green
Housing					
180-Social Housing - Renewals	\$128	\$110	(\$18)	\$408	Green
Organisational Performance					
221-Print Synergy - Replacement of Print Synergy Machines	\$12	\$10	(\$2)	\$20	N/A
281-CAB - Renewals	\$29	\$45	\$16	\$204	Green
53-Computer Replacement - Rolling Replacements	\$320	-	(\$320)	\$480	N/A
58-Network Additions and Upgrades	-	-	-	\$77	N/A
68-Aerial Photography	-	-	-	\$31	N/A
784-Replacement of Council's Photocopiers/Printers	-	\$8	\$8	\$15	N/A
80-Council Small Mobile Plant and Equipment - Replacement	(\$10)	-	\$10	\$306	N/A
86-Property - Furniture Replacements	-	-	-	\$31	Green
Recreation and play					
1051-CET Arena - Arena Renewals	\$94	\$87	(\$6)	\$361	Green

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG
1127-City Reserves - Victoria Esplanade Shade House	\$150	\$151	\$1	\$610	Green
1759-CET Arena - Grounds Renewals	\$5	\$10	\$5	\$41	Green
1786-Recreational Buildings - Sports Pavilion and Changing Room Renewals	(\$2)	\$14	\$16	\$357	Green
1827-Local Reserves - Renewals	\$82	\$125	\$43	\$771	Green
1829-Sportsfields and Artificial Turfs - Renewals	\$29	\$10	(\$19)	\$185	Green
1830-City Reserves - Memorial Park - Renewals	\$9	\$8	(\$0)	\$47	Green
1831-City Reserves - Te Marae o Hine - The Square - Renewals	-	\$5	\$5	\$34	Green
1832-City Reserves - Ashhurst Domain - Renewals	-	\$18	\$18	\$102	Green
1834-City Reserves - Walkways - Renewals	\$111	\$12	(\$99)	\$123	Green
1835-City Reserves - Linklater Reserve - Renewals	-	\$4	\$4	\$15	Green
1837-Swimming Pools - Pool Renewals	\$312	\$159	(\$153)	\$571	Green
1840-City Reserves - Victoria Esplanade - Renewals	\$63	\$17	(\$45)	\$96	Green
2396-Arena Master Key System / Access Control Improvements	-	-	-	\$153	N/A
819-CET Arena-Replacement of Equipment	\$97	\$54	(\$44)	\$214	N/A
Resource Recovery					
1368-City-wide - Public Space Rubbish & Recycling Bins Renewals	\$2	\$1	(\$1)	\$100	Green
1374-City-wide - Recycling Drop Off Facilities - Renewals	\$15	\$13	(\$2)	\$15	Green
1721-Composting Activity Site Renewals	\$1	\$1	\$0	\$10	Green
1784-Rubbish and Recycling Buildings - Renewals	\$18	\$10	(\$8)	\$72	Green
185-Closed Landfills and Transfer Stations - Site Renewals	\$6	\$0	(\$5)	\$180	Red
612-Recycling - City-wide Wheelie Bin and Crate Renewals	\$20	\$25	\$5	\$102	Green
649-Recycling - Materials Recovery Facility Renewals	\$0	\$1	\$1	\$120	Red
Roading					
122-City-wide - Road Drainage Renewals	\$60	\$62	\$2	\$510	Green
162-City-wide - Vehicle Crossing Renewals	\$100	\$62	(\$39)	\$343	Green
2357-Bunnythorpe - Transport - Pavement Renewals	-	-	-	\$204	Green
2376-City-wide - Traffic Services - Renewals	\$106	\$103	(\$3)	\$612	Green
2377-City-wide - Transport - Environmental Renewals	-	-	-	\$31	Green
2379-City-wide - Transport - Structural Component Renewal	\$49	\$101	\$53	\$612	Green
74-City-wide - Street Light Renewals	\$201	\$201	\$0	\$560	Green
82-City-wide - Off-Street Parking - Renewals	\$3	\$13	\$10	\$153	Green
Stormwater					
1062-City-wide - Stormwater Network Renewal Works	\$1	\$2	\$1	\$359	Green
20-City-wide - Stormwater Pump Station Renewals	\$7	\$28	\$22	\$256	Green
Wastewater					
1380-Totara Rd WWTP - Biogas Generator Major Overhauls	\$202	\$27	(\$175)	\$127	Green
179-Totara Road Wastewater Treatment Plant - Minor Equipment Renewals	\$8	\$3	(\$4)	\$405	Green
1799-Wastewater Treatment Plant - Buildings Renewals	\$3	\$2	(\$1)	\$51	Green
1801-Wastewater Pump Stations - Building Renewals	\$3	\$1	(\$2)	\$46	Green
1887-Wastewater Minor Equipment Renewals	-	-	-	\$21	Green

Activity-Programme Name	YTD Actuals	YTD Budget	Variance	Total Budget	RAG
2323-Citywide - Relining of Wastewater Pipes	\$139	\$188	\$49	\$615	Green
2530-Bunnythorpe - Wastewater Reticulation Renewals	\$1	-	(\$1)	\$410	Green
65-City-wide - Wastewater Pump Station Renewal	\$2	\$39	\$37	\$169	Green
Water					
1061-City-wide - Water Supply Reservoir Renewals	\$42	\$2	(\$40)	\$154	Green
1700-City-wide - Water Meter Renewals	\$51	\$52	\$2	\$282	Green
1701-City-wide - Water Supply Valve & Hydrant Renewals	\$5	\$2	(\$2)	\$256	Green
1797-Water Treatment Plant - Building Renewals	\$4	\$1	(\$3)	\$51	Green
1822-Water Pump Stations - Building Renewals	\$11	\$0	(\$10)	\$46	Green
199-City-wide - Water Supply Bore and Network Facility Renewals	\$100	\$100	(\$1)	\$204	Green
207-Turitea WTP - Equipment and Facility Renewals	\$8	\$17	\$8	\$205	Green
214-City-wide - Water Toby and Manifold Renewals	\$242	\$263	\$21	\$410	Green
2279-Longburn - Water Asset Renewals	\$12	\$18	\$6	\$308	Green
2280-Bunnythorpe - Water Asset Renewals	\$54	\$63	\$8	\$205	Amber
2288-Turitea WTP - Automation and PLC Renewals	-	-	-	\$51	Green
2310-Citywide - Water Critical Spare Replacements	\$12	\$5	(\$7)	\$82	Green
88-Turitea WTP - Falling Main from WTP to Reservoir	\$6	\$7	\$0	\$154	Green
Capital Growth					
Recreation and Play					
2445-Urban Growth - Kikiwhenua - Reserves Purchase and Development	-	-	-	\$175	Green
Roading					
1003-Whakarongo - Intersection - Safety Improvements	(\$41)	\$1	\$42	\$167	Green
201-Urban Growth - Transport - Development Contributions Top-up	-	-	-	\$224	Green
2124-Urban Growth - Ashhurst - New Roads	(\$98)	-	\$98	-	Green
Stormwater					
2035-Urban Growth - Napier Rd Extension - Stormwater	\$42	\$60	\$18	\$100	Green
2324-Urban Growth - Stormwater Roxborough Crescent Infill	\$26	\$32	\$6	\$228	Green
51-Urban Growth - Development Contributions - Stormwater	\$298	\$250	(\$48)	\$308	Amber
Wastewater					
210-Urban Growth - NEIZ - Wastewater	-	\$369		\$369	Green
2511-Urban Growth - Kikiwhenua - Wastewater	\$4	\$7	\$3	\$308	Green
73-Urban Growth - Development Contributions - Wastewater	-	-	-	\$154	Green
Water					
1004-Urban Growth - Whakarongo - Water Supply	\$3	\$2	(\$1)	\$718	Green
2297-Urban Growth - Stoney Creek Road Bore (City East)	\$48	\$42	(\$6)	\$884	Amber
2301-Urban Growth - New Longburn Water Supply Bore	\$48	\$53	\$5	\$800	Amber
246-Urban Growth - Development Contributions - Water Supply	\$0	\$1	\$1	\$308	Green
2512-Urban Growth - Kikiwhenua - Water Supply	\$47	\$345	\$299	\$483	Red

Appendix 7 – Financial Statements

Palmerston North City Council		FY 2025/26				
Summary of Financial Performance						
For the period to 30 September 2025	YTD	YTD	Prior Year	Revised	Annual	
	Actual	Budget	Actual	Budget	Budget	
	\$M	\$M	YTD			

Palmerston North City Council Statement of Financial Position As at 30 September 2025	FY 2025/26			2024/25
				As at 30 June
	YTD Actual(\$M)	Revised Budget (\$M)	Annual Budget (\$M)	Actual(\$M)
CURRENT ASSETS				
Cash & Short Term Deposits	14	2	4	2
Trade and other receivables	20	26	11	26
Inventories	1	2	7	2
Derivative financial instruments	1	1	0	1
Other financial assets	0	0	0	0
TOTAL CURRENT ASSETS	36	31	22	31
NON-CURRENT ASSETS				
Property, plant and equipment	2,522	2,523	2,356	2,521
Inventories (non-current)	3	3	1	3
Intangible Assets	1	1	1	1
Forestry Assets	2	2	2	2
Investment Properties	4	4	5	4
Investments & Advances	22	22	20	21
Derivative financial instruments	1	2	0	2
Investment in associate	0	0	0	0
Other Financial Assets	16	12	0	12
TOTAL NON-CURRENT ASSETS	2,571	2,569	2,385	2,566
TOTAL ASSETS	2,607	2,600	2,407	2,597
CURRENT LIABILITIES				
Trade and other payables	22	25	32	28
Provisions	1	1	0	1
Current Employee Entitlements	8	8	8	8
Current Portion - Term Liabilities	22	22	0	22
Derivative financial instruments	1	1	0	1
TOTAL CURRENT LIABILITIES	54	57	40	60
NON-CURRENT LIABILITIES				
Provisions	1	1	1	1
Employee benefit liabilities	1	1	1	1
Term Liabilities	305	289	345	283
Derivative financial instruments	3	1	0	1
TOTAL NON-CURRENT LIABILITIES	310	292	347	286
TOTAL LIABILITIES	364	349	387	346
ASSETS LESS LIABILITIES	2,243	2,251	2,020	2,251
PUBLIC EQUITY				
Retained earnings	1,106	1,114	954	1,114
Other reserves	1,137	1,137	1,066	1,137
TOTAL PUBLIC EQUITY	2,243	2,251	2,020	2,251

Palmerston North City Council	Year to date		Full Year
	Actual \$M	Revised Budget \$M	2025/26 Revised Budget \$M
Statement of Cash Flows			
For the period to 30 September 2025			
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from rates revenues	38.0	37.6	145.9
Interest received	0.3	0.1	0.2
Dividends received	0.0	0.0	0.3
Operating subsidies and grants	1.9	1.8	6.8
Receipts from other revenue	9.6	10.6	40.2
Capital subsidies and grants	0.3	1.7	9.9
Development contributions	0.2	0.6	2.2
Receipts from tax losses	0.0	0.0	0.0
Interest paid	(3.1)	(3.5)	(14.1)
Payments to suppliers and employees	(42.7)	(40.0)	(141.7)
Goods and Services Tax (net)	4.3	0.0	0.0
Net Cash From Operating Activities	8.8	8.9	49.7
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of property	-	-	-
Proceeds from sale of biological assets	-	-	-
Investment in property development	-	-	-
Purchase of property, plant and equipment	(13.2)	(15.0)	(96.5)
Net other advances repayment received/(made)	-	-	-
Net increase in investments	(5.3)	(0.5)	(1.5)
Net Cash From Investing Activities	(18.5)	(15.5)	(98.0)
CASH FLOWS FROM FINANCING ACTIVITIES			
Short term investments (4-12 months)	-	-	-
Net borrowing proceeds/(repaid)	22.2	6.6	48.3
Repayment of leases	-	-	-
Net Cash From Financing Activities	22.2	6.6	48.3
NET INCREASE/DECREASE	12.5	-	-
Cash at beginning of year	2.5	2.5	2.5
CASH AT MONTH END	15.0	2.5	2.5

Appendix 8 – Approved variations to Annual Budget 2025/26

After the Annual Budget 2025/26 was approved, the following changes were authorised by Council for the 2025/26 financial year. These also impacted the debt, or capital expenditure if it relates to capital revenue.

Variations to Annual Budget 2025/26 approved by Council

Profit and Loss	\$000	New in quarter
Annual Budget 2025/26 Net Surplus/(Deficit)	(290)	
Changes authorised by Council:		
Carry forward adjustments:		
Operating Revenue		
2539-BOF-Te Hotu Manawa o Rangitane Marae Upgrade-Government operating grant	(3)	Yes
Operating Expenditure		
2539-BOF-Te Hotu Manawa o Rangitane Marae Upgrade-Grant expenses	3	Yes
2346-Org wide – systems replacement or new systems	(93)	Yes
1520-Digital Transformation	(354)	Yes
Non-Operating (Capital Revenues)		
2057-Regional Shared Path Network Improvements	(199)	Yes
2349-Ashhurst-Te Apati Masterplan-Three Bridges Loop	(239)	Yes
2380-City-wide-Transport-Emergency Reinstatements	(214)	Yes
Other budget adjustments authorised by Council:		
Operating Revenue		
Water Services CCO Government operating grant	250	Yes
Operating Expenditure		
Water Services CCO Remuneration	(250)	Yes
Kiwisaver contribution rate increase from 1 April 2026	(100)	Yes
Budget adjustments authorised by Chief Executive (delegation manual 5.4.2)		
Non-Operating (Capital revenues)		
210-Urban Growth-NEIZ-Wastewater	369	Yes
Revised Budget 2024/25 Net Surplus/(Deficit) Before Tax	(1,120)	

Balance Sheet	\$000	New in quarter
Assets		
Ratepayer assistance scheme	250	Yes

Capital Expenditure	\$000	New in quarter
Annual Budget 2025/26	97,398	
Changes authorised by Council:		
Carry forward adjustments:		
1888 - Low Carbon Fund	380	Yes
727 - Recycling- Materials Recovery Facility Development	6	Yes
1001 - Urban Growth - Whakarongo - Stormwater	361	Yes
1194 - CET Arena - Masterplan Redevelopment	38	Yes
1372 - City-wide Stormwater Pump Stations Improvement	(11)	Yes
1617 - WWTP - Biogas System Improvements	(38)	Yes
1681 - Urban Growth - Kikiwhenua - Transport	516	Yes
1708 - City-wide - Stormwater Flood Mitigation	554	Yes
2057 - Regional Shared Path Network Improvements	(29)	Yes
2297 - Urban Growth - Napier Road Bore (City East)	334	Yes
2299 - Urban Growth - New Northern Water Supply Bore (Milson Line)	121	Yes
2301 - Urban Growth - New Longburn Water Supply Bore	(200)	Yes
2303 - Citywide - Bore Facility Improvements	(163)	Yes
2349 - Ashhurst - Te Apiti Masterplan - Three Bridges Loop	(239)	Yes
2349 - Ashhurst - Te Apiti Masterplan - Three Bridges Loop	325	Yes
2350 - Cultural Facilities - New Multicultural Facility	(43)	Yes
2380 - City-wide - Transport - Emergency Reinstatements	(420)	Yes
2440 - Community Centres – Pasifika Centre Expansion	(47)	Yes
2456 - Cliff Road Upgrade - Te Motu O Poutoa	(14)	Yes
2503 - Collection Vehicles - Safety and Security Developm	3	Yes
1837 - Swimming Pools - Pool Renewals	123	Yes
1853 - Development of Existing Reserves	42	Yes
1874 - Turitea Dams - Health & Safety Improvements	87	Yes
2324 - Urban Growth - Stormwater Roxborough Crescent Infill	88	Yes
2411 - Renewal of Oxidation Ponds and Sludge Lagoons	643	Yes
2512 - Urban Growth - Kikiwhenua - Water Supply	483	Yes
986 - Turitea Dams - Aeration Upgrade	42	Yes
Other budget adjustments authorised by Council:		
1895-Te Motu o Poutoa Development	(4,331)	Yes
1853-Development of existing reserves (Clearview Reserve)	85	Yes
Budget adjustments authorised by Chief Executive (delegation manual 5.4.2)		
210-Urban Growth-NEIZ-Wastewater	369	Yes
Revised Budget 2024/25 Capital Budget	96,463	

Variations to Annual Budget 2025/26 approved by Chief Executive

The Delegations Manual provides that the Chief Executive may approve transfers of budgets where this will best achieve the outcome intended and savings can be made to offset the authorised increase. Where the amounts authorised cross activities, these are required to be reported quarterly to the Strategy and Finance Committee.

Below are the changes approved through the Chief Executive.

Activity	Budget/Programme	(\$000s)	New in Quarter
Capital Renewal			
City Library	1138 - City Library (all sites) Digital Technology to Support 21st Century Citizens and Service (Renewal)	(2)	Yes
Arts, culture and heritage	777 - City Library- Heritage Technology, Equipment and Markers for Public Discovery and Access to Archives and Local History	2	Yes
Net movement		0	

Low Carbon Fund

Council delegation is given to enable the the Chief Executive to action movements of 100% of the Capital Programme 1888-Low Carbon Fund. Year to date

Activity	Programme	(\$000s)	New in Quarter
No allocations			

Appendix 9 – Elected Member training

The Elected Member training costs for the period 1 July – 30 September 2025 were:

Name	Training	Cost (incl. GST)	Details
Brent Barrett	SDG Conference, Massey University Palmerston North	\$339.13	Registration only

Appendix 10 – Elected Member Expenditure

Table 1 below is a summary of relevant expenditure from the Mayoral Office, Mayor's Discretionary, Mayor's Relief Fund and Elected Member Support. The Mayoral Office budget includes items for Citizenship Ceremonies and Civic Awards. The summary presents only the controllable expenditure for these budget lines for the year to date.

Table 1: Comparative totals for the previous financial years

Financial year	Total expenditure	Budget
2023/24	181,323	199,200
2024/25	201,302	228,468
2025/26	47,149	219,051

Table 2: Mayor's Office Budgets (including sensitive expenditure)

	25/26 YTD Actual	25/26 YTD Budget	Variance Year to Date	25/26 FY Budget	24/25 Actual
Travel and Accommodation	6,893	8,681	1,788	34,714	32,397
Taxi Charges	151	Not separately budgeted	(151)	Not separately budgeted	3,247
Travel Subtotal	7,044	8,681	1,636	34,714	35,644
Hospitality	2,990	7,454	4,464	29,819	45,799
Training	1,499	618	(881)	2,472	2,327
Gifts	327	2,809	2,482	11,231	5,628
Sub-Total*	\$11,860	\$19,561	7,701	\$78,236	\$89,398
Other Expenses **	\$35,290	\$35,206	(84)	\$140,815	\$91,925
Grand Total	\$47,149	\$54,767	7,617	\$219,051	\$181,323

*Further information relating these items is detailed in Table 3

** Other Expenses includes items related to the running of the Mayor's Office activity and covers expenditure items like media support, venue hire (Citizenship/Civic Awards/Duke of Ed. Awards, etc.) as well as discretionary fund grants and donations

Table 3: Additional Information on Sensitive Expenditure in Table 2 above

Categorisation of Sub-Total from Table 2 Above	
International	3,062
Community Functions and Events	654
Government	1,968
Sponsorship	0
Metro & LGNZ	225
Other	5,951
Sub-Total	\$11,860

The values shown in table 3 relate to all costs associated with the sub-category including travel, hospitality and gifts. For clarification, these categories include these types of events;

International - relates to expenses incurred in meeting with international delegations for functions and events maintaining international relations outside of formal partnerships.

Community Functions and Events – relates to expenses incurred in community events and functions held and/or attended by the Mayor related to both Council business and social events.

Government – relates to expenses incurred attending events held by holders of Government roles, such as Business Chamber speaking events

Sponsorship – relates to expenses incurred where sponsorship arrangements exists for fundraising.

Metro & LGNZ – relates to expenses incurred attending business and government events held by LGNZ such as Zone 3 meeting, All of Government meetings, Metro and LGNZ Infrastructure Symposium.

Other – relates to expenses that do not fit into other categories.

Table 4: Discretionary Fund budgets (Mayor)

	25/26 YTD Actual	25/26 YTD Budget	25/26 FY Budget	24/25 YTD Actual
Mayoral Discretionary Fund	8,408	4,086	16,336	13,472
Mayoral Relief Fund	3,989	1,277	5,105	8,700
(Donations received)	(5,666)	0	0	(9,377)
TOTAL	\$6,731	\$5,363	\$21,441	\$12,795

Appendix 11 Project Completion Summaries

Project completion reports for projects with budgets over \$1M are included for Council perusal. In Q1 for FY2026, the following large projects were complete:

1. Ashhurst WTP Upgrade Design & Build
2. Fitzherbert Ave Stormwater Upgrade

Project Completion Summary – Ashhurst WTP Upgrade Design & Build



Project Name	Water Quality Improvements - New Filter Treatment Plant - 25/26
Project Outcomes	Upgrade the Ashhurst WTP with a new media filtration plant to remove iron and manganese levels in the water supply. This would remove any discolouration in the treated water supply to Ashhurst residents.
Project Methodology	This was a NZS 3916:2013 design & build project. The contract included overseeing the design of the upgrades, construction and site management. Construction took place April to August 2025.
Key deliverables	• 3 new filters with Pro-Ox filter media to remove Ion and Manganese from the raw water supply. • New wastewater tank and discharge line for the filter backwash waste. • Chlorine dosing system was upgraded – variation to the project. • New shed to house the filters.
Consent requirements	• Building consent for a new shed housing the filters. • Consent to PNCC to change the land designation for water treatment.
Project Budget	3,400,323
Project Spend	2,278,191
Targeted Completion Date	October 2025
Actual Completion Date	30 August 2025 (Practical completion)
Project Duration	11 months (October 2024 – September 2025)
Stakeholders Engaged	Surrounding landowners
Additional Comments	Project was completed ahead of schedule and on budget. The design and construction phases went very smoothly, great communication between all parties and initial water quality results show that levels of iron and manganese have been reduced.

Project Completion Summary – Fitzherbert Ave Stormwater Upgrade



Project Name	Fitzherbert Ave Stormwater Upgrade
Project Outcomes	The primary objective of this project is to enhance the functionality of the stormwater network along Fitzherbert Avenue between Number 293 and the bridge confluence. By addressing the current limitations in pipe capacity and sump infrastructure, this project seeks to mitigate persistent surface water ponding on laybys and cycle lanes. This intervention will improve road safety, reduce traffic congestion, and enhance the overall amenity of the area.
Project Methodology	The PNCC in-house workforce completed the construction with support from sub-contractors. There were two options for consideration. Parks team and Three Water teams have agreed to go with option 1 which includes the following: • Install a 525mm pipe along the esplanade footpath • The trench will be approximately 1.0-1.1m deep from the current ground level. • Construction method to limited impact to tree roots • No flooding at stormwater manholes or inlets is expected during a 1-in-10-year event, according to the modelling.
Key deliverables	Construction of stormwater main on Fitzherbert Avenue This project delivered benefits to the local community by: • Mitigating Flooding Risks- Reducing the frequency and severity of localised flooding on laybys and cycle lanes. • Improving Road Safety-Enhancing Road conditions and visibility for motorists and cyclists. • Enhancing Local Amenity- Creating a more pleasant and functional urban environment. • Supporting Sustainable Urban Development- Contributing to long-term stormwater management strategies. By undertaking this project, PNCC will continue to improve the stormwater network to meet agreed levels of service, ensuring the resilience of our infrastructure and the well-being of our community.
Project Budget	1,239,297
Project Spend	1,217,877
Targeted Completion Date	July 2025
Actual Completion Date	September 2025
Project Duration	13 months
Stakeholders Engaged	Chorus New Zealand Limited, Fitzherbert Avenue Residents, Business Owners.

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Treasury Report - Quarter ending 30 September 2025

PRESENTED BY: Steve Paterson, Manager - Financial Strategy

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATION TO COUNCIL

1. That Council note the performance of Council's treasury activity for the quarter ending 30 September 2025.

1. ISSUE

- 1.1 To provide an update on the Council's treasury activity for the quarter ending 30 September 2025.

2. BACKGROUND

- 2.1 The Council's 2025/26 Annual Budget forecast additional debt of \$48.2m would need to be raised during the 2025/26 year to fund the \$63.1m of new and growth capital expenditure programmes (including assumed carry forwards from 2024/25). On 4 June 2025 Council authorised the Chief Executive to borrow up to an additional \$49m for its purposes during 2025/26.
- 2.2 Council's Financial Strategy (adopted 26 June 2024) contains the following ratios which the Council has determined to be prudent maxima:
 - Net debt as a percentage of total assets not exceeding 20%
 - Net debt as a percentage of total revenue not exceeding 250%
 - Net interest as a percentage of total revenue not exceeding 15%
 - Net interest as a percentage of annual rates income not exceeding 20%
- 2.3 The Treasury Policy (embracing the Liability Management and Investment Policy), an updated version of which was adopted by the Council on 14 February 2024, also contains a number of other criteria regarding debt management.

3. PERFORMANCE

- 3.1 The Council's credit rating from S&P Global Rating (AA- stable) confirmed on 7 May 2025 remains unchanged.
- 3.2 **Schedule 1** attached shows the details of Council's debt as at 30 September 2025. Debt levels were within the policy parameters outlined in section 2 of this report.
- 3.3 The summarised **term debt** movements are shown in the following table:

	Annual Budget 2025/26 \$000	Actual – 3 months 2025/26 \$000	Actual – 6 months 2025/26 \$000	Actual – 9 months 2025/26 \$000	Actual – 12 months 2025/26 \$000
Debt balance at 1 July 2025:					
• Core Council debt	296.8	293.3			
• Debt on behalf of PNAL	12.0	12.0			
<u>Plus:</u> new debt #2	48.2	24.0			
<u>Less:</u> debt repayments #2	0	(1.9)			
Closing gross debt balance	357.0	327.4			
<u>Comprising:</u>					
Bank advance (on call)	0	0			
LGFA stock	357.0	327.4			
<u>Less:</u>					
Deposits held for debt repayment	0	0			
Sum advanced to PN Airport Ltd	0	(16.0)			
Net Council related term debt	\$345.0	\$311.4			
<u>Less:</u>					
Cash & short-term deposits		(13.3)			
Net Council related debt	\$345.0	\$298.1			

#1 The Council's LTP & AB do not currently include the debt related to PNAL.

#2 A portion of the Council's debt is drawn on a daily basis – daily drawdowns and repayments are not included in these figures but the net draw or repayment for the year to date is shown as part of new debt or debt repayment as appropriate.

3.4 Gross debt at 30 September 2025 was \$327.4m compared with \$305.3m at 1 July 2025.

3.5 The debt raised in the three months to 30 September 2025 is explained further in the following table:

	Position as at 1 July 2025 \$m	Position as at 30 September 2025 \$m	Change YTD \$m
Gross debt	305.3	327.4	22.1
<u>Less:</u> portion relating to PNAL	(12.0)	(16.0)	(4.0)
Gross debt relating to Council	293.3	311.4	18.1
<u>Less:</u> term deposit held to repay maturing debt	0	0	0
Net Council related term debt	293.3	311.4	18.1
<u>Less:</u> Cash & short-term deposits	(0.9)	(13.3)	(12.4)
Net Council related debt	292.4	298.1	5.7

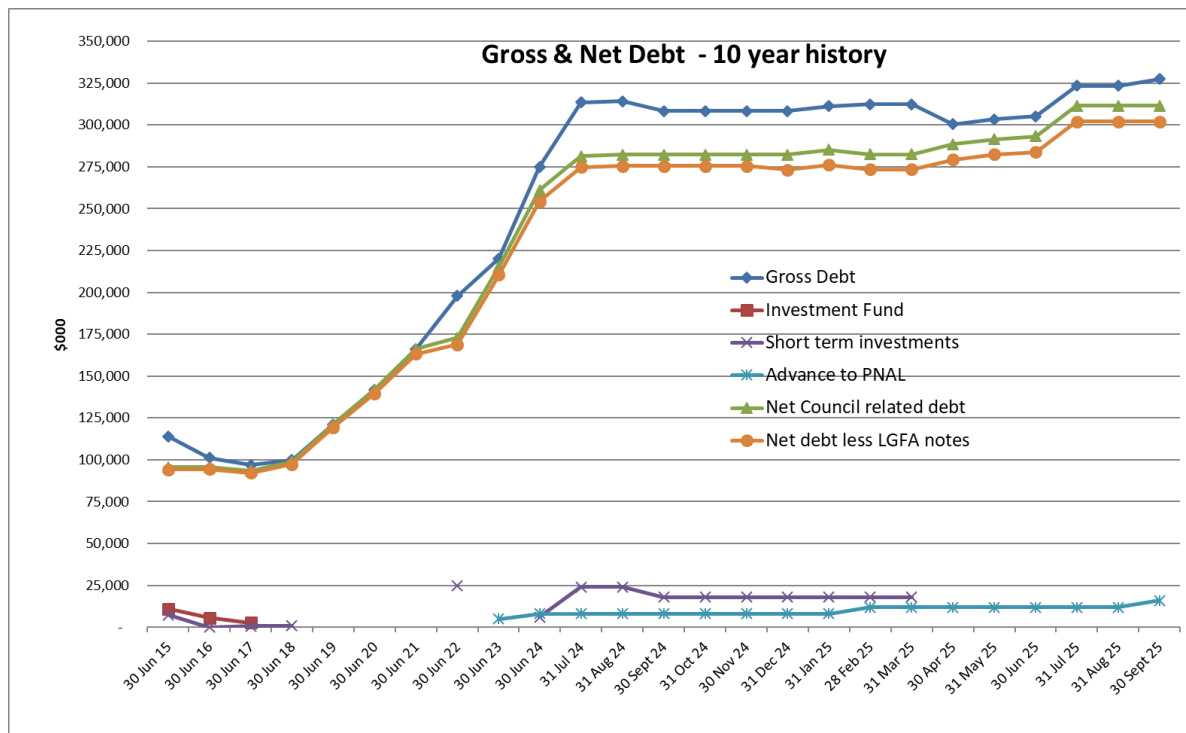
3.6 This shows net Council related net additional term debt of \$18.1 m was raised during the three months. This compares with the authorised total sum for the year of \$49m mentioned in clause 2.1.

3.7 In addition to deducting any liquid deposits from the gross debt when determining the net debt LGFA also deducts the value of the LGFA borrower notes that the Council is required to invest in each time it borrows from the LGFA. At the present time this investment is required to be 2.5% of the sum borrowed. For example, it means that if the Council borrows \$10m it receives \$9.5m in cash and \$0.5m as an investment in notes. The notes have the same maturity date as the underlying borrowing and interest is paid to the Council on maturity at the borrowing rate less 0.2%.

3.8 The net debt after deducting the value of borrower notes is shown in the following table:

	Position as at 1 July 2025 \$m	Position as at 30 September 2025 \$m
Net Council related debt (as above)	292.4	298.1
Value of Council investment in LGFA borrower notes	9.5	9.5
Net Council related term debt after deducting value of borrower notes	282.9	288.6

3.9 A 10-year history of the gross & net debt is shown in the following graph:



3.10 Actual finance costs incurred by the Council depend on the actual debt levels and the interest rate. During the three months gross finance costs (including interest, line fees and the effects of payments relating to swaps) amounted to \$3.1m compared with the budget for the year of \$14.1m.

3.11 The net finance cost (after considering the interest income from the advance to Palmerston North Airport Ltd) is \$2.85m compared with the budget for the year of \$13.76m.

3.12 The effective weighted average interest rate for the year is 3.9% compared with the budgetary assumption of 4.4%.

- 3.13 The Council has entered financial instruments related to its debt portfolio utilising swap trading lines established with Westpac, ANZ and BNZ. The details of these are shown in **Schedule 2 attached**.

The value of these instruments is measured in terms of its 'mark-to-market', i.e. the difference between the value at which the interest rate was fixed and the current market value of the transaction. Each of these transactions was valued at the date they were fixed and again at the reporting date. Financial reporting standards require the movement in values to be recorded through the Council's Statement of Comprehensive Income (Profit & Loss Account). They have been revalued as at 30 September 2025. The latest valuation is a liability of \$3.55m compared with an asset of \$1.02m as at 30 June 2025. The reduction in asset value of \$4.57m is a consequence of reducing market interest rates.

- 3.14 The Council's Treasury Policy contains guidelines regarding the measurement of treasury risk as follows:
- Funding and liquidity risk is managed by the Council maintaining a pre-set portion of its debt in a range of maturity periods, e.g. < 3 years, 3 - 7 years, 7 years +.
 - Interest rate risk is managed by the Council maintaining the ratio of debt that is subject to floating versus fixed interest rates within pre-set limits.
- 3.15 The position compared to the policy is illustrated in the graphs in **Schedule 3 attached**.
- 3.16 The funding and liquidity risk position can be summarised as follows:
- Council's liquid position complies with policy.
 - Since 1 July 2025 \$24m of term debt has been raised and \$1.9m of bank debt has been repaid.
- 3.17 The interest rate risk position describes the portion of the overall forecast debt that is fixed versus floating and can be summarised as follows:
- There is uncertainty about forecast levels of future debt – this very much depends on a number of factors including future Council decisions on the proposed capital expenditure programme, the debt transfer arrangements for the new three waters entity, and the extent of external funding able to be organised from other arrangements.
 - Policy compliance at 30 September 2025 is based on the debt forecasts in the adopted Long-term Plan updated by the 2025/26 Annual Budget.
- 3.18 The Treasury Policy also contains requirements in relation to counterparty credit risk – this relates to investments and financial risk management instruments.

The position as at 30 September 2025 is shown in **Schedule 4 attached**.

- 3.19 Council's credit lines with the banks include a \$20m three-year credit facility with Westpac Bank (maturing 31 October 2028) and a revolving \$25m three-year facility with ANZ Bank (maturing 31 March 2028). In March 2025 a new revolving 15 month \$10m standby line was arranged with LGFA.

4. CONCLUSION AND NEXT STEPS

- 4.1 Gross finance costs for the three months to 30 September (including interest, line fees and the effect of swaps) was \$3.1m compared with budget for the year of \$14.1m. The net finance cost (after considering the interest income from term investments and the advance to Palmerston North Airport Ltd) is \$2.85m compared with the budget for the year of \$13.76m.
- 4.2 In conjunction with Council's treasury advisors hedging instruments are regularly reviewed in an effort to ensure the instruments are being utilised to best advantage as market conditions change. The level of hedging cover is also reviewed as the forecasts of future debt levels are revised.
- 4.3 Council's borrowing strategy is continually reviewed, in conjunction with Council's treasury advisors, to ensure best advantage is taken of Council's quality credit rating.
- 4.4 A further performance report will be provided after the December 2025 quarter.

5. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Not Applicable	
The recommendations contribute to this plan: 14. Mahere mana urungi, kirirautanga hihiri 14. Governance and Active Citizenship Plan The objective is: To enable the Council to exercise governance by reviewing and monitoring Council's treasury performance.	

Contribution to strategic direction and to social, economic, environmental and cultural well-being	Managing the Council's treasury activity is a fundamental component of day to day administration of the Council.
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ATTACHMENTS

1. Schedules 1 to 4 [↓](#) 

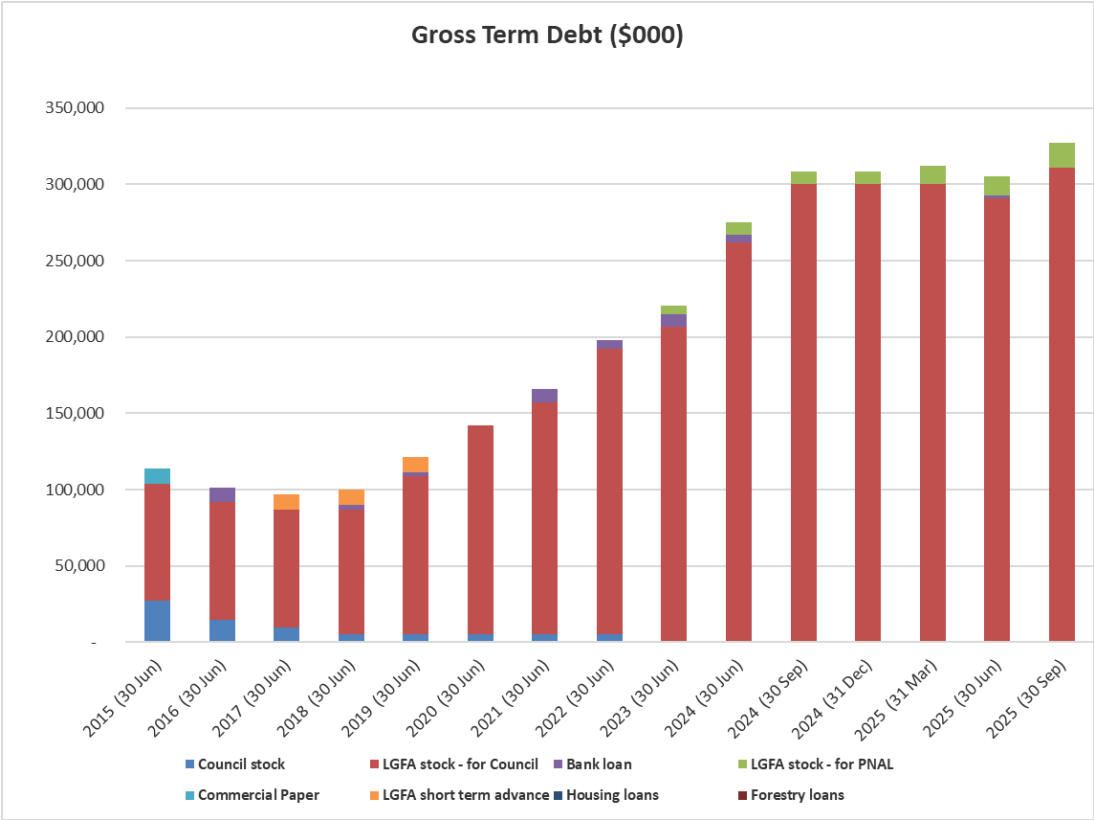
PALMERSTON NORTH CITY COUNCIL

Schedule 1 - Debt levels & Prudent Borrowing Ratios

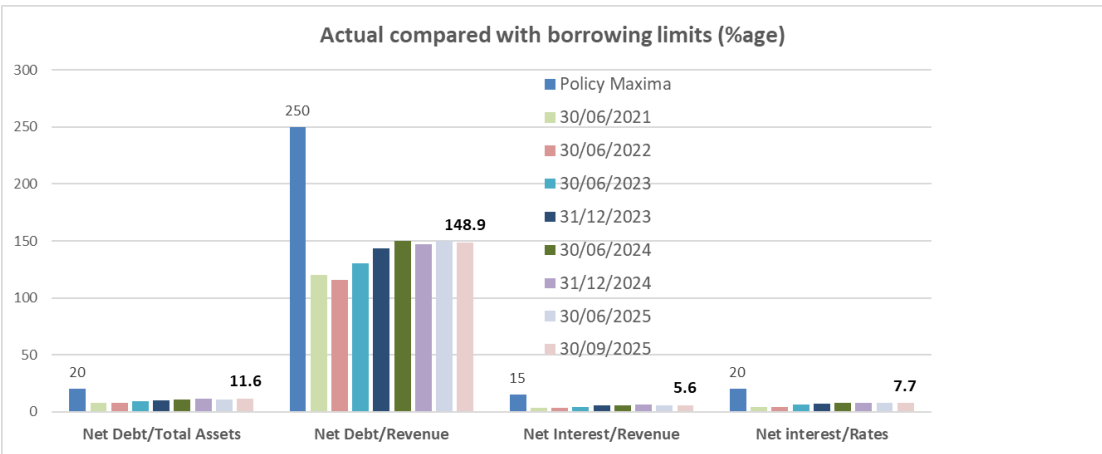
The following table shows the details of the tranches of debt on issue as at 30 September 2025:

Palmerston North City Council								
Term Debt as at 30 September 2025								
Issue Date	Term	Principal	Margin over BKB	Interest Rate	Maturity Date	Current as at 31/08/2025	Interest Rate	Reset Date
1. Loan Stock on Issue - Borrowed from LGFA								
LGFA 22 Mar 18	8	5,000,000	0.7250%	3.9900%	15-Apr-2026	5,000,000	Floating Qtrly	15-Oct-25
LGFA 17 Jun 19	7	7,000,000	0.6525%	3.9175%	15-Apr-2026	7,000,000	Floating Qtrly	15-Oct-25
LGFA 11 May 20	6	5,000,000	0.6600%	3.9250%	15-Apr-2026	5,000,000	Floating Qtrly	15-Oct-25
LGFA 13 Jul 20	6	5,000,000	0.7225%	3.9875%	15-Apr-2026	5,000,000	Floating Qtrly	15-Oct-25
LGFA 27 Apr 23	3	10,000,000	0.5000%	3.7650%	15-Oct-2026		Floating Qtrly	15-Oct-25
LGFA 13 Nov 23	3	10,000,000	0.4600%	3.7250%	15-Oct-2026		Floating Qtrly	15-Oct-25
LGFA 16 Mar 15	12	5,000,000	0.4575%	3.7225%	15-Apr-2027		Floating Qtrly	15-Oct-25
LGFA 8 Jun 15	12	5,000,000	0.4525%	3.7175%	15-Apr-2027		Floating Qtrly	15-Oct-25
LGFA 11 Aug 20	7	10,000,000		1.1200%	15-Apr-2027		Fixed	
LGFA 9 Feb 21	6	5,000,000		1.3579%	15-Apr-2027		Fixed	
LGFA 14 Aug 23	4	10,000,000	0.4900%	3.7550%	15-Jul-2027		Floating Qtrly	15-Oct-25
LGFA 24 Jul 25	2	20,000,000	0.5700%	3.7735%	15-Jul-2027		Floating Qtrly	15-Oct-25
LGFA 28 Jul 22	5	5,000,000	0.5000%	3.7650%	15-Oct-2027		Floating Qtrly	15-Oct-25
LGFA 30 May 23	4	10,000,000		5.2300%	15-Oct-2027		Fixed	
LGFA 13 Nov 23	4	5,000,000	0.5890%	3.8540%	15-Oct-2027		Floating Qtrly	15-Oct-25
LGFA 17 Dec 18	10	5,000,000	0.7875%	4.0525%	18-Apr-2028		Floating Qtrly	15-Oct-25
LGFA 7 Oct 19	9	5,000,000	0.7100%	3.9750%	18-Apr-2028		Floating Qtrly	15-Oct-25
LGFA 11 Aug 20	8	10,000,000	0.8300%	4.0950%	18-Apr-2028		Floating Qtrly	15-Oct-25
LGFA 10 Jul 23	5	10,000,000	0.6680%	3.9330%	15-Jul-2028		Floating Qtrly	15-Oct-25
LGFA 14 Aug 23	5	10,000,000	0.6120%	3.8770%	15-Jul-2028		Floating Qtrly	15-Oct-25
LGFA 28 Jul 22	6	5,000,000	0.5500%	3.8150%	15-Oct-2028		Floating Qtrly	15-Oct-25
LGFA 14 Nov 22	6	5,000,000	0.6170%	3.8820%	15-Oct-2028		Floating Qtrly	15-Oct-25
LGFA 11 Dec 23	5	10,000,000	0.6730%	3.9380%	15-Oct-2028		Floating Qtrly	15-Oct-25
LGFA 17 Dec 18	11	10,000,000	0.8225%	4.0875%	15-Apr-2029		Floating Qtrly	15-Oct-25
LGFA 12 Jul 21	8	10,000,000	0.3950%	3.6550%	20-Apr-2029		Floating Qtrly	20-Oct-25
LGFA 8 Jul 24	5	15,000,000	0.6900%	3.9500%	20-Apr-2029		Floating Qtrly	20-Oct-25
LGFA 14 Aug 24	5	15,000,000	0.8300%	4.0900%	20-Apr-2029		Floating Qtrly	20-Oct-25
LGFA 19 Dec 22	7	5,000,000	0.6590%	3.9240%	15-Oct-2029		Floating Qtrly	15-Oct-25
LGFA 11 Mar 24	5	10,000,000		5.2106%	15-Oct-2029		Fixed	15-Oct-29
LGFA 6 May 24	5	10,000,000	0.6620%	3.9270%	15-Oct-2029		Floating Qtrly	15-Oct-25
LGFA 12 Jul 21	9	10,000,000	0.4350%	3.7000%	15-Apr-2030		Floating Qtrly	15-Oct-25
LGFA 18 Oct 21	9	5,000,000	0.4590%	3.7240%	15-Apr-2030		Floating Qtrly	15-Oct-25
LGFA 8 Jul 24	6	14,000,000	0.7600%	3.9050%	15-May-2030		Floating Qtrly	17-Nov-25
LGFA 12 May 25	5	10,000,000	0.9750%	4.1200%	15-May-2030		Floating Qtrly	17-Nov-25
LGFA 14 Mar 22	9	10,000,000	0.5700%	3.7150%	15-May-2031		Floating Qtrly	17-Nov-25
LGFA 14 Mar 22	9	10,000,000	0.5950%	3.8600%	15-Oct-2031		Floating Qtrly	15-Oct-25
		311,000,000						
2. Loan Stock on Issue - Borrowed from LGFA to on-lend to PNAL								
LGFA 11 Jul 22	5	5,128,205		4.1100%	15-Jul-2027		Fixed	
LGFA 14 Aug 23	5	3,076,923		5.4467%	15-Jul-2028		Fixed	
LGFA 17 Feb 25	5	4,210,526		4.6834%	15-Jul-2030		Fixed	
LGFA 5 Sep 25	1	4,000,000		3.1600%	15-Jul-2026		Fixed	
		16,415,654						
3. Lines of Credit								
ANZ (\$25m)	Standby				31-Mar-2028		Reset at any time	
Westpac (\$20m)	On call			* plus line fee of 0.22%	4.30%	31-Oct-2028	Reset at any time	
LGFA (\$10m)	Standby			* plus line fee of 0.25%	15 mths after termination notice			
				* plus line fee of 0.2%				
Total as at 30 Sep 2025		327,415,654				22,000,000		

The following graph shows the changing nature of the structure of the debt portfolio over the last 10 years:



The Financial Strategy contains a series of ratios that the Council has determined to be prudent maxima. The chart below shows the actual results since 2020/21 compared to those ratios.



PALMERSTON NORTH CITY COUNCIL

Schedule 2 – Interest Rate Swaps

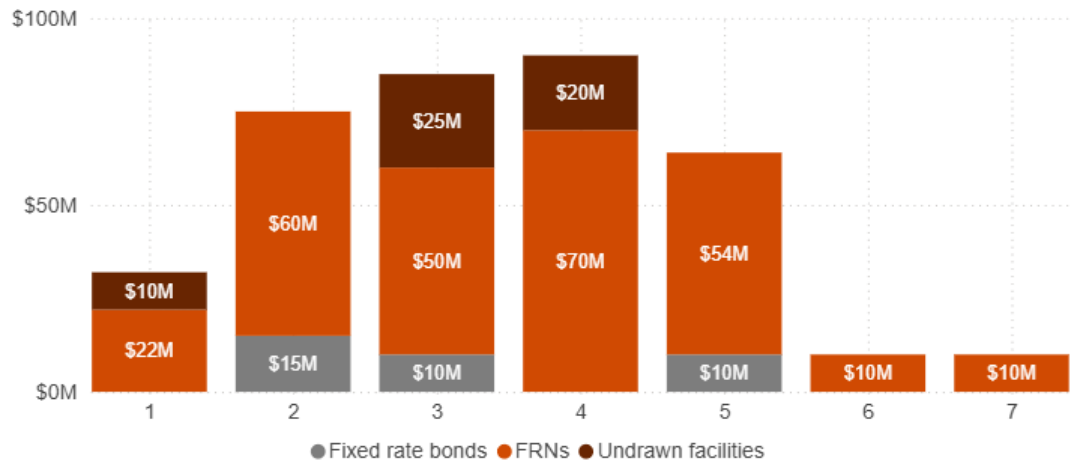
The following table schedules the swap financial instruments in place as at 30 September 2025:

Palmerston North City Council									
Interest Rate Swaps as at 30 September 2025									
<i>Council pays fixed & receives floating on a quarterly basis</i>									
Bank	Trade Date	Deal No	Amount	Start Date	Maturity	Fixed Interest	Current	Value at	
			\$m			rate	rate	30-Sept-25	
ANZ	29-Nov-18	18984258	2.0	6-Mar-20	6-Mar-29	3.095%	3.000%	8-Dec-25	(15,421)
ANZ	20-Jun-14	25213652	5.0	15-Dec-21	15-Jun-29	3.3425%	2.96%	15-Dec-25	(78,994)
Westpac	16-Nov-21	9251755	7.0	8-Dec-21	8-Dec-28	3.190%	3.000%	8-Dec-25	(79,584)
Westpac	16-Nov-21	9251762	6.0	29-Dec-21	28-Sept-29	3.410%	2.795%	29-Dec-25	(108,744)
Westpac	16-Nov-21	9251772	5.0	10-Jan-22	10-Jan-30	3.380%	3.295%	10-Oct-25	(78,908)
Westpac	26-Feb-16	5013577	5.0	11-Apr-22	12-Jan-26	3.635%	3.29%	13-Oct-25	(13,810)
ANZ	13-Oct-20	22956802	10.0	15-Apr-22	15-Apr-28	0.4025%	3.265%	15-Oct-25	629,436
Westpac	25-Jun-21	9002142	10.0	15-Jun-22	15-Jun-28	1.8200%	2.96%	15-Dec-25	244,053
Westpac	25-Jun-21	9002154	10.0	15-Sept-22	15-Sept-28	1.9000%	2.96%	15-Dec-25	252,951
BNZ	27-Feb-20	384575543	7.0	8-Dec-22	8-Dec-28	1.3375%	3.000%	8-Dec-25	323,499
Westpac	25-Jun-21	9002127	10.0	15-Mar-23	15-Mar-28	1.9400%	2.96%	15-Dec-25	185,141
ANZ	27-Nov-17	17029213	5.0	15-Jun-23	15-Jun-27	3.7675%	2.96%	15-Dec-25	(99,820)
Westpac	25-Jun-21	9002104	10.0	15-Jun-23	15-Sept-27	1.9325%	2.96%	15-Dec-25	136,418
ANZ	27-Nov-17	17029223	6.0	29-Sept-23	29-Jun-27	3.7875%	2.795%	29-Dec-25	(125,119)
ANZ	27-Mar-18	17670295	5.0	10-Jun-24	10-Jun-32	3.935%	2.99%	10-Dec-25	(183,984)
ANZ	27-Mar-18	17670250	5.0	15-Jun-24	15-Jun-29	3.840%	2.96%	15-Dec-25	(167,459)
ANZ	27-Mar-18	17670276	5.0	10-Oct-24	10-Jan-31	3.920%	3.295%	10-Oct-25	(196,727)
Westpac	22-Nov-24	11632979	15.0	16-Dec-24	15-Dec-26	3.725%	2.96%	15-Dec-25	(209,876)
Westpac	8-Jul-22	9735291	10.0	15-Jan-25	15-Sept-30	3.790%	2.96%	15-Dec-25	(325,581)
Westpac	8-Jul-22	9735255	10.0	15-Apr-25	15-Apr-30	3.775%	3.265%	15-Oct-25	(327,194)
ANZ	27-Apr-23	48752829	20.0	15-Jul-25	15-Jul-30	3.8025%	3.265%	15-Oct-25	(679,916)
Westpac	12-Jul-24	11308228	20.0	15-Jul-25	15-Jul-30	3.965%	3.265%	15-Oct-25	(831,846)
Active total at 30 Sep 25			188.0						(1,751,485)
ANZ	27-Apr-23	48752826	20.0	15-Apr-27	15-Apr-31	3.905%		15-Apr-27	(340,903)
Westpac	11-Mar-24	11045178	20.0	15-Oct-25	15-Oct-29	3.990%		15-Oct-25	(785,683)
Westpac	25-Mar-25	11894046	20.0	15-Oct-25	15-Oct-30	3.825%		15-Oct-25	(669,527)
Forward start total at 30 Sep 25			60.0						(1,796,113)
Total value									(3,547,598)

Schedule 3 - Risk Exposure Position

Funding & Liquidity Risk Position – proportions of debt within pre-set maturity bands

Funding and liquidity risk timeline



Funding summary

Bucket (years)	Maturing in period (\$)	Policy	Actual
0 - 3	\$192,000,000	15% - 60%	52%
3 - 7	\$174,000,000	25% - 85%	48%
7 - 15	\$0	0% - 60%	0%
Total	\$366,000,000		100%

Liquidity Ratio

Policy: >= 110%

Actual at 30 September 2025 121%

Gross external debt at 30 September 2025:	\$327,615,654
Net debt i.e. Gross debt less pre-funding	\$327,615,654
Net debt less PNAL related debt	\$311,615,654
 Undrawn bank/standby facilities at 30 September 2025:	 \$55,000,000

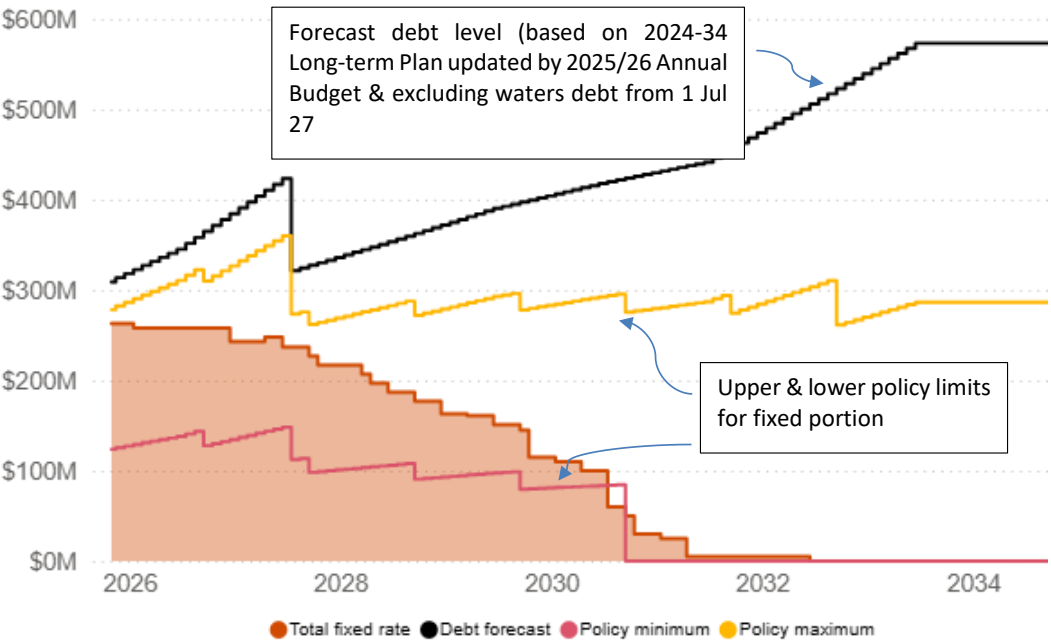
Interest Rate Risk Position – proportions of forecast debt subject to floating versus fixed interest rates within pre-set policy limits

As at 30 September 2025:
Current fixed rate hedging
68%
Total fixed rate instruments
\$223,000,000
Weighted average fixed rate of fixed rate instruments
3.14%
Weighted average term of fixed rate instruments
3.48 years

Fixed proportions each year compared with policy – based on 2024-34 Long-term Plan (updated by 2025/26 Annual budget) & excluding waters debt after 1 Jul 27

Interest rate summary						
#	Bucket	Min	Max	Actual	WA swa	
1	0 - 12	40%	90%	78%	3.19%	
2	12 - 24	35%	85%	65%	3.23%	
3	24 - 36	30%	80%	60%	3.69%	
4	36 - 48	25%	75%	43%	3.86%	
5	48 - 60	20%	70%	25%	3.88%	
6	60 - 72	0%	65%	5%	3.94%	
7	72 - 84	0%	60%	1%		
8	84 - 96	0%	50%	0%		
9	96 - 108	0%	50%	0%		
10	108 - 120	0%	50%	0%		

Interest rate risk profile



The shaded portion reflects the fixed portion of the forecast debt based on the 2024-34 Long-term Plan (updated by the 2025/26 Annual Plan) & excluding water activity related debt after 1 July 2027

Schedule 4 – Counterparty credit limits

Counterparty credit limits

Counterparty	Investments exposure	Investment limit	MtM	Derivatives exposure	Derivatives limit	Total exposure	Total limit	Compliant?
ANZ	\$0	\$35,000,000	\$1,120,113	\$10,642,136	\$35,000,000	\$10,642,136	\$35,000,000	✓
BNZ	\$0	\$35,000,000	\$568,244	\$669,815	\$35,000,000	\$669,815	\$35,000,000	✓
Westpac	\$13,340,000	\$35,000,000	\$1,987,205	\$16,812,238	\$35,000,000	\$30,152,238	\$35,000,000	✓

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Central Economic Development Agency (CEDA) Annual Report 2024/25

PRESENTED BY: David Murphy, General Manager Strategic Planning

APPROVED BY: Waid Crockett, Chief Executive

RECOMMENDATION(S) TO COUNCIL

1. That Council receive the Central Economic Development Agency (CEDA) Annual Report 2024/25 (Attachment 1).
-

1. ISSUE

- 1.1 Central Economic Development Agency (CEDA) has submitted its Annual Report 2024-25 (Attachment 1). This memorandum provides an opportunity for Elected Members to review the progress CEDA has made against its Statement of Intent during the period 1 July 2024 to 30 June 2025.
- 1.2 Representatives of CEDA will be in attendance to present the Annual Report and answer questions.

2. BACKGROUND

- 2.1 CEDA is a Council Controlled Organisation (CCO) under the Local Government Act 2002 (LGA) and is jointly owned by Manawātū District Council (MDC) and Palmerston North City Council (PNCC).
- 2.2 For the 2024-25 year, MDC and PNCC as joint shareholders expected CEDA to focus on the delivery of the following core functions and outcomes, as detailed in the Statement of Expectation (SOE) 2024-25 to 2026-27:
 - Stimulate inward investment (both national and international), retention and expansion of business in the Manawātū region;
 - Develop a talent pipeline; and
 - Support domestic visitation and tourism.

- 2.3 Further to the required core functions and outcomes, the SOE details the shareholder's top priorities as:
- Te Utanganui, Central New Zealand Distribution Hub;
 - Strategic oversight and coordination of the Manawatū Food Strategy;
 - Promotion and development of key tourism and visitor destinations; and
 - Inward investment in the Feilding town centre and Palmerston North city centre.
- 2.4 The full SOE 2024-25 is included as Attachment 2.
- 2.5 In 2024-25, MDC granted \$691,534 and PNCC granted \$2,052,000 to CEDA to deliver on the SOE.
- 2.6 The Local Government Act (LGA) requires CCOs to produce an annual report which compares its actual and intended performance (as set out in the [Statement of Intent](#)) and audited financial statements.
- 3. PERFORMANCE FOR THE YEAR JULY 2024 - JUNE 2025**
- 3.1 CEDA's response to the SOE is based around their four strategic objectives:
- **Business:** Attract, retain and develop business and investment in the region;
 - **People:** Attract, retain and develop talent in the region;
 - **Place:** Profile the region to attract people, business and investment; and
 - **Partners:** Lead inclusive and sustainable economic development for the region.
- 3.2 The Chairperson report and Chief Executive report within the Annual Report include the following highlights:
- **A resilient regional economy:** Despite national slowdowns and inflationary pressure challenging and impacting many sectors, the Manawatū economy showed resilience outperforming many other regions due to the diverse economy and long-term investments.
 - **A strategic focus:** CEDA maintained momentum toward their Manawatū 2030 vision – New Zealand's most progressive region, working towards building a sustainable, future-focused regional economy centred on agrifood, logistics, and innovation. Progressing key economic initiatives through priority projects such as Te Utanganui – the Central New Zealand Distribution Hub and the Manawatū Food Strategy.

- **Showcasing the Manawatū:** positioning Manawatū as a vibrant, connected and future-focused region.

3.3 Based on the Annual Report, the key highlights for the year are:

Business:

- Te Utanganui – Central New Zealand Distribution Hub advocacy gaining national visibility and momentum.
- 23 inward investment activities and opportunities identified, exceeding the performance measure target.
- Manawatū Regional Food Strategy – interactive crop suitability map launched, Food Technology Scholarship fund launched in partnership with Food HQ, and LEAN for farms workshop delivered.
- Destination Management Plan progressed - attended travel-trade show TRENZ pitching the region to over 60 travel buyers, and the visitor sector collective established.
- 650 business engagements completed spanning innovation support, regional business partner support, visitor and tourism, primary industries, technology, and distribution and logistics.
- Manawatū Garden Festival bloomed to 20 gardens participating in 2024.
- Over \$1million in Callaghan Innovation research and development grants issued.
- Regional Business Partner Programme net promoter score +75 reflected a very high level of satisfaction among the businesses assisted.
- Over \$200,000 in capability development support issued.

People:

- Talent work focused on connecting employers with skilled people.
- Strengthening pathways for rangatahi (youth) and graduates, delivered in partnership with industry aligned to workforce needs.
- Supporting rangatahi into employment through the Accelerate Academy (Health) Hauora Wānanga o ngā Rangatahi o Manawatū.

Place:

- 29 new content pieces created and published on ManawatuNZ.co.nz with over 300,000 sessions (website visits).
- Five campaigns were delivered over the year to raise the overall profile of the region along with 49 media features.

Partnerships:

- Four initiatives in support of iwi or mana whenua completed.
- 24 partnership agreements were entered into or in place during the year.
- A narrative summary of CEDA's work on each of the strategic objectives is detailed on pages 11-13 (Business), 14-15 (People), 16-20 (Place) and 21-23 (Partners) of the Annual Report.
- A more specific assessment of CEDA's service performance against the SOI targets for each of the strategic objectives is detailed on pages 29 – 36 of the Annual Report.
- The regions performance against a series of quantitative monitoring indicators is detailed on page 37 of the Annual Report. While several are awaiting up to-date data, the results reflect the challenging economic environment identified in the introductory reports from the CEDA Chairperson and Chief Executive.

4. FINANCIAL PERFORMANCE FOR THE YEAR JULY 2024 – JUNE 2025

- 4.1 CEDA's financial performance is detailed at pages 43-60 of the Annual Report.
- 4.2 CEDA achieved a modest operating surplus, indicating sound financial management and efficient use of shareholder funds for the 2024-25 year with a \$118,874 surplus against a budgeted \$11,088 deficit.
- 4.3 CEDA finished the 2023-24 year with total equity of \$748,604 against a budget of \$713,139.
- 4.4 The 2024-25 Annual Report includes an independent auditor's report at pages 61-62.

5. NEXT STEPS

- 5.1 CEDA to prepare a Statement of Intent for 2026/27.

6. COMPLIANCE AND ADMINISTRATION

Does Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city	
The recommendations contribute to this plan: 2. Mahere whakawhanake ohaoha 2. Economic Development Plan The objective is: We want an innovative, resilient and low carbon city economy, where communities prosper and achieve their goals.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Our city's economic wellbeing depends on opportunities to improve our standard of living and reduce economic disadvantage. A profitable business sector, knowledge and skills, work, health, environmental amenity, and housing, all contribute to living standards. We will partner with agencies and organisations to improve wellbeing. We will focus on delivering the conditions needed to support economic activity in the city, now and into the future.

ATTACHMENTS

1. CEDA Annual Report 2024/25 [↓](#) 
2. CEDA Statement of Expectations 2024-27 [↓](#) 

2025

1 July 2024 to
30 June 2025

30 September 2025

Pūrongo ā-Tau Annual Report

Pūrongo ā-Tau Annual Report 2024–25

Rārangitanga Umanga Company Directory

Central Economic Development Agency Limited

Level 1, 5 Broadway Avenue
Palmerston North 4410

Phone: 06 350 1830

Website: CEDA.nz

Chief Executive

Jerry Shearman, CEO

Directors

Robyn (Bobbie) O'Fee (Chairperson)
Margharita (Margy) Mare
Robbie Pickford
David Norman
Kathleen Brosnahan (Katie)
Paul Bayly (to 12 August 2024)

Management

At 30 June 2025

Jerry Shearman – Chief Executive
Jacqui Middleton – Finance & Operations Manager
Janet Reynolds – Marketing & Communications Manager
Greg Bignall – Business Development Manager
Tainui Woodmass – Māori Relationships Manager

Chartered Accountant

Morrison Creed Advisory Limited
236 Broadway Avenue
Palmerston North 4410

Registered Office

Morrison Creed Advisory Limited
236 Broadway Avenue
Palmerston North 4410

Bankers

Westpac New Zealand Limited

Auditors

Grant Thornton New Zealand Audit Limited
(on behalf of the Office of the Auditor General)

Legal Status

Central Economic Development Agency Limited ("CEDA") was incorporated in New Zealand on 15 October 2015 under the Companies Act 1993 (NZBN 9429042001096). As the shareholders of CEDA are Palmerston North City Council (50%) and Manawātū District Council (50%) CEDA is a council-controlled organisation as defined in section 6 of the Local Government Act 2002.



Pūrongo ā-Tau Annual Report

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He karapatanga ki Papaioea me Manawatū Palmerston North and Manawatū at a glance	05
Te Pūrongo a te Heamana Chairperson Report	06
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Ngā Tino Kaupapa o te Tau Highlights from the year	09
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Cover image: Te Pūhara o Tīritea

3 CEDA
PŪRONGO Ā-TAU ANNUAL REPORT 2024-25



Ngā Take o te Pūrongo ā-Tau Purpose of the Annual Report

This Annual Report is presented by Central Economic Development Agency Limited (CEDA) in accordance with the requirements of Section 64(1) of the Local Government Act 2002 (LGA 2002).

In accordance with the Local Government Act 2002, this report publicly states the activities and progress for the year to date against objectives set in the CEDA Statement of Intent for the 2024-25 financial year.

AI was used in the production of this report.

He karapatanga ki Papaioea me Manawatū

Palmerston North and Manawatū at a glance

POPULATION

91,300 Palmerston North
33,700 Manawatū
June 2024



125,500
POPULATION TOTAL



1.6%

Rate of population growth
Estimated 1900 increase
June 2023

MEDIAN AGE

35.7 Palmerston North
40.8 Manawatū
June 2024

MANAWATŪ GDP

\$8,645m
2.1% of NZ economy YE June 2025



RTO RATING

13th



Manawatū Region is **ranked 13th for visitor spend** out of 31 Regional Tourism Organisations around New Zealand
YE June 2025

TOTAL ELECTRONIC CARD VISITOR SPEND

\$340m
in Manawatū region
(-2.6%)
YE June 2025



12,651

TOTAL BUSINESSES

(+0.5%)

February 2024



70,306

TOTAL EMPLOYEES & SELF-EMPLOYED

(+0.9%)

630 jobs

increase from March 2023



\$4,763m

TOTAL EARNINGS

Salaries, wages & self-employment income
\$248m increase (+5.5%) YE March 2023



BUILDING CONSENTS VALUE

\$179m

(+44.4%)

YE June 2025

As the region's economic development agency, we have a role in monitoring and influencing a range of these indicators where we can, however we don't measure the

performance of our organisation against them. These indicators reflect outcomes at a regional level which are impacted by a range of factors outside our control, such as exchange rates, natural disasters and government policy, for example.

¹ Manawatū region residents only

Data sources: StatsNZ, Infometrics, MBIE.

Te Pūrongo a te Heamana Chairperson Report

Tēnā koutou katoa,

The 2024-25 year has continued to bring economic challenges, with our regional economy still feeling the effects of broader national and global slowdowns. Despite this period of softer conditions, our long-term outlook remains positive. This context underscores the importance of staying the course and maintaining our strategic focus. Now more than ever, we should look beyond short-term fluctuations and remain committed to positioning Manawatū for sustainable, future-focused growth.

We recognise that many within our business community continue to navigate the ongoing challenges posed by the current economic climate. While these pressures were anticipated, the response across the region has shown strong resilience and adaptability. Our diverse industry base remains a key strength, offering a measure of stability and helping to mitigate some of the more significant impacts experienced in other parts of Aotearoa and internationally.

While non-residential construction activity had moderated after several years of strong expansion, momentum is returning. In fact, non-residential building consents in Manawatū climbed 32.4% in the year to April 2025, reaching a total value of \$175.7 million - well above the ten-year average. This growth has been

driven by investment across key sectors and reflects strong confidence in the region's future. Alongside this, population growth, an increase in jobs, rising capital values, and improving financial conditions are reinforcing a positive outlook overall.

Manawatū also continues to perform strongly on the national stage as an export-driven region, with regional exports topping \$1.51 billion in the year to March 2025 further demonstrating our region's strength even in the face of global economic headwinds. This export performance underscores the diversity and connectivity of our local economy, anchored in high-value food production, stable public sector roles, and world-class research and logistics infrastructure.

As we've seen in previous years, Manawatū is well positioned to navigate economic cycles. With over \$8 billion in planned infrastructure investment underway in the current decade, including the recently completed Te Ahu a Turanga Manawatū-Tararua Highway, our region is preparing for long-term growth. Projects like Te Utanganui - the Central New Zealand Distribution Hub leverage this strong growth and our unique regional positioning, making a compelling case for further business investment.

Our progress would not be possible without the continued commitment and support of our community.

On behalf of the CEDA Board and team, I sincerely thank our shareholders for their ongoing backing and acknowledge the vital contributions of our regional partners - local iwi and hapū, Sprout AgriTech, The Factory, Feilding and District Promotion, Manawatū Business Chamber, FoodHQ, and the wider business community. Your collaboration and shared vision are what continue to drive this region forward.

As we look ahead, we remain focused on strengthening partnerships, supporting resilience, and delivering on our long-term vision for a thriving, inclusive, and prosperous Manawatū.

Ngā mihi nui ki a koutou katoa,



Bobbie O'Fee
Heamana Chairperson

Te Pūrongo a te Tumuaki

Chief Executive Report

Tēnā koutou katoa,

It's a pleasure to share CEDA's Annual Report for the 2024-25 year, highlighting the progress, partnerships, and impact achieved across the region.

New Zealand's economic environment has remained challenging, with rising living costs, increasing business pressures, and a tighter fiscal setting continuing to impact many sectors. Yet amid these headwinds, Manawātū has shown remarkable resilience, outperforming many other regions thanks to our diverse economy and long-term investments. Throughout the year, CEDA's focus has been on ensuring our region is not just supported through current conditions - but positioned for sustainable, long-term success.

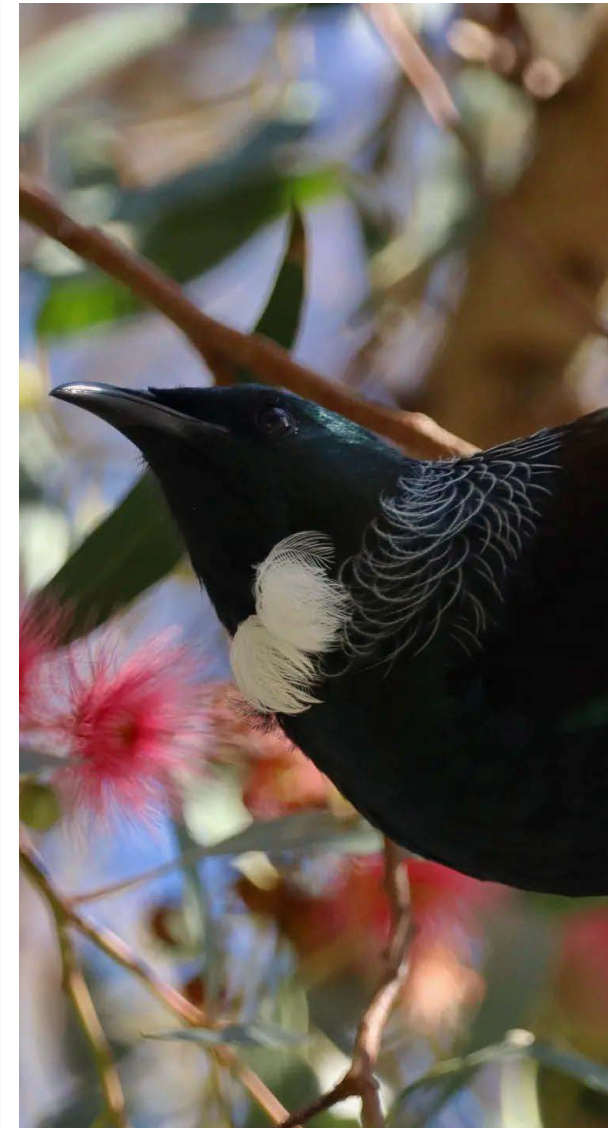
At the centre of CEDA's work is the attraction of high-value investment that aligns with Manawātū's strengths and future potential. Through targeted business support, strengthening priority sectors, and promoting the region's unique advantages, we continue to position the region as a compelling destination for growth and innovation.

Our focus on progressing key economic initiatives also continues to position the region for investment, including through priority projects such as Te Utanganui – the Central New Zealand Distribution Hub, which has gained strong momentum over the past year. Ongoing commercial interest and new opportunities in areas like hyperdata and green energy reflect the impact of CEDA's

advocacy and stakeholder collaboration. Invitations to showcase Te Utanganui at key events in New Zealand and Australia reinforce the growing interest in the project.

The Manawātū Regional Food Strategy guides our work in the agrifood sector. Key highlights include our role as the destination partner for the E Tipu Future Food Summit with FoodHQ, where we supported its success and strengthened sector collaboration. At the summit, we showcased the Manawātū Land Diversification initiative – a first for New Zealand – aimed at enhancing farm resilience and diversifying land use. This initiative continues to grow, and our work in this space has been strengthened by partnerships with organisations such as AGMADRT the Agricultural and Marketing Research and Development Trust and Federated Farmers.

Our business support function plays a vital role in building a resilient regional economy. Over the past year, we've delivered 650 business engagements supporting 478 unique businesses through a number of initiatives and workshops. This includes supporting innovation, research and development across the Manawātū with 76 businesses receiving support and grants of over \$1 million distributed. We've also delivered programmes such as LEAN manufacturing and Sustainable is Attainable, supporting a sustainable future for our region. These engagements ensure we remain closely connected to business sentiment, emerging regional trends, and future growth opportunities.





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PŪRONGO Ā-TAU ANNUAL REPORT 2024-25

TE PŪRONGO A TE TUMUAKI CHIEF EXECUTIVE REPORT

A key part of supporting a thriving region means ensuring we have the right talent now, and in the future to support our growth. CEDA continues to lead talent attraction and retention efforts in collaboration with local businesses and industry partners, delivering integrated initiatives across key sectors. Highlights include the Accelerate Academy (Health) Hauora Wānanga o ngā Rangatahi o Manawātū, delivered with the Ministry of Education, Te Whatu Ora, and UCOL, which gave rangatahi (youth) a hands-on experience at UCOL's Te Whaioranga facility, and our partnership with the Young Enterprise Scheme to foster youth entrepreneurship and innovation.

The Destination Management Plan is at the heart of our visitor sector strategy, guiding efforts to strengthen connections with tourism operators and sector partners, and grow our regions capability in this space. Highlights this year include raising the region's profile at TRENZ New Zealand's largest travel-trade show, for the first time, supporting progress at Te Āpiti – Manawātū Gorge, and actively pursuing opportunities to attract new commercial accommodation to the region.

Showcasing Manawātū connects all areas of our work, and it underpins our efforts to attract talent, grow business, secure investment, and welcome visitors. This year, we delivered five targeted campaigns and digital initiatives, and 78 content pieces and media features, positioning Manawātū as a vibrant, connected, and future-focused region.

I'm incredibly proud of the mahi delivered by the CEDA team this year and their unwavering focus on achieving meaningful outcomes for the region. The progress we've made is a direct result of the strength of our people and the collaborative partnerships we've fostered.

I'd like to sincerely acknowledge our shareholders, iwi and hapū partners, stakeholders, and the wider business community. These relationships, and the way we work together, are central to driving long-term economic growth and prosperity for Manawātū.

Waiho i te toipoto, kaua i te toiroa
Let us keep close together, not wide apart

Ngā mihi nui ki a koutou katoa,

Jerry Shearman
Tumuaki Chief Executive

Ngā Tino Kaupapa o te Tau

Highlights from the year

23

Inward Investment activities or opportunities identified

Attended travel-trade show **TRENZ**, pitching our region to over **60 travel buyers**

20

gardens participated in the Manawātū Garden Festival 2024

29

new content pieces curated

\$1,063,639

in Callaghan Innovation Research and Development grants issued

Phase two of **Sustainable is Attainable** delivered

Visitor Sector Collective established

306,746

sessions on **ManawatuNZ.co.nz**

3

workshops delivered to support LEAN manufacturing and energy efficiency

650

business engagements completed

Government Tourism Boost

Funding secured to target the Australian visitor market

Food Technology Scholarship

fund launched in partnership with FoodHQ

4

initiatives to support iwi or mana whenua

Interactive Crop Suitability Map launched

\$200,751

in capability development support issued

+75

Net Promoter Score (Regional Business Partner Programme)

Accelerate Academy Hauora Wānanga ō ngā Rangatahi ō Manawātū delivered **supporting rangatahi into employment**

LEAN for Farms workshop delivered to the Primary sector

49

Media Features profiling the region



Ā Mātou Tutukinga What we have achieved*

*Further information and previous year comparatives where relevant can be found in the Statement of Service Performance, pages 29 to 36.

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PŪRONGO Ā-TAU ANNUAL REPORT 2024-25

Business

Attract, retain and develop business and investment in the region

Business development and expansion in the region, and attracting business and investment to the region, is at the core of economic development. This is at the forefront of CEDA's key outcomes for Manawatū. CEDA's work focuses on our sectors of strength including food, transport and logistics, and the visitor sector, profiling the region, developing a targeted pipeline, and removing barriers to investment.

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PŪRONGO Ā-TAU ANNUAL REPORT 2024-25

Support the development and growth of business and Sectors of Strength in the region including inward investment

Mahia te mahi
Do the work

*Further information and previous year comparatives where relevant can be found in the Statement of Service Performance, pages 29 to 36.

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PŪRONGO Ā-TAU ANNUAL REPORT 2024-25

Identification and development of investment opportunities with regional partners to support attraction of investment to the region

Over the year, CEDA's inward investment efforts have centred on advocacy and repositioning of Te Utanganui, ensuring the project gained national visibility and momentum. This included targeted presentations at key sector forums including the NZ Rail Conference, the Future Roads Conference, and a strategic session with the KiwiRail leadership team, alongside a focused programme of stakeholder engagement.

CEDA also led a Te Utanganui delegation to Sydney with 16 regional leaders, visiting the Moorebank Intermodal Hub (including the Primary Connect–Woolworths Distribution Centre, Mainfreight and ESR Group), Energy Estate, New Zealand Trade and Enterprise, and the new Western Sydney Airport, to deepen market insights and progress prospective partnerships.

A refresh of Te Utanganui 2020 Strategy was a major outcome for the year, with a final draft shared with the Governance Group in late 2024, framing the next phase of investment attraction and programme delivery. This

shifted the ambition and message from a regional one to a New Zealand Inc focus and has a much broader integration in central New Zealand.

In line with our performance measures, CEDA exceeded the annual target for inward investment activities and opportunities by delivering 23 against a target of 15 across the year. This programme included a Te Utanganui Commercial Optionality Report, multiple national advocacy platforms, the Sydney delegation, and a project planning workshop to prepare the pipeline for the coming year.

Beyond Te Utanganui, CEDA identified four additional inward investment leads during the year: opportunities in sustainable processing of Biochar, green energy and hyperdata centres, two defence sector-related investments, and a potential rail infrastructure initiative.

CEDA also commenced work to support growth in the central business districts for both the city and the district. This included collaborating with a local developer on opportunities within Feilding, and continuing work with hotel developers in the city on several prospects under active investigation. We hosted Safari Group for a two-day regional visit in late 2024, strengthening this key investment relationship and progressing accommodation investment discussions.

BUSINESS

Development of priority sectors through business development and retention initiatives, and innovation partnerships

The **Manawatū Garden Festival** was delivered across nine days, featuring 20 public and private local gardens and one major event. Survey results from the festival showed strong audience advocacy and satisfaction with over 96% of attendees that would recommend the festival, and 40% of people travelling from outside the region to attend.

Developing **Manawatū's Tourism Trade Readiness** continued to progress well in our third year of Destination Management Plan implementation. A Trade Ready workshop was held in July with 21 businesses participating to build capability in engaging the international travel trade market, and this led to the first quarterly Manawatū Visitor Collective hui in November with 15 key businesses attending to collaborate, share ideas, tackle challenges, and strengthen sector connections.

We also attended **TRENTZ** - the national travel-trade show, for the first time where we met over 60 travel buyers to support promotion of the region's trade offering.

The **Manawatū Regional Food Strategy** moved one year into delivery, with several initiatives underway or achieved. As part of the Land Diversification Initiative, we advanced the in-depth report and launched the interactive Crop Suitability Map, supporting landowners and farmers considering diversification, with engagement across the district to help guide decisions. In parallel, phase two of the Sustainable is Attainable programme progressed, focusing on practical solutions for food processing waste and by-products in collaboration with businesses, universities, and research and development partners.

To lift operational performance in priority sectors, two capability and efficiency workshops were delivered being an Energy Efficiency and Conservation Authority – Regional Energy Transition Accelerator, supporting large food and primary processors, and a LEAN workshop to support the manufacturing sector to increase efficiencies.

Showcasing the region's innovation ecosystem, **Tech Week 2025** was delivered in partnership with ManawaTech, supported by a coordinated marketing campaign, a dedicated online hub on ManawatuNZ.co.nz, and a series of events highlighting local technology and talent.

Across the year, 650 **business engagements** were completed, comprising 129 innovation support, 295 Regional Business Partner support, and 226 business retention and expansion engagements, spanning visitor and tourism, primary industries, technology, and distribution and logistics. These engagements underpinned our sector development work and ensured businesses could access the right tools and programmes at the right time.

Partnerships with The Factory and Sprout Agritech continued to support and accelerate tech start-ups and entrepreneurs through The Factory's Pre-incubation and Incubation programmes and an annual start-up events programme. Over the year, The Factory supported 202 entrepreneurs, brought 97 start ups into pre-incubation, incubated 15 start ups, facilitated \$545,000 in funding raised, and 14 investments totalling \$730,000, with nine ecosystem events delivered including a successful Innovation Showcase. The Sprout Spring 2024 Cohort was completed in November with 13 agritech businesses participating in the accelerator programme.

CEDA's **regional innovation** work with Callaghan Innovation continued throughout the year, supporting 24 Frontier (high-value) Ventures and 11 Māori businesses, with \$1,063,639 in grants deployed to businesses in the region, complementing our wider sector development and retention initiatives.



People

Attract, retain, and develop talent in the region

Through our data and research, we know that one of the biggest barriers to business growth in the region is the ability to attract the right people for the job. The development of a talent pipeline for the region that includes industry support, the attraction of those with the skills and experience our businesses need, and the training and development of the people they already have is key. This along with an understanding of the future needs of our sectors and businesses will support the region being able to grow and prosper.

PEOPLE

Developing the talent pipeline to grow a skilled workforce and better utilise the existing labour market

Mauri tū, Mauri ora

An active spirit is a thriving spirit

*Further information and previous year comparatives where relevant can be found in the Statement of Service Performance, pages 29 to 36.

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PŪRONGO Ā-TAU ANNUAL REPORT 2024-25

Support the development of the region's attraction and retention of talent and skills

CEDA's talent work this year focused on connecting employers with skilled people and on strengthening pathways for rangatahi (youth) and graduates, delivered in partnership with industry and aligned to our priority sector strategies of Te Utanganui, the Manawatū Destination Management Plan, and the Manawatū Regional Food Strategy. This integrated approach ensured talent initiatives were directly linked to current and emerging workforce needs across logistics, agrifood, technology and visitor sectors.

Key outcomes were the continuation of the **Summer of Tech – Manawatū pilot** to support tech recruitment. The 2024 pilot concluded in December with 239 applications for four tech roles in the region and nine local businesses participating on the platform, providing a practical, low friction mechanism for employers to access talent and for students to gain work experience that can lead to permanent roles. The **Accelerate Academy (Health) Hauora Wānanga o ngā Rangatahi o Manawatū** was delivered with the Ministry of Education, Te Whatu Ora, and UCOL, which gave rangatahi a hands-on experience at UCOL's Te Whaioranga facility encouraging careers in the health sector.

To build earlier pipelines and promote enterprise skills, CEDA entered a partnership for the **Young Enterprise Scheme**, with the regional finals delivered in October. This programme gives secondary students opportunities to develop teamwork, communication and leadership skills while engaging with real business challenges, and forms a core element of our youth-to-employment pathway.

Complementing this, CEDA supported targeted **career and employer engagement** activity in the second half of the year, including supporting schools to participate in the Palmerston North Careers Expo, and participation at the Wellington Careers Expo to help encourage out of region engagement in the Manawatū.

Additionally, progression of the **Manawatū Tech Sector Graduate Programme** stages one and two, which provides a structured on-ramp for graduates into local firms. These activities were designed with industry partners to address specific skills shortages and to retain graduates in the region.

Profile the region to attract people, business, and investment

CEDA works to profile the region to highlight our strengths, our people and our places through a shared regional identity, targeted storytelling and partnerships across our key pillars of People, Place and Business, and are aligned to our core areas of work. We know that if you create a region where people want to visit, you have created a place where people will choose to live. If you have created a place where people want to live and work, then you have created a region where businesses will want to invest, and if you have created a region where businesses want to invest, then you have a place that people will want to visit.

PLACE

Profile Manawatū
locally, nationally,
and globally

Te Mauri o Manawatū

The life force of
Manawatū

*Further information and previous year comparatives where relevant can be found in the Statement of Service Performance, pages 29 to 36.

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Lead and develop stories of Manawatū, strengthening our narrative and unified positioning, incorporating the cultural heritage of iwi

Twenty nine content pieces have been created and published on ManawatuNZ.co.nz and CEDA.nz. These curated content pieces and profiles were themed across our broad areas of work, from business case studies and success stories, day in the life interviews with influential locals, and inspiring content of things to see, do, and experience in our region.

We use this content to promote the region through our key digital channels and marketing initiatives, and they are shared with our key partners and stakeholders, including PalmyProud, for ongoing marketing of the region.

Fourty nine media features were secured profiling the city and region to various audiences including businesses, potential and existing residents, and visitors. These features ranged from targeted stories showcasing our region's strength in agrifood, to seasonal and event-based guides on what to see and do. Publications included Stuff.co.nz, The Post, Your Ex Magazine, TVNZ, MoreFM, DestinationNZ Magazine, NZ Infrastructure Review, Business Central, NZ Herald, and more, telling the stories of our people, places and businesses.



PLACE

Deliver online initiatives to support the attraction of inward investment, people, and business to the region

Five campaigns were delivered over the year to raise the overall profile of our region. These included a targeted digital campaign to support some of our region's major events, the second half of He Ara Kotahi, Hei Ara Kōrero campaign, part two of the 'What are you Hungry For' winter campaign; our 'New Year, New You' talent attraction digital campaign; and our largest campaign which was the 'Wait, What?' local advocacy campaign.

He Ara Kotahi, Hei Ara Kōrero campaign successfully promoted the digital experience on offer and encouraged visits to the physical sites. It also included the roll out of the educational resources to our education sector. Additionally, bus back advertisement and media profile highlighted the project to our wider local audience.

The Winter Campaign provided a colourful expression of Manawatū during the colder months, promoting our hospitality scene, and showing the thriving local arts and culture with the theme of 'Colour your winter with a taste of Manawatū'.

The **New Year, New You campaign** was a digital initiative aimed at inspiring out-of-region audiences to consider a new life in Manawatū. The campaign targeted people in the new year period and was designed to get them considering what a life away from the main centres could look like such as new career opportunities, climbing the career ladder faster, and general lifestyle upgrades. The campaign highlighted the region's vibrant community and work-life balance, and was strategically timed to align with the New Year when people are naturally reflecting on their lives and are more open to change.

The **"Wait, What?" campaign** marked a shift from CEDA's traditional outward-facing visitor campaigns by targeting residents within the region. It aimed to challenge perceptions, spark curiosity, and inspire pride by showcasing the many experiences available right on residents' doorsteps. The campaign was designed to create more positive ambassadors from our region, which in turn helps reinforce our broader marketing activity and supports our thriving visitor market.

Grow engagement on regional website for increased awareness of, and information on the region

306,476 total sessions on ManawatuNZ.co.nz up from 283,847 for the same period in the previous year (8% increase).

The top pages visited throughout the year included the homepage of ManawatuNZ.co.nz, the What's On Events landing page, Manawatū Gardens Festival 2024 hub, followed by two of our most popular content pieces which were 'Must do walks in Manawatū', and 'Family Friendly Rainy Day Activities'.

Initiatives to support the growth in sessions on ManawatuNZ.co.nz are woven throughout CEDA's work, with the website providing multiple functions from the employer and workplace hub, through to the regional food strategy, our business case studies and the media and trade hub. The website is also the home of our campaigns and content pieces and is the 'shop window' to the city and region, ensuring a consistent and compelling message that showcases the best of our region's strengths and attributes.



PLACE



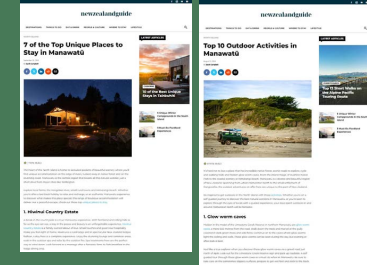
Te Ahu a Turanga Stuff feature



The Year of Agrifood web hub



The Year of Agrifood social tiles



New Zealand Guide



Agrifood Stuff feature



YourEx Magazine



Business Central



Celebrating Manawatu



Manawatu Standard



CD Fieldays sponsored content



Wait, What? campaign



The Year of Agrifood ads



Manawatu Gardens Festival

PLACE





PARTNERS

Develop strategic partner relationships, leveraging opportunities

Whiria te tangata

Weave the people together

*Further information and previous year comparatives where relevant can be found in the Statement of Service Performance, pages 29 to 26.

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Grow and foster relationships with Māori, iwi and hapu in the region

The He Ara Kotahi, Hei Ara Kōrero project progressed significantly with additional funding received from the Lotteries Grant, in partnership with Ngāti Hineaute. A Pou named Tamakuku has been carved and is set to be installed along the Manawatū river pathway at He Ara Kotahi bridge. This Pou complements the digital platform that focuses on Rangitāne o Manawatū cultural and environmental mātauranga related to Te Awa o Manawatū.

A Memorandum of Understanding was signed with the Rangitāne o Manawatū Settlement Trust to support collaborative efforts and economic activity, including the refresh of the Māori Tourism Strategy and for iwi-by-iwi Arohaina tō Ngākau kaupapa which focused on diabetes prevention for Rangitāne descendants.

The Rangitāne Tourism Working Group integration from CEDA into the Rangitāne o Manawatū Settlement Trust group has been implemented and complementary to the work that the trust is already undertaking.

Furthermore, networking hui were held to support Māori business understanding of the support opportunities available in the region and to facilitate connections with others. The 'Our Story' section on [ManawatuNZ.co.nz](https://www.manawatuNZ.co.nz) was enhanced to reflect the Ā Mātou Kōrero; This is our place profile.

Build on relationships with shareholders, central government agencies, and regional stakeholders

Partnership agreements were entered into or are in place with 24 partner organisations including iwi, central government, economic development agencies and key strategic partners from across the region and New Zealand. These include service delivery contracts for the Regional Business Partner Programme through the Ministry of Business, Innovation and Employment, and funding agreements for Te Utanganui – the Central New Zealand Distribution Hub with councils, iwi and industry partners. Some new key partnerships have been put in place including the Central New Zealand Regional Boost Fund and North Island Regional Tourism Organisations collective.

PARTNERS

Data and Insights communications on the performance of the region's economy

*Further information and previous year comparatives where relevant can be found in the Statement of Service Performance, pages 29 to 36.

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Economic impact information regularly communicated to stakeholders and business

Four Quarterly Economic Snapshots were published and communicated, with three Retail Reports published and distributed to our databases and across our digital channels. Additionally, two in-person **Regional Economic Update** panel events were delivered in partnership with the Manawātū Business Chamber, featuring local industry leaders to discuss the latest data and trends, the current and future opportunities, and what they were facing on the ground in their sectors. Each of these two events focused in on one of our key sectors – starting with distribution and logistics, then manufacturing, with more events planned in the year ahead



Regional Priorities Update

Te Utanganui – the Central New Zealand Distribution Hub

A game changing infrastructure and investment initiative positioning Manawātū as the logistics and freight hub of Aotearoa.

Te Utanganui is home to one of only three 24/7 air freight hubs in New Zealand, and over 100 businesses. With \$8B in transport and infrastructure investment already underway in Manawātū, and the region already a significant exporter – we're a gateway to consumers nationally and globally.

Over the past year, the project has gained strong momentum, attracting ongoing commercial interest and new opportunities in areas like hyperdata and green energy. CEDA's advocacy and stakeholder collaboration have been key to this success, with invitations to showcase Te Utanganui at key events in New Zealand and Australia highlighting the growing interest in the project. This momentum shows the impact of our efforts and the strategic importance of Te Utanganui in the region's economic landscape.



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Manawātū Destination Management Plan

A roadmap to sustainably grow our visitor economy, enhance the region's liveability, and create unforgettable experiences for locals and visitors alike.

The Destination Management Plan is at the heart of our visitor sector strategy, guiding efforts to strengthen connections with tourism operators and sector partners, and grow our regions capability. Highlights this year include raising the region's profile at TRENZ – New Zealand's largest travel-trade show, supporting progress at Te Āpiti – Manawātū Gorge, and actively pursuing opportunities to attract new commercial accommodation to the region, through commissioning of an updated Accommodation Occupancy Report providing valuable insights into visitor accommodation trends.

Other key initiatives include the Manawātū Garden Festival supporting the development of key attractions using a cluster approach to increase visitation to the region, a Visitor Sector Collective established with key tourism businesses to support driving better operator standards, and ongoing support of the Coastal Arts Trail through establishment of a founding partners programme, with Taranaki and Whanganui regions.



Manawātū Regional Food Strategy

A cross-sector approach to grow, innovate, and add value across our world-class primary and agrifood industries, from soil to science to plate.

The Manawātū Regional Food Strategy guides our work in the agrifood sector. Key highlights include our role as the destination partner for the E Tipu Future Food Summit with FoodHQ, where we supported its success and strengthened sector collaboration. At the summit, we showcased the Manawātū Land Diversification initiative – a first for New Zealand – aimed at enhancing farm resilience and diversifying land use. This initiative continues to grow, and our work in this space has been strengthened by partnerships developed throughout the year, and supported by activities aimed at highlighting the regions strengths in agrifood such as 'The Year of Agrifood' targeted features and media stories.

Other initiatives included a programme of work to support Feilding Farmers Market capability, 'The Year of Agrifood' campaign, which showcased the region's leadership in food innovation and production, a LEAN on Farm workshop to help drive productivity on local farms, and an Affco Talent Optimisation initiative that identified workforce needs in the meat processing sector and delivered tailored solutions through direct engagement with industry.



He Tauākī Whakatutuki Ratonga Statement of Service Performance

CEDA's performance measure framework identifies quantifiable measures of our programmes and activities aligned to our key strategic outcomes, as detailed through Our Vision, Strategic Objectives and Intervention Logic.

This is supported by key performance indicators in the Statement of Service

Performance table, and through the measurement of stakeholder and client satisfaction. Together these form the basis of CEDA's accountability and performance reporting. Long-term regional outcomes are also monitored through regional monitoring indicators measured by CEDA's shareholders.

Tā Mātou Matawhānui

Our Vision

Manawatū 2030: Ko te rohe tino ahu whakamua o Aotearoa

New Zealand's most
progressive region

Our vision is purposely bold, and it encompasses the aspirations of both our shareholder Councils. It requires our region to be ambitious, proactive, and future focused, and to be adaptable to the fast-moving economic landscape we face. We believe that Manawatū has strong leadership and the ingredients to position itself on the national stage - a vibrant and innovative region that will be first choice for talent, business, visitors, and investment.

Our three goals that show we are on our way to achieving this vision are:



Manawatū is renowned for its exceptional lifestyle, competitive advantages, and is a magnet for investment, business, talent and visitors



Manawatū is a world leading agrihub



Manawatū is a leading distribution hub, and leverages off its role in central New Zealand

To achieve this vision CEDA must work in partnership with our shareholders, central government, Māori, iwi and hapu, industry, and other regional stakeholders - it cannot be achieved alone.

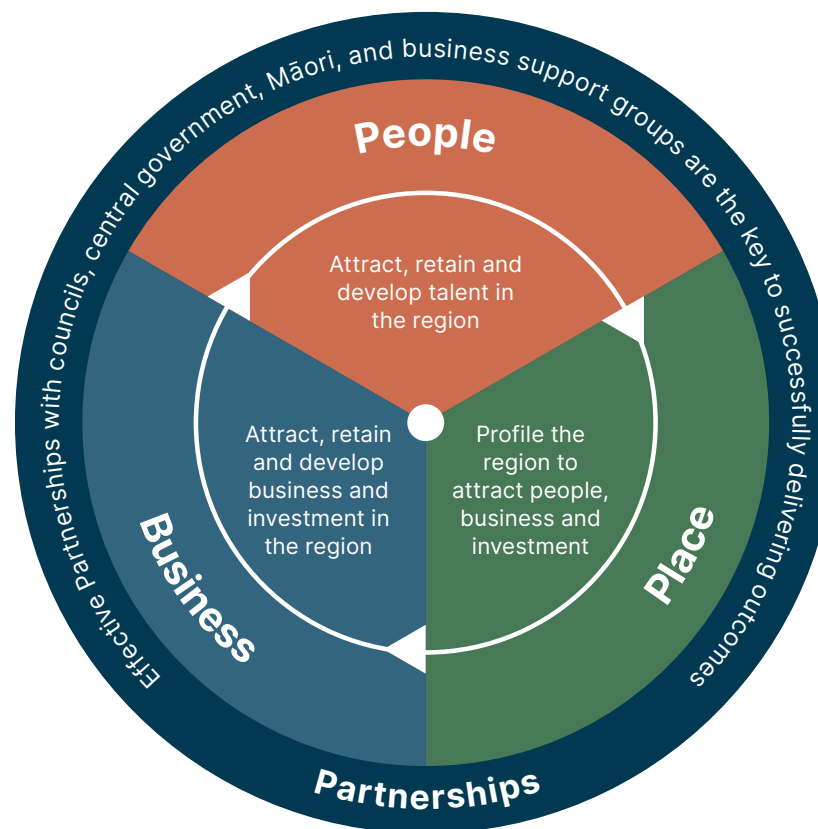
Ā Mātou Whāinga Rautaki

Our Strategic Objectives

To achieve our vision, CEDA works across the three strategic pillars of economic development; Business, People, and Place, and our success is underpinned and enabled by the strength of our relationships with our regional and national partners.

When considering how to prioritise our efforts, and based on our current resources and functions, we focus on programmes and activities that offer the greatest opportunities for economic prosperity.

These are identified through research, monitored and reviewed using the latest data, and viewed through a regional, national and international lens.



Tā Mātou Mahere Arorau

Our Intervention Logic

CEDA operates within a simplified intervention logic that shows the connection between the programmes of work and activities undertaken, and the desired outcomes

for the region. This is supported by key performance indicators in the Statement of Service Performance table, aligned to these key activities and strategies.

VISION Manawatū 2030; Ko te rohe tino ahu whakamua o Aotearoa New Zealand's most progressive region			
GOALS	 Manawatū is renowned for its exceptional lifestyle, competitive advantages, and is a magnet for investment, business, talent and visitors	 Manawatū is a world leading agrihub	 Manawatū is a leading distribution hub, and leverages off its role in central New Zealand
STRATEGIC PILLARS	Business	People	Place
STATEMENT OF INTENT OUTCOMES	Attract, retain, and develop, business in the region	Attract, retain, and develop talent in the region	Profile the region to attract people, business, and investment
PROJECTS/ACTIVITIES STRATEGIES	• Te Utanganui, the Central New Zealand Distribution Hub • Manawatū Regional Food Strategy • Destination Management Plan • Inward Investment Framework • Integrated sector development initiatives and business engagement • Business capability funding and support • Start-up and innovation support	• Pathways to employment • Project and sector led workforce development • Intel and insights for central government • Success stories and business profiles • Distribution of resources and tools through our business engagements	• Regional identity; featuring the region through media and partnerships • ManawatuNZ.co.nz the region's 'shop window' • Developing stories and content of our people, places and businesses • Growing social media engagement • Targeted marketing, pitching the region
Partnerships – The connections that make our region tick			
Effective Partnerships with councils, government, Māori, and business support groups are the key to successfully delivering outcomes			
STATEMENT OF INTENT OUTCOMES		PROJECTS/ACTIVITIES	
Lead inclusive and sustainable economic development for the region		Partnership agreements with key partners and iwi, Māori business and iwi led projects, Rangitāne o Manawatū Māori Tourism Strategy, He Ara Kotahi, Hei Ara Kōrero, compiling research, data and insights, and economic trends for our stakeholder and business community, reporting and legislative requirements.	

An aerial photograph of a lush green golf course. A winding path or fairway leads from the foreground towards a small building and a lake on the left. The background shows a dense residential area with many houses and trees, under a sky filled with large, grey clouds. The overall scene is a mix of natural greenery and urban development.

A Mātou Paearu Tutukinga Our Performance Measures

CEDA's performance measure framework identifies quantifiable measures of our programmes and activities aligned to our key strategic outcomes. These form the basis of our accountability and are

reported on six-monthly. In our reporting, additional commentary is also used to inform on the delivery and effectiveness of the full range of CEDA's activity.

BUSINESS

Support the development and growth of business and sectors of strength in the region including inward investment

Performance Measure	2024/25	Outcomes
Identification and development of Investment opportunities with regional partners to support attraction of investment to the region, leveraging key regional projects	Deliver 15 inward investment activities or identified opportunities	Achieved — 23 inward investment activities completed, or opportunities identified Te Utanganui Commercial Optionality Report; conference presentations (4) (Te Utanganui Advocacy) at: New Zealand Rail Conference, Building Nations Infrastructure and Banking Conference, Future Rooding Conference, and Australian Data Centres and Water Conference; Te Utanganui overseas delegation to Moorebank Intermodal Hub in Sydney; Regional Infrastructure Bid submitted; and a Te Utanganui Project Planning Workshop completed. Te Utanganui Strategy Refresh and new website launched; Te Utanganui Economic Impact report drafted, Supported investment decision in North East Industrial Zone land purchase. Inward Investment opportunities¹ identified in; Sustainable processing (Biochar), Energy Estate (Green energy and hyperdata centres); Regional Investment Prospectus published; Defence sector investment opportunity; Defence service provider; and Rail infrastructure bid support; Hotel Attraction activities in Feilding, and Palmerston North (3), due diligence on opportunities completed (2). 2023-24 year; 14 investment opportunities identified
Development of priority sectors through targeted business development, retention initiatives, and innovation partnerships	Deliver 9 sector development initiatives to support the regions sectors of strength	Achieved — 16 sector development initiatives completed Visitor sector support completed over the year: • Launched the Gardens Festival 2024, promoting local events and gardens visitation in the region, with 20 gardens taking part in the in the festival, up from 9 in the previous year. • Operator workshops held (2) with an Operator Trade Ready workshop held in July, and a Digital Marketing Workshop in June. • Developed key regional tourism business's ability to engage with the international travel market, leading to CEDA's first attendance at TRENZ, the national travel-trade show, where we met over 60 travel buyers. • Established the Visitor Sector Collective with its members being key tourism businesses to support driving better operator standards and connectivity in the sector. • Coastal Arts Trail support through establishment of a founding partners programme, with Taranaki and Whanganui regions. • Commissioned an updated Accommodation Occupancy Report providing valuable insights into visitor accommodation trends.

¹ Details of opportunities not supplied for commercial reasons.

BUSINESS

Performance Measure	2024/25	Outcomes
		Progressed outcomes in the Manawatu Regional Food Strategy; • Launch of the Crop Suitability Map and Feasibility study • Development of a suite of draft grower guides to be published next year. • A "Telling Our Story – Cluster Activation" initiative was designed to elevate the region's agrifood identity through strategic storytelling and targeted activations. Key components included the second E Tipu Conference, Farmers Market capability program and 'The Year of Agrifood' campaign, which showcased the region's leadership in food innovation and production. • A LEAN on Farm workshop was delivered in June to help drive productivity on local farms. • The Affco Talent Optimisation initiative identified workforce needs in the meat processing sector and delivered tailored solutions through direct engagement with industry. Primary and manufacturing sector support continued through: • CEDA became a member of the AGMARDT Agricultural and Marketing Research and Development Trust primary exchange program, partnering with Northland Inc, Venture Taranaki, Venture Timaru, and Great South to create regional collaboration in the food and fibre sector. This included a market visit to Taranaki in March. • Delivery of phase two of the Sustainable is Attainable project, which aims to help create practical solutions for food processing waste and by-products through collaboration with businesses, universities, and research and development organisations. • 2 workshops held as part of a programme of Capability and Efficiency development: Energy Efficiency and Conservation Authority - Regional Energy Transition Accelerator II supporting large food/primary processors and a LEAN Workshop for the Manufacturing sector. Tech Week 2025 was successfully delivered in partnership with ManawaTech, showcasing the region's innovation ecosystem. The programme included a coordinated marketing campaign, a dedicated online hub on ManawatuNZ.co.nz, and a series of events highlighting local technology. 2023-24 year; 8 sector development initiatives completed

BUSINESS

Performance Measure	2024/25	Outcomes
	400 engagements with businesses to support growth and talent retention	Achieved — 650 business engagements completed Consisting of 129 Innovation support, 295 Regional Business Partner business support, and 226 business retention and expansion engagements. This included delivery of the Regional Business Partner Programme with 349 businesses actively engaged, a Net Promoter Score of +75, and \$200,751 in Capability Funds issued. 2023-24 year; 621 business engagements completed
	Partner with key stakeholders to deliver 6 start-up and innovation activities or initiatives	Achieved — 6 initiatives or activities completed Partnered with Sprout Agritech to deliver the Spring24 Cohort, a structured accelerator program that supports selected agritech start-ups through mentorship, investment readiness, and business development over a defined period. The Germinate program, in collaboration with leading universities and research institutes, was also delivered. Partnered with The Factory to support the Innovation ecosystem in the region delivering; The Pre-Incubation Program which supported 202 entrepreneurs, 97 start-ups entered pre-incubation, and the Incubation Program which saw 15 start-ups incubated, \$545,000 in funding raised, and 14 investments completed totalling \$730,000. The Factory's annual events program saw 9 events delivered and included a successful Innovation showcase held in May. Delivered the Callaghan Innovation program with 11 Māori businesses, and 24 Frontier Ventures supported, and \$1,063,639 in Grants deployed to businesses in the region. 2023-24 year; 6 initiatives or activities completed

PEOPLE

Develop the talent pipeline to grow a skilled workforce, and better utilise the existing labour market

Performance Measure	2024/25	Outcomes
Support the development of the regions attraction and retention of talent and skills through an integrated sector approach	Deliver 4 initiatives that support talent attraction and retention, industry, or youth into employment	Achieved — 10 initiatives completed to support talent development and retention Summer of Tech Manawatū programme concluded in December with 239 applicants across 4 roles in the region and 9 organisations participating on the platform. Completed stages 1 and 2 of the newly launched Tech Sector Graduate Program partnering with industry. Young Enterprise Scheme partnership signed with the regional finals completed in October, promoting youth entrepreneurship. Attendance at the UCOL careers expo was completed as part of an attraction programme which included the Careers Expos (Manawatū and Wellington) to support pathways to employment and attraction of talent to the region. Further development and promotion of the Employer & Workplace Hub through CEDA communications and targeted engagements. Enhancement of the region's digital presence through updated web content and design of the 'Live' section on ManawatuNZ.co.nz, and a new sector story to showcase the region's strengths. Food Technology Scholarship Fund launched in partnership with FoodHQ in May. Established the AgriFutures Regional Partnership and supported the delivery of the "Clash of the Colleges" event. Accelerate Academy - Hauora Wānanga o ngā Rangatahi o Manawatū delivered in partnership with the Ministry of Education New Zealand, Health New Zealand Te Whatu Ora, and UCOL, designed to provide rangatahi with a unique opportunity to explore diverse pathways into STEM careers. 2023-24 year; 7 initiatives completed

PLACE

Profile Manawatū locally, nationally, and globally

Performance Measure	2024/25	Outcomes
Lead and develop the stories of Manawatū, strengthening our narrative and unified positioning, incorporating the cultural heritage of iwi	20 content pieces or media features profiling the region as a place to live, work, visit and invest	Achieved — 78 content pieces or media features completed profiling the region Content pieces (29) themed across our broad areas of work, from business case studies and success stories, day in the life interviews with influential locals, and inspiring content of things to see and do. Media features and profiles (49) ranged from targeted stories showcasing our region's strength in agrifood, to seasonal and event-based guides on what to see and do. Publications included Stuff.co.nz, The Post, Your Ex Magazine, TVNZ, MoreFM, DestinationNZ Magazine, NZ Infrastructure Review, Business Central, NZ Herald and more, and telling the stories of our people, places and businesses. 2023-24 year; 77 content pieces or media features completed
Deliver online initiatives to support the attraction of inward investment, talent and business to the region	2 campaigns or targeted digital initiatives to support CEDA's objectives	Achieved — 5 campaigns or targeted digital initiatives completed These were a targeted digital campaign to support key major events attendance; the second half of He Ara Kotahi, Hei Ara Kōrero campaign; part two of the 'What are you Hungry For' winter campaign; our 'New Year, New You' talent digital campaign; and our largest campaign 'Wait, What?' local advocacy campaign.
Grow engagement on regional website for increased awareness of and information on the region	190,000 'sessions' per year on ManawatuNZ.co.nz	Achieved — 306,746 sessions on ManawatuNZ.co.nz achieved over the year 2023-24 year; 283,847 sessions achieved

PARTNERS

Develop strategic partner relationships, leveraging opportunities

Performance Measure	2024/25	Outcomes
Grow and foster relationships with Māori, iwi and hapu in the region	Deliver 3 initiatives to support iwi engagement including support of iwi led projects	Achieved — 4 initiatives in support of iwi or mana whenua completed Rangitāne o Manawatū settlement trust Memorandum of Understanding signed to support working in partnership, including support to refresh of the Māori tourism strategy and assistance of the for iwi-by-iwi Arohaina tō ngākau kaupapa roadshow for uri o Rangitāne around diabetes prevention. Rangitāne tourism working group engagement with parties to support integration from CEDA into the Rangitāne o Manawatū Settlement Trust group. Māori business support - 2 networking hui held to support understanding of Māori business in the region and facilitate connections and support opportunities. 'Our Story' ManawatuNZ.co.nz updating and enhancement to the Ā Mātou Kōrero; This is our place profile.
Build on relationships with shareholders, central government agencies, and regional stakeholders	12 Partnership and funding agreements in place	Achieved — 24 partnership agreements were entered into or in place during the year Palmerston North City Council and Manawatu District Council, Rangitāne o Manawatū, The Factory, Sprout Agritech, Ngāti Hineaute - He Ara Kotahi, Hei Ara Kōrero project, Te Utanganui funding agreement, CentrePort and Napier Port - Te Utanganui partners, Ministry of Business, Innovation and Employment - Regional Business Partner Programme (RBP), Whanganui District Council and Te Manu Atatu (RBP contracts), Business Mentors NZ, FoodHQ - The NZ Future Food and Fibre Summit 2025, Coastal Arts Trail (Whanganui District Council and Venture Taranaki), Young Enterprise Scheme, UCOL, NZ Careers Expo, Manawatū Business Chamber, Rangitāne o Manawatū Settlement Trust, Te Manawa Coastal Arts Trail, FoodHQ Scholarships agreement, ManawaTech Graduate Programme, Central New Zealand Regional Tourism Boost Fund, and North Island Regional Tourism Organisations Collective. 2023-24 year; 15 partnership agreements entered into or in place

PARTNERS

Data and insights communications on the performance of the region's economy

Performance Measure	2024/25	Outcomes
Economic impact information regularly communicated to stakeholders and local business	Distillation and communication of 4 economic updates, providing businesses with context and trends	Achieved — 4 economic updates completed Four quarterly economic snapshots were published and distributed, including commentary from businesses and sectors to help communicate how our region's economy is performing in a local, regional and national context. In addition to these, 3 Retail Reports were published, and two Economic Update Panel Events were delivered in partnership with the Manawatū Business Chamber. 2023-24 year; 4 economic updates completed

Ngā Tohu Aroturuki Monitoring Indicators

In addition to our performance measures, the Shareholders have identified a further set of monitoring indicators. These indicators reflect outcomes at the regional level which are impacted by a range of factors

outside of our control, for example, exchange rates, natural disasters, government policy. As the region's economic development agency, we have a role in monitoring and influencing these indicators where we

can, however we do not measure the performance of our organisation against them. The Councils have the responsibility to report on these indicators.

Indicator	Actual 2023	Actual 2024	Actual 2025
Change in total number of jobs (employees and self-employed) Source: Infometrics	0.9% increase or 619 jobs increase from March 2022 69,676 total employees and self-employed as at March 2023	0.9% increase or 630 jobs increase from March 2023 70,306 total employees and self-employed as at March 2024	March 2025 data to be released in October 2026
Change in median salaries and wages Source: Stats NZ Table 37	6.9% increase +4,159 \$64,293 (June 2023)	6.6% increase +4,263 \$68,529 (June 2024)	To be released in September 2026
Change in total earnings (salaries, wages and self-employment income)	248 million increase (+5.5%) YE March 2023	2024 Data to be released in November 2025	2025 Data to be released in November 2026
GDP (Year ending June)	\$8,723 million	\$8,718 mil	\$8,645 mil
Change in total GDP	2.7% increase	0.1% decrease	0.8% decrease
Per capita GDP (Year ending June)	\$70,927 1.7% increase	69,865 1.5% decrease	Population data to be released in October 2025
Tourism electronic card spending by visitors in Manawatū region	12.8% increase or \$39.7 million increase • Domestic \$27.4 million increase • International \$12.3 million increase	-0.3% or \$0.9 million decline • Domestic \$6.1 million decline • International \$5.2 million increase	-2.6% or \$8.9 million decline • Domestic \$10.9 million decline • International \$2.0 million increase
Number of guest nights in Manawatū region	35.3% increase 534,600 guest nights year ending June 2023	6.6% decline 499,100 guest nights year ending June 2024	1.2% decline 488,700 guest nights year ending June 2025

*excludes any annual inflation increase

Te Tohatoha i ā mātou Rawa

How we Allocate our Resources

TE TOHATOHA I Ā MĀTOU RAWA
HOW WE ALLOCATE OUR RESOURCES

CEDA receives funding from Palmerston North City Council and Manawātū District Council, its shareholders.

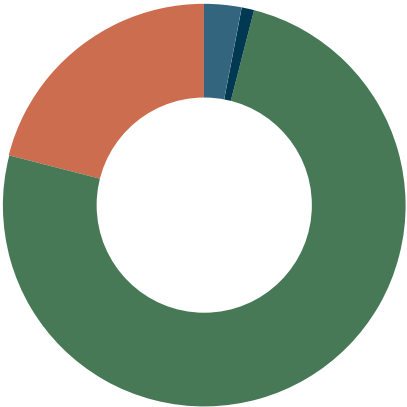
We also receive funding from central government for specific programmes of work or on a case-by-case basis for initiatives that bring benefit to the wider region and nationally. This additional funding enables CEDA to have additional resource, the ability to invest in local businesses, and engage in specific sector work.

*Notes:

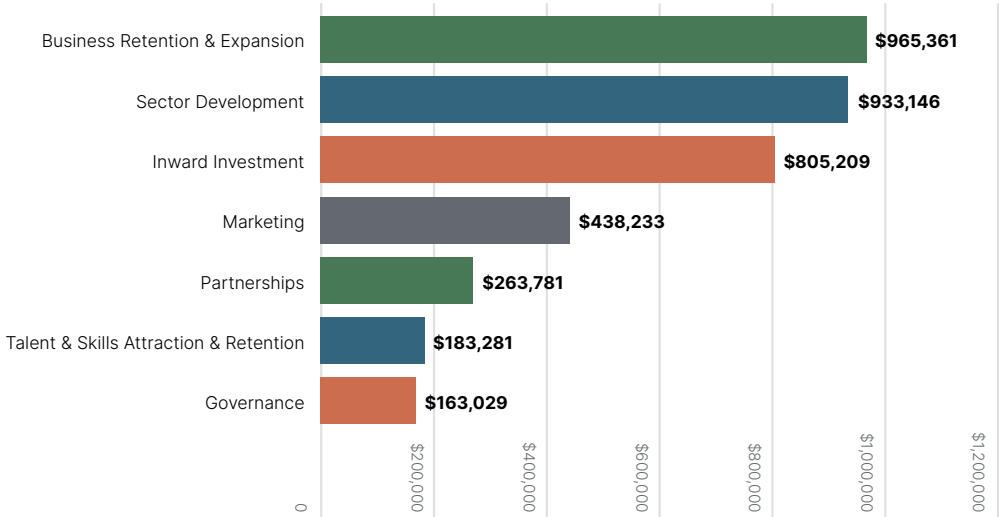
- Marketing costs where directly related to an activity are included in the budgeted costs for that activity
- Sector Development expenses include expenses in relation to additional central government funding for the He Ara Kotahi, Hei Ara Kōrero project, and Regional Events Promotion Fund
- Business Retention and Expansion includes the Regional Business Partner programme
- Inward Investment expenses include those in relation to the Te Utanganui project with support funding from PNCC, MDC, KiwiRail, Horizons, Palmerston North Airport, and Rangitāne o Manawātū
- Employee and operating expenses where not directly related to an activity have been allocated on a percentage of expenditure basis

Our Funding

- Council funding **75%**
- Central Government funding **21%**
- Industry contribution **3%**
- Other revenue **1%**



How we allocate our funding*





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How We Operate

In alignment with our commitment to social and economic responsibility and best management practices, CEDA strives to maintain efficient and effective operations. As a future-focused organization, we are dedicated to supporting initiatives that enhance and protect our natural and built environments. As a Council-Controlled Organisation, we are acutely aware that much of our funding comes from public sources. Therefore, in accordance with our policies and procedures, our expenditures adhere to standards of probity and financial prudence, ensuring they can withstand public scrutiny. We aim to optimize existing funding and generate savings within current funding arrangements to deliver value for money to our shareholders and ratepayers.

Te Tiriti o Waitangi

CEDA recognises the principles of Te Tiriti o Waitangi and acknowledges the importance of partnering with local iwi, hapu and Māori, and recognition of Tangata Whenua in the region through localised partnering.

Our focus will continue to be on Participation through our growing relationships with regional iwi and mana whenua across Palmerston North and Manawātū. Through Partnerships, we aim to work together with our regional iwi for agreed outcomes that benefit the region, and we will ensure Protection is a priority focus by incorporating te reo and tikanga across our projects and programmes, and continued development of the team's cultural awareness and, knowledge and understanding, of the principals of Te Tiriti.

Sustainability Commitment

We are committed to sustainable practices in both CEDA's office environment and the environment within which we work and live. We value diversity in both our team at CEDA and our commitment to promoting diversity in age, culture, ethnicity, and gender in all that we do. CEDA's sustainability plan supports how we work, look at opportunities and engagement with business promotion sustainable business practices.

CEDA works with businesses through its regular business engagements to encourage considerations around carbon emission reduction and sustainability options for their operations. When looking at opportunities for investment in the region we consider the environmental impacts of any businesses looking to relocate here.

CEDA also advocates for sustainability through our business and community engagements such as e-newsletters and social media and ensuring we as an organisation are doing what we can through procurement and waste reduction initiatives.

The Sustainable Development Goals or Global Goals are a collection of 17 interlinked global goals designed to be a "blueprint to achieve a better and more sustainable future for all". The Goals were set in 2015 by the United Nations General Assembly and are intended to be achieved by the year 2030.

CEDA's top three Sustainable Development Goals we use to inform our programmes of work are:

4 QUALITY
EDUCATION



8 DECENT WORK AND
ECONOMIC GROWTH



12 RESPONSIBLE
CONSUMPTION
AND PRODUCTION



Health and Safety

Health, safety and wellbeing are mutual objectives for everyone who works, visits, or has business with CEDA. We are committed to the health and safety of all workers, visitors, partners and the business community by undertaking all reasonably practical measures to provide a safe working environment, and business premise.

We believe that creating and maintaining a healthy work environment is a shared responsibility where both employees and employers have roles and responsibilities. This includes the maintenance of a balance between work and non-work activities through communication and cooperation, and a flexible working framework to support the wellbeing of the team.

Our People

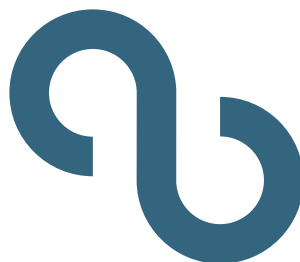
CEDA is a team of people who are passionate about our region. We are thought leaders, subject matter experts and doers, working together with a common purpose of prosperity for our region and its people.

Our success is underpinned by our people, connections, partnerships, and networks both locally, nationally and internationally. We are committed to operating efficiently and effectively, and as a future-focused organisation, to supporting initiatives that enhance and protect our natural built environment.

Our Values

Our values, help to change both our individual and collective mindsets so that we can all deliver great outcomes and create a workplace in which we all feel valued for delivering results.

Mā te mahi tahi
e puta ai he hua
whakaharahara



Together we can
achieve exceptional
outcomes

Me whakapono ki ō
mahi me te āhua o tō
kawe i aua mahi



Believe in what you
do and how you do it

Kia poho kererū,
kia mairangatia te
hautūtanga



Be proud and
show leadership

Tutukinga Ahumoni Financial Performance

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PŪRONGO Ā-TAU ANNUAL REPORT 2024-25

Group Statement of Comprehensive Revenue and Expense

Central Economic Development Agency Ltd (CEDA)
For the year ended 30 June 2025

Account	Notes	Actual 2025	Budget 2025 Unaudited	Actual 2024
Revenue (Non Exchange)				
Council Funding	4	2,743,534	2,758,056	2,634,854
Other Services Revenue		849,986	599,635	1,247,646
Project Revenue		241,012	239,000	76,797
Total Revenue (Non Exchange)		3,834,532	3,596,691	3,959,297
Cost of Sales				
Other Services Expenses		1,356,669	1,158,884	1,687,116
Project Expenses		251,617	239,000	106,297
Total Cost of Sales		1,608,286	1,397,884	1,793,413
Gross Surplus (Deficit)		2,226,246	2,198,807	2,165,884
Other Revenue (Exchange)				
Interest Revenue		36,383	20,000	55,504
Sundry Revenue		0	0	144
Total Other Revenue (Exchange)		36,383	20,000	55,648
Expenses				
Depreciation		13,692	3,600	3,695
Directors' Fees		158,276	180,000	180,000
Employee Expense	5	1,611,964	1,649,659	1,432,006
Financing Expenses		16	200	0
Loss on Sale of Property, Plant and Equipment		0	0	5,811
Other Operating Expenses	6	359,806	396,436	555,368
Total Expenses		2,143,754	2,229,895	2,176,880
Surplus (Deficit) Before Taxation		118,874	(11,088)	44,651

Group Statement of Comprehensive Revenue and Expense

Central Economic Development Agency Ltd (CEDA)

For the year ended 30 June 2025

Account	Notes	Actual 2025	Budget 2025 Unaudited	Actual 2024
Taxation				
Income Tax Expense	7	0	0	0
Total Taxation		0	0	0
Surplus (Deficit) after tax				
		118,874	(11,088)	44,651
Other comprehensive revenue and expense				
Items that could be reclassified to surplus (deficit)		0	0	0
Total Other comprehensive revenue and expense		0	0	0
Total comprehensive revenue and expense				
Total comprehensive revenue and expense		118,874	(11,088)	44,651
Total comprehensive revenue and expense attributable to:				
Palmerston North City Council		59,437	(5,544)	22,326
Manawātū District Council		59,437	(5,544)	22,326
Total comprehensive revenue and expenses		118,874	(11,088)	44,651

The accompanying accounting policies and notes form part of and are to be read in conjunction with these financial statements. Explanations of major variances against budget are provided in note 15.

Group Statement of Financial Position

Central Economic Development Agency Ltd (CEDA)

As at 30 June 2025

Account	Notes	Actual 2025	Budget 2025 Unaudited	Actual 2024
Assets				
Current Assets				
Cash and Cash Equivalents	8	1,094,049	912,235	980,998
Receivables and Accruals	9	68,937	5,593	138,480
Prepayments		1,619	1,556	9,004
Total Current Assets		1,164,604	919,384	1,128,482
Non-Current Assets				
Property, Plant and Equipment	10	57,304	18,508	23,966
Total Non-Current Assets		2,386,513	18,508	23,966
Total Assets		3,551,118	937,892	1,152,448
Liabilities				
Current Liabilities				
Payables and Deferred Revenue	11	376,477	120,103	433,678
Employee Entitlements		96,827	104,650	89,040
Total Current Liabilities		473,304	224,753	522,718
Total Liabilities		473,304	224,753	522,718
Net Assets		3,077,813	713,139	629,730
Equity				
Contributed Capital	12	1,000	1,000	1,000
Retained Earnings	12	747,604	712,139	628,730
Total Equity		748,604	713,139	629,730

For and on behalf of the Board



Robyn O'Fee, Director



Margharita Mare, Director

Dated: 26 August 2025

The accompanying accounting policies and notes form part of and are to be read in conjunction with these financial statements.

Group Statement of Changes in Equity

Central Economic Development Agency Ltd (CEDA)

For the year ended 30 June 2025

Account	Actual 2025	Budget 2025 Unaudited	Actual 2024
Equity			
Opening Balance	629,730	724,226	585,079
Increases			
Total comprehensive revenue and expense for the period	118,874	(11,088)	44,651
Total Increases	118,874	(11,088)	44,651
Total Equity	748,604	713,139	629,730
Total comprehensive revenue and expense attributable to:			
Palmerston North City Council	59,437	(5,544)	22,326
Manawatū District Council	59,437	(5,544)	22,326
Total comprehensive revenue and expense	118,874	(11,088)	44,651

The accompanying accounting policies and notes form part of and are to be read in conjunction with these financial statements.

Group Statement of Cash Flows

Central Economic Development Agency Ltd (CEDA)

For the year ended 30 June 2025

Account	Actual 2025	Budget 2025 Unaudited	Actual 2024
Cash Flows from Operating Activities			
Receipts of council funding	2,743,534	3,171,768	2,634,854
Interest received	26,444	20,000	40,216
Receipts from other operating activities	1,090,555	935,940	688,042
Income tax refunded/(paid)	15,589	0	19,470
GST	1,465	(275,513)	(23,994)
Payments to suppliers and employees	(3,733,770)	(3,899,813)	(4,222,318)
Finance costs	(16)	(152)	0
Total Cash Flows from Operating Activities	143,801	(47,770)	(863,731)
Cash Flows from Investing Activities			
Payment for property, plant and equipment	(30,750)	0	(7,470)
Total Cash Flows from Investing Activities	(30,750)	0	(7,470)
Net Cash Flows	113,051	(47,770)	(871,201)
Cash Balances			
Cash and cash equivalents at beginning of period	980,998	960,005	1,852,199
Cash and cash equivalents at end of period	1,094,049	912,235	980,998
Net change in cash for period	113,051	(47,770)	(871,201)

The accompanying accounting policies and notes form part of and are to be read in conjunction with these financial statements.

Notes to Accounts

Central Economic Development Agency Ltd (CEDA)
For the year ended 30 June 2025

Accounting Policies

1. Reporting Entity

Central Economic Development Agency Ltd (CEDA) was established and commenced operations in New Zealand on 15 October 2015 under the Companies Act 1993 (NZBN 9429042001096). As the shareholders of CEDA are Palmerston North City Council (50%) and Manawātū District Council (50%) CEDA is a council-controlled organisation as defined in section 6 of the Local Government Act 2002.

CEDA has designated itself as a public benefit entity (PBE) for financial reporting purposes. The financial statements of CEDA are for the 12 months ended 30 June 2025.

2. Statement of Accounting Policies

Basis of Preparation

The financial statements are prepared on the going concern basis, and the accounting policies have been applied consistently throughout the period, unless otherwise stated.

Statement of Compliance

The financial statements of CEDA have been prepared in accordance with the requirements of the Local Government Act 2002, the Companies Act 1993, and the Financial Reporting Act 2013. This includes the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

These financial statements comply with Public Benefit Entity International Public Sector Accounting Standards (PBE IPSAS) Reduced Disclosure Regime (RDR). CEDA is eligible and has elected to report in accordance with Tier 2 PBE standards RDR on the basis the entity has no public accountability and has expenses < \$33m.

Presentation Currency

The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

Historical Cost

These financial statements have been prepared on a historical cost basis.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

New and Amended Standards Adopted

Early adoption of Amendments to PBE IPSAS 1 in relation to classification of current and non-current liabilities was included for the first time in the 30 June 2025 financial year. Early adoption of Amendments to PBE IPSAS 1 in relation to disclosure of audit fees were included for the first time in the 30 June 2024 financial year.

Revenue Recognition

Non-exchange transactions are transactions where, an entity either received value from another entity without directly giving approximately equal value in exchange or gives value to another entity without directly receiving approximately equal value in exchange. CEDA considers that the nature of the core funding received from Councils is 'non exchange' in nature as the service value that CEDA returns to Councils as 'economic development' is not always directly provided to the Councils as funders, but rather to the broader community on behalf of the Councils.

Other services revenue has been classed as non-exchange revenue as the services are generally provided to the community rather than the funder.

Exchange transactions are transactions in which one entity receives assets or services or has liabilities extinguished and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange. In CEDA exchange revenue is derived from interest revenue and the provision of office meeting space.

Interest received is recognised using the effective interest method. Interest revenue on an impaired financial asset is recognised using the original effective interest method.

Grants are recognised as revenue when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

Donated assets. Where a physical asset is gifted to or acquired by CEDA for nil consideration or at a subsidised cost, the asset is recognised at fair value. The difference between the consideration provided and fair value of the asset is recognised as revenue. The fair value of donated assets is determined as follows:

- For new assets, fair value is usually determined by reference to the retail price of the same or similar assets at the time the asset was received.
- For used assets, fair value is usually determined by reference to market information for assets of a similar type, condition, and age.

Property, Plant and Equipment

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Depreciation

Account	Method to be applied	Rate
Leasehold Improvements	Diminishing Value	10%
Office Furniture & Equipment	Diminishing Value	0% - 50%
Office Furniture & Equipment	Straight Line	8.5% - 40%
Vehicles	Diminishing Value	30%
Websites	Straight Line	40%

Income Tax

Income tax expense includes components relating to current tax and deferred tax.

Current tax is the amount of income tax payable based on the taxable profit for the current year, and any adjustments to income tax payable in respect of prior years.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset or liability in a transaction that affects neither accounting profit nor taxable profit.

Current tax and deferred tax are measured using tax rates (and tax laws) that have been enacted or substantively enacted at balance date.

Current and deferred tax is recognised against the profit or loss for the period, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

Receivables

Receivables are recorded at their face value, less any provision for impairment.

Impairment of financial assets

Financial assets are assessed for evidence of impairment at each balance date. Impairment losses are recognised in the surplus or deficit.

Loans and receivables

Impairment is established when there is evidence CEDA will not be able to collect amounts due according to the original terms of the receivable. Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership, or liquidation and default in payments are indicators that the asset is impaired. The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate. For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectable, it is written-off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due). Impairment in term deposits or bonds are recognised directly against the instrument's carrying amount.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets.

After initial recognition, they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Payables

Short-term creditors and other payables are recorded at their face value.

Equity

Equity is the shareholders' interest in CEDA and is measured as the difference between total assets and total liabilities.

Good and Services Tax

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are presented on a GST inclusive basis. Where GST is not recoverable as input tax, it is recognised as part of related asset or expense.

The net amount of GST recoverable from, or payable to, the IRD is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as operating cash flow in the statement of cashflows.

Commitments and contingencies are disclosed exclusive of GST.

Employee Entitlements

Employer contributions to KiwiSaver are accounted for as defined contribution superannuation schemes and are expensed in the surplus or deficit as incurred.

Short-term employee entitlements - Employee benefits that are due to be settled within 12 months after the end of the year in which the employee provides the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and annual leave earned but not yet taken at balance date, and sick leave. These are classified as a current liability.

A liability and an expense are recognised for bonuses where there is a contractual obligation or where there is past practice that has created a constructive obligation, and a reliable estimate of the obligation can be made.

CEDA does not provide for long service or retirement leave entitlements.

Provisions

A provision is recognised for future expenditure of uncertain amount or timing when there is an obligation (either legal or constructive) as a result of a past event, it is probable that an outflow of future economic benefits will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense and is included in 'finance costs'.

Leases - Where CEDA is the Lessee

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term. Lease incentives received are recognised in the surplus or deficit as a reduction of rental expense over the lease term.

Critical accounting estimates and assumptions

In preparing these financial statements CEDA has made judgements, estimates and assumptions concerning the future.

These judgements, estimates and assumptions may differ from the subsequent actual results. Judgements, estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are:

- Useful lives and residual values of property, plant, and equipment – refer to Note 10.

Critical judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

- Funding received – refer to Note 4.

3. Subsidiaries

Subsidiaries are entities controlled by the Group. The Group 'controls' an entity when it is exposed, or has rights, to variable benefits from its involvement with the other entity and has the ability to affect the nature or amount of those benefits through its power over the other entity. The financial statements of subsidiaries are included in the consolidated financial statements from the date on which control commences until the date on which control ceases.

Changes in the Group's interest in a subsidiary that do not result in a loss of control are accounted for as transactions with owners in their capacity as owners.

When the Group loses control over a subsidiary, it derecognises the assets and liabilities of the subsidiary, and any related non-controlling interests and other components of equity. Any resulting gain or loss is recognised in surplus or deficit. Any interest retained in the former subsidiary is measured at fair value when control is lost.

The Events Manawātū Trust was deregistered effective 30 June 2024. CEDA had the power to appoint 100% of trustees of the Events Manawatu Trust. The consolidation of the Events Manawatu Trust into CEDA's financial statements for the 2024 financial year resulted in no change to the reported financial statements as the Trust was dormant and did not trade during the year.

Account	2025	2024
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4. Council Funding

Palmerston North City Council	(2,052,000)	(1,959,528)
Manawātū District Council	(691,534)	(675,326)
Total Council Funding	(2,743,534)	(2,634,854)

Project income, as disclosed in the Statement of Comprehensive Revenue and Expense, includes income from Council's specifically received for project delivery. This income is not included in Council Funding income.

Account	2025	2024
Council Funding included in Project Revenue		
Palmerston North City Council	94,378	18,395
Manawātū District Council	34,786	13,796
Total Council Funding included in Project Revenue	129,164	32,191

Critical judgements in applying accounting policies - funding received

CEDA must exercise judgement when recognising revenue to determine when conditions of the funding contract have been satisfied. As at 30 June 2025 \$45,473 (2024:\$72,469) has been recognised as a liability as the conditions attached to the receipt of this funding have not yet been met.

5. Employee Expenses

Salaries and wages	1,558,356	1,388,229
Employer contribution to Kiwisaver	45,821	40,816
Movement in employee entitlements	7,787	2,962
Total Employee Expenses	1,611,964	1,432,006

Account	2025	2024
6. Other Operating Expenses		
Fees to Grant Thornton New Zealand Audit for the audit of the financial statements	43,293	42,030
Consultants and legal fees	6,765	0
Operating lease expense	15,392	15,308
Other operating expenses	294,356	498,030
Total Other Operating Expenses	359,806	555,368
7. Income Tax Expense		
Net Profit (Loss) Before Tax	118,874	44,651
Tax at 28%	33,285	12,502
Plus (less) tax effect of:		
Non deductible expenditure	860	802
Non-taxable income	0	0
Tax loss not recognised / (recognised)	(37,766)	(10,937)
Deferred tax adjustment	3,621	(2,367)
Tax expense	0	0
A deferred tax asset has not been recognised in relation to tax losses of \$205,899 (2024:\$340,780) and temporary differences of \$83,047 (2024:\$70,411).		
Components of tax expense		
Current year	0	0
Deferred tax	0	0
Tax expense	0	0
8. Cash and Cash equivalents		
CEDA Current Account	193,049	279,998
CEDA Money Market Account	900,000	700,000
CEDA Trust Account	1,000	1,000
Total Cash and Cash equivalents	1,094,049	980,998

Account	2025	2024							
9. Receivables and Accruals									
Accounts Receivable	56,839	87,208							
Less: Provision for impairment	0	0							
Accrued Interest	80	422							
Funding Accruals	0	28,811							
GST	1,737	6,450							
Income Tax	10,280	15,589							
Total Receivables and Accruals	68,937	138,480							
Total Receivables and Accruals Comprise									
Receivables from exchange transactions	80	505							
Receivables from non-exchange transactions	68,856	137,975							
Total Receivables and Accruals Comprise	68,937	138,480							
10. Property, Plant & Equipment									
	Opening Value	Accum Depn	Carrying Amount	Additions	Disposals	Depn	Closing Value	Accum Depn	Carrying Amount
Leasehold Improve-ments	8,614	(8,614)	0	0	0	0	8,614	(8,614)	0
Office Furniture & Equipment	80,529	(57,478)	23,050	20,670	0	(7,442)	101,198	(64,920)	36,278
Vehicles	19,382	(18,467)	916	0	0	(275)	19,382	(18,742)	641
Websites	0	0	0	26,360	0	(5,975)	26,360	(5,975)	20,385
Total	108,525	(84,559)	23,966	47,030	0	(13,692)	155,555	(98,251)	57,304

There are no restrictions on title of CEDA's property, plant and equipment. No property, plant and equipment has been pledged as securities for liabilities.

Account	2025	2024
11. Payables and Deferred Income		
Accounts Payable	278,052	310,306
Accruals General	45,748	41,761
Funding in Advance	0	10,100
Funding in Advance - Te Utanganui	45,473	62,369
GST	0	0
Income Tax	0	0
Credit Cards	7,204	9,142
Total Payables and Deferred Income	376,477	433,677
Total Payables and Deferred Income Comprise		
Payables under exchange transactions	324,702	361,076
Payables under non-exchange transactions	51,775	72,601
Total Payables and Deferred Income Comprise	376,477	433,677
12. Equity		
Share Capital		
Opening Balance	1,000	1,000
Total Share Capital	1,000	1,000
Retained Earnings		
Opening Balance	628,730	584,079
Current Year Earnings	118,874	44,651
Total Retained Earnings	747,604	628,730
Total Equity	748,604	629,730

Each fully paid ordinary share confers on the holder one vote at a meeting of the company, a share in distributions approved by the Directors, and a share in distribution of the surplus assets of the company on dissolution.

At balance date there were 1,000 shares on issue.

Account	2025	2024
13. Key personnel compensation		
Directors		
Remuneration	159,167	180,000
Full-time equivalent members	5	6
Senior Management Team		
Remuneration	724,243	693,039
Full-time equivalent members	5	5

Due to the difficulty in determining the full time equivalent for Directors the full time equivalent figure is taken as the number of Directors.

During the year ended 30 June 2025, nil (2024:nil) employees received compensation and other benefits in relation to cessation totaling nil (2024:nil).

14. Related Parties

CEDA is a council-controlled organisation as defined in section 6 of the Local Government Act 2002. As per the constitution the shareholders of CEDA being Palmerston North City Council and Manawatu District Council, are responsible for the appointment of the Board of Directors.

Related party disclosures have not been made for transactions with related parties that are:

- within a normal supplier or client/recipient relationship; and
- on terms and conditions no more or less favourable than those that it is reasonable to expect CEDA and the group would have adopted in dealing with the party at arm's length in the same circumstances.

15. Major Variances Explained

Account	Actual	Budget	Variance	Notes
Other Services Revenue	849,986	599,635	250,351	Variance due to additional funding received through Ngati Hineaute - Lottery Grant Funds for the He Ara Kotahi, Hei Ara Kōrero project, government Regional Events Promotion Fund, and Council contribution to the 'Wait, What?' local advocacy campaign.
Other Services Expenses	1,356,669	1,158,884	197,785	Variance due to expenditure on the He Ara Kotahi, Hei Are Kōrero project, allocation of the Regional Events Promotion Fund, and additional spend in regional marketing, and inward investment, off set slightly by savings in talent and skills, and business development spend.
Interest Revenue	36,383	20,000	16,383	Variance due to interest earned on additional funds on hand
Other Operating Expenses	359,806	396,436	(36,630)	Variance due to savings in recruitment costs, staff training and office costs, offset by additional IT systems costs.

Account	2025	2024
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16. Financial Instruments

Financial Assets

Loans and Receivables

Accounts Receivable

Accounts Receivable	56,839	87,208
Total Accounts Receivable	56,839	87,208
Accrued Interest	80	422
Cash and cash equivalents	1,094,049	980,998
Funding Accruals	0	28,811
Total Loans and Receivables	1,150,968	1,097,439
Total Financial Assets	1,150,968	1,097,439

Financial Liabilities

Financial Liabilities at amortised cost

Payables	(323,800)	(352,066)
Total Financial Liabilities at amortised cost	(323,800)	(352,066)
Total Financial Liabilities	(323,800)	(352,066)

17. Operating leases as lessee

The future aggregate minimum lease payments to be paid under non-cancellable operating leases are as follows:

Operating leases as lessee

Not later than one year	136,645	118,083
Later than one year and not later than five years	121,485	162,240
Later than five years	0	0
Total non-cancellable operating leases	258,130	280,323

In April 2020 a lease agreement was signed for premises located at Level 1, TSB Towers, 1-19 Fitzherbert Avenue, Palmerston North. The lease ceased on 30 June 2024. A new sub-lease agreement for premises located at Level 1, 5 Broadway Avenue, Palmerston North was commenced 1 February 2024 and has a lease term of three years and five months to 30 June 2027, there is no right of renewal. This disclosure has included the new sub-lease payments up to the end of the term, being 30 June 2027.

18. Events after balance date

There are no significant events after balance date.

Te Pūrongo Rangatōpū Corporate Report

For the year ended 30 June 2025

Ownership

Central Economic Development Agency Limited ("CEDA") is a Limited Liability Company incorporated and registered under the Companies Act 1993.

CEDA is a council-controlled organisation as defined in section 6 of the Local Government Act 2002. The shareholders of CEDA are Palmerston North City Council (50%) and Manawātū District Council (50%).

CEDA's Mission and Principal Activities

The primary objective of CEDA is to drive and facilitate the creation and growth of economic wealth for Manawātū and beyond.

CEDA's principal activities during the year to 30 June 2025 were directed by the Statement of Intent 2024/25 under the key strategic objectives of; stimulating inward investment (both national and international), retention and expansion of business in the Manawātū region, developing a talent pipeline, and supporting domestic visitation and tourism.

Company's Affairs

The Directors regard the state of the Company's affairs to be satisfactory. Details of the year under review are included in the Chairman's and Chief Executive's Reports and the statutory accounts of the Company published herewith.

The Directors are responsible for the preparation of CEDA's financial statements, and statement of service performance, which give a true and fair view of the financial position of CEDA as at 30 June 2025 and the results of its operations and cash flows for the 12 months ended on that date.

The Directors consider that to the best of their knowledge and belief the financial statements and statement of service performance have been prepared using accounting policies appropriate to CEDA's circumstances, consistently applied and supported by reasonable and prudent judgments and estimates.

The Directors have the responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of financial reporting. The Directors consider that to the best of their knowledge and belief adequate steps have been taken to safeguard the assets of CEDA and to prevent and detect fraud and other irregularities.

In our opinion, these financial statements and statement of performance fairly reflect the financial position and operations of CEDA for the year ended 30 June 2025.

Directors

Retirements and resignations

During the 2024/2025 financial year the following Directors retired from the Board:

- Paul Bayley resigned on 12 August 2024

Appointments

During the 2024/2025 financial year the following Directors were appointed to the Board:

- Robyn O'Fee (Bobbie) was re-appointed effective 18 December 2024
- David Norman was re-appointed effective 18 December 2024
- Margharita Mare was re-appointed effective 18 December 2024

Directors remuneration

The amount of \$159,167 per annum to 30 June 2025 and \$1780,000 to 30 June 2024 was paid, or due and payable, to members of the Board as authorised by the shareholders as follows:

	2024/2025	2023/2024
Robyn O'Fee	55,000	55,000
Robbie Pickford	25,000	25,000
Margharita Mare	25,000	25,000
David Norman	25,000	25,000
Paul Bayly	4,167	25,000
Katie Brosnahan	25,000	25,000
Total	159,167	180,000

No other remuneration or benefits other than reimbursement of expenses has been paid or given to Directors.

Directors indemnity and insurance

The Company is responsible for the payment of Directors indemnity insurance premiums.

Use of company information by Directors

There were no notices from Directors of the Company requesting to use company information received in their capacity as Directors that would not otherwise have been available to them.

Shareholding by Directors

During the year there were no shareholding transactions involving Directors.

Directors interests

During the course of the year to 30 June 2025, Directors declared interest in the following entities:

P D Bayly

INTEREST	NATURE OF INTEREST	RELATIONSHIP TO CEDA
Trustee	Massey University Foundation	None
Trustee	Sarjeant Galley Trust	None
Trustee	Whanganui Collegiate College Board of Trustees	None
Trustee	Clawton Trust	None
Director/Shareholder	Envirofert Limited	None
Director/Shareholder	Seven Peaks Pacific Limited	None
Director/Shareholder	Bayly Lazarescu & Partners Limited	None
Director/Shareholder	Clawton Investments Limited	None
Shareholder	SOS Investments Limited	None
Trustee	Pataka Trust	None
Relation	Andrew Bayley Brother, MP for Port Waikato	None
Director/Trustee	Opera Whanganui Trust	None
Director/Shareholder	Peacock & Sons Limited	None
Director/Shareholder	Envirofert Central Limited	None
Director/Shareholder	Peacock & Sons Limited	None
Director/Shareholder	Envirofert Central Limited	None

K M Brosnahan

INTEREST	NATURE OF INTEREST	RELATIONSHIP TO CEDA
Trustee	Cacia Birch Trust Board	None
Trustee	Graduate Women Manawatū Incorporated	None

M A Mare

INTEREST	NATURE OF INTEREST	RELATIONSHIP TO CEDA
Director	DKSH New Zealand Limited	None
Director	DKSH Services New Zealand Limited	None
Director	Loaded Drinks Limited	None
Director	Global Science 1 Limited	None
Director	Global Science G.P.	None
Director	Global Science 2 Limited	None
Director	Bio-Strategy Limited	None
Director	Bio-Strategy Holdings Limited	None
Director	C S Company Limited	None

D Norman

INTEREST	NATURE OF INTEREST	RELATIONSHIP TO CEDA
Shareholder	GHD Limited	Contracted by PNCC to develop Te Utanganui Masterplan

R R O'Fee

INTEREST	NATURE OF INTEREST	RELATIONSHIP TO CEDA
Shareholder	O'Fee and Associates Limited	Service Provider for the Regional Business Partner Programme that CEDA delivers
Director/Shareholder	AE & R McGregor Trustee Service Limited	None

Director	Amorini NZ Limited	None
Director/Shareholder	AMQ Trustee Services Limited	None
Director/Shareholder	Beagley Northumbria Trustee Limited	None
Director/Shareholder	Bendall Trustee Services Limited	None
Director/Shareholder	Cafee Limited	None
Director/Shareholder	CSM Trustee Services Limited	None
Director/Shareholder	DJ & GS Dench Trustee Company Limited	None
Director/Shareholder	DJ & JP Bridges Trustee Services Limited	None
Director/Shareholder	Doyle & O'Fee Trustee Services Limited	None
Director/Shareholder	GKFT Trustee Co Limited	None
Director/Shareholder	GR & LM Tattle Trustee Services Limited	None
Director/Shareholder	HTK Liu Trustee Services Limited	None
Board Member	Himatangi Beach Community Trust	None
Shareholder	Instep Trust Limited	None
Director/Shareholder	Jagan Trustee Services Limited	None
Director/Shareholder	Jondannic Trustee Services Limited	None
Director/Shareholder	JS & KL Barber Trustee Services Limited	None
Shareholder	KBMR Trustee Services Limited	None
Shareholder	KN2NZ Limited	None
Director/Shareholder	L&D Trustee Services Limited	None
Director/Shareholder	Lakasa Trustee Company Limited	None
Director/Shareholder	Lake Taupo Motor Inn Limited	None
Director/Shareholder	Lowland Trustee Services Limited	None
Director/Shareholder	Manxy Trustees Limited	None
Director/Shareholder	Maratak Trustee Services Limited	None
Director/Shareholder	Mellor Trustee Services Limited	None

Director/Shareholder	Nichol Nominees Limited	None
Trustee	M E & R R O'Fee Family Trust	None
Director/Shareholder	MW Laird Trustee Services Limited	None
Director/Shareholder	O'Fee Pringle Trustee Services Limited	None
Director/Shareholder	O'Fee Trustees 2010 Limited	None
Director/Shareholder	O'HFT Trustee Services Limited	None
Director/Shareholder	Omega Corporate Trustee Limited	Has received business support from CEDA in the form of training vouchers
Director/Shareholder	Palmer-Chrystall Trustee Limited	None
Director/Shareholder	Paul Robert Trustee Services	None
Director/Shareholder	PMR Trustees No.1 Limited	None
Director/Shareholder	RH Polson Trustee Services Limited	None
Director	RC Davies Family Trust Company Limited	None
Shareholder	SBF Trustee Services Limited	None
Board Member	SPCA	None
Shareholder	TBF Trustee Services Limited	None
Director	WJO Investments Limited	None
Director/Shareholder	Worthington Trustee Services Limited	None
Director/Shareholder	W&J Jensen Trustee Services Limited	None
Director/Shareholder	T A Trustee Services Limited	None
Director/Shareholder	Manu Forti Trustees Limited	None
Director/Shareholder	Curtz Trustee Services Limited	None
Director/Shareholder	T A Trustee Services Limited	None

R A Pickford

INTEREST	NATURE OF INTEREST	RELATIONSHIP TO CEDA
Director/Shareholder	Robbie Pickford Consulting	None
Shareholder	Epic M-Sport Limited	None
Director/Shareholder	World Class Education Limited	None

All directors are indemnified under the Directors and Officers Liability Insurance policy. Details of related party transactions made during the year are shown in note 14 of the Notes to the Financial Statements.

Remuneration of employees

The number of employees, who are not Directors, whose total remuneration and benefits exceeded \$100,000 in the financial year were:

	2024/2025	2023/2024
\$120,000 - \$129,999	0	3
\$130,000 - \$139,999	3	0
\$220,000 - \$229,999	0	1
\$230,000 - \$239,999	1	0

Auditors

Auditor's remuneration of \$42,113 (exclusive of GST) for the 2025 audit and review of the financial statements is reflected in the financial statements as due and payable. No other fees are payable.

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF CENTRAL ECONOMIC DEVELOPMENT AGENCY LIMITED'S FINANCIAL STATEMENTS AND THE STATEMENT OF PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2025

The Auditor-General is the auditor of Central Economic Development Agency Limited (the Group). The Auditor-General has appointed me, Nathan Breckell, using the staff and resources of Grant Thornton New Zealand Audit Limited, to carry out the audit of the financial statements and the statement of performance of the Group on his behalf.

We have audited:

- the financial statements of the Group on pages 13 to 27, that comprise the Group statement of financial position as at 30 June 2025, the Group statement of comprehensive revenue and expenses, Group statement of changes in equity and Group statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the statement of performance of the Group on pages 28 to 35.

Opinion

In our opinion:

- the financial statements of the Group:
 - present fairly, in all material respects:
 - its financial position as at 30 June 2025; and
 - its financial performance and cash flows for the year then ended; and
 - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Group Reporting Standards Reduced Disclosure Regime; and
- the statement of performance, in all material respects:
 - accurately reports the Group's actual performance compared against the performance targets and other measures by which Group's performance can be judged in relation to the Group's objectives in its statement of intent for the year ended 30 June 2025; and
 - has been prepared in accordance with section 68 of the Local Government Act 2002 (the Act).

Grant Thornton New Zealand Audit Limited is a related entity of Grant Thornton New Zealand Limited. 'Grant Thornton' refers to the brand under which the Grant Thornton member firms provide services to their clients and/or refers to one or more member firms as the context requires. Grant Thornton New Zealand Limited is a member firm of Grant Thornton International Ltd (GTIL). GTIL and the member firms are not a worldwide partnership. GTIL and each member firm is a separate legal entity. Services are delivered by the member firms. GTIL does not provide services to clients. GTIL and its member firms are not agents of and do not obligate one another and are not liable for one another's acts or omissions. In the New Zealand context only, the use of the term 'Grant Thornton' may refer to Grant Thornton New Zealand Limited and its New Zealand related entities.

Our audit was completed on 26 August 2025. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Directors and our responsibilities relating to the financial statements and the statement of performance, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Directors for the financial statements and the statement of performance

The Board of Directors is responsible on behalf of the Group for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Directors is also responsible for preparing the statement of performance in accordance with the Act.

The Board of Directors is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and the statement of performance that are free from misstatement, whether due to fraud or error.

In preparing the financial statements and the statement of performance, the Board of Directors is responsible on behalf of the Group for assessing the Group's ability to continue as a going concern. The Board of Directors is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Board of Directors intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

The Board of Directors' responsibilities arise from the Local Government Act 2002.

Responsibilities of the auditor for the audit of the financial statements and the statement of performance

Our objectives are to obtain reasonable assurance about whether the financial statements and the statement of performance, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the statement of performance.

For the budget information reported in the financial statements and in the statement of performance, our procedures were limited to checking that the information agreed to the Group's statement of intent.

We did not evaluate the security and controls over the electronic publication of the financial statements and the statement of performance.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the statement of performance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Directors.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Directors and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the statement of performance or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We evaluate the overall presentation, structure and content of the statement of performance, including the disclosures, and assess whether the statement of performance achieves its statutory purpose of enabling the Group's readers to judge the actual performance of the Group against its objectives in its statement of intent.

We communicate with the Board of Directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other Information

The Board of Directors is responsible for the other information. The other information comprises the information included on pages 3 to 12, but does not include the financial statements and the statement of performance, and our auditor's report thereon.

Our opinion on the financial statements and the statement of performance does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the statement of performance, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the statement of performance or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the Group in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and

Ethical Standard 1: *International Code of Ethics for Assurance Practitioners (including International Independence Standards)* (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Group.



Nathan Breckell
Grant Thornton New Zealand Audit Limited
On behalf of the Auditor-General
Wellington, New Zealand

Mō CEDA About CEDA



The Central Economic Development Agency (CEDA) is a Limited Liability Company incorporated and registered under the Companies Act 1993. CEDA commenced full operations in September 2016 and is a Council controlled organisation jointly owned by the Palmerston North City Council (50%) and the Manawātū District Council (50%).

CEDA's Purpose and Principal Activities

The primary objective of CEDA is to drive and facilitate the creation and growth of economic wealth for Manawātū and beyond. CEDA's principal activities are directed by its Statement of Intent for the current year.

CEDA's Constitution Objectives

- (a) The principal objectives of the Company are to achieve the objectives of the Shareholders, both commercial and non-commercial as specified from time to time in the Statement of Intent and, in particular, to drive and facilitate the creation and growth of economic wealth for Manawātū and beyond;
- (b) be a good employer;
- (c) exhibit a sense of social and environmental responsibility by having regard to the interests of the community in which the Company operates and by endeavouring to accommodate or encourage these when reasonably able to do so.

CEDA's Structure and Governance

The Board of up to six independent directors is responsible for the strategic direction and control of CEDA's activities.

The Board guides and monitors the business and affairs of CEDA, in accordance with the Companies Act 1993, the Local Government Act 2002, the Company's Constitution and this Statement of Intent.

The Board's approach to governance is to adopt "good practice" with respect to:

- the operation and performance of the Board
- managing the relationship with the Chief Executive
- being accountable to all shareholders and reporting to the Joint Strategic Planning Committee of Manawātū District Council and Palmerston North City Council

The Chief Executive Officer is responsible for the day-to-day operations of CEDA, engaging and oversight of staff and reporting to the directors on performance against CEDA's objectives.

Ō Mātou Hoa Mahi Tahi Our Partner Organisations

Local

Central Skills Hub
 Feilding and District Promotion
 FoodHQ
 IPU New Zealand
 Lamberts
 ManawaTech
 Manawatū Business Chamber
 Manawatū District Council
 Manawatū Young Chamber
 Manawatū Young Professionals Network
 Manfeild
 Massey University Te Kunenga ki Pūrehuroa
 National Driver Training Centre
 Network of Skilled Migrants Manawatū
 Palmerston North City Council
 Palmerston North Airport
 Palmy Bid
 Rangitāne o Manawatū
 Rangitāne o Manawatū Settlement Trust
 Regional Schools
 Sport Manawatū
 Sprout Agritech
 Talent Central
 Te Au Pakihi

Regional

Te Manawa
 Te Roopu Hokowhitu
 The Factory
 UCOL
 Venues and Events Palmerston North
 Welcoming Communities
 Accelerate 35
 Business Central and Export NZ
 Horizons Regional Council
 Horowhenua District Council
 MidCentral Health | Te Pae Hauora o Ruahine o Taranaki
 Rangitīkei District Council
 Rangitīkei Manawatu Federated Farmers
 Ruapehu District Council
 Taranaki District Council
 Te Manu Atatū
 The Horowhenua Company
 Te Utanganui partners, Kiwirail, Centreport and Napier port
 Venture Taranaki
 Whanganui and Partners
 Whanganui Business Chamber
 Whanganui District Council

National

AgResearch
 Agritech NZ
 Air New Zealand
 Business Mentors New Zealand
 Callaghan Innovation
 Department of Internal Affairs | Te Tari Taiwhenua
 Economic Development New Zealand
 Health New Zealand | Te Whatu Ora
 Immigration New Zealand
 Ministry of Business, Innovation and Employment | Hīkina Whakatutuki
 Ministry of Culture and Heritage | Manatū Taonga
 Ministry of Education | Te Tāhuhu o te Māturanga
 New Zealand Careers Expo
 New Zealand Motor Caravan Association
 New Zealand Trade and Enterprise | Te Taurapa Tuhono
 New Zealand Transport Agency | Waka Kotahi
 Poutama Trust
 Regional Tourism New Zealand
 Tourism Industry Aotearoa
 Tourism New Zealand
 Workforce Development Councils



22 December 2023

Bobbie O'Fee
Chair
Central Economic Development Agency Ltd
Level 1/1-19 Fitzherbert Avenue
PALMERSTON NORTH 4410

Dear Bobbie,

CEDA Statement of Expectations 2024/25 to 2026/27 (2024/34 Long Term Plan)

This Statement of Expectations (SOE) covers the period 1 July 2024 to 30 June 2027, which is years 1-3 of the Shareholders' 2024/34 Long Term Plan. Amendments to the Statement of Expectations may be sought during this period.

The purpose of this SOE is to provide CEDA with the Shareholders' focus and priorities for delivery, against its purpose of driving and facilitating the creation and growth of economic wealth in the Manawatū region and beyond.

When working beyond the Manawatū, there must be a causal link of the outcomes or benefits back to the Manawatū region based on the core functions and measures of success outlined below.

It is also expected that CEDA will use this SOE to guide the development of an annual Statement of Intent (SOI) for 2024/25, 2025/26 and 2026/27.

Strategic Relationships

Taking a leadership position and building strategic relationships in the Manawatū region and beyond, is fundamental for CEDA to achieve its purpose. CEDA must be relationship-driven at all levels and we appreciate your commitment to this. From our perspective (both as shareholders and partners), this means CEDA developing a deep understanding of the roles of its strategic partner organisations, what their priorities and strengths are, and how CEDA can add value to the relationship (and vice versa) to achieve better economic outcomes for the region.

CEDA formalising these strategic relationships, is important to us as shareholders, to ensure we have cohesion in the region around economic development activities. We would like this to be driven further by CEDA through mutually agreed partnership agreements or similar, to ensure everyone is on the same page and provide the basis for a consistent and collective approach with measurable outcomes.

Ongoing review of the existing strategic partnership agreements already in place is expected.

The shareholders have identified the following key partners for CEDA: Palmerston North City Council, Manawatū District Council, Horizons Regional Council, Iwi, Manawatū Chamber of Commerce, NZ Defence Force, Federated Farmers, Accelerate 25, KiwiRail, FoodHQ, Massey University, The Factory, Palmy BID, Feilding & District Promotions, and key Government agencies.

The Shareholders and CEDA will continue to work together to update the existing list of strategic partners.

Key Agreed Functions and Outcomes

We understand that to be effective, CEDA must be able to focus on key outcomes within a well-defined mandate. We also recognize this is a challenge given there can be differing stakeholder expectations.

This means CEDA focusing on the delivery of its core functions and outcomes in:

- Stimulate inward investment (both national and international), retention and expansion of business in the Manawatū region.
- Developing a talent pipeline.
- Support domestic visitation and tourism.

Top priorities are:

- Te Utanganui, Central New Zealand Distribution Hub.
- Strategic oversight and coordination of the Manawatū Food Strategy.
- Promotion and development of key tourism and visitor destinations.
- Inward investment in the Feilding town centre and Palmerston North city centre.

Action plans to deliver on these core functions should identify KPIs based on clear intervention logic. The SOI should include specific KPIs for the new top priority regarding inward investment in the Feilding town centre and Palmerston North city centre.

It is expected that CEDA will work very closely with key stakeholders of the regions strengths of food production and research, distribution and logistics, defence, health, visitor, education (domestic and international), digital and technology, and a growing Māori economy.

CEDA is expected to scan for new opportunities, whether or not it is a key strength, where this can benefit the region.

CEDA's success will be measured by the shareholders using the following indicators of the health of the regional economy:

- Job growth.
- Increase in median household income.
- Number of investment leads and deals secured.
- Strength of the relationship with strategic partners.

The Shareholders acknowledge that the first two measures are not directly under CEDA's control. Significant changes in international and national economic factors will be taken into account when the Shareholders measure CEDA's performance.

Understanding the strategic drivers of the Shareholders and aligning CEDA's core functions to those drivers is critical to the partnership between the Councils and CEDA.

The Shareholders have a key role in setting the economic environment for business to flourish and CEDA acts on the Councils behalf in facilitating opportunities for improved economic outcomes. CEDA is the Councils' agency for the delivery of economic development across the region.

Therefore, it is expected that CEDA will engage with the Councils in the development and implementation of their strategies and plans. These strategies and plans are expected to demonstrate active engagement with other strategic partners in their development.

The Councils are obliged to ensure that our services are delivered effectively and efficiently. As a Council-Controlled Organisation (CCO), this expectation extends to CEDA. The Shareholders require CEDA to provide an activity-based budget so the Councils can effectively communicate levels of service and value for money to their ratepayers. In addition, there are many opportunities where shared resourcing, expertise and services should be explored and we would like to discuss these opportunities from both a short-term and long-term perspective.

To ensure the Shareholders and CEDA are on the same page, the focus, scope of activity, and priorities will be set through the Statement of Intent (SOI), and delivery managed through any relationship agreement that is put in place.

The Shareholders expect that where CEDA is marketing the Manawatū region and this requires differentiating between the Manawatu, Feilding and Palmerston North, that this will continue to be delivered by CEDA in close collaboration with both Shareholders.

The Shareholders would like to continue the bi-monthly team meeting between the Mayors, Council CE's and relationship managers with the CEDA Chair and CE.

The Shareholders will invite CEDA to formally report to each Shareholder twice per year, being the 6-month report and Annual Report.

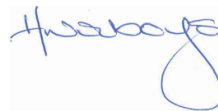
CEDA will host two informal meetings with the Shareholders together to share progress on key priorities and connect outside of the formal reporting processes.

We look forward to working with CEDA to develop an economic development model that successfully delivers. We thank the Board, CEDA CE, and CEDA staff for their continued commitment to economic growth in the Manawatū region.

Yours sincerely



Grant Smith
Mayor
PALMERSTON NORTH CITY COUNCIL



Helen Worboys
Mayor
MANAWATŪ DISTRICT COUNCIL

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Palmerston North Quarterly Economic Update - October 2025

PRESENTED BY: Stacey Andrews, City Economist

APPROVED BY: David Murphy, General Manager Strategic Planning

RECOMMENDATION(S) TO COUNCIL

1. That Council receive the Palmerston North Quarterly Economic Update – October 2025, including:
 - a. Palmerston North Economic Growth Indicators – October 2025 (Attachment 1), and
 - b. Palmerston North Quarterly Economic Card Spending Report – September 2025 (Attachment 2).

1. PURPOSE

- 1.1 This memorandum presents a summary of the key themes in the Palmerston North Quarterly Economic Update to November 2025, and the Palmerston North Quarterly electronic card spending report for the June quarter 2025.
- 1.2 The quarterly economic update is prepared in-house, using data from a range of sources to provide the most up-to-date information available on the city economy. This includes national and global data where appropriate, to inform decision makers of broader conditions that are impacting on local economic conditions.
- 1.3 The quarterly economic update is organised under the categories of ‘Gross Domestic Product (GDP) and national indicators’, ‘business and jobs’, ‘earnings and income’, ‘spending’, and ‘housing’. National data that influences the city economy, such as the Consumer Price Index (CPI) and the Official Cash Rate (OCR), are also included in the quarterly economic update. This update is attached as Attachment 1.
- 1.4 The Palmerston North Quarterly electronic card spending report is prepared in-house and provided as a resource to the city retail sector. This report includes information on retail spending across the city and by precinct. The electronic card spending report for the city is included as Attachment 2.

- 1.5 Section 2 of this report includes a high-level summary of economic outcomes for the city based on the most recent economic data. A more in-depth analysis of economic performance, including the economic outlook for the city, is included within sections 3 to 5 of this report.

2 ECONOMIC SUMMARY

- 2.1 Infometrics reports that the Palmerston North economy contracted by 1.0% in the year to June 2025, compared with a 0.8% decline nationally. Statistics NZ has since released GDP figures for the June quarter indicating a greater contraction in economic activity nationally than reflected in the Infometrics estimates (-1.1%). Statistics NZ do not publish GDP data at the territorial authority level.
- 2.2 In response to ongoing weakness in the New Zealand economy, the Reserve Bank of New Zealand (RBNZ) cut the OCR by a further 50 basis points to 2.5% in October, with a further 25 basis point cut expected in November. This comes alongside inflation inching up to the top of the RBNZ target range (3.0%) over the year to September 2025. The drivers of this increase in inflation are transitory and driven by factors insensitive to domestic interest rates such as rising electricity costs and the annual lift from rates. Ongoing spare capacity across the New Zealand economy has convinced the RBNZ that lower borrowing costs are necessary to support economic recovery, with lower debt servicing costs expected to ease pressures on households and businesses and support stronger demand across the economy.
- 2.3 Migration is a key driver of New Zealand's labour supply, both through retaining local skills and attracting workers from overseas. Recent data shows a net gain of just 10,600 people into New Zealand in the year to August 2025. This is well below long term trends and reflected both a higher outflow of New Zealanders overseas and fewer new arrivals. These shifts underscore the importance of economic opportunities in retaining and attracting the skills and labour needed to support the economic recovery of the New Zealand economy.
- 2.4 New Zealand's rural sector is a key source of resilience in a difficult economic environment. Exports rose by 13.5% in the year to September 2025, led by a 23.3% increase in the value of 'milk powder, butter and cheese' exports. Dairy is also Palmerston North's largest goods export making up 54% of total goods exports from the city. Dairy payout to our producers was estimated at \$67 million in 2024/2025 rising to \$438 million when we include the Manawatū District. Ongoing strength in the sector is expected to yield a similar payout to our farmers in the 2025/2026 season. Ongoing strength in the sector is supporting economic activity and helping to stabilise the wider regional economy.
- 2.5 Labour market conditions continue to reflect current challenges to the broader economy, with unemployment and jobseeker numbers increasing over the past year. At the same time, there are signs of resilience and improvement. The number of jobs located in the city grew by 1.3% in the year to June 2025 (+641), in contrast to a

national decline. Non-residential construction investment has been a major driver of activity, with consent values in the city rising 82.3% in the year to August 2025, compared with a 5.4% decline nationally. This growth has been driven by private investment in industrial, accommodation, and commercial buildings. The combination of lower borrowing costs, ongoing public and private investment, and improved employment intentions point to a more positive outlook for 2026.

- 2.6 Earnings growth has slowed as labour market conditions weaken and wage pressures ease. Total annual earnings in the city increased by just 0.8% in the year to June 2025, compared with a 1.5 % increase nationally. Wage growth has also moderated, with the Labour Cost Index falling to 2.3%, down from the stronger increases recorded between 2022 and 2024 when labour shortages drove up costs. These shifts are consistent with the broader labour market trends, with spare labour market capacity reducing wage pressures and earnings growth expected to return to long-term averages.
- 2.7 Electronic card spending fell 1.0% in the city over the year to September, with the city centre proving more resilient than the city as a whole. Lower fuel prices eased pressure on households while spending on grocery items increased driven by rising prices. National monthly data for July and August showed tentative improvement in discretionary categories as rate cuts begin to pass through to households. In the city, customer loyalty edged up (82% retained locally) over the year to June, with the city recording a \$293m net gain in spending due to the visitor spend exceeding the spend of residents outside the city.
- 2.8 Palmerston North's housing market is stable, with house prices rising 0.4%, sales volumes increasing, and rental property numbers growing. Affordability remains stronger than nationally, while public and transitional housing registrations have decreased year-on-year but increased both here and nationally compared with the June quarter. New dwelling consents in the city for the August year sat at 426, however net dwelling consents (amended for relocatables and uplifts) are tracking slightly below expectation at 267. Projections for 2024-2027 cite annual average new dwellings of 273 per year².

3 QUARTERLY ECONOMIC UPDATE

3.1 GDP and National Indicators

Weak economic activity over the New Zealand winter was enough to convince the RBNZ that lower interest rates are required to support the recovery of the New Zealand economy.

- a) Infometrics reports that Palmerston North GDP fell by 1.0% over the year to June 2025 to a total value of \$6.915 billion. This compares with a 0.8% decrease in GDP

² This is actual dwellings and does not include the 20% margin required to be placed on land supply under the National Policy Statement - Urban Development (NPS UD).

nationally. Infometrics estimates for the June quarter were published on 21 August 2025.

- b) In contrast to Infometrics figures, Statistics NZ estimates (published 18 September) indicates national GDP fell by 1.1% over the year to June 2025, significantly more than that estimated by Infometrics. This deeper than expected contraction was driven by a weak June quarter where GDP fell 0.9%. June quarter weakness was led by manufacturing which contracted 3.5% since March. Weakness was also wider spread with ten of sixteen industries estimated to have contracted in the June quarter.
- c) In response to ongoing weakness in the New Zealand economy, the RBNZ cut the OCR by a further 50 basis points to 2.5% in October, with a further 25 basis point cut expected in November. Ongoing spare capacity across the New Zealand economy has convinced the RBNZ that lower borrowing costs are necessary to support economic recovery, with lower debt servicing costs expected to ease pressures on households and businesses and support stronger demand across the economy.
- d) Annual inflation (as measured by the Consumer Price Index - CPI) increased from 2.7% in the June quarter 2025, to 3.0% in the September quarter 2025. This increase was consistent with RBNZ and market expectations and will not deter the bank from further easing of the OCR.
- e) The increase in annual inflation was not driven by an excess in demand relative to supply (demand-pull inflation) and is therefore insensitive to holding interest rates higher. Increasing prices for electricity (+11.3%), actual rentals for housing (+2.6%) and the annual lift from local authority rates (+8.8%) made up 28.4% of the 3.0% lift in prices over the year³. Higher costs were partly offset by lower prices for pharmaceuticals (-10.6%) and telecommunications equipment (-15.2%) with ongoing softness in petrol prices continuing to provide relief to household budgets. Following this temporary lift in inflation in the September quarter, the RBNZ now expects annual inflation to move back to 2.7% in the December quarter, before falling away to 2.2% by June 2026.
- f) While the RBNZ's primary mandate is to maintain price stability, it also considers wider population and employment dynamics when setting monetary policy. Net international migration has weakened due to the slowdown of the New Zealand economy and it follows, the reduction in jobs available to either encourage people to stay, or new migrants to come to New Zealand. The latest international migration data for August 2025, indicates that 127,900 people left New Zealand over the year to August 2025 compared with 138,600 people coming into the country. This is a net increase in annual net migration of just 10,600. Figure 1 indicates the ten-year trend in annual net international migration by broad age group.

³ Electricity prices contributed 10.1% of the 3.0% increase in consumer prices over the year, alongside a 9.2% contribution from actual rentals for housing and local authority rates respectively.

- g) New Zealand's labour market still has spare capacity to support recovery, but businesses report growing difficulty finding people with the right skills. In the year to August 2025, 56,387 New Zealanders aged 30–64 left the country, well above the long-term average of 35,500. While younger people commonly go overseas for work, the unusually high outflow of older, more experienced workers is heightening concerns about skills shortages and the risk of lost productive capacity. Business and community leaders have flagged this risk over the past two years, and recent confidence surveys indicate rising recruitment challenges. Figure 2 shows the ten-year trend in departures by age group.

Figure 1: New Zealand annual net migration by age group (August years)

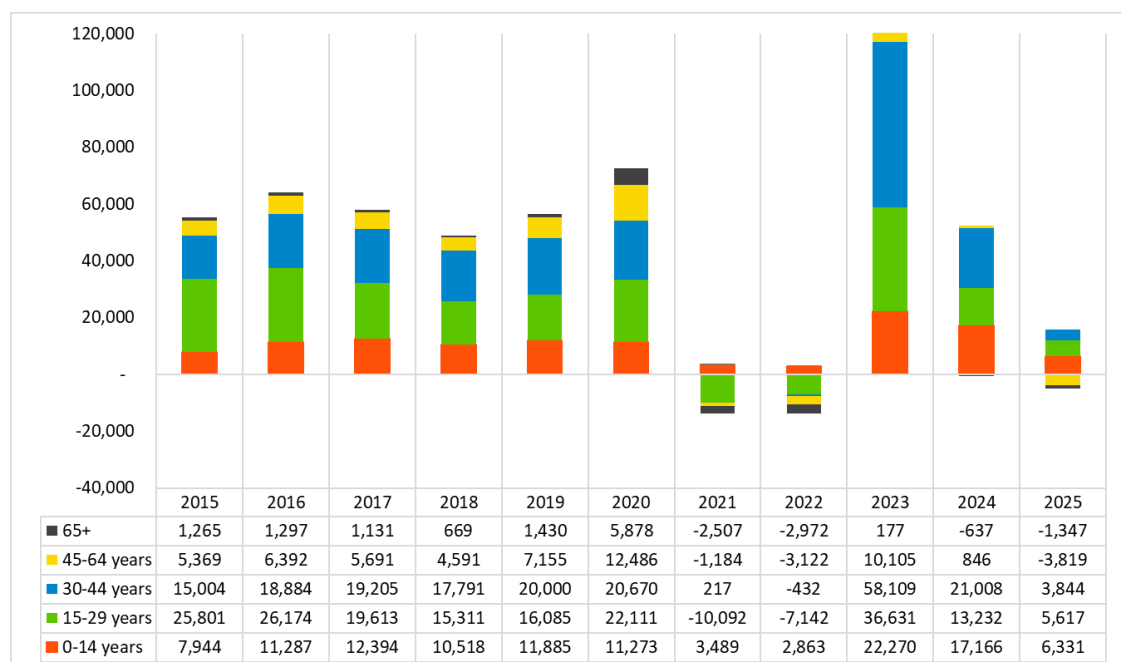
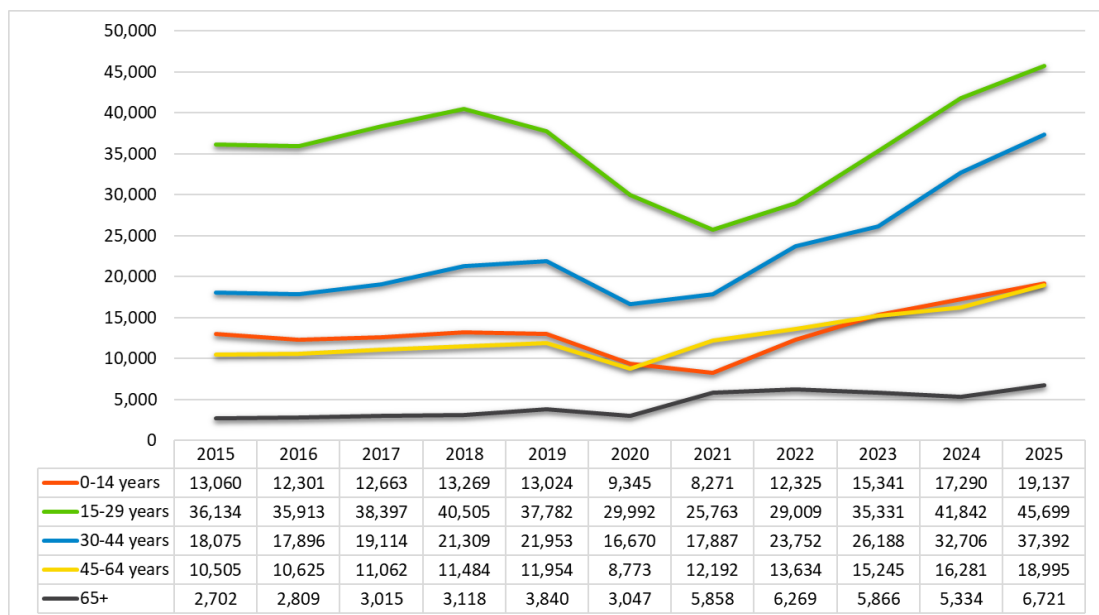


Figure 2: New Zealand departures by age group (August years)



- h) At the local level, Statistics NZ estimates of net international migration are available with a 12–16 month lag. The most recent figures for Palmerston North, covering the year to March 2024, show that 297 more residents left the city than arrived. This was a common trend across much of New Zealand during that year. These estimates are subject to revision and they need to be considered alongside other factors that influence population patterns. Palmerston North continues to experience natural increase due to a younger population, while internal migration also plays a role as people move between regions for lifestyle, housing, and education opportunities. The Statistics NZ Estimated Resident Population (ERP) figures due for release at the end of October, will provide greater clarity on how current population trends are affecting Palmerston North.
- i) New Zealand’s export strength continues to boost regional economic resilience. The value of New Zealand goods exports increased 13.5% over the year to September 2025 with the value of the city’s largest export ‘milk powder, butter and cheese’ up 23.3% (\$23.6 billion). Dairy exports from the city make up 54% of the city’s total goods exports. Infometrics estimates a total payout of \$67 million to our dairy farmers over the 2024/2025 with the 2025/2026 season expected to yield similar results. Including Manawatū District, the dairy payout increases to an estimated \$438 million for both the 2024/2025 and the 2025/2026 season. Located amid a highly productive rural economy, Palmerston North’s role as a large urban centre enables it to both support and benefit from the strength of the broader rural economy.

3.2 Business and jobs

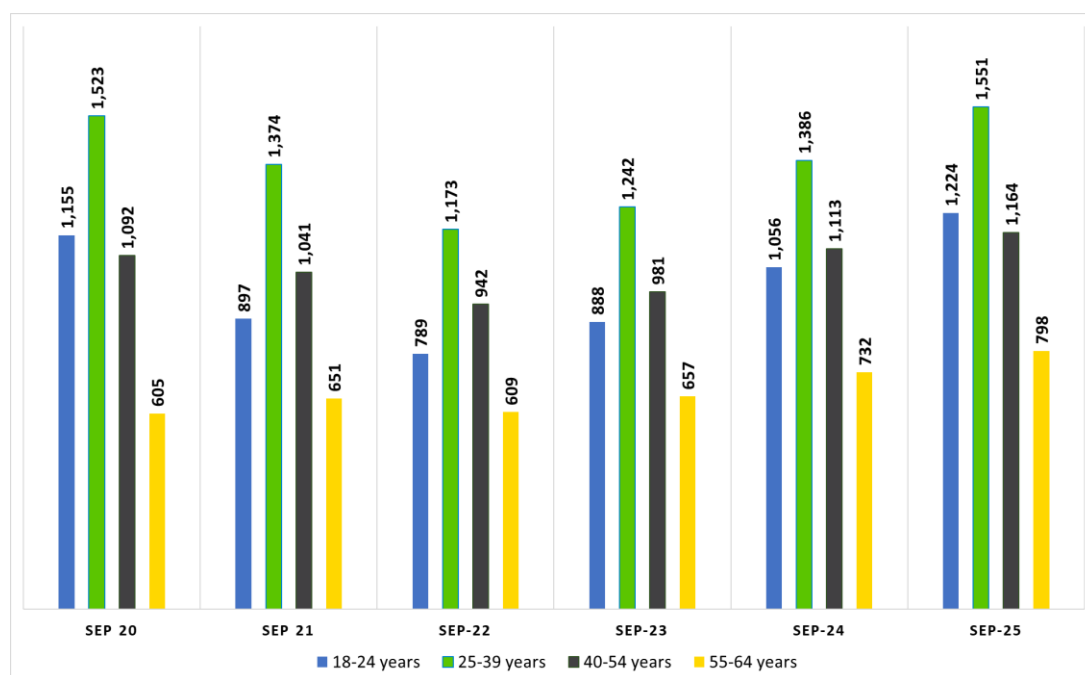
Unemployment and jobseeker numbers reflect current economic pressures, but strong non-residential construction and increasing job numbers in the city, point to an improving outlook.

- a) A total of 8,203 businesses were located in Palmerston North in June 2025; an increase of 19 businesses from the previous year (+0.2%). This compares with a 0.9% increase in the number of businesses registered nationally, over the same timeframe.
- b) There was a total of \$164.2 million worth of non-residential consents issued in Palmerston North over the year to August 2025. This is an annual increase of 82.3%, compared with a 5.4% decrease in the value of non-residential consents nationally.
- c) This growth in non-residential construction is dominated by a sharp increase in private sector investment. The increase in private sector construction investment in the city is being led by a 139.2% increase in investment in 'factories, industrial and storage buildings' to a total of \$53.9 million and an 86.0% increase in commercial construction to \$52.5 million over the year. The latter was supported by the \$30 million consent issued for the new airport terminal building in late August. Investment in 'hotels, motels and short-term accommodation' was also elevated, rising more than three-fold to a total value of \$3.7 million over the year to July 2025. Non-residential construction in the city and wider region continues to be well supported with a further \$10 million consent issued for the construction of the Wyndham Tryp Hotel in September and estimated defence force investment across the region of more than \$1.3 billion to 2033.
- d) In the year to June 2025, the number of employed Palmerston North residents declined by 989 people (-2.8%) to 34,538. In contrast, jobs located in the city increased by 641 (+1.3%) compared with June 2024, bringing the total number of jobs in the city to 48,129. The jobs growth in the city runs counter to the national trend, where jobs fell by 1.7% over the same period. This data does not include self-employment.
- e) The annual average unemployment rate in Palmerston North increased from 4.3% in the March quarter to 4.4% in the June quarter 2025. This compares with a 5.0% annual average unemployment rate, nationally. The national unemployment rate published by Statistics NZ was 5.2% in the June quarter 2025. This statistic does not average the unemployment rate over four-quarters. The RBNZ expects the New Zealand unemployment rate to peak at 5.3% in the September quarter 2025, easing to 5.1% in the June quarter 2026.
- f) In the year to September, 3,648 people in Palmerston North were receiving Jobseeker Support, up 327 from the previous year. This represents a 9.8% increase, compared with 10.0% nationally. Of these, 1,710 were supported due to health conditions or disabilities, +12.4% over the year compared with +15.4% nationally.

Growth was observed across all age groups, with the number of jobseekers aged 18–24 rising 141 (16.9%), compared with +14.4% nationally. The second largest increase was in jobseekers aged 25–39 years, up 117 (10.6%) in the city over the year compared with a 9.3% increase nationally. The September quarter data continues to reflect the impact of weak economic activity on labour market conditions across age groups. See figure 3 for September year comparisons by age group from 2020 to 2025.

- g) Employment in Palmerston North is improving, with the number of city-based jobs rising compared with the previous year. Growth is expected to continue into 2026, supported by export activity, lower mortgage rates, and increased investment from defence force consolidation and private and public sector projects. These factors are likely to boost spending and support levels of employment both in the city and nationally. Reflecting this, the Reserve Bank projects employment to grow by 80,000 between June 2025 and June 2026, signalling the expectation of a broader-based economic recovery.

Figure 3: Jobseeker benefit recipients by age group – September years



3.3 Earnings and income

Earnings growth slows as labour market weakens and wage pressures ease

- a) Statistics NZ's business collection data provides a timely, though less robust, measure of quarterly earnings at the territorial authority level. In the year to June 2025, total annual earnings in the city rose by 0.8%, compared with a 1.5% increase nationally. The slower growth reflects the impact of job losses and weaker labour market conditions, which have reduced wage pressures for employers.

- b) Reflecting easing wage pressures, the Labour Cost Index (LCI) fell to 2.3% in the year to June 2025. This follows a period of strong wage growth between March 2022 and December 2024, when high private and public sector demand combined with labour shortages to drive up costs. These conditions have since reversed, with spare labour capacity emerging across the economy. The Reserve Bank expects this trend to continue, with labour cost growth projected to ease to 2.1% in the September 2025 quarter.
- c) The Statistics NZ median salary and wages data for the year to June 2024, is beginning to reflect these weaker labour market conditions with median earnings in the city increasing by a lesser 6.8% over the year. This remains above median earnings growth of 4.9% nationally over the same period but below the 8.3% annual growth in earnings in the city in the 2023 calendar year. Median earnings growth is expected to continue easing toward the long-term average of 3.8% per annum.

3.4 Spending

Weak consumer spending continues across the New Zealand economy. Falling interest rates are expected to relieve household budget pressures, supporting an increase in spending in 2026.

- a) Retail spending in the city decreased by 1.0% over the year to September 2025, to a total value of \$1.49 billion. This compares with a 0.8% fall in retail spending nationally.
- b) Spending on 'groceries and liquor' was the only storetype to increase, up 2.5% over the year. This growth rate remains below the annual rate of inflation of 3.0% thereby indicating negative real growth in spending in the category over the year⁴. 'Groceries and liquor' was the largest spending category with a total spend of \$538.1 million in the city over the year.
- c) Notably, lower fuel prices are taking some pressure off household budgets. Spending on 'fuel and automotive' goods in the city fell by \$9.1 million over the year, influenced by not only soft demand for new vehicles but also lower fuel prices. This is consistent with Statistics New Zealand CPI data which indicates a 1.6% fall in petrol prices over the year to September.
- d) Spending on discretionary goods remained weak over the year. Expenditure on home and recreational goods fell by \$9.3 million (-2.5%), café, restaurant and bar spending declined by \$4.1 million (-2.1%), and spending on apparel and personal items decreased by \$3.9 million (-3.8%). This pattern in the city mirrors the national trend, with annual spending declining across all categories except 'groceries and liquor'.

⁴ Negative real growth is defined as annual retail spending growth that falls below the annual rate of inflation.

- e) New car registrations in the city fell by 6.8% over the year to June 2025. This compares with a 9.3% fall nationally. In contrast, commercial vehicle registrations increased by 2.5% in Palmerston North. National commercial vehicle registrations were unchanged with a total of 41,249 vehicle registrations over the year.
- f) A total of \$298.4m in tourism spending flowed into the city over the year to June 2025. This is down 2.2% from the previous year compared with a 1.2% fall in tourism spending nationally. Tourism spending continued to be impacted by a pullback in spending by domestic travellers, falling 2.9% in the city and a greater 3.5% across New Zealand. In contrast, international tourism spending increased 5.2% to \$27.8m in the city over the year. This compares with a 5.9% increase in international tourism spending nationally. At the time of writing, September quarter tourism data has not been released by the Ministry of Business, Innovation and Employment (MBIE).

3.5 Housing

Palmerston North's housing market is stable, with rising sales and improving affordability.

- a) House prices in the city increased 0.4% over the year to September 2025 to an average value of \$631,762. National house prices eased 0.2% over the year to an average value of \$900,52. The volume of house sales continued to strengthen in Palmerston North, with 1,363 houses sold in the year to September 2025. This is a 16.3% increase in sales volumes from the previous year compared with a 12.3% increase in sales volumes nationally. Elevated supply of houses for sale are keeping house prices relatively stable supporting housing affordability in the city.
- b) Mortgage lending increased to \$91.7 billion nationally, in the year to September 2025. This compares with \$69.8 billion the previous year, representing a 31.4% increase in mortgage lending compared with the year ended September 2024. Mortgage lending to owner-occupiers and investors increased the most, up \$13.1 billion (+32.7%) and \$6.2 billion (+47.0%) respectively. Lending to first home buyers lifted by \$2.4 billion (+15.7%) over the same period. The proportion of total mortgage lending to investors has increased to 21.1% after falling back to an historically low 16.5% in the year to June 2023.
- c) Home ownership affordability, as measured by Infometrics as the ratio of the average house price to average annual income, remained at 4.7 in the June quarter 2025. This compares with the average house price of 6.5 times the average income, nationally.
- d) Renting a home in Palmerston North is becoming more affordable. Average annual rents fell by 2.1% in the city over the year to August 2025 to an average price of \$480 per week. This compares with a 0.2% increase in rents nationally to \$569 per week. Over the same period, the number of properties rented increased by 2.7% in

Palmerston North, compared with a 4.3% increase nationally. As at August 2025, 8,409 homes were formally rented in the city.

- e) Renting in Palmerston North remains more affordable than many other parts of the country, with annual average rent equal to 20% of annual household income in June 2025. This compares with 22% nationally. Renting in Palmerston North continues to be more affordable than both the Manawatū District and the wider Manawatū-Whanganui region, with average annual rent taking up 21.1% and 22.3% of the average household income, respectively.
- f) The number of households on the public housing register in Palmerston North fell by 54 (-10.0%) to a total of 486 over the year to September 2025. Note, this is an increase of 84 since the June 2025 quarter. National trends followed a similar trend with the number of families on the public housing register falling 11.5% annually but increasing since the June quarter. Note, alongside efforts to ensure the same family is not registered across multiple locations, the criteria for being placed on the housing register has been tightened, likely explaining a proportion of the reduction in households on the public housing register.
- g) The number of families on the transfer register in Palmerston North sat at 144 in the September quarter 2025, down slightly from 147 a year ago but up from the June quarter where 135 families were on the register. Again, the national trend is similar with the number of families awaiting transitional housing falling 1.6% from September 2024 but increasing from the June quarter (+252).
- h) The Ministry of Social Development has suppressed the September data on households in emergency housing in Palmerston North, indicating that only a small number of families accessed support. Consistent with this, the value of emergency housing grants in the city fell sharply, down from \$590,898 in the September quarter 2024 to \$28,895 in the September quarter 2025.
- i) There were 426 consents for new dwellings issued in Palmerston North over the year to August 2025, an increase of 18 (4.4%) versus the previous year. This compares with a 1.3% increase in new dwelling consents issued nationally. While lower mortgage interest rates are likely to support levels of private residential development moving forward, the confirmed pullback in development by Kāinga Ora is expected to weigh on levels of development in the city.
- j) Net dwelling analysis for the year to August 2025, estimates that 267 of the 426 dwellings consented, will add to Palmerston North's housing stock. This represents 63% of total consents issued, compared with the longer-term annual average of 70%. The provisional total is slightly below the Long-Term Plan forecast of 273 dwellings per year for 2024–2027. The net dwelling series adjusts for relocations in and out of the city and for uplifted dwellings and is subject to revision.

4 PALMERSTON NORTH ELECTRONIC CARD SPENDING REPORT – SEPTEMBER 2025

4.1 Despite ongoing weakness in consumer spending, visitor spend and loyalty of residents to local merchants keeps more dollars local.

- a) Aggregate data for the city indicates that retail card spending fell by 1.0% in the city over the year to September compared to a 0.8% fall nationally. Further detail on consumer spending in the city can be found in section 3.4 of this report.
- b) Focusing in on retail precincts in the city, spending in the city centre fell by 0.7% over the year, below the city and national decline of 1.0% and %0.8 respectively. The retail sectors most affected by the pullback in consumer spending were ‘arts, recreation & visitor transport’ falling 6.4%, ‘cafes, restaurants, bars and takeaways’ down 4.8%, and ‘apparel and personal’ spending down 4.4%. This is consistent with electronic card spending data nationally, where spending on non-essential goods and services have contracted due to constrained household budgets.
- c) Of note, expenditure on ‘fuel and automotive’ fell by 2.9% in the city centre, -3.5% across the whole the city, and -4.7% across New Zealand as lower fuel costs helped to relieve pressure on household budgets.
- d) In contrast, spending on ‘groceries and liquor’ and ‘other consumer spending’ posted an increase in card spending in the city centre over the year. The increase in food spending is influenced by higher food prices (+4.1% Statistics NZ Food Price Index) however, an increase in spending on discretionary items suggests some increase in appetite for spending on non-essential items. While spending on groceries and food followed a similar trend across the city and nationally, in contrast, other consumer spending fell 8.0% overall in the city over the year with spending nationally increasing by a lesser 0.3%. Trends in discretionary spending are being watched closely as an indication of increasing consumer confidence.
- e) As expected, spending growth across all retail precincts in Palmerston North fell below the annual rate of inflation of 3.0%. ‘Palmerston North Inner CBD and Broadway Avenue’ fared the best, with annual spending dropping 0.5% followed by ‘Palmerston North City centre’ with a 0.7% decline in spending over the year.
- f) From the June ‘Quarterly Electronic and Card Spending Report’, customer loyalty improved in Palmerston North over the year to June with 82.0% of resident spending retained in the city, up from 81.5% a year earlier. Resident spending outside the city fell 3.8%, a larger drop than the 1.4% decline in local spending, indicating that a greater share of spending stayed with local merchants. The city recorded a net gain of \$293 million, as visitor spending in Palmerston North exceeded residents’ spending outside the city.
- g) The Quarterly Economic Card Spending Report for September 2025 is attached as Attachment 2.

5 ECONOMIC OUTLOOK

- 5.1 The latest GDP data highlights the continuation of challenges facing the New Zealand economy. The city has not been immune to these pressures, as reflected in rising Jobseeker benefit numbers and fewer residents in paid employment in the city.
- 5.2 Further weakening of the New Zealand economy in the June quarter was chiefly driven by a contraction in goods producing industries, with particular weakness in manufacturing and construction activity. In contrast, investment levels have been a bright spot for the city. Non-residential construction consents in Palmerston North have surged, underpinned by private developments across industrial, accommodation, and commercial buildings. Employment in Palmerston North has also bucked the national trend, increasing 1.3% over the year to June compared with a 1.7% contraction nationally. These factors combined suggest some strengthening in local economic activity.
- 5.3 Times have been tough though and continue to be, for many households and businesses across New Zealand and our local economy. The weaker than expected GDP result for the June quarter comes with a silver lining. The evidence base is there to support the easing of interest rates at pace to support the recovery of the New Zealand economy with the RBNZ acting swiftly in response to weak economic data in the October OCR review. Lower interest rates will take pressure off household and business budgets, raising the confidence of consumers to spend more broadly across the economy. In time, this will support business profitability, enabling greater investment and recruitment, and helping to drive a broad based recovery of the New Zealand economy. It will take time.
- 5.4 There are economic strengths in the city that support economic activity. Our large and diverse public sector is drawing central government investment and supporting job creation in the region. Our multi modal distribution and logistics network is attracting private investment and supporting levels of employment in transport, wholesale trade and construction. Our strategic location as not only a distribution and logistics hub for the central and lower North Island, but also as a provincial city serving a strong rural economy also supports the resilience of the Palmerston North economy. The city's industry strengths combined with lower borrowing costs and a strong investment pipeline, point to a firmer outlook for 2026.
- 5.5 Factors that influence economic conditions in the city will continue to be reported on throughout the quarterly economic reporting series.

6 COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No

Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city	
The recommendations contribute to this plan: 2. Mahere whakawhanake ohaoha 2. Economic Development Plan The objective is: Support sustainable business activity and labour market development, in particular, providing information and education resources to city businesses.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Reporting on economic trends in the city and the longer-term outlook for growth, is important for encouraging local business to invest, growing their business and attracting new businesses to the city. It is also important to support businesses to make informed decisions based on current economic conditions and to provide information to Councillors to support decision making.

ATTACHMENTS

1. Palmerston North Economic Growth Indicators - October 2025 [↓](#) 
2. Palmerston North Quarterly Economic Card Spending Report - September 2025 [↓](#) 

PALMERSTON NORTH ECONOMIC GROWTH 2025

	Palmerston North City*	New Zealand**
GDP (Provisional) YE June 2025 Source: Infometrics	\$6.915B  -1.0%	-0.8%
Annual inflation September 2025 Source: Stats NZ		3.0%
Official cash rate October 2025 Source: RBNZ		2.5%

Business and Jobs

Business counts June 2025 Source: Infometrics	8,203  +0.2%	+0.9%
Non-residential construction investment YE August 2025 Source: Stats NZ	\$164.2M  +82.3%	-5.4%
Filled jobs (Place of residence) As at June 2025 Source: Stats NZ	34,538  -2.8%	-1.7%
Filled jobs (Workplace location) As at June 2025 Source: Stats NZ	48,129  +1.3%	-1.7%
Unemployment rate As at June 2025 Source: Infometrics	4.4% Average of four recent quarters	5.0%
Change in MSD Jobseeker recipients September 2025 quarter Source: MSD	+327  +9.8%	+6.4%

YE: Year ending

M: million, B: billion

*Value and annual change, unless stated otherwise, ** Annual change, unless stated otherwise

Earnings		Palmerston North City*		New Zealand**
Annual earnings As at June 2025 Source: Stats NZ		\$2,586B	+0.8%	+1.5%
Median earnings from salaries and wages YE June 2024 Source: Stats NZ		\$69,380	+6.8%	+4.9%
Spending				
Retail spending YE September 2025 Source: Marketview		\$1.488B	-1.0%	-0.8%
New car registrations YE June 2025 Source: Infometrics		2,992	-6.8%	-9.3%
Commercial vehicle registrations YE June 2025 Source: Infometrics		982	+2.5%	0.0%
Tourism electronic card spending YE June 2025 Source: MBIE	Domestic	\$270.6M	-2.9%	-3.5%
	International	\$27.8M	+5.2%	+5.9%
Guest nights YE August 2025 Source: ADP		422,400	+1.5%	+0.8%
Housing				
Average house price September 2025 Source: QV		\$631,762	+0.4%	-0.2%
House sales YE September 2025 Source: REINZ		1,363	+16.3%	+12.3%
Home ownership affordability June 2025 quarter Source: Infometrics		4.7	Ratio of average house value to annual average household income	6.5
Home rental affordability June 2025 quarter Source: Infometrics		20.0%	Percentage of average annualised rent to annual average household income	22.0%
New dwelling consents YE August 2025 Source: Stats NZ		426	+4.4%	+1.3%

YE: Year ending

M: million, B: billion

* Value and annual change, unless stated otherwise, **Annual change, unless stated otherwise



Palmerston North
Quarterly electronic card spending
(retail and selected tourism sectors)

September 2025

Introduction

This report presents analysis of electronic card retail spending (i.e., total value of electronic card transactions made in person) in the city. The total electronic card retail spending in Palmerston North consists of spending from the following precincts:

- 1) Central business district (CBD) and Broadway Avenue precinct
- 2) Outer CBD precinct
- 3) Terrace End precinct, and
- 4) the rest of the city.

The map in Appendix 1 shows the boundary of locations of the first three precincts mentioned above. The term “City Centre” in this report refers to 1) and 2) mentioned above. Data is obtained from Marketview and is based on information from Worldline (formerly known as Paymark) the largest electronic card payment network in New Zealand. Analysis covers eight retail sectors consisting of accommodation; apparel & personal; arts, recreation & visitor transport; cafes restaurants, bars & takeaways; fuel & automotive; groceries & liquor; home & recreational retail and other consumer spending (see retail sector classification on Appendix 2).

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Summary – September 2025

Palmerston North: City at a glance

- For the year ending September 2025, total electronic card spending was \$1,488 million. This was a decrease of 1.0% year on year, compared to New Zealand's average of -0.8% over the same period. See graph on "Electronic Card Retail Spending Annual Change (%)" on page 3 to view the annual trend.
- Overall, Palmerston North and New Zealand experienced similar levels of contraction in retail spending. The annual inflation rate in September 2025 was 3.0%, indicating negative real growth¹ across the country.

City Centre

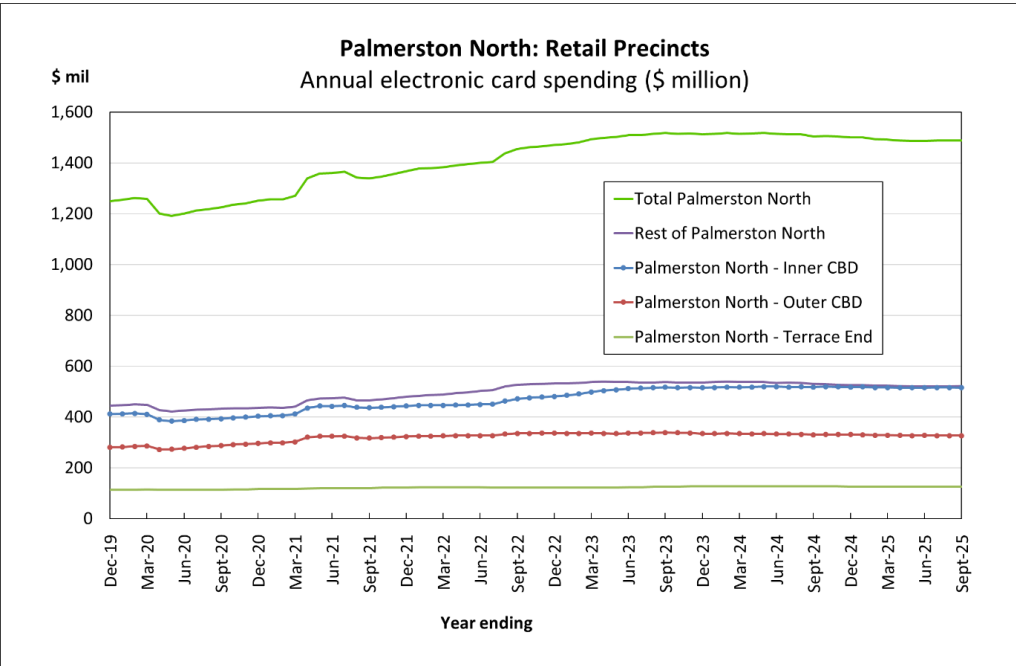
- Annual electronic retail spending was \$842 million, representing 56.6% of total spending in the city.
- Annual retail spending decreased by 0.7%, slightly better than the 1.0% decline for Palmerston North and the average decrease in annual spending of 0.8% across New Zealand.
- The top three retail sectors were 'Groceries and liquor' (35%), 'Home and recreational retail' (30%), and 'Café, restaurants, bars and takeaways' (15%). Together these sectors represented 80% of total retail spending in the city centre. See page 6 for a breakdown by retail sectors.
- Two of the eight retail categories experienced positive growth in retail spending.
 - Spending in the 'Groceries and liquor' category increased by 5.8% over the year. It is worth noting that food price inflation was 4.1% over the year to September, therefore indicating a real increase in spending over the year.
 - Spending in the 'other retail spending' category increased 2.4% over the year. While an increase in spending in this category does indicate a strengthening of discretionary spending, it is important to note that this category represents just 1% of total spend in the city centre.

¹ Negative real growth occurs when annual growth in retail spending falls below the rate of annual inflation over the same period.

Retail Spending

The graph below shows the trend in annual spending in the city and its precinct over time.

Time series: Annual Electronic Card Spending (December 2019 – September 2025)

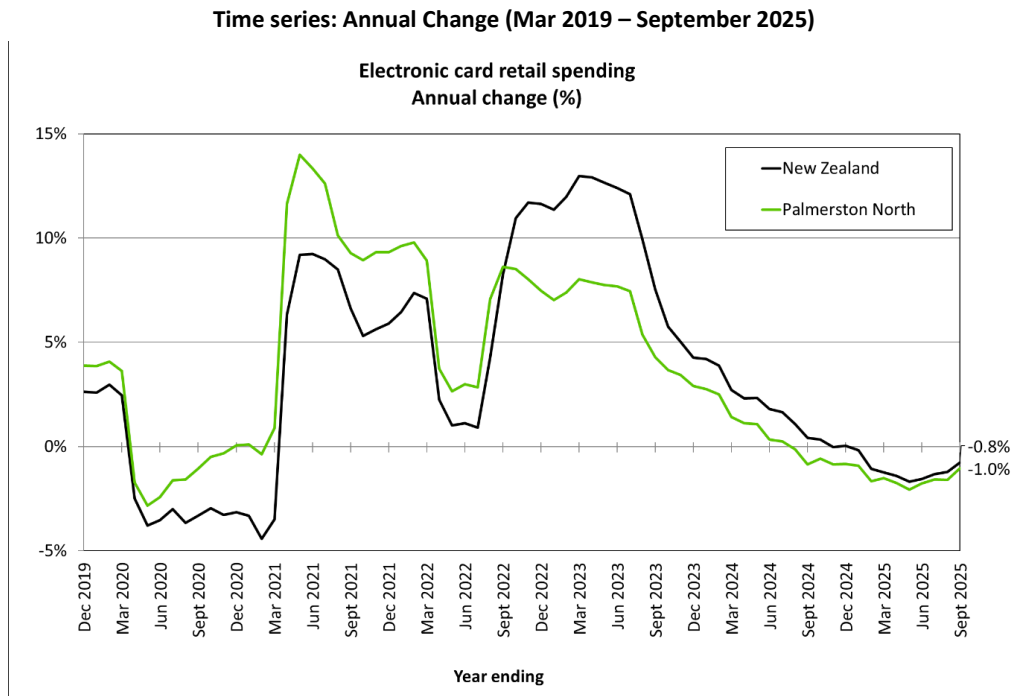


Annual spending in all precincts in Palmerston North for the year ending September 2025 recorded negative annual growth (see table below). Annual spending in the City Centre contracted 0.7% with spending in the CBD and Broadway Avenue down 0.5%. Spending in the Outer CBD decreased 1.1% over the same period. This contraction in spending in the city centre compares with a 1.0% fall in spending in Palmerston North overall, and a 0.8% fall across New Zealand.

Retail Precincts	Annual spending Year ending September 2025		
	Value of spending (\$m)	Change from last year (%)	Precinct share (%)
Palmerston North Inner CBD and Broadway Avenue	515	-0.5%	34.6
Palmerston North Outer CBD	326.4	-1.1%	22.0
City Centre	842	-0.7%	56.6
PNCC Terrace End	125	-1.1%	8.4
Rest of Palmerston North	522	-1.6%	35.0
Total Palmerston North	1,488	-1.0%	100.0
Total New Zealand	77,600	-1.0%	

The chart below, illustrates the annual percentage change in electronic card retail spending (rolling 12-month basis) compared with the previous year. Prior to October 2022, our city consistently outperformed the national average, largely due to the structure of the local economy and our limited exposure to border closures and disruption to international tourism from COVID-19 restrictions.

Growth rates in annual spending for both New Zealand and Palmerston North began to trend downwards in April 2023 with Palmerston North's annual growth rates turning negative in August 2024. National retail spending has been supported by the return of international tourism, relative to the Palmerston North economy which relies more on domestic tourism. The further easing of interest rates is expected to reduce costs to households and support domestic retail spending into 2026.



Retail sectors

The table below shows the breakdown of spending across retail sectors in the City Centre, Palmerston North, and New Zealand. Overall, the 'Groceries and liquor' category was the only category to experience positive annual growth in spending, up 2.5% in Palmerston North compared with a 2.2% nationwide increase. The City Centre performed better with spending on 'Groceries and liquor' up 5.6%; higher than the annual inflation rate of 3.0% in September this year.

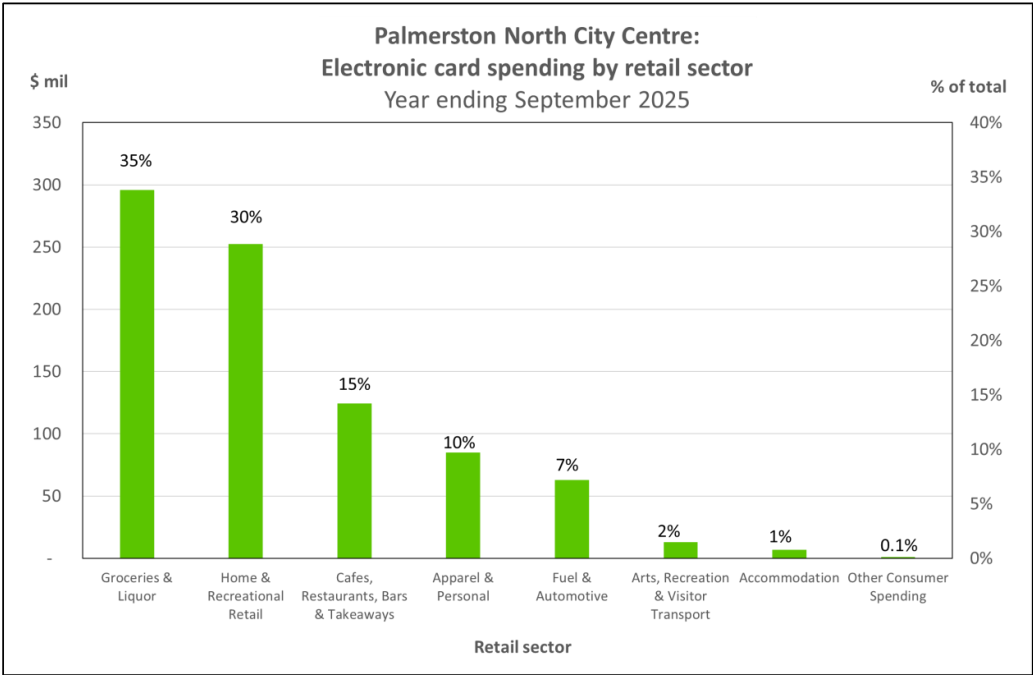
Retail sectors	Annual spending Year ending September 2025					
	City Centre		Palmerston North		New Zealand	
	Value of spending (\$m)	Change from last year (%)	Value of spending (\$m)	Change from last year (%)	Value of spending (\$m)	Change from last year (%)
Accommodation	7	-0.2%	23	-3.0%	1,694	-3.7%
Apparel & personal	85	-4.4%	99	-3.8%	4,609	0.3%
Arts, recreation & visitor transport	13	-6.4%	25	-4.9%	2,177	-1.9%
Cafes, restaurants, bars & takeaways	125	-4.8%	191	-2.1%	11,469	-0.2%
Fuel & automotive	63	-2.9%	249	-3.5%	12,646	-4.7%
Groceries & liquor	296	5.8%	538	2.5%	28,868	2.2%
Home & recreational retail	252	-3.6%	359	-2.5%	15,756	-3.0%
Other consumer spending	1	2.4%	3	-8.0%	380	0.3%
Total	842	-0.7%	1488	-1.0%	77,600	-0.8%

The rest of the sectors faced nationwide declines in annual spending. In Palmerston North, the greatest fall was observed in the 'Other consumer spending' category with an 8% drop in annual spending. At the national level, the highest decline in annual spending was observed in the 'Fuel & automotive' category with a fall in spending of 4.7%.

City Centre

Retail sectors

The top three retail sectors were 'Groceries and liquor' (35%), 'Home and recreational retail' (30%), and 'Café, restaurants, bars and takeaways' (15%). Together, these retail sectors represented 80% of total annual retail spending. Annual spending on 'Groceries and liquor' increased 6% in the city compared to the year before. In contrast, spending on 'Arts, recreation & visitor transport' fell 6% over the year.



Customer origin

For the year ending September 2025, 64.7% of retail spending in the city centre was made by locals. This is very similar to 64.4% in September the previous year. Annual local spending declined 0.4% year on year. The table below shows the customer origin for the year ending September 2025.

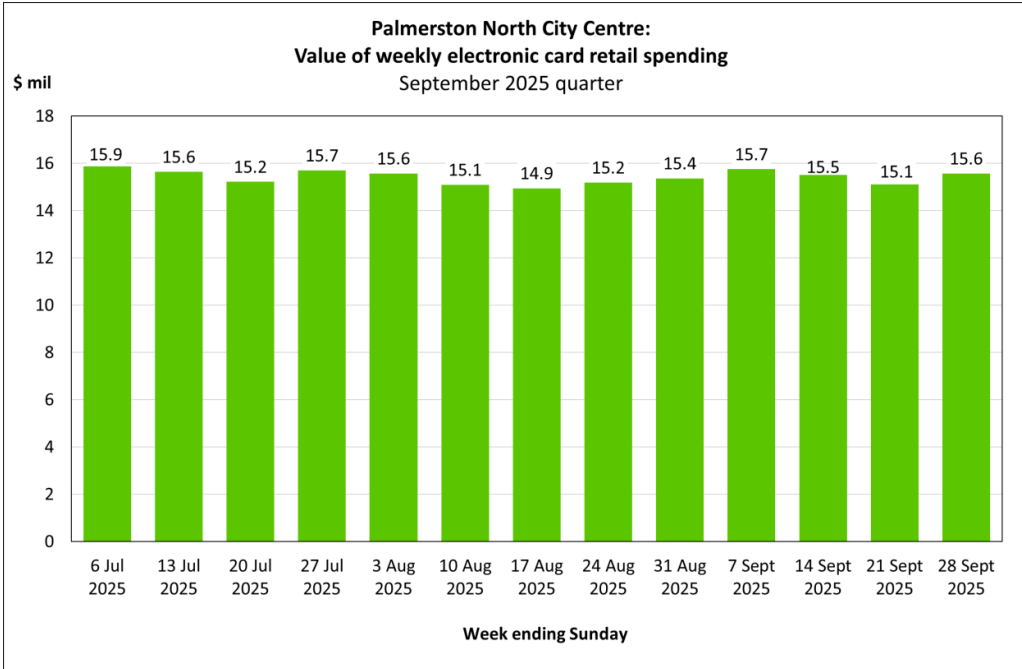
City Centre: Cardholder origin	Annual spending Year ending September 2025		
	Value of spending (\$m)	Change from last year (%)	Share of total spending (%)
Palmerston North City	544	-0.4	64.7
Manawatu District	79	-5.0	9.4
Rest of New Zealand	42	0.4	5.0
Horowhenua District	39	-8.1	4.7
Tararua District	34	-2.6	4.1
Wellington Region	26	-2.1	3.1

City Centre: Cardholder origin	Annual spending Year ending September 2025		
	Value of spending (\$m)	Change from last year (%)	Share of total spending (%)
Rangitikei District	24	-3.8	2.8
International	21	25.6	2.5
Auckland Region	15	14.1	1.8
Whanganui District	13	-2.0	1.6
Ruapehu District	2	-7.0	0.3
Total	842	-0.7	100.0

The top five spenders in the city by origin were Manawatū, Rest of New Zealand, Horowhenua, Taranua, and the Wellington region. Together, these areas contributed 26% of total annual spending in the city centre for year ending September 2025. Although international visitors recorded the highest annual growth at 26%, this represented only 2.5% of annual spending, up slightly from 2.3% the previous year.

Weekly spending

The average weekly spending this quarter was \$15.4 million. The highest weekly spend was \$15.9 million in the week ending 6 July 2025, compared to \$14.9 million in the week ending 17 August 2025.



Appendix 1: Retail precincts



Appendix 2: Retail sector classification

Accommodation

Accommodation

Apparel & personal

Clothing retailing

Footwear retailing

Watch & jewellery retailing

Other personal accessory retailing

Hairdressing & beauty services

Arts, recreation & visitor transport

Interurban & rural bus transport

Urban bus transport (including tramway)

Taxi & other road transport

Rail passenger transport

Water passenger transport

Air & space transport

Scenic & sightseeing transport

Passenger car rental & hiring

Other motor vehicle & transport equipment rental & hire

Travel agency & tour arrangement services

Museum operation

Zoological & botanical gardens operation

Nature reserves & conservation parks operation

Performing arts operation

Creative artists, musicians, writers & performers

Performing arts venue operation

Health & fitness centres & gymnasia operation

Sport & physical recreation clubs & sports professionals

Sports & physical recreation venues, grounds & facilities

Sport & physical recreation admin. & track operation

Horse & dog racing administration & track operation

Other horse & dog racing activities

Amusement parks & centres operation

Amusement & other recreation activities n.e.c

Casino operation

Lottery operation

Other gambling activities

Cafes, restaurants, bars & takeaways

Cafes & restaurants

Takeaway food services

Catering services

Pubs, taverns & bars

Clubs (hospitality)

Fuel & automotive

Motor vehicle parts retailing

Tyre retailing

Fuel retailing

Other automotive repair & maintenance

Groceries & liquor

Supermarket & grocery stores

Fresh meat, fish & poultry retailing

Fruit & vegetable retailing

Liquor retailing

Other specialised food retailing

Home & recreational retail

Sport & camping equipment

Entertainment media retailing

Toy & game retailing

Newspaper & book retailing

Marine equipment retailing

Department stores

Pharmaceutical, cosmetic & toiletry goods

Stationery goods retailing

Antique & used goods retailing

Flower retailing

Other store-based retailing n.e.c.

Furniture retailing

Floor coverings retailing

Houseware retailing

Manchester & other textile goods retailing

Electrical, electronic & gas appliance retailing

Computer & computer peripheral retailing

Other electrical & electronic goods retailing

Hardware & building supplies retailing

Garden supplies retailing

Other consumer spending

Car retailing

Motor cycle retailing

Trailer & other motor vehicle retailing

Retail commission based buying & selling

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Annual Summary of Economic Impact and Benefits of Council Supported Events

PRESENTED BY: Luke McIndoe, Manager Venues + Events Partnerships

APPROVED BY: Danelle Whakatihi, General Manager Customer & Community

RECOMMENDATION(S) TO COUNCIL

1. That Council receive the memorandum titled 'Annual Summary of Economic Impact and Benefits of Council Supported Events', presented on 12 November 2025.

1. ISSUE

- 1.1 Council provides funding to support the attraction, development, and growth of events in Palmerston North, by supporting world class events that drive sustainable growth in domestic visitation and promotes Palmerston North's unique identity to a wider audience through Council's Major Event Fund.
- 1.2 To meet application requirements of the Major Event Fund, event producers must demonstrate how their projects contribute to Council's goal of being an innovative and growing city. Officers utilise this information to inform funding decisions for the Major Events Fund through estimated economic impact analysis. Additional data is requested to compare estimated data with actual data gathered by the event producers during the running of the event and provided to Council Officers within six weeks of event delivery.
- 1.3 Accurate and appropriate data from event producers has been an ongoing issue and Officers have been developing metrics for event producers to help inform reporting and decision making. This data includes accurate visitation statistics and spending data for event attendees, organisers, competitors and for the event itself. These metrics are requested for applications and post event reporting of the Major Events Fund. This allows for comparison between what was planned and what has been delivered by events that receive Council's grant funding.

2. BACKGROUND

Table 1: Events Funded by Palmerston North City Council via Major Event Fund 2024/2025 and their grant funding allocations

Event	Amount
New Zealand Young Performer Awards	\$24,000
Manawatu Arts Trail	\$20,000
Armageddon Expo	\$15,000
Palmy Drag Fest	\$30,000
Kiwibots Vex National Championships	\$15,000
Davis Cup World Cup of Tennis	\$30,000
Central District Field Days	\$30,000
Salud Festival	\$20,000
Daybreaker Rally	\$20,000
NZ Rural Games*	\$75,000

**NZ Rural Games is funded via a separate programme; however their funding is guided by the metrics established by the Support and Funding Policy 2022 for the Major Event Fund.*

- 2.1 Palmerston North City Council, along with several other city councils and central government, utilise Event Economics by Fresh Info to analyse raw data provided by applicants.
- 2.2 Fresh Info utilises cost benefit analysis (CBA) to estimate impact. Economic benefit analyses provide comparison between a gross versus net regional benefit. This can demonstrate the benefits that are purely event related and specific to the city. A higher net benefit indicates greater regional impact and spend.
- 2.3 Reporting generated by Event Economics provides a gross economic benefit and a net economic benefit. While traditional reporting indicates a gross benefit or increase to regional GDP, this methodology is a blunt tool and doesn't take into account spend outside of region, distribution of event profit and impact from economic activity that is not actualised within region.
- 2.4 A summary of gross and net benefit is provided below for events that received Major Event Fund grant funding in the 2024/2025 financial year. A number of these

recipients have multi-year funding agreements. This reporting is for the event run in the relevant financial year only.

Table 2: Estimated economic benefit of Council supported events 2024/2025

Event	Gross Benefit	Net Benefit
New Zealand Young Performer Awards	\$1,203,100	\$327,075
Manawatu Arts Trail	\$554,608	\$145,547
Armageddon Expo	\$2,179,080	\$387,645
Palmy Drag Fest	\$696,750	\$188,938
Kiwibots Vex National Championships	\$262,220	\$73,357
Davis Cup World Cup of Tennis	\$1,696,164	\$323,314
Central District Field Days	\$30,692,961	\$6,125,231
Salud Festival	\$444,850	\$116,850
Daybreaker Rally	\$2,299,150	\$723,388
NZ Rural Games*	\$4,797,860	\$1,417,429
TOTAL	\$44,826,743	\$9,828,774

**Please note that this figure differs from NZRGT's report as this report uses different reporting and assessment methodology.*

- 2.5 Return on investment for Council funding within the Major Event Fund when utilising net regional benefit is substantial and meaningful. Events listed above generate nearly \$10 million dollars of actualised regional benefit.
- 2.6 This report shows a notable increase in economic benefit (2023/2024 - \$7,970,651 vs 2024/2025 \$9,828,774). This shows the impact of increased reporting measures and work of Officers and event producers to focus on initiatives that drive economic benefit such as use of local contractors, re-investment in local business and increasing bed nights per event.
- 2.7 Quality of data continues to be a concern for Officers and the quality and validity of reporting is contingent on accurate and appropriate metrics provided by event producers in the assessment and post-event reporting phases. Funding contracts have been reviewed and now include specific reference to the information required to ensure accurate reporting to assist Officers.

- 2.8 Economic Impact reporting can be viewed alongside other tools such as Marketview retail spending; however this data does not isolate spending directly on event activity, but it does help in painting a wider picture of economic activity in the city while events are taking place.

3. NEXT STEPS

- 3.1 This report continues to develop a picture of the economic impact and benefits that major events provide to the city. Annual tracking of economic data is beginning to show a picture of the benefits that events provide to the city and future reports will expand to include other events that receive council support in other ways as well as events that do not receive direct council funding but do utilise venues within the city.
- 3.2 Council Officers will continue to gather data from event producers to inform the future of the fund and to identify possible leverage opportunities that maximise social benefit to residents alongside economic benefit as a direct result of grant funding provided to the events industry.

4. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city	
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city	
The recommendations contribute to this plan: 2. Mahere whakawhanake ohaoha	

2. Economic Development Plan The objective is: Residents and visitors have opportunities to attend a range of major events in Palmerston North. Local communities and businesses benefit from the vibrancy and the economic activity that major events and activities bring to the city.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Events funded by Council through grant funding provide wider economic benefits to the city.

ATTACHMENTS

Nil

SUBMISSION FROM CONSULTATION

TO: Council

MEETING DATE: 12 November 2025

TITLE: Atawhai Park and Walkway - Land Exchange with Massey University: Hearing of Submissions

RECOMMENDATION(S) TO COUNCIL

1. That Council receive the submissions and hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That Council note the Procedure for Hearing of Submissions, as described in the procedure sheet.

SUBMITTERS WISHING TO BE HEARD IN SUPPORT OF THEIR SUBMISSION

Submission No.	Submitter
22	Kim Bergerson
30	Massey University
20	Judith Theng

ATTACHMENTS

1. Submissions on Atawhai Park and Walkway - Land Exchange with Massey University [!\[\]\(e548a391c65118ac2476924cdb5db38c_img.jpg\)](#) [!\[\]\(6fc1fda334fce799e3b50f6cf68d70a8_img.jpg\)](#)
2. Procedure Sheet [!\[\]\(a85cf8a5f7692437e8653d157b475e72_img.jpg\)](#) [!\[\]\(1ed54328d83d1d02ca08b870ce12dc0d_img.jpg\)](#)

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8	Amanda Braggins
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29	Ngaio Beausoleil
30	Massey University – Caroline Hilderink
31	Robert van Bentum
32	C.T. Keeble Memorial Forest Trust - Jill Rapson (Secretary), Keith Young (Chair)
33	Manvir Edwards
34	Pat Edwards
35	Rachel & Steve Pedley

1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Evan
Last name	Thompson
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	It makes sense. There is no downside for either party.
General comments Please note here any general comments or feedback you have about this proposal.	Go for it
How did you find out about this opportunity to have your say? (select as many as apply)	Council website

2

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Helen
Last name	Lawson
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Social media

3

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Murray
Last name	Gribbin
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	It seems neither party loses and we each get what we need.
General comments Please note here any general comments or feedback you have about this proposal.	This seems a well planned idea that suits all involved
How did you find out about this opportunity to have your say? (select as many as apply)	Social media

4

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Fintan
Last name	Maher
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Other: Google News

5

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Ephrem
Last name	Karukaparambil Babu
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	

6

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Christopher
Last name	Henry
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	It is arear common sense decision. Well done
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email

7

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Timothy
Last name	Ponrathnam
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	This will help Simplify the management of the relevant neighboring land assets for both Massey and the council.
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Social media

8

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Amanda
Last name	Braggins
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	Makes sense and is just logical.
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Other: Google news

9

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	rick
Last name	todd
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	normal people
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	because common sense should prevail and this money wasting bullshit does not need to be added to the money the council already wastes
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Social media

10

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Richard
Last name	Jackson
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	Makes perfect sense.
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Other: Google promoted news story

11

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Pheola
Last name	Robertson
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	These green spaces r an essential part of our environment needed for any community This proposal will benefit the people of the city greatly and both the parties In volved
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Other: Google

12

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	John
Last name	Hogan
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	Retired
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	It is a tidy solution to a long standing glitch in land boundaries.
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Social media

13

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Nereda
Last name	Corbett
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	Just me, but I am the Group Contact for Neighbourhood Support
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	It clarifies the position we've all known about for some time. I appreciate the signs in the park with the information as well. I've previously contacted the Council re: the Massey land, as, over the past year there has been a lot of activity from possible Property Developers, and the community has been quite nervous about the possibility of the two paddocks being sold by Massey for housing, and how that would affect us. The person I contacted said they would get back to us on any developments, so this is a welcome move.
General comments Please note here any general comments or feedback you have about this proposal.	As Above.
How did you find out about this opportunity to have your say? (select as many as apply)	Council website Poster, sign or billboard Other: Stuff

14

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Wayne
Last name	Macpherson
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	Makes sense to clean up this misdemeanour. Access to the park will continue.
General comments Please note here any general comments or feedback you have about this proposal.	One question - if Massey subdivides the land, where will be the access point to the new houses? Thanks for the opportunity to feedback. - Wayne -
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email

15-1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Gary
Last name	Owen
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	It makes common sense especially as it fixes up an historic legal accident brought about by a generous gift.
General comments Please note here any general comments or feedback you have about this proposal.	I and my family have lived in the area (Heathcote Place) for over thirty six years so are very familiar with the land and tracks involved. I am also familiar with the lie of the land along part of the proposed Easement 3 having helped a friend and neighbour who had been granted access, by PNCC and Massey, to recover timber from some fallen trees some years ago. I agree proposed Easement 3 would provide a much easier, safer and long term pathway to Bledisloe Park. While the track along the ridge top at the end of proposed Easement 2 has been remarkably stable for decades, despite its difficult terrain, it can be hazardous when wet, it has a very steep drop off on one side, and portions have needed to be stepped to allow safe transit. As noted, it is clearly vulnerable to erosion. Naturally all this means it really needs regular maintenance, however the council has in recent times not kept the maintenance up presumably due to the high cost and the difficulty of getting the necessary materials in, everything needing to be wheeled or carried in by hand. In the future should an event occur necessitating the closure of this track Easement 3 would allow the formation of a very good replacement. I would go as far to say that if Easement 3 is granted perhaps the Council should consider a more proactive approach and put monies aside over the next couple of years to enable the construction of a pathway on the easement sooner rather than later. In conclusion, I am are very supportive of the land exchange and the creation of the associated easements. Thank you for the timely opportunity to provide my thoughts.
How did you find out	Council website

15-2

about this opportunity to have your say? (select as many as apply)	Letter or email
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16

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Daryl & Linda
Last name	Rowan
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Unsure
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	1. The tracks on Easement 1 & Easement 2 are well used by ourselves (3x/week/winter - more in summer for last 30 years) walkers, runners, Massey and Science Centre staff, dog walkers and army. 2. Proposal is not clear how off-road access from Springdale Grove via Atawhai Park to Bledisloe Park and onwards will be retained for the groups mention in point 1. 3. Existing Easement 1 has been recently upgraded at PNCC/rate payer cost - these costs will be lost in exchange for poor boggy land in the potential swap. 4. Vague promises of future track "at some future date" is not sufficient action/ offering to replace what is a well-used, suitable off-road track, with no cycle and scooter hazard for users.
How did you find out about this opportunity to have your say? (select as many as apply)	Poster, sign or billboard

17-1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Catherine
Last name	Woeber
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Unsure
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	Tēnā koutou, thank you so much for the opportunity to provide feedback. I appreciate that Council did not follow Option 2 (not to proceed with public consultation, which is more than Massey University Foundation did when it announced the Te Waimana o Turitea project without proper public consultation), but instead asked for feedback from the Palmy community, even though it would incur costs. As a Massey University staff member, I often take my lunch break in Atawhai Park. The walk up and down Te Araroa pathway gives me exercise, and lunch among the mature trees overlooking the Tararua Ranges provides the reflective space needed before returning to work. Frequently seen at midday in the wild paddocks are karearea and butterflies, including monarchs. I have long feared that Massey would subdivide the paddocks, which have an unrivalled view, for possible development to improve its financial position. This finally seems to be happening, and I am signalling my sadness at a particularly unspoilt part of Palmy being developed. I do want to make some points for Council consideration, though. Yes, the portion of Te Araroa pathway to be closed is steep and prone to erosion. But the route proposed as the alternative is just as steep and will require a hefty outlay to make it fit for purpose. Massey gully is muddy, including its starting point at the far end of Bledisloe Park, a part prone to flooding when the Turitea river is in spate. Council notes under Option 1 that work on the new walkway easement may be delayed until

17-2

	it is budgeted for. However, as a consequence of this land exchange, funds should be prioritised to make Massey gully and the far end of Bledisloe Park safe for walking. I ask that that the current walkway remain open until the alternative route is upgraded to the standard required for the iconic Te Araroa trail. I do not agree with the proposed land exchange because it is likely to result in urban development, but I grant that the deal will be mutually beneficial for Council and University. Thank you again for the chance to make my feelings known. Ngā mihi nui Dr Catherine Woeber Massey University
How did you find out about this opportunity to have your say? (select as many as apply)	Council website Other: Massey Staff Update 12 & 19 August with link to providing feedback

18

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Peter
Last name	Lampp
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Unsure
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	I am a resident in the Heathcote Place cul-de-sac overlooking the Massey paddock and the access up to Atawhai Park. Is the proposed new easement 3 via council land or does it belong to Massey University? There is always a locked gate there indicating it is Massey's? So if Easement 3 goes ahead, does that mean the current track up the bushed hill to Atawhai Park will be closed? We enjoy that small climb and don't find it onerous. Thank you.
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email

19-1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Collin
Last name	Bjork
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	This is a good thing for the reasons that are stated on the PNCC website. NIMBYS, including some of my neighbours, will say this is a bad idea because they don't want more housing up here. But they are wrong. We need more housing. Despite the drop in housing prices recently, we're still in a housing crisis. Houses cost way more than than average salaries. Heck, even Chris Bishop is calling for housing prices to decrease by adding more supply. You know our economy has gotten too tied up in the false promise of a housing market with National's own spokesperson for the economy is calling for more housing. In short, PNCC should do this deal not just for the TA track and the right of way, but also bc it will Massey will likely subdivide and sell it and add to the housing supply. Maybe even make that a condition of the swap. What will the zoning be? Residential? High density? The more people the better. That would make for better bus schedules and more fun in the parks. Some of my colleagues have noted that it is very on brand for Massey to have a piece of property with no legal access to it. Rectifying that decades-old mistake with this land swap is one small step in the right direction for Massey's reputation too. Last thing: if you're going to add more housing in that paddock, please also improve Atawhai Park. Add a bigger basketball court and more facilities for kids and families of all ages. The current Bball court has a classic wooden backboard, but it's not even big enough to shoot a regulation free throw. It would get more use with better facilities. Thanks heaps.
General comments Please note here any	

19-2

general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Other: Google news recommended it to me; then I saw the signs in the park

20

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Judith
Last name	Theng
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	No
Why is that?	A subdivision would result in upward of thirty houses, with thirty cars using a road built on easement 1. This would cause great congestion on Atawhai Road, also make the playground dangerous for children. Also the last subdivision along Atawhai Road caused a significant drop in water pressure to the area, which would recur.
General comments Please note here any general comments or feedback you have about this proposal.	The current track along easement 2 is very popular and should be kept and maintained.
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email

21

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Susan
Last name	Callaghan
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	Good idea to clarify land ownership whilst also maintaining access to parks and well loved tracks. NO cost. Lots of goodwill and if Massey was to subdivide land for more housing, that is a win too.
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email

22

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Kim
Last name	Bergerson
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	Yes
Your submission	
Do you agree with the proposed land exchange with Massey University?	Unsure
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	I do not agree that there will be a net benefit to PNCC with the land swap
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email

23

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Benny
Last name	Theng
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	private
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	No
Why is that?	Presumably, the proposed land exchange will lead to a housing development. This would hugely increase traffic volume in and out of the present entrance to Atawhai Park.
General comments Please note here any general comments or feedback you have about this proposal.	none
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email

24

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	neil
Last name	jepsen
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	Jepsen Electronics Ltd
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	agree.
How did you find out about this opportunity to have your say? (select as many as apply)	Council website

25

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Roger
Last name	Clark
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	Yes
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	Securing Long Term Park Access
General comments Please note here any general comments or feedback you have about this proposal.	6 September 2025 Re: Thoughts on the proposed Massey land exchange and formalising access to Atawhai Park. I wish to support the proposal of the Massey land swap and confirming access to Atawhai Park in easements 1,2 and 3 in the positions as described. I particularly support easement 3 which will provide walkers and others an attractive and interesting walk through the Massey arboretum combining the proposed future extension and development of the Te Waimana o Turitea project interlinking the walkway from the Linton Riverside walkway Urban Eels to Massey and beyond. One suggestion I would make is to remove the poplar trees and large macrocarpa on the boundary of the existing Atawhai Park; this would encourage the Totara trees to develop and not be overshadowed. They do not provide shade for park users as the trees are on the south boundary of the park. Refer photo enclosed. Thanks for the opportunity to provide comments and to the Council maintenance teams that maintain our parks and reserves. Roger Clark
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email Poster, sign or billboard

26

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Denise
Last name	Knight
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	No
Why is that?	If the change means 91 Atawhai land will be made into a roadway I disagree with the proposal. This would be near the Clifton Tce/ Atawhai intersection and make a new , potentially dangerous intersection.
General comments Please note here any general comments or feedback you have about this proposal.	
How did you find out about this opportunity to have your say? (select as many as apply)	Other: Flyer in letterbox

27

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Bernard
Last name	Harris
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	It seems a fair swap to allow Massey and the community to access what they need to.
General comments Please note here any general comments or feedback you have about this proposal.	I believe users of the current track down the steep hillside fully embrace the steep nature of the path because it provides them with a level of exercise not available from(say) the flat riverside walk. I would be disappointed if this track was no longer available to members of the public who, like me, use it in this way. Hopefully when Massey subdivide their plot, it does not diminish green space or the views of the Tararua Ranges available from the current track.
How did you find out about this opportunity to have your say? (select as many as apply)	Council website Letter or email

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To Palmerston North City Council. submission@pncc.govt.nz

Submission on Land Swap Proposal at Atawhai Park

From Te Araroa Manawatū Trust

Contact: Brian Way, Chair, Te Araroa Manawatū Trust

Submission

Te Araroa Manawatū Trust supports the land swap proposed by Palmerston North City Council and Massey University at Atawhai Park.

We do not wish to speak to our submission.

Reasons

Thank you for contacting Te Araroa Manawatū Trust to advise us of this proposal, report, and opportunity to comment.

Currently Te Araroa Trail utilises PNCC walkways, going from Bledisloe Park, through Atawhai Park to Springdale Park, then onward southbound through Barbers Bush. This route is an attractive part of the trail as hikers leave our Halfway City.

We support the Land Swap, provided that the proposed easements are secured to provide a continued connection between Bledisloe Park and Springdale Park (and Atawhai Park) should the escarpment track need to be closed.

If it became necessary to close the track up the escarpment, from Bledisloe to Atawhai, the proposed alternative Easement 3, to Springdale Park, would be only 80-100m longer for Te Araroa hikers on their 3050km journey from Cape Reinga to Bluff. This is insignificant for TA hikers. Easement 3 is a pleasant walk, partly through the Massey Arboretum, and along easier contours, using old farm tracks. Ensure that the easement secures access through the Arboretum as well.

On the other hand, thinking about local residents, we suspect there might be a strong preference to retain the existing route. For people walking from the Massey-owned section on Atawhai Drive to Massey, the alternative Easement 3 would entail an extra 500m or so. Never-the-less, it is prudent to have Easement 3 just in case.

One further point: It would also be prudent to provide for future vehicle access across Easement 3 to allow Massey to develop the smaller section of flat land across the other side of the gully, behind the houses on Springdale Grove.

Te Araroa Manawatū Trust

6 September 2025

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Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Ngaio
Last name	Beausoleil
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Unsure
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	My concern relates not to the land swap itself but to the inevitable next steps, on which I'm not sure the public will have the chance to comment, i.e. subdivision and housing development in the Atawhai/Fitzherbert neighbourhood. My concerns relate chiefly to the unsuitability of the road access, particularly the intersection of Atawhai Road and Summerhill Drive, for any more vehicles. Since the last housing development in the neighbourhood, traffic on this route has increased substantially as has the risk of trying to cross this intersection. This intersection is inherently dangerous and we have been first responders to a serious accident involving a car trying to cross and an 11 year old cyclist who was knocked off her bike and broke her arm. If 100s more vehicles are to be sent up into our neighbourhood daily, this intersection MUST be substantially improved! The risks are further exacerbated by planned housing development in Summerhill/East Fitzherbert. Residents of Atawhai/Fitzherbert would welcome to chance to have meaningful input BEFORE any further housing planning proceeds in our neighbourhood.
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email Family or friends Poster, sign or billboard

30-1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Caroline
Last name	Hilderink
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	Massey University
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	Yes
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	Massey University recognises the importance of Atawhai park to the community, and the importance of continued public access to the park and the surrounding walkways.
General comments Please note here any general comments or feedback you have about this proposal.	Massey University has been working with Palmerston North City Council to resolve an access issue affecting our land on the top terrace. When Massey transferred the land that has become Atawhai Park to Council in 1981, an error occurred that resulted in our remaining farm land on the top terrace becoming landlocked. The proposed land exchange aims to correct this mistake and restore legal access to the top terrace farm land. Secondly, the current fence lines do not match the legal land parcels, resulting in some encroachment onto Massey land. The exchange will ensure that Atawhai Park, as used by the community, is entirely within Council-owned land. As highlighted by the Council Agenda paper (6 August 2025), 91 Atawhai Road is Massey University owned land, not Council land. Massey University is proposing to formalise the public access in this location with a formal easement. Massey University is also committed to enabling the continued use of the existing pathways through formal easements until such time as a new pathway is constructed (which will enable a safe and easily maintained walkway for the community). In discussing the land exchange with Council, Massey recognises the importance of the local park to the community, and the importance

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	of continued public access to the park and the surrounding walkways. Massey University is intending to seek consent to separate the top terrace from the rest of the land parcel as a rural subdivision, and to place the new easements on the property title. This provides Massey University with options should they wish to continue the current land lease or dispose of this site from their landholdings in the future. Reinstating access from 91 Atawhai Road will also ensure the farm land has road access and is not reliant on the narrow, unsafe farm track. The site will continue to be used for rural purposes for the foreseeable future, and Massey University is not seeking to rezone this land from the Rural Zone. We wish to be heard at the hearing.
How did you find out about this opportunity to have your say? (select as many as apply)	Other: Working with PNCC on this proposal

31-1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Robert
Last name	van Bantum
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	We are supportive on the basis that it unlocks a potential off-road walking (and cycling) link between Summerhill and Massey University (Easement 3) as an alternative to the dangerous Summerhill Drive on road cycleway. The support is conditional on three matters: 1. The Council commits to developing the easement 3 link within the next 2 years to become an all weather link between Springdale Grove and the Massey Arboreteum 2. Council ensures that as part of any residential development of the Massey land unlocked by the exchange that a public walking / cycling connection is provided between the public access road in any sub-division and easement 3 3. That Council ensures any sub-division development is required to fund traffic calming and upgraded footpath infrastructure in Atawhai Road to enhance safety for pedestrians and cyclists using Atawhai Road.
General comments Please note here any general comments or feedback you have about this proposal.	Our key concerns relate to the nature of the residential subdivision which is likely to be the inevitable consequence of this land exchange. It should not be forgotten that the existence' of the spite strip' was put in place to limit the extent of residential development off Atawhai Road. There is a requirement for investment in the roading and pedestrian infrastructure and this should be a condition of any re-zoning of the Massey land from rural to urban. Investment is required to address road subsidence in one part of Atawahi Road and and widen the footpath which is narrow and substandard in

31-2

	width particularly in its lower extent. Current traffic speeds are excessive and in excess of the posted 50km/hr and create safety risks for pedestrians and cyclists.
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email

32-1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Jill
Last name	Rapson
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	C.T. Keeble Memorial Forest Trsut
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Yes
Why is that?	Submission Jill Rapson, Hon. Sec., C.T. Keeble Memorial Forest Trust Keith Young, Chair, C.T. Keeble Memorial Forest Trust The C.T. Keeble Memorial Forest Trust owns two blocks of land which butt onto the pathway of Area 2, No's 109 and 109A Atawhai Road. The former block, about 0.198 ha, is held in a QEII covenant, as it is an experimental planting of natives, many of them endemic to the north of the North Island. The planting was initiated (in 1954) and managed by Mr Michael Greenwood, who lived on the adjacent property (107 Atawhai Road). He bequeathed his covenanted block to the Trust in 2017. The latter block (109A Atawhai) is a narrow strip (381 m2) adjacent to the covenant, which Michael purchased in 2014 and donated to the Trust. Currently the Trust is developing this block as a walkway to allow the public to inspect his planting. The Trust has long-term plans to add relevant plantings and information boards to outline Michael's contribution to New Zealand agriculture and ecology. Since the Trust's walkway joins the public pathway (i.e., Area 2) currently on council land, the Trust is interested in the proposed land swap. Its concerns are threefold: 1) That the Trust's walkway can continue to function as originally planned, linking Atawhai Road with the pathway in Area 2.

32-2

	Development of our walkway is nearing completion, with three past phases largely funded through Environment Network Manawatu's community grants scheme. The remaining track-work consists of laying a path through a wet, low-lying area, where we are currently trialling truck tyres filled with lime-chip (which we hope will not inhibit drainage from the back of the sections along Tower Place). 2) That the area owned by Massey University above Area 2 remains in grassland (paddocks) and is not developed as subdivision, at least at this time. During development of the subdivision at Tower Place (2013-2014), the natural drainage layout was substantially altered by the addition of up to 5m of vertical infill. To accommodate this the developer inserted a drainage grill which collects and pipes stormwater under the subdivision and then across Atawhai Road. This grill is mid-way along the area which later became our strip (109A Atawhai, purchased by the Trust in September 2014), and thus our strip has a drainage easement over the title. Surface water drainage from the Massey paddocks flows (as it has for many years) through a pipe under Area 2 at a depth of about 70 cm, and towards the edge of the subdivision. However this proved a damp situation for the subdivision, and so the developer added a pipe from near the subdivision's side of the public walkway and into our strip (in late 2017), leaving a gap of about 1.3 m between the two pipes. This created a child-sized hole next to the pathway. Following safety representations from the Trust the pipe under Area 2 and the pipe on the top of our strip were connected by PNCC in 2017, directing stormwater from the paddocks onto 109A Atawhai Rd. This connection increased the surface flow into our strip. Currently the surface water flow of our strip is functioning adequately, but we consider it likely to be unable to deal with increased surface water flow such as might originate off a greater proportion of hard surfaces such as is inevitable if the paddocks were converted to housing. 3) Additionally the Trust is concerned that quite large quantities of walkway gravels from Area 2 are being washed by storm events into the pipe under the Walkway and onto our strip, just where we want to develop a small silt-floored wetland. The Trust would prefer that drainage channels on both sides of Area 2 be modified or grilled to decrease the inflow of gravels etc.
General comments Please note here any general comments or feedback you have about this proposal.	While not otherwise objecting to the proposed land swap, the Trust would like to be included in any future consultation processes with respect to the further developments of this general area. Final Note: There are no letterboxes on the above properties. The Trust can be contacted via Jill Rapson, Hon Sec CTK, 7(2)(a) Privacy or on 7(2)(a) Privacy
How did you find out about this opportunity to have your say? (select as many as apply)	Other: Massey internal newsletter

33-1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Manvir
Last name	Edwards
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Unsure
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	Online submission form removes hyperlinks... I will email message to Simon Mori Thank you for the opportunity to "have (y)our say" on the (Proposed?) Atawhai Park and Walkway - Land Exchange with Massey University, Report to Council 6 August 2025, presented by Kathy Dever-Tod, Manager Parks and Reserves, and Perene Green, Property Officer. I am grateful to our local Neighbourhood Support Coordinator for arranging a meeting, Mon 15 Sep 2025, for conversation with PNCC officers to understand this matter. Perene Green with whom it had been arranged was unable to attend; Simon Mori and Kathy Dever-Tod were there. Simon subsequently provided further information at the group's request with regard to "Why are we doing this?... Enable Massey to apply to subdivide its land", the process. I find it curious that this is the final bullet, and is not elaborated on in "What does this mean for you?". The signs put up at Atawhai Park to "have (y)our say" on this matter do not include "Enable Massey to apply to subdivide its land" ... why is/was that? It is useful to connect the dots. Project. I am grateful to the work of Neighbourhood Support, the work for and in our community, and I was disappointed to read the council did not support its application for a modest amount of funding, yet the council (had) supported in 2023?, another project to help (Massey) develop designs. I read, I read signs, I see the signs. I am a volunteer friend of Massey Gardens, Ian Warrington and friends, volunteering there since March 2023 when I 'resigned' from Massey, and I know how Massey garden friends connect, with the wonderful work of green corridors friends, Ralph Sims et al. Lovely to read Ralph is the recipient of Massey's

33-2

	most prestigious award, and to know the insightful chapters he has co-authored for IPCC Assessment Reports, Mitigation of Climate Change, Transport. After 29 years at Massey, various roles, I now work in Public Transport, Horizons. My family has lived on Atawhai Road since November 1998. My husband works at Massey. My son studies and works there. They walk to Massey from Atawhai Road, Easement 2, directly to Massey. I do too when I volunteer garden at Massey. It can and should be maintained, notwithstanding an Easement 3, Te Waimana o Turitea?. My husband cycles too, there are many who do, sad to know Steve Stannard has died, good to know him, so deserving of Palmy's 2023 Civic Award, appreciated Mayor Grant Smith's call for a one minute silence at a council meeting to remember Steve; and btw Steve Pedley lives up this way. So, where were we, yes, good to have options, choices. Good to make good decisions. There is one bus, EV, 101x, at 7.52am and 3.49pm for Atawhai Road. Atawhai Road is narrow, winding, the junction leading to it at the bottom of Summerhill is dangerous, the volume of traffic is high, the speeds are high. Projecting, to "Enable Massey to apply to subdivide its land", enables/risks what? Projecting, another 40+ houses = how many more cars, carbon emissions. What is the consideration to safety and wellbeing, people and place? Perhaps Massey/Council could consider planting the land, open GATEways, extension of arboretum...now there's a seed to plant in hearts and minds. You see, enabling Massey to apply to subdivide its land to whack on a heap of houses with all the cars that will come with them seems so counterintuitive to remembering Steve, cycling, mode shift... or to celebrating Ralph, Mitigation of Climate Change, green corridors, Sir Geoffrey Peren prestigious award. Hope to meet Perene Green some time. a typical timeline for a plan change process. Council receives a Plan Change application Council has 20 working days (WD) to request further information Within 30 WD, Council must decide whether it will accept, adopt, modify or reject the application Within 4 months of accepting or adopting the plan change, it must be notified. Once notified, the public has 20 WD to make a submission After the submission period Council summarises the submissions and makes the summary of the submissions and all original submissions publicly available. (20WD) Council calls for further submissions (10WD) Typically, within 6 months after the further submission period closes, a Hearing is held. 2-4 months after the hearing, a decision is made There is a 15WD appeal period. After the appeal period closes, the plan change becomes operative Based on the above, the process typically takes around 18 months from application to decision. Please note that the timeframe has the potential to be 2-3 months longer or shorter, depending on the issues that arise out of the submission process. Land Swap process timeline Consultation period closes Friday, 19 September 2025. A hearing is proposed for 12 November 2025. The report goes to a Council committee for a decision likely in early 2026. If approved, a boundary adjustment subdivision application will then be applied for to give effect to the land swap.
How did you find out about this opportunity to have your say? (select as many as apply)	Letter or email Family or friends School, church or other community group or network, eg newsletter Poster, sign or billboard Other: Neighbourhood Support

33-3

From: [Simon Mori](#)
To: [Submission](#)
Subject: FW: Fw: Atawhai Park land exchange process and Plan Change Process timeframe
Date: Friday, 19 September 2025 5:00:30 pm

From: Manvir Edwards
Sent: Friday, 19 September 2025 4:17 PM
To: Simon Mori <simon.mori@pncc.govt.nz>
Cc: Perene Green <perene.green@pncc.govt.nz>; Kathy Dever-Tod <kathy.dever-tod@pncc.govt.nz>; Corbett, Nereda; P Edwards

Subject: Re: Fw: Atawhai Park land exchange process and Plan Change Process timeframe

Kia ora Hello Simon, how are you, it was good to meet you and Kathy on Monday, thank you for your time, conversation, and the information you emailed. The 'have your say' submission form removes hyperlinks. I am emailing you my submission with the hyperlinks in tact, for the 'hearing'.

Kind regards

manvir edwards

Thank you for the opportunity to "have (y)our say" on the (Proposed?) Atawhai Park and Walkway - Land Exchange with Massey University, [Report to Council 6 August 2025](#), presented by Kathy Dever-Tod, Manager Parks and Reserves, and Perene Green, Property Officer. I am grateful to our local Neighbourhood Support Coordinator for arranging a meeting, Mon 15 Sep 2025, for conversation with PNCC officers to understand this matter. Perene Green with whom it had been arranged was unable to attend; Simon Mori and Kathy Dever-Tod were there. Simon subsequently provided further information at the group's request with regard to "Why are we doing this?... *Enable Massey to apply to subdivide its land*", the process. I find it curious that this is the final bullet, and is not elaborated on in "What does this mean for you?". The signs put up at Atawhai Park to "have (y)our say" on this matter do not include "*Enable Massey to apply to subdivide its land*"... why is/was that? It is useful to connect the dots. Project.

I am grateful to the work of Neighbourhood Support, the work for and in our community, and I was disappointed to read the council did not support its [application for a modest amount of funding](#), yet the council (had) supported in 2023?, another [project](#) to help (Massey) develop designs. I read, I read signs, I see the signs.

I am a volunteer friend of Massey Gardens, Ian Warrington and friends, volunteering there since March 2023 when I 'resigned' from Massey, and I know how friends connect, the wonderful work of green corridors friends, Ralph Sims et al. Lovely to read [Ralph](#) is the [recipient of Massey's most prestigious award](#), and to know the insightful chapters he has co-authored for IPCC Assessment Reports, Mitigation of Climate Change, Transport. After 29 years at Massey, various roles, I now work in Public Transport, Horizons.

My family has lived on Atawhai Road since November 1998. My husband works at Massey. My son studies and works there. They walk to Massey from Atawhai Road, Easement 2, directly to Massey. I do too when I volunteer garden at Massey. It can and should be maintained, notwithstanding an Easement 3, Te Waimana o Turitea?. My husband cycles too, there are many who do, sad to know [Steve Stannard has died](#), good to know him, so deserving of [Palmy's 2023 Civic Award](#), appreciated Mayor Grant Smith's call for a one minute silence at a council meeting to remember Steve; and btw Steve Pedley lives up this way.

So, where were we, yes, good to have options, choices. Good to make good decisions.

There is one bus, EV, 101x, at 7.52am and 3.49pm for Atawhai Road. Atawhai Road is narrow,

33-4

winding, the junction leading to it at the bottom of Summerhill is dangerous, the volume of traffic is high, the speeds are high. Projecting, to "Enable Massey to apply to subdivide its land", enables/risks what? Projecting, another 40+ houses = how many more cars, carbon emissions. What is the consideration to safety and wellbeing, people and place?

Perhaps Massey/Council could consider planting the land, open [GATEways](#), extension of arboretum...now there's a seed to plant in hearts and minds.

You see, enabling Massey to apply to subdivide its land to whack on a heap of houses with all the cars that will come with them seems so counterintuitive to remembering Steve, cycling, mode shift... or to celebrating Ralph, Mitigation of Climate Change, green corridors, Sir Geoffrey Peren prestigious award. Hope to meet Perene Green some time.

a typical timeline for a plan change process.

- Council receives a Plan Change application
- Council has 20 working days (WD) to request further information
- Within 30 WD, Council must decide whether it will accept, adopt, modify or reject the application
- Within 4 months of accepting or adopting the plan change, it must be notified.
- Once notified, the public has 20 WD to make a submission
- After the submission period Council summarises the submissions and makes the summary of the submissions and all original submissions publicly available. (20WD)
- Council calls for further submissions (10WD)
- Typically, within 6 months after the further submission period closes, a Hearing is held.
- 2-4months after the hearing, a decision is made
- There is a 15WD appeal period.
- After the appeal period closes, the plan change becomes operative

Based on the above, the process typically takes around 18 months from application to decision. Please note that the timeframe has the potential to be 2-3months longer or shorter, depending on the issues that arise out of the submission process.

Land Swap process timeline

Consultation period closes Friday, 19 September 2025.

A hearing is proposed for 12 November 2025.

The report goes to a Council committee for a decision likely in early 2026.

If approved, a boundary adjustment subdivision application will then be applied for to give effect to the land swap.

On Wed, 17 Sept 2025 at 13:19, wrote:

Hi Everyone,

FYI.

Here is the time line Simon and Kathy referred to at the meeting the other day.

33-5

Many thanks to those who turned up; we had a worthwhile discussion I thought.

Could the other Group Contacts forward to your members please.

Nereda

----- Forwarded Message -----

From: "Simon Mori" <simon.mori@pncc.govt.nz>

To:

Cc: "Perene Green" <perene.green@pncc.govt.nz>; "Kathy Dever-Tod" <kathy.dever-tod@pncc.govt.nz>

Sent: 17/09/2025 11:29:25 AM

Subject: Atawhai Park land exchange process and Plan Change Process timeframe

Hi, Nerada

I have outlined a typical timeline for a plan change process.

- Council receives a Plan Change application
- Council has 20 working days (WD) to request further information
- Within 30 WD, Council must decide whether it will accept, adopt, modify or reject the application
- Within 4 months of accepting or adopting the plan change, it must be notified.
- Once notified, the public has 20 WD to make a submission
- After the submission period Council summarises the submissions and makes the summary of the submissions and all original submissions publicly available. (20WD)
- Council calls for further submissions (10WD)
- Typically, within 6 months after the further submission period closes, a Hearing is held.
- 2-4months after the hearing, a decision is made
- There is a 15WD appeal period.
- After the appeal period closes, the plan change becomes operative

Based on the above, the process typically takes around 18 months from application to decision. Please note that the timeframe has the potential to be 2-3months longer or shorter, depending on the issues that arise out of the submission process.

Land Swap process timeline

Consultation period closes Friday, 19 September 2025.

A hearing is proposed for 12 November 2025.

The report goes to a Council committee for a decision likely in early 2026.

If approved, a boundary adjustment subdivision application will then be applied for to give effect to the land swap.

Going forward, I am happy to meet with your residents group at any stage regarding a subdivision and/or plan change process.

If you have any further questions, please do not hesitate to contact Perene or I.

Regards Simon

Simon Mori
Principal Planner



Palmerston North City Council
Te Marae o Hine – 32 The Square
Private Bag 11034, Palmerston North 4442

06 356 8199

pncc.govt.nz



34-1

Submission Atawhai-Massey Land Exchange

Your contact details	
First name	Pat
Last name	Edwards
Organisation you represent If applicable. Please only answer this question if you are speaking on behalf of an organisation.	
Hearing	
Do you want to speak to Council in support of your submission? Council will hear submissions at a public meeting on Wednesday 12 November.	No
Your submission	
Do you agree with the proposed land exchange with Massey University?	Unsure
Why is that?	
General comments Please note here any general comments or feedback you have about this proposal.	I write as a local resident of Atawhai Road. I am not opposed in principle to future subdivision of Massey land if it proceeds transparently and with proper infrastructure upgrades. However, I oppose the land exchange as framed because it removes existing protections and overstates community benefits. 1) Transparency failure: subdivision intent downplayed The Council minutes/report place Massey's wish to subdivide at the very front of the case for this exchange, and explicitly note the swap "frees up Massey to subdivide" by rectifying access to land described as "landlocked." By contrast, the public consultation materials emphasise park improvements and boundary tidying, without putting subdivision front and centre for residents weighing the trade-offs. After ~44 years of stable boundaries since 1981, the new urgency appears to be subdivision-driven, and that should have been plainly disclosed up front in the consultation. 2) Access risk: dissolution of Easement 2 is not tied to a built replacement The report states that Easement 2 (existing Atawhai-Bledisloe link) will be dissolved after construction of a future Easement 3, but also states the easement will be dissolved if the current steep Bledisloe track is closed, due to erosion/maintenance issues. This means the existing legal access can be removed before any replacement exists, because Easement 3 depends on future budget provision, not yet secured. Residents could therefore lose a valued, direct route with no guaranteed replacement for

34-2

	years (or ever)—while Massey gains immediate boundary control. 3) Replacement route (if ever funded) is a downgrade for local residents. Even if Easement 3 is eventually built, it forces Atawhai residents to detour to a new pick-up point and still negotiate steep sections, which is less convenient and less accessible than the existing alignment for those walking to Bledisloe Park and campus. The claimed “enhanced accessibility” does not match on-the-ground reality for Atawhai Road users. 4) Unproven cost logic Council cites high maintenance costs and erosion on the current track to justify closure, yet proposes a new track that will require capital outlay and ongoing maintenance. No comparative analysis is presented showing that building and maintaining a new route is cheaper than maintaining and/or remediating the existing route. Without transparent costing, the “cost saving” rationale is unsubstantiated. 5) Infrastructure flag for any future subdivision Atawhai Road is a single, narrow, winding road with access at one end only; the intersection at the bottom has become increasingly difficult and unsafe as nearby land was developed (including former Massey land) about 10 years ago. Any new subdivision enabled by this exchange will intensify traffic and safety risks and likely require significant intersection upgrades. This must be acknowledged now, so the community isn’t left with unfunded liabilities later. (I agree this is a matter for any later resource consent—but it should be flagged at this enabling stage.) Relief sought (what Council should do now) • Put subdivision intent front and centre in all public-facing material before deciding the swap, correcting the current imbalance between the minutes/report and the consultation flyer. • Make continued public access non-negotiable: Adopt a binding condition that Easement 2 cannot be dissolved until a physically constructed, open, and safe replacement walkway is delivered (not just budgeted or proposed). Record this as a condition precedent to any transfer. • Demonstrate net public benefit with evidence: Provide a use/amenity analysis showing that Area 1 adds real recreational/ecological value, not just paper tidying. Publish a comparative cost study: maintaining/remediating the existing route vs. building/maintaining the new route. • Safeguard connectivity and disability access: Confirm that the replacement route (if pursued) delivers equal or better accessibility (gradient, surface, continuity) for Atawhai residents than the current alignment. • Traffic & infrastructure due diligence: Commit to a Traffic Impact Assessment for Atawhai Road and its intersection before completing any exchange that facilitates subdivision—plus a transparent principle that the developer funds fair-share upgrades. • If these safeguards cannot be guaranteed now, decline or defer the land exchange until they can.
How did you find out about this opportunity to have your say?	Council website Poster, sign or billboard

35-1

Subject: FW: Concerns Regarding Proposed Land Swap and Easements - Atawhai Park

From: Rachel Pedley
Sent: Sunday, 14 September 2025 7:04 pm
To: Perene Green <perene.green@pncc.govt.nz>
Cc:
Subject: Concerns Regarding Proposed Land Swap and Easements - Atawhai Park

Good evening Perene,

My husband and I had hoped to attend the neighbourhood meeting with you tomorrow afternoon. Unfortunately, due to unforeseen work commitments, we are now unable to attend.

However, based on the limited information available to us—namely the PNCC flyer delivered to our letterbox and the 6 August 2025 Council report we accessed via the PNCC website—we do have several questions and concerns we would appreciate clarification on. I also viewed the 6 August Council meeting where this matter was introduced and noted the Mayor’s comment suggesting the land swap appeared to be a formality. We are not of that same opinion. We note also that PNCC Councillor, Karen Naylor lives up here, and wonder whether she is aware of what is actually proposed in her neighbourhood.

1. Lack of Transparency in Communication

We were disappointed that the flyer did not mention the proposed dissolution of Easement 2 - the current walkway behind the Atawhai Road properties that provides access to Bledisloe Park. This omission is misleading, as it fails to provide residents with the full scope of the proposed changes.

2. Loss of Direct Public Access

Clause 1.6 of the Council report states that Easement 2 will be dissolved. This would eliminate direct public access from Atawhai Road to Bledisloe Park and Turitea Stream. If the land swap proceeds, access would only be possible via a significant detour around the Massey University land (Easement 3). Could you please advise PNCC’s timeframe for constructing Easement 3, should the swap be approved?

3. Existing Access to Atawhai Park

We note that there is an existing alleyway between houses on Atawhai Road that provides access to Atawhai Park. This means residents are not solely reliant on Massey’s land (Easement 1) for access.

4. Future Plans for Massey University Land (currently part of Atawhai Park)

Could you please clarify Massey University’s intentions for the land currently used as part of Atawhai Park? We understand that that PNCC has this information. Is there a plan to convert this land into a road as part of the subdivision? If so, this would place considerable strain on Atawhai Road’s infrastructure. Additionally, introducing a new road at the bend near the top of the hill could pose a significant safety risk.

5. Rationale for Dissolving Easement 2

The Council report does not provide a clear justification for dissolving Easement 2 beyond maintenance concerns. As ratepayers, we expect PNCC to maintain public walkways. Other tracks in the Summerhill area have experienced washouts and landslides, yet they have been repaired or rerouted without restricting access. Maintaining the existing track would likely be more cost-effective than constructing a new one and then maintaining it.

35-2**6. Impact and Limited Benefit of Easement 3 to Local Residents**

We would not use Easement 3 due to its distance. While Easement 3 may benefit residents from other parts of Palmerston North, it does not serve those living on Atawhai Road or Clifton Terrace. It is simply too far for a convenient afternoon or evening walk. Our current walkway offers a quick, enjoyable route to Bledisloe Park and Turitea Stream, which we and many other residents—including our dog—have used daily for the past 18 years. Being active, we chose to live in this area specifically for its proximity to these walkways.

Based on the information currently available, we do not support the proposed land swap, particularly the removal of public access via Easement 2. This walkway is a vital recreational asset for our community.

We urge PNCC to prioritise the needs and wellbeing of Atawhai Road and Clifton Terrace residents by preserving easy access to these valued walkways, rather than proceeding with a commercial transaction that compromises public amenity.

Kind regards

Steve and Rachel Pedley

Procedure Sheet Hearing of Submissions

Presenting your submission

You have indicated a wish to present your submission before a Committee of Councillors; you can do this either in-person or online. You may speak to your submission yourself or, if you wish, arrange for some other person or persons to speak on your behalf.

We recommend that you speak to the main points of your submission and then answer any questions. It is not necessary to read your submission as Committee members have a copy and will have already read it.

Questions are for clarifying matters raised in submissions. Questions may only be asked by Committee members, unless the Chairperson gives permission.

Time Allocation

Ten (10) minutes (including question time) will be allocated for the hearing of each submission. If more than one person speaks to a submission, the time that is allocated to that submission will be shared between the speakers.

Who will be there?

Council will hear the submissions. Council comprises of all Elected Members as identified on the frontispiece of the Agenda.

There will also be other people there who are presenting their submission. The Hearing is open to the media and the public.

Agenda

An Agenda for the meeting at which you will be speaking will be publicly available at least two working days prior to the meeting. It will be published on the Palmerston North City Council website ([Agendas and minutes](#)) and available to view at the Customer Service Centre. The Agenda lists the submissions in the order they will be considered by the Committee, although there may be some variation to this.

Venue

The meeting will be held in the Council Chamber, First Floor, Civic Administration Building, Te Marae o Hine, 32 The Square, Palmerston North.

The Council Chamber will be set out with tables arranged appropriately. You will be invited to sit at the table with the Councillors when called.

Tikanga Maori	You may speak to your submission in Maori if you wish. If you intend to do so, please contact us no later than four days before the date of the meeting (refer to the 'Further Information' section below). This is to enable arrangements to be made for a certified interpreter to attend the meeting. You may bring your own interpreter if you wish.
Visual Aids	A whiteboard, and computer with PowerPoint will be available for your use. We prefer you notify us before the day if you will require these.
Final Consideration of Submissions	An analysis of submissions has been compiled and will be presented to Elected Members for their decision at the Council meeting.
Changes to this Procedure	Council may, in its sole discretion, vary the procedure set out above if circumstances indicate that some other procedure would be more appropriate.
Further Information	If you have any questions about the procedure outlined above please contact Natalya Kushnirenko, Governance Administrator, phone 06 356 8199 extension 7106 or email natalya.kushnirenko@pncc.govt.nz .

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Atawhai Park and Walkway - Land Exchange with Massey University: Summary of Submissions and Deliberations

PRESENTED BY: Perene Green, Property Officer and Kathy Dever-Tod, Manager Parks and Reserves

APPROVED BY: Glen O'Connor, Acting General Manager Infrastructure

RECOMMENDATION(S) TO COUNCIL

1. That Council approve the land exchange with Massey University in accordance with Section 138 of the Local Government Act 2002, noting that:
 - a. The land being exchanged to Massey University from Council would be approximately 564 sqm of Lot DP 48076.
 - b. The land being exchanged to Council from Massey University would be approximately 541 sqm of Part Section 208 TN of Fitzherbert.
 - c. Council would receive easements:
 - i. over Lot 11 DP 18880 (91 Atawhai Road) legalising the existing walking path access to Atawhai Park;
 - ii. over Part Section 208 TN of Fitzherbert retaining legal access of the existing walkway from Atawhai Park to Bledisloe Park; and
 - iii. a new easement over Part Section 208 TN of Fitzherbert allowing for a future walkway to be developed from Springdale Park to Bledisloe Park.
-

1. ISSUE AND BACKGROUND

- 1.1 Massey University wish to subdivide a portion of land off Atawhai Road that was inadvertently landlocked when Atawhai Park was transferred to Council in 1981.
- 1.2 Council has the opportunity to undertake a land exchange that would rectify discrepancies in land ownership and occupation, including securing easements for future public walkways, and enhance the overall functionality and accessibility of Atawhai Park.
- 1.3 Figure 1 shows the landholdings:

- Area 1, in red, is the land being exchanged from Massey to Council. This is approximately 541m².
- Area 2, in orange, is the land being exchanged from Council to Massey University. This is approximately 564m².



Figure 1: Existing landholdings and landlock by walkway

1.4 Figure 2 shows the proposed easements for walkways, in favour of Council, to be received as part of the exchange.

- Easement 1 – easement across 91 Atawhai Road to formalise access to Atawhai Park.
- Easement 2 – easement over the existing walkway to Bledisloe Park to Atawhai Park, which will be dissolved after the construction of the future walkway, being easement 3.
- Easement 3 – easement from Springdale Park through to Bledisloe Park for a future walkway track.



Figure 2: Proposed easements

- 1.5 Council received the report titled [‘Atawhai Park and Walkway – Land Exchange with Massey University’](#) at the Council meeting of 3 September 2025, which requested to consult with the public on the proposed land exchange part of Atawhai Reserve.
Resolved:

- 1) *That Council proceed with the public consultation on the proposed land exchange with Massey University noting that:*
 - a. *The land being exchanged to Massey University from Council would be approximately 564m² of Lot 1 DP 48076.*
 - b. *The land being exchanged to Council from Massey University would be approximately 541m² of Part Section 208 TN of Fitzherbert.*
 - c. *Council would receive easements:*
 - i. *over Lot 11 DP 18880 (91 Atawhai Road) legalising the existing walking path access to Atawhai Park;*
 - ii. *over Part Section 208 TN of Fitzherbert retaining legal access of the existing walkway from Atawhai Park to Bledisloe Park; and*

iii. *a new easement over Part Section 208 TN of Fitzherbert allowing for a future walkway to be developed from Springdale Park to Bledisloe Park.*

- 1.6 Under Section 138 of the Local Government Act 2002, Council is required to seek community feedback on any proposed exchange of recreation reserve land.
- 1.7 The public notification process is now complete.
- 1.8 This report seeks a final decision from Council to proceed with the land exchange between Massey University and Council and to authorise the Chief Executive to execute the associated Land Exchange and Easement Agreements, noting that submissions against the proposal relate primarily to broader district plan matters rather than the land exchange or easements themselves.

2. CONSULTATION OVERVIEW

- 2.1 Consultation took place from 18 August to 19 September 2025. The consultation consisted of:
 - Public notice in the Manawātū Standard;
 - Public notice in the Manawātū Guardian;
 - Billboard on the site;
 - Online advertisement on the Council website;
 - A letter-drop to the neighbours within 500 metres; and
 - Drop-in session (invite only) – this was requested by a neighbourhood representative.

3. SUMMARY OF SUBMISSIONS

- 3.1 Thirty-five (35) submissions were received during the consultation period. Submitters identified their support or otherwise of the proposal.
 - Twenty-four (24) submissions were for;
 - four (4) against; and
 - seven (7) remained 'unsure'.
- 3.2 Overall, feedback was generally supportive of the proposal, with the majority of submitters recognising the practical benefits of formalising access and improving walkway safety.

- 3.3 A smaller number of submitters raised concerns relating to potential future development, traffic, or track maintenance, most of which are outside the scope of the land exchange proposal.
- 3.4 Officers received a request for a meeting to clarify aspects of the proposal. The meeting was attended by approximately twelve residents and two Council officers from the City Planning and Parks and Reserves teams. The matters raised were consistent with those outlined in the table below. Attendees were invited to make a formal submission on the proposal.
- 3.5 Table 1 below summarises the matters raised in the written submissions in relation to the land exchange proposal. Please note totals do not equal the number of submissions as more than one matter was raised in some submissions.

Table 1: Summary of Submissions Relating to Land Exchange and Easements		
Matters Raised	Total	Officer Comments
Comments For		
1. It makes sense/common sense decision	15	Officers acknowledge this feedback. The proposed change is considered a practical solution that simplifies land management and supports safer long-term use.
2. Seen as mutually beneficial / positive for both parties / simplifies land management	8	Officers note that the land exchange and easement arrangement provides benefits for both landowner and Council.
3. Easement 3 offers a safer, easier, and more maintainable route	3	Officers confirm that Easement 3 would be safer for public use, and can be maintained more effectively than the current alignment.
4. Easement 2 is hazardous, hard to maintain, and Council struggles with upkeep	2	Officers agree that Easement 2 presents maintenance challenges. Easement 3 addresses these concerns by offering a more suitable alignment. Attachment 1 provides onsite images of a previous slip that led to a reroute of the track.
5. Steep track down Bledisloe Park provides a better	2	Acknowledged. Officers recognise that the Bledisloe track offers

level of exercise that is not available on a flat walk		a higher level of physical challenge. There is an alternative track that starts/ends next to 137 Atawhai Road, crossing Massey land next to their water tower, that also offers steeper, more challenging walking and there are various other gullies in the wider area. The Te Arapiki a Tane stairway at Te Motu o Poutoa/Vaucluse Heights offers vigorous recreation opportunities.
6. Supports the proposal, as long as all easements are secured	2	Officers note the importance of securing easements to ensure long-term access and certainty for both residents and Council.
7. Green spaces are essential	2	Acknowledged. Council recognises the importance of green spaces for community wellbeing and has sought to retain and enhance these spaces within the proposal.
8. Disappointed to see the Bledisloe track closed	1	The Bledisloe track is not confirmed to be closed in any particular timeframe. Easement 3 has been secured to ensure that if further slips or safety concerns arise, an alternative route is available.
9. Easement 3 is a pleasant walk through the Arboretum	1	Officers recognise the value of Easement 3 in enhancing the recreational experience through the Arboretum.
10. Retaining the existing route would be more favourable for local residents	1	Noted. There is an alternative track that starts/ends next to 137 Atawhai Road, crossing Massey land next to their water tower. It requires walking further along Atawhai Road but is the same distance to get from 91 Atawhai Road to the bottom of the slope.
11. Requests that Easement 3 link be developed within 2 years	1	Easement 3 would be constructed as a replacement for the existing track when required and is therefore a renewal programme. Programme 1834 covers walkways renewals

		across the city. It is not proposed that this replacement occur until such time as the existing track requires replacement, which is not currently envisioned to occur in the next two years. Assumptions about timing will be considered in future programme revisions for Asset Management and Long-Term Plans.
Neutral		
1. Easement 3 and proposed route can be steep, muddy, or boggy during floods	3	Officers note that improvements will be required to make Easement 3 safe and accessible. These works would be considered through the Parks and Reserves Asset Management Planning.
2. Tracks on Easement 1 and 2 are well used	2	Acknowledged. Officers are aware that Easements 1 and 2 are valued by the community. However, ongoing safety and maintenance issues make Easement 2 less sustainable in the long term.
3. Lack of clarity around proposed access routes and future tracks on billboard and letter	2	Noted. The letter drops and billboard only contained high level information. Both advised further information was provided on the Council website.
4. Concern about losing recent upgrades to Easement 1	1	Noted. The proposal ensures that the upgrades within 91 Atawhai Road will not be lost if we proceed with Easement 1.
5. Funds should be prioritised to make Easement 3 safe and accessible	1	Supported. Officers agree that investment will be necessary to ensure Easement 3 is a safe, year-round route for the community. Assumptions about timing will be considered in future programme revisions for Asset Management and Long-Term Plans.
6. Enjoyment of the area within Bledisloe Park that includes the steep incline	1	Acknowledged. Officers understand that some users value the physical challenge offered by the steep incline. There is an alternative track that starts/ends next to 137 Atawhai Road, crossing Massey land

		next to Massey's water tower.
7. Not a net benefit to Council	1	Noted. Officers consider that securing easements provides long-term benefits by improving safety, reducing maintenance costs, and enhancing alignment with wider network connections.
8. Easement 2 could be removed before a replacement is built, risking loss of public access	1	It is intended that Easement 2 will be dissolved only once Easement 3 and the replacement walkway is completed. The exception would be a major unexpected failure of the existing track.
9. Easement 3 is considered less convenient and less accessible for residents	1	Officers acknowledge this concern.
10. Insufficient evidence demonstrating that constructing and maintaining a new walkway would provide better value than remediating the existing route	1	Council officers have consulted operational staff responsible for walkway maintenance. While no financial modelling has been completed, construction and maintenance staff advise that Easement 3 would be easier and more cost-effective to maintain.
Against		
1. Easement 2 is very popular and should be maintained	2	Noted. Officers acknowledge the popularity of Easement 2 with local users. However, it has significant safety and maintenance issues, making Easement 3 the more sustainable long-term alignment.
2. Lack of clarity around proposed access routes and future tracks on billboard and letter	1	Noted. The letter drops and billboard only contained high level information. Both advised further information was provided on the Council website.
3. Existing access to	1	The access between 73 and 81 Atawhai Road is

Atawhai Park already available		relatively hidden and approximately 3.7m wide. Easement 1 would secure a 6 – 7m wide access that is more visually open and features as the main Atawhai Road access to the park currently.
4. Maintaining or repairing the existing walkway would be more cost-effective and consistent with Council's management of other local tracks	1	Council officers have consulted operational staff, who advise that Easement 3 would be easier and more cost-effective to maintain.

- 3.6 Table 2 below summarises the matters in the written submissions that are not related to the land exchange proposal. Please note, totals do not equal the number of submissions as more than one matter was raised in some submissions.

Table 2: Summary of Submissions Relating to Other Matters		
Matters Raised	Total	Officer Comments
Comments For:		
1. For further housing on the site	2	A housing development is not the focus of this decision; this comment is noted.
2. Upgrade on the current playground	1	Acknowledged.
3. Complements the Te Waimana o Turitea project	1	Noted. The Te Waimana o Turitea project is Massey University Foundation project.
4. Remove the Poplar trees and large macrocarpa trees on the boundary of the existing Atawhai Park; to encourage the Totara trees to develop	1	Suggestion noted. Under current policy mature trees are not removed unless criteria such as tree health, health and safety, or unreconcilable issues with boundaries are triggered. Future revision of trees on the park can consider the suggestion.

5. Hopes that if the land is developed that the green space and views of Tararua Ranges are still available from the tracks	1	Acknowledged.
6. Would be prudent to provide future vehicle access across Easement 3 to Massey to develop land across gully, behind houses on Springdale Grove	1	Acknowledged.
7. If there is a residential development, there should be a connection between the public road and Easement 3	1	This would be considered as part of a private plan change process. Council Parks officers would support the suggested connection.
8. Traffic and pedestrian safety improvements are required if further development occurs	1	Noted. Such improvements would be assessed as part of any future private plan change process.
Neutral		
1. Concern that the proposal may lead to urban development by Massey	3	Any potential future development would be subject to a private plan change process, including opportunities for public input under the Resource Management Act.
2. The intersection to access Atawhai is dangerous; any further development will further exacerbate the issue	2	Traffic safety at the Atawhai intersection would be assessed through a private plan change process if future development was proposed.
3. The proposal is primarily intended to enable future subdivision by Massey. This intent has not been clearly communicated.	2	The current decision focuses on the land exchange and associated easements, in accordance with the requirements of the Local Government Act (LGA). A private plan change has not been applied for.
4. Worried about financial gain motivations behind	1	Not relevant for Councils and exchange

Massey's development		consideration.
5. Disappointment in officer not attending drop-in meeting	1	The officer was unable to attend due to personal reasons. The Manager of Parks and Reserves and Principle Planner attended the session to ensure accurate information and appropriate support were provided to the community.
6. If any further housing development occurs, residents would like opportunity to provide input.	1	Any private plan change would require consultation with affected residents and notification of the proposal.
Against		
1. The subdivision would result in residential development	3	The land is currently zoned rural so precludes residential development.
2. Concern that housing development would make the Atawhai intersection unsafe with increased traffic.	2	Traffic safety at the Atawhai intersection would be assessed through a private plan change process if future development was proposed.
3. Disagrees with 91 Atawhai being made into a roadway.	2	Officers confirm that the current proposal does not include developing 91 Atawhai as a roadway. Any such proposal would be a separate process.

4. HEARINGS

- 4.1 Submitters who expressed a view on the proposal and indicated that they wished to be heard have been contacted by staff and invited to speak at the scheduled hearing on 12 November 2025.
- 4.2 The hearing of submitters who have requested to be heard will occur on the same day this report is presented to Council. Should any submissions raise new or substantive matters not previously addressed through the consultation process, Council officers will provide advice to Council during the meeting.

- 4.3 If these matters are assessed as significant, officers may recommend that a final decision be deferred to a subsequent Council meeting to allow adequate consideration and response.

5. CONCLUSION

- 5.1 Subject to hearings, the proposed land exchange and easements between Massey University and Council addresses long-standing land ownership inconsistencies while enhancing public access, safety, and connectivity across Atawhai Park and the wider walkway network.
- 5.2 The outcome of consultation demonstrates general community support, with concerns largely relating to matters beyond the scope of the proposal.
- 5.3 Proceeding with the exchange will provide long-term benefits to both parties, strengthen recreation infrastructure, and support Council's strategic objectives to provide city parks, reserves and walkways.

6. NEXT STEPS

- 6.1 That Land Acquisition Agreements be prepared and executed for the two parcels of land being exchanged.
- 6.2 That Easement Agreements in Gross be prepared and executed as required.
- 6.3 If Council does not proceed with the exchange, the current discrepancies in land ownership and access would remain unresolved, limiting opportunities to secure long-term public access and improve walkway safety.

7. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city	
The recommendations contribute to this plan:	

6. Mahere rēhia 6. Recreation and Play Plan The objective is: Provide city, suburb and local parks and reserves, including sports fields, courts, tracks, changing rooms and facilities, and walkways.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	The land exchange and easements enable Council to improve the resilience of a length of the Te Araroa Trail and formalise existing access into Atawhai Park. The new walkway easement would secure public walking access into Massey University and walking through the Arboretum will add a new experience to the walkway network. The new walkway between Bledisloe Park and Atawhai Park will provide greater access for the community due to the improved gradient. The land exchange unlocks the potential for underutilised Massey land to be used for another purpose, contributing to the wellbeing of the city.

ATTACHMENTS

1. Bledisloe Park - Site Photos [!\[\]\(9dc885fa0d6d341860a6e69645e59475_img.jpg\) !\[\]\(5d2b0686f24c91a69ec6f054f466d184_img.jpg\)](#)

This document serves as a visual appendix to the main Council report, providing photographic evidence and supporting information regarding the section of the Bledisloe Track affected by a previous slip. This area has since been closed and rerouted.











MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Fitzherbert Park - Proposal to grant Easement to Power:
Deliberations Report

PRESENTED BY: Perene Green, Property Officer

APPROVED BY: Glen O'Connor, Acting General Manager Infrastructure

RECOMMENDATION(S) TO COUNCIL

1. That Council grant an easement to convey electricity at Fitzherbert Park, 272 Fitzherbert Avenue, Palmerston North, to Powerco.
2. That Council note that the land area affected by the easement for Powerco is described as Lot 2 DP 77988.

1. ISSUE

- 1.1 Powerco are planning to complete upgrades to an existing transformer located within Fitzherbert Park.
- 1.2 The aerial location of the transformer and switchgear within Fitzherbert Park is shown below in red in Figure 1. Figure 2 provides a concept of the transformer on site.



Figure 1: Aerial view



Figure 2: Onsite view

- 1.3 Fitzherbert Park is subject to the Palmerston North Reserves Act 1922, which does not set out a process for easements on reserve land.
- 1.4 Although Fitzherbert Park is not subject to the Reserves Act 1977, this Act requires that any utility services located on reserve land be covered by an easement. In the interests of consistency and good practice, Officers recommended following the process set out in the Reserves Act 1977 for all applications for easements over reserve land.
- 1.5 The public notification process has been completed following the process set out in Section 48 of the Reserves Act 1977. There were no submissions received.
- 1.6 This report seeks approval from Council to grant the formal easement for this matter.

2. BACKGROUND

- 2.1 A report to Council titled [‘Fitzherbert Park – Proposal to Grant an Easement on Reserve Land to Power’](#) on 3 September 2025 assessed the proposal and as a result Council resolved:

1. That Council approve notifying the public of the proposal to grant an easement at Fitzherbert Park, 272 Fitzherbert Avenue, Palmerston North to Powerco to convey electricity, using the process set out in Section 48 of the Reserves Act 1977.
2. That Council note that the land area affected by the easement for Powerco is described as Lot 2 DP 77988

- 2.2 Consultation was completed in October 2025. No submissions were received.
- 2.3 If the easement is granted the easement instrument will be entered between Council and Powerco and added to the relevant property title.

3. CONCLUSION

- 3.1 Granting of the easement followed the process outlined in the Reserves Act 1977.
- 3.2 Given that the process outlined in the Reserves Act 1977 was followed, and no objections to the proposed easement were received, it is recommended that Council grant an easement to convey electricity to Powerco.

4. NEXT STEPS

- 4.1 The easement instrument will be entered between Council and Powerco and added to the relevant property title.

5. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 3: He hāpori tūhonohono, he hāpori haumarū Goal 3: A connected and safe community	
The recommendations contribute to this plan: 6. Mahere rēhia 6. Recreation and Play Plan The objective is: Administer the Reserves Act 1977	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	This action ensures Council decision making is consistent with the provisions of the Reserves Act 1977 with regards to reserves planning and legislative requirements for utilities sited in reserves.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 12 November 2025

TITLE: Palmerston North Performing Arts Trust - Annual Report and Annual Accounts 2024/25

PRESENTED BY: Hannah White, Manager Governance

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATION(S) TO COUNCIL

1. That Council receive the Palmerston North Performing Arts Trust Annual Report and financial statements for the year ended 30 June 2025 (Attachments 1-3).

1. ISSUE

- 1.1 The Palmerston North Performing Arts Trust ('the Trust') has submitted its Annual Report and financial statements 2024/25, as expected under clause 7.5 of its Trust Deed (see Attachments 1-3).
- 1.2 The Trust is an exempted Council Controlled Organisation under section 7 of the Local Government Act (LGA) 2002, as its small size makes the reporting requirements and mandatory audit of the LGA disproportionate to the size of the Trust.

2. BACKGROUND

- 2.1 The Palmerston North Performing Arts Trust was established in 1998 by Council to provide educational opportunities for the development of talented emerging performing artists in the Palmerston North region.
- 2.2 To do this, the Trust runs the 'Arts Heart' Educational Development Project Scheme (up to \$5,000 per project) which is designed to assist the education and development of group performance art projects in Palmerston North. In 2024/25 the Trust awarded three grants of \$5,000, \$4,300 and \$3,500 to emerging groups, the details of which are covered in the Chairperson's Report attached.

3. NEXT STEPS

- 3.1 The Annual Report and financial statements for the year ended 30 June 2025 will be lodged with Charities Services.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city	
The recommendations contribute to this plan: 14. Mahere mana urungi, kirirautanga hihiri 14. Governance and Active Citizenship Plan The Objective is: Oversee Council operations and communicate decisions to our communities	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Receiving this information contributes to the desired outcome of an effective and responsible Council that excels in good governance.

ATTACHMENTS

1. Covering letter from Chairperson_October 2025 [↓](#) 
2. Chairperson's Report 2025 [↓](#) 
3. Financial Statements for the year ended 30 June 2025 [↓](#) 



C/- Palmerston North City Council
Private Bag 11034
PALMERSTON NORTH

8 October 2025

Mayor and Councillors
Palmerston North City Council
PALMERSTON NORTH

Dear Mayor and Councillors

**PALMERSTON NORTH PERFORMING ARTS TRUST
ANNUAL REPORT TO COUNCIL**

I am pleased to attach the following documents by way of annual report to Council
(in accordance with the Trust Deed of Palmerston North Performing Arts Trust):

1. Chairperson's Report 2025.
2. Palmerston North Performing Arts Trust Financial Statements for the year ended 30 June 2025.

I confirm that the above documents were received at the Annual General Meeting of the Palmerston North Performing Arts Trust held 16 September 2025.

Yours faithfully


Margaret May
CHAIRPERSON

Oasis # 17566225



Palmerston North Performing Arts Trust Board

I am delighted to be presenting the 2024/25 Annual Report to the PN Performing Arts Trust Board.

Our principal role is to allocate funding from the Eva and Elsie Laing Arts Trust for the development of the performing arts and artists in Palmerston North.

Four applications were received by the Board for funding towards very exciting projects. To assist with the process, we reflected on the purpose of the Trust which is to "provide a public vehicle to carry on the support, practice and public appreciation of the performing arts in Palmerston North through educational opportunities that will serve to enlighten, inspire and enhance the development of talented emerging performing artists".

The successful applications and decisions were as follows:

Manawatū Summer Shakespeare / Simple Truth Theatre – \$5,000

The production of *The Tempest* was a resounding success, attracting close to 2,500 audience members across 7 performances in the Victoria Esplanade Rose Garden. This was deemed to be the best attended season on record, reflecting both the growing reputation of Manawatū Summer Shakespeare, strong confidence, and the community's appetite for engaging and accessible live performance.

All 24 cast members took part in a structured training programme, which included:

- Understanding Shakespeare for performance
- Movement workshops and specialised rehearsals
- Weekly waiata sessions, leading to performance

Palmerston North Dance Association – \$4,300

Workshops were held to nurture the technical growth of young dancers with focus on Ballet and Jazz genres. Over 89 entries were received in total; over 50 for the ballet classes and 39 for the jazz classes. The repertoires from the Nutcracker Ballet were divided into Junior, Intermediate and Advanced groups. The Jazz groups were set separate routines.

The performances focussed on young people, for the three age groups to three pieces of modern popular music to inspire them to see their own potential. The feedback from the students was excellent with over 90% scoring the workshops High or Excellent, over 90% saying they want more workshops like this and over 90% saying they learned something new.

Palmerston North Theatre Trust Centrepoint Theatre – \$3,500

Connecting young Pasifika youth with leaders in the performing arts in three masterclasses. 79 students participated. This project was always about the young people, inspiring them to see their own potential. It was deemed to be a roaring success, and they are looking at how they can continue the programme and what the end game could look like. It is hoped to continue to offer these

opportunities where we bring in pacific leaders in the performing arts with the goal of creating a show with our young people to perform on our stage.

I would like to extend a very special thank you to Board members Lottie Perry, Eli Hancock, Mikel O'Connell and Grant Smith who bring an enormous wealth of expertise and experiences in the Arts Sector to the decision-making process for the overall benefit of the performing arts in Palmerston North.

Finally, our very large thank you for the very efficient secretarial and administrative support from the Palmerston North City Council staff, especially to our board secretary Natalya Kushnirenko.

I look forward to all your participation in the 2025/26 year.

Margaret May
Chairperson
9 September 2025

Palmerston North Performing Arts Trust

**Financial Statements
for the year ended
30 June 2025**

A handwritten signature in black ink, consisting of a stylized 'J' followed by a loop and a vertical stroke.

ID 17551429

PALMERSTON NORTH PERFORMING ARTS TRUST

Statement of entity information for the year ended 30 June 2025

1. Reporting entity

Palmerston North Performing Arts Trust (the Trust).

2. Type of entity & legal basis

The Trust is a charitable trust incorporated in New Zealand under the Charitable Trusts Act 1957 and is domiciled in New Zealand. The Trust is controlled by Palmerston North City Council but is exempted under s7(3) of the Local Government Act 2002 from being a council-controlled organisation. This exemption was renewed by way of resolution on 6 November 2024 for a further 3 years to 30 June 2028. The Trust is a registered Charity (No CC26508) under the Charities Act 2005.

3. The Trust's purpose or mission

The primary objective of the Trust is to provide educational opportunities for the development of talented emerging performing artists in the Palmerston North region for the benefit of the public at large in Palmerston North.

4. Structure of the Trust's operations including governance arrangements

A Board comprising the Mayor of Palmerston North, two trustees (appointed by the Palmerston North City Council) and two advisory trustees appointed by the Board oversees the governance of the Trust. The Trust is administered by staff of the Palmerston North City Council.

5. Main sources of the Trust's cash and resources

Interest from investments is the main source of funding for the Trust.

PALMERSTON NORTH PERFORMING ARTS TRUST

Statement of accounting policies for the year ended 30 June 2025

1. Basis of preparation

The Trustees have elected to apply PBE SFR-A (PS) *Public Benefit Entity Simple Format Reporting – Accrual (Public Sector)* on the basis that the Trust does not have public accountability (as defined) and has total expenses of less than \$2 million.

All transactions in the financial statements are reported using the accrual basis of accounting.

The financial statements are prepared on the assumption that the Trust will continue to operate in the foreseeable future.

2. Goods and Services Tax

The Trust is not registered for GST. No GST was payable on revenue and no GST was claimable for expenses.

ID 17551429

3. Significant Accounting Policies

3.1. Revenue

Grants – Council, government and other non-government grants are recognised as revenue when the funding is received unless there is an obligation to return the funds if conditions of the grant are not met ("use or return condition"). If there is such an obligation, the grant is initially recorded as a liability and recognised as revenue when conditions of the grant are satisfied.

Interest – interest revenue is recorded as it is earned during the year.

3.2. Bank accounts and cash

Bank accounts and cash comprise cash on hand, general or savings accounts and deposits held at call with banks.

3.3. Debtors

Debtors are initially recorded at the amount owing. When it is likely the amount owed (or some portion) will not be collected, a provision for impairment is recognised and the loss is recorded as a bad debt expense.

3.4. Investments

Investments comprise investments in term deposits with banks.

3.5. Creditors and accrued expenses

Creditors and accrued expenses are measured at the amount owed.

PALMERSTON NORTH PERFORMING ARTS TRUST

Notes to the Financial Statements

1 Related Party Transactions

The Trust had no related party (controlled by Council) transactions (2024 \$nil).

2 Events after balance date

There are no significant events after balance date.

3 Contingent Liabilities

The Trust had no contingent liabilities at balance date (2024 \$nil).



PALMERSTON NORTH PERFORMING ARTS TRUST**STATEMENT OF FINANCIAL PERFORMANCE for the year ended 30 June 2025**

	Actual 2025	Actual 2024
Revenue	\$	\$
Interest	4,124	4,772
Total Revenue	4,124	4,772
Expenses		
Grants	12,800	6,000
Scholarships	-	-
Audit Fees	-	-
Administration	-	-
Total Expenses	12,800	6,000
Surplus/(deficit)	(8,676)	(1,228)

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2025

	Actual 2025	Actual 2024
Balance at 1 July	\$ 123,666	\$ 124,894
Surplus/(deficit) for the year	(8,676)	(1,228)
Total surplus/(deficit) for the year ended 30 June	(8,676)	(1,228)
Balance at 30 June	114,990	123,666

STATEMENT OF FINANCIAL POSITION as at 30 June 2025

	Actual 2025	Actual 2024
Assets	\$	\$
Current Assets		
Bank accounts and cash	4,907	1,703
Short term investments	109,253	63,000
Interest accrual	830	2,585
Total Current Assets	114,990	67,558
Non Current Assets		
Term investment	-	56,108
Total Non Current Assets	-	56,108
Total Assets	114,990	123,666
Current Liabilities		
Accrued Expenses	-	-
Total Liabilities	-	-
Trust Equity	114,990	123,666

Margaret May
Chairperson

16 September 2025

These statements should be read in conjunction with the accompanying Statement of Accounting Policies and notes.

PALMERSTON NORTH CITY PERFORMING ARTS TRUST

STATEMENT OF CASH FLOWS for the year ended 30 June 2025

	Actual 2025	Actual 2024
Cash flows from operating activities	\$	\$
Interest received	6,149	2,701
Grants	(12,800)	(6,000)
Scholarships	0	0
General operating expenses	0	0
Net cash flow from operating activities	(6,651)	(3,299)
Cash flows from Investing Activities		
Purchase of term investments	(69,117)	(64,803)
Maturity of term investments	78,972	69,539
Net cash flow from investing activities	9,855	4,735
Net Cash Inflow/(Outflow)	3,204	1,437
Bank accounts and cash at the beginning of year	1,703	266
Bank accounts and cash at the end of year	4,907	1,703

These statements should be read in conjunction with the accompanying Statement of Accounting Policies and notes.

