



PAPAIOEA
PALMERSTON
NORTH
CITY

PALMERSTON NORTH CITY COUNCIL

AGENDA

COMMUNITY RESILIENCE & SUSTAINABILITY COMMITTEE

9:00 AM, WEDNESDAY 18 FEBRUARY 2026

**COUNCIL CHAMBER, FIRST FLOOR
CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH**

MEMBERS

Lorna Johnson (Chair)
Brent Barrett (Deputy Chair)
Grant Smith (The Mayor)

Mark Arnott
Rachel Bowen
Vaughan Dennison
Lew Findlay (QSM)
Hayden Fitzgerald
Leonie Hapeta
Bonnie Kuru

Debi Marshall-Lobb
Billy Meehan
Orphée Mickalad
Karen Naylor
William Wood
Kaydee Zabelin

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Waid Crockett

Chief Executive | PALMERSTON NORTH CITY COUNCIL

COMMUNITY RESILIENCE & SUSTAINABILITY COMMITTEE MEETING

18 February 2026

ORDER OF BUSINESS

1. Karakia Timatanga

2. Apologies

3. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

4. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

5. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

6. Soft Plastics Trial - Options and Costs Page 5

Report, presented by Natasha Hickmott, Acting Manager Resource Recovery.

7. Committee Work Schedule - February 2026 Page 17

8. Karakia Whakamutunga

9. Exclusion of Public

That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for passing this resolution |
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| | | | |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

REPORT

TO: Community Resilience & Sustainability Committee

MEETING DATE: 18 February 2026

TITLE: Soft Plastics Trial - Options and Costs

PRESENTED BY: Natasha Hickmott, Acting Manager Resource Recovery

APPROVED BY: Glen O'Connor, Acting General Manager Infrastructure

RECOMMENDATIONS TO COUNCIL

1. That Council approve a soft plastics recycling drop off trial at both Ferguson Street Recycling Centre and Supermarkets commencing Quarter 1 2026/27 for a period of twelve months (Option 1).
2. That Council establish a new Capital Programme called 'Recycling – Soft Plastics Storage Shelter' for the purposes of building a storage shelter at Awapuni to facilitate implementation of a trial for soft plastics recycling.
3. That Council transfer \$82,600 from Programme 727 – Recycling – Materials Recovery Facility Development to new programme 'Recycling – Soft Plastics Storage Shelter' in the current Financial Year.
4. That Council refer to the Annual Budget 2026/27 deliberations additional operating expenditure of \$43,000 and additional operating revenue of \$15,000.
5. That the Chief Executive report back to the Community Resilience & Sustainability Committee by 17 February 2027 outlining the effectiveness of six months of the trial, including costs and amount of soft plastics diverted.

SUMMARY OF OPTIONS ANALYSIS

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| Problem or Opportunity | On 3 December 2025, Council requested (Resolution 193-25) that the Chief Executive report back in February 2026 on the scope (options and costs) of a trial of soft plastics collection at Awapuni, Ferguson Street and supermarkets. |
| Option 1: [Recommended Option] | Trial soft plastics recycling drop off at both Ferguson Street Recycling Centre and Supermarkets in Palmerston North. |
| Community Views | Community feedback and enquiries over recent years indicate there is demand for soft plastics recycling in Palmerston North. |
| Benefits | <ul style="list-style-type: none"> Provides options for the community to recycle post-consumer soft plastics in Palmerston North. Aligns with Council's Waste Management & Minimisation Plan, and Resource Recovery Plan. Approximately 35 tonnes of post-consumer soft plastics will be diverted from landfill to recycling. |
| Risks | <ul style="list-style-type: none"> Continuity and costs of 3rd party collections for supermarkets. Underestimating the popularity of this service, resulting in higher costs and impact on staff resourcing. Continuity of processing capacity. |
| Financial | This option requires a Capital new investment of \$82,600 and has an annual net operational impact of \$28,000 per year. |
| OPTION 2: | Trial soft plastics recycling drop off at only Ferguson Street Recycling Centre |
| Community Views | As per Option 1 |
| Benefits | <ul style="list-style-type: none"> No additional benefits to Option 1 Approximately 4 tonnes of post-consumer soft plastics will be diverted from landfill to recycling. |
| Risks | <ul style="list-style-type: none"> Provides only one option to recycle post-consumer soft plastics. Negative community response due to inconsistency with service provided in other regions (e.g. supermarket drop off). Underestimating the popularity of this service, resulting in |

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| | <p>higher costs and impact on staff resourcing.</p> <ul style="list-style-type: none"> Continuity of processing capacity. |
| Financial | This option requires a Capital new investment of \$82,600 and has an annual net operational impact of \$12,000 per year. |
| OPTION 3: | Trial Soft plastics recycling drop off at Supermarkets only in Palmerston North |
| Community Views | As per Option 1 |
| Benefits | <ul style="list-style-type: none"> No additional benefits to Options 1 and 2 Approximately 31 tonnes of post-consumer soft plastics will be diverted from landfill to recycling. |
| Risks | <ul style="list-style-type: none"> Negative community response as no drop off options at Council facilities. Continuity and costs of 3rd party collections for supermarkets. Underestimating the popularity of this service, resulting in higher costs and impact on staff resourcing. Continuity of processing capacity. |
| Financial | This option requires a Capital new investment of \$82,000 and has an annual net operational impact of \$19,000 per year. |
| OPTION 4: | Trial soft plastics recycling drop off at only Ferguson Street Recycling Centre and Awapuni Resource Recovery Park |
| Community Views | As per Option 1 |
| Benefits | No additional benefits to Options 1, 2 and 3 |
| Risks | No capacity to supervise or have inside - not a viable option |
| Financial | Not calculated as option not feasible (see 4.29), however can assume that this would double of Option 1 at a minimum |
| OPTION 5: | Do not implement a trial |
| Community Views | No community views have been sought on this option |
| Benefits | No additional operating impact to Council |
| Risks | Negative feedback from the community due to limited options to recycle post-consumer soft plastics in the Palmerston North |
| Financial | None |

RATIONALE FOR THE RECOMMENDATIONS

1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY

Soft Plastics Recycling Context – Palmerston North

- 1.1 Council has requested a report on the scope (options and costs) of a trial of soft plastics collection at Awapuni, Ferguson Street and supermarkets.
- 1.2 Soft plastics are not accepted through Council provided recycling services, including kerbside collections and drop-off facilities.
- 1.3 The national Soft Plastics Recycling Scheme is not currently available in Palmerston North. The community currently has limited options for recycling soft plastics, which are outlined below:
 - Purchase a NZ Post Courier Bag; fill it with clean soft plastics and book a courier pick up; or
 - Collect and save soft plastics, and drop-off at the nearest soft plastics scheme location (Levin or Whanganui).

Soft Plastics Recycling Scheme – New Zealand

- 1.4 The Soft Plastics Recycling Scheme is part of the voluntary government accredited product stewardship scheme. This scheme is funded by the food and grocery product brand owners and packaging manufacturers that are members of the scheme. They pay a levy which funds the collection of the soft plastics from participating locations, quality checks, baling, transport and processing.
- 1.5 The Soft Plastic Recycling Scheme is part of the packaging forum NZ family; a member-based organisation that invests in and promotes product stewardship and recycling solutions. The scheme focuses on identifying and supporting end-of-life solutions for packaging, particularly soft plastics, with the aim of diverting these materials from landfill.
- 1.6 Soft plastic packaging consists of film made largely from HDPE (high density polyethylene), LDPE (low density polyethylene), PP (polypropylene) and multi-layer soft plastic. Examples of soft plastics accepted into the Soft Plastics Recycling Scheme include bread bags, frozen food packaging, toilet paper packaging, confectionery and biscuit wrappers, chips packets, pasta and rice bags, courier envelopes, shopping bags, sanitary hygiene packaging. In general, eligible items are plastics that can be scrunched into a ball.
- 1.7 Many participating brands now display a “recycle at store” label on their packaging to assist residents in identifying suitable materials that can be recycled via the Soft Plastics Recycling Scheme.

- 1.8 The Soft Plastics Recycling Scheme provides for the return of used (post-consumer) soft plastics to participating retail locations, where the material is deposited into designated soft plastic recycling bins. The collected plastics are then baled and transported to onshore processing facilities: Future Post (Waiuku and Blenheim) and SaveBoard (Hamilton). These facilities reprocess the material into new products, supporting a circular economy approach within New Zealand.
- 1.9 Soft Plastics Recycling Scheme partners with a range of organisations from social enterprises, private companies and a local Council operating across New Zealand, including Auckland, Central Otago, Christchurch, Dunedin, Gisborne, Hawke's Bay, Invercargill, Marlborough, Nelson, Northland, Oamaru, Rangiora, Tauranga, Tasman, Thames, Wairarapa, Wellington, and Whanganui who collect the soft plastics from the retail stores, store and bale it prior to transport to the processing facilities.
- 1.10 In New Zealand, the Soft Plastics Recycling Scheme generally operates across entire regions, there are some exceptions – such as Whanganui District Council. In Whanganui, soft plastics can be dropped off at four designated collection points; two Woolworths supermarkets, The Warehouse, and the Whanganui Recycling Centre. Whanganui District Council manages the collection of materials from these sites and is responsible for baling the soft plastics.

2. BACKGROUND AND PREVIOUS COUNCIL DECISIONS

- 2.1 In July 2010, when Council introduced the wheelie bin and crates for kerbside recycling, the range of materials accepted included all plastics grades, which included soft plastics.
- 2.2 In late April 2014 Council stopped accepting soft plastics into the recycling service. This decision was driven by operational constraints, contamination, cost considerations and changing global markets.
- 2.3 In May 2021, Council stopped accepting plastic grades 3 (Polyvinyl Chloride - PVC), 4 (Low-Density Polyethylene - LDPE), 6 (Polystyrene – PS) and 7 (Other) into the recycling service. This decision was driven by market limitations and the expected introduction of new regulations to standardise materials for kerbside collections.
- 2.4 In September 2023, the New Zealand Government published a gazette notice under the Waste Minimisation Act 2008 (WMA); Standard materials for kerbside collections. Which required territorial authorities to standardise the materials accepted in Council-managed recycling, food scraps, and food organics and garden organics collections from 1 February 2024.

3. DESCRIPTION OF OPTIONS

- 3.1 In all options:

- Collected soft plastics would be stored and baled at the Awapuni Resource Recovery Park (Awapuni), ready for subsequent collection and transport to a processing facility.

For options including drop-off at Ferguson Street:

- Council collections team would collect the soft plastics from Ferguson Street and transport them to Awapuni.

For options including drop-off at supermarkets:

- Council would contract a private waste operator to collect the soft plastics from the participating supermarkets for transport to Awapuni.

For all options other than not undertaking a trial:

- there is a risk that we will be raising community expectations of an ongoing service for soft plastics drop-off.
- Budget of \$82,600 from Capital Programme 727 – Recycling – Materials Recovery Facility Development will be redirected to a storage shelter for soft plastic, noting that officers will assess budget and timing of the Material Recovery Facility project and report back to Elected Members as this progresses.

- 3.2 **Option 1: Trial soft plastics recycling drop off at both Ferguson Street Recycling Centre and Supermarkets in Palmerston North** - This option would trial drop off points for post-consumer soft plastics at Council's Ferguson Street Recycling Centre and participating supermarkets. Households would collect their soft plastic packaging used at home and drop them via the designated soft plastics recycling bin located at Ferguson Street during opening hours, or at participating supermarkets.
- 3.3 **Option 2: Trial soft plastics recycling drop off at only Ferguson Street Recycling Centre** - This option would trial a drop-off point for post-consumer soft plastics at Council's Ferguson Street Recycling Centre. Households would collect their soft plastic packaging used at home and drop them via the designated soft plastics recycling bin located at Ferguson Street during opening hours.
- 3.4 **Option 3: Trial Soft plastics recycling drop off at Supermarkets only in Palmerston North** - This option would trial drop off points for post-consumer soft plastics at participating supermarkets. Households would collect their soft plastic packaging used at home and drop them via the designated soft plastics recycling bin located at participating supermarkets.
- 3.5 **Option 4: Trial soft plastics recycling drop off at Ferguson Street Recycling Centre and Awapuni Resource Recovery Park** - This option would trial two drop off points for post-consumer soft plastics at Council's Ferguson Street Recycling Centre and Awapuni Resource Recovery Park. Households would collect their soft plastic

packaging used at home and drop them via the designated soft plastics recycling bin located at Ferguson Street and the Awapuni Resource Recovery Park during opening hours.

4. ANALYSIS OF OPTIONS

- 4.1 All options require an appropriate storage shelter at Awapuni to store the loose soft plastics. As no suitable shelter currently exists, additional capital expenditure of \$82,000 is required.
- 4.2 **Option 1: Trial soft plastics recycling drop off at both Ferguson Street Recycling Centre and Supermarkets – Recommended Option**
- 4.3 The scheme generally operates at Supermarkets, which include (Woolworths, The Warehouse, New Worlds, Pak’nSaves, and in some regions, this includes Four Squares). Stores in the City have not been canvassed at the time of preparing this report, however in discussions with Soft Plastics New Zealand they are confident that several supermarkets will participate if the scheme is trialled.
- 4.4 For the purposes of this analysis, it is assumed that there will be nine locations in total (8 supermarkets and Ferguson Street), and the amount of soft plastics received is similar to other supermarkets in New Zealand. This option would result in approximately 35 tonnes of soft plastics diverted annually.
- 4.5 This option requires a Soft Plastics Branded Recycling Bin which is \$600 for Ferguson Street, and a suitable storage shelter at Awapuni as described in 4.1, which requires Capital New expenditure of \$82,000.
- 4.6 At the estimated 4.2 tonnes expected to be received at Ferguson Street we are confident that costs of acceptance at Ferguson Street and transport to Awapuni can be accommodated within existing budgets.
- 4.7 There will be additional costs associated with material handling and baling of the soft plastics at Awapuni.
- 4.8 Council will need to contract a provider for the collection and transport from the supermarkets to Awapuni as there is no capacity within the resource recovery team for these collections currently.
- 4.9 As outlined in section 1.8 of this report, the Soft Plastics Recycling Scheme provides for the return of used (post-consumer) soft plastics to participating retail locations. This supports collections, baling and processing of soft plastics from the supermarkets.
- 4.10 This option requires operational expenditure for collections, materials handling, baling, transport and processing fees of the soft plastics, marketing launch of the trial, and consumables. This is estimated to be \$43,000 per year, which is partially

offset by revenue received from the soft plastics scheme, which is estimated to be \$15,000.

4.11 Overall, the net operational impact to Council would be an increase of \$28,000 per year.

4.12 Risks associated with this option include:

- Underestimating the popularity of this service, which could result in higher operational costs, which may mean that if the amount received is, for example, double than assumed at supermarkets and Ferguson Street, then the overall operational costs would also double (no additional capital investment required)
- Continuity of onshore processing capacity
- A trial may set community expectations of on-going service
- Using a third party for collections from the supermarkets exposes risk around increasing costs

4.13 Benefits associated with this option include:

- Provides multiple options for our community to recycle their soft plastics
- Consistent service provision compared with other regions
- Aligns with Council's Waste Management and Minimisation Plan, and Resource Recovery Plan
- Diverts approximately 35 tonnes of post-consumer soft plastics from landfill

4.14 **Option 2: Trial soft plastics recycling drop off at only Ferguson Street Recycling Centre**

4.15 For the purposes of this analysis, it is assumed that the average amount of soft plastics collected at Ferguson Street will be similar to that received at other locations; this option is estimated to result in approximately 4.2 tonnes of soft plastics diverted annually.

4.16 Capital outlay is the same as Option 1.

4.17 As per Option 1, there will be additional costs associated with material handling and baling of the soft plastics at Awapuni.

4.18 As outlined in section 1.8 of this report, the Soft Plastics Recycling Scheme provides for the return of used (post-consumer) soft plastics to participating retail locations. This supports collections, baling and processing of soft plastics from the supermarkets. With this option, the Soft Plastics Recycling Scheme may provide some financial support, however this will depend significantly on the amount and type of soft plastics dropped off at Ferguson Street (e.g. post-consumer versus soft

plastics from commercial sources). Therefore, for the purposes of this analysis we have assumed no support for this option.

4.19 This option requires operational expenditure for collections, materials handling, baling, transport and processing fees of the soft plastics, marketing launch of the trial, and consumables. This is estimated to be \$12,000 per year.

4.20 Risks associated with this option include:

- Only one location in Palmerston North
- Inconsistency of service provision compared with other regions (e.g. not available in supermarkets)
- Underestimating the popularity of this service, which could result in higher operational costs, as per Option 1.
- Continuity of onshore processing capacity, as per Option 1.
- A trial may set community expectations of on-going service, as per Option 1

4.21 Benefits associated with this option include:

- Provides an option for our community to recycle their soft plastics
- Aligns with Council's Waste Management and Minimisation Plan, and Resource Recovery Plan
- Diverts approximately 4.2 tonnes of post-consumer soft plastics from landfill

4.22 **Option 3: Trial Soft plastics recycling drop off at Supermarkets only**

4.23 For the purposes of this analysis, it is assumed that there will be eight locations in total and the amount of soft plastics received is similar to that other supermarkets in New Zealand, this option would result in approximately 31 tonnes of soft plastics diverted annually.

4.24 As per Option 1, this option requires a suitable storage shelter at Awapuni as described in 4.1, which requires Capital New expenditure of \$82,000.

4.25 As per Option 1, there will be costs associated with material handling and baling of the soft plastics at Awapuni.

4.26 As per Option 1, Council will need to contract a provider for the collection and transport from the supermarkets to Awapuni as there is no capacity within the resource recovery team for these collections currently.

4.27 As per Option 1, the Soft Plastics Recycling Scheme provides for the return of used (post-consumer) soft plastics to participating retail locations. This supports collections, baling and processing of soft plastics from the supermarkets.

4.28 This option requires operational expenditure for collections, materials handling, baling, transport and processing fees of the soft plastics, marketing launch of the

trial, and consumables. This is estimated to be \$34,000 per year, which is partially offset by revenue received from the Soft Plastics Recycling Scheme, which is estimated to be \$15,000.

4.29 Overall, the net operational impact to Council would be an increase of \$19,000 per year.

4.30 Risks associated with this option include:

- No option provided for at a Council facility
- Underestimating the popularity of this service, as per Options 1 and 2
- Continuity of onshore processing capacity, as per Options 1 and 2
- A trial may set community expectations of on-going service, as per Options 1 and 2
- Using a third party for collections from the supermarkets exposes risk around increasing costs

4.31 Benefits associated with this option include:

- Provides multiple options for our community to recycle their soft plastics
- Consistent service provision compared with other regions
- Aligns with Council's Waste Management and Minimisation Plan, and Resource Recovery Plan
- Diverts approximately 31 tonnes of post-consumer soft plastics from landfill

4.32 **Option 4: Trial soft plastics recycling drop off at Ferguson Street Recycling Centre and Awapuni Resource Recovery Park**

4.33 Soft plastics recycling bins are generally located in supermarkets or transfer stations where they are inside and undercover, and there is supervision and oversight for quality control. There is no suitable location for placement of the soft plastics recycling bin where it can be stored inside, visible and away from the elements at Awapuni.

4.34 Therefore, it is considered that Awapuni is not a suitable location for a drop-off of soft plastics, as such this option is not viable and has not been considered for further analysis.

5. CONCLUSION

5.1 The recommended option is Option 1 – Trial soft plastics recycling drop off at both Ferguson Street Recycling Centre and Supermarkets in our City. This provides for up to nine locations in our City to recycling soft plastics. It is expected to divert up 35 tonnes annually and provides a solution to recycle unavoidable post-consumer soft plastics and responds to community requests for this service.

5.2 A trial to accept soft plastics at designated drop-off locations provides an opportunity for the community to engage in improved recycling practices and contribute to waste minimisation objectives. This trial would assess the feasibility and effectiveness of soft plastics recycling in Palmerston North and supports Council's targets to reduce waste to landfill. By offering collection points, the trial encourages community participation and promotes responsible waste management behaviours. Data collected during the trial will inform future decisions regarding the potential expansion of soft plastic recycling services and integration into long-term resource recovery strategies for Palmerston North.

5.3 Therefore, the recommendation is to trial soft plastics recycling drop off at both Ferguson Street Recycling Centre and Supermarkets in Palmerston North for twelve months commencing Quarter 1 26/27.

6. NEXT ACTIONS

6.1 If Council agrees to trial soft plastics recycling drop off at both Ferguson Street Recycling Centre and Supermarkets in Palmerston North, officers will commence procurement for a suitable storage shelter at Awapuni to be constructed in 25/26, ready for the trial to commence Quarter 1 26/27.

6.2 Officers will commence discussions with the soft plastics scheme provider to trial a service in participating supermarkets, and at Ferguson Street commencing Mid 2026 for a period of twelve months. This will include engaging with supermarkets across the City to determine their interest in participating.

6.3 Officers will report back to Council in Quarter 3 of 26/27 outlining the effectiveness and costs of the trial, along with costs and options to transition from a trial to incorporating soft plastics recycling into Councils services, if appropriate.

7. OUTLINE OF COMMUNITY ENGAGEMENT PROCESS

7.1 If Council agrees to trial soft plastics recycling, a communication campaign will occur. This will include website, newsletter, media coverage, promotion at council facilities and tours, communication to stakeholders (e.g. schools, businesses, community groups) as well as signage at council facilities.

8. COMPLIANCE AND ADMINISTRATION

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| Does the Committee have delegated authority to decide? | No |
| Are the decisions significant? | No |
| If they are significant do they affect land or a body of water? | No |
| Can this decision only be made through a 10 Year Plan? | No |
| Does this decision require consultation through the Special Consultative procedure? | No |

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| Is there funding in the current Annual Plan for these objectives? | No |
| Are the recommendations inconsistent with any of Council's policies or plans? | No |
| Soft plastics are a prohibited item in the Administration Manual. Providing for the collection of soft plastics is therefore technically inconsistent with the Administration Manual. However, if a decision is made subsequent to the trial to collect soft plastics on an ongoing basis then it would be advisable to then amend the Administration Manual to include soft plastics as an approved divertible material. | |
| The recommendations contribute to: Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city | |
| The recommendations contribute to this plan: 12. Mahere taumanu para 12. Resource Recovery Plan The objective is: Investigate opportunities for services for 'hard to recycle' materials | |
| Contribution to strategic direction and to social, economic, environmental and cultural well-being | This trial to accept soft plastics at designated drop-off point(s) supports the objective of exploring viable service options for managing hard-to-recycle materials |

ATTACHMENTS

Nil

COMMITTEE WORK SCHEDULE

TO: Community Resilience & Sustainability Committee

MEETING DATE: 18 February 2026

TITLE: Committee Work Schedule - February 2026

RECOMMENDATION TO COMMUNITY RESILIENCE & SUSTAINABILITY COMMITTEE

1. That the Community Resilience & Sustainability Committee receive its Work Schedule dated February 2026.

COMMITTEE WORK SCHEDULE – MAY 2025

| | Estimated Report Date | Subject | General Manager Responsible | Current Position | Date of Instruction & Clause number |
|---|-----------------------------|---|---|------------------|--|
| 1 | 18 February 2026 | Scope of a Soft Plastics Collection Trial | General Manager Infrastructure | | Council 3 December clause 193-25 |
| 2 | 11 March 2026 | Annual Sector Lead Report: Environment Network Manawatū | General Manager Customer & Community | | Term of Reference |
| 3 | 11 March 2026 | Annual Sector Lead Report: Manawatū Multicultural Centre | General Manager Customer & Community | | Term of Reference |
| 4 | 11 March 2026 | Annual Sector Lead Report: Te Pū Harakeke – Community Collective Manawatū | General Manager Customer & Community | | Term of Reference |
| 5 | 11 March 2026 | Welcoming Communities – Annual Report | General Manager Customer & Community | | 4 November 2020 Clause 43-20 |

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| 6 | 11 March 2026 | Public Spaces: approval to consult on draft policy and bylaw | General Manager Strategic Planning | | |
| 7 | 11 March 2026 | Draft community-focused city-wide climate action plan | General Manager Strategic Planning | | Action #5 16 October 2024 Clause 34-24 |
| 8 | 11 March 2026 | Resource Recovery Services Review | General Manager Infrastructure | | 21 August 2024 Clause 34-24 |
| 9 | 29 April 2026 | Draft City-wide Stormwater Strategy | General Manager Strategic Planning | | Council 29 May 2024 Clause 95.7-24 |
| 10 | 29 April 2026 | Annual update on the implementation of the accessibility programme | General Manager Infrastructure | | 20 March 2024 Clause 11.2-24 |
| 11 | 29 April 2026 | Annual Sector Lead Report: Te Tihī o Ruahine Whānau Ora Alliance | General Manager Customer & Community | | Terms of Reference |
| 12 | 29 April 2026 | Annual Sector Lead Report: MASH Trust | General Manager Customer & Community | | |
| 13 | 29 April 2026 | Annual Sector Lead Report: Niuvaka Trust | General Manager Customer & Community | | |
| 14 | 29 April 2026 | Bi-Annual Sustainability Report | General Manager Customer & Community | | |
| 15 | 20 May 2026 | Community Reference Groups terms of reference review | General Manager Customer & Community | | Terms of Reference |

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| 16 | 20 May 2026 | Annual Youth Wellbeing programme update | General Manager Customer & Community | | Council 29 May 2024 Clause 95.2F(1)-24 |
| 17 | 10 June 2026 | Community centres improvement project (one off) update report | General Manager Customer & Community | | Community Committee 21 May 2025 Clause 14-25 |
| 18 | 19 August 2026 | Effectiveness of Civics Education Initiatives – Annual progress report | General Manager Customer & Community | | 29 May 2024 Clause 95.29-24 |
| 19 | 19 August 2026 | Vegetation Framework to include a Tree Policy focused on Council administered streets and public spaces | General Manager Strategic Planning | | Committee of Council 9 June 2021 Clause 31.8 |
| 20 | 19 August 2026 | Low Carbon Fund Allocations 2025/26 | General Manager Strategic Planning | | 21 August 2024 Clause 24-24 |
| 21 | 19 August 2026 | Housing Insecurity programme – 2 Year update | General Manager Customer & Community | | Terms of Reference |
| 22 | 19 August 2026 | Food Security policy – Annual Monitoring report | General Manager Customer & Community | | Terms of Reference |
| 23 | 16 September 2026 | Annual Report on Library Services | General Manager Customer & Community | | 24 May 2023 Clause 22-23 |
| 24 | 16 September 2026 | Annual Dog Report 2025-2026 | General Manager Development and Regulatory | | |

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| 25 | 16 September 2026 | Waste Management and Minimisation Plan 2024 – Annual Progress update for 2025/26 FY | General Manager Infrastructure | | 9 Sept 2020 Clause 17-20 |
| 26 | 16 September 2026 | City wide Emissions Inventory 2026 Annual Report | General Manager Strategic Planning | | Climate change plan ongoing action #3 |
| 27 | 16 September 2026 | PNCC Organisational Emissions Inventory 2025/2026 Annual Report | General Manager Strategic Planning | | Climate change plan ongoing action #1 |
| 28 | 21 October 2026 | Annual Report – Community Funding Allocation 2025/2026 – Community and environment groups | General Manager Customer & Community | | Rec 1c of the Community Grants & Events Funding Review – May 2021 |
| 29 | 21 October 2026 | Disability Reference Group – Annual Presentation | General Manager Customer & Community | | Invitation to present 4 Nov 2020 Clause 41-20 |
| 30 | 21 October 2026 | Pasifika Reference Group – Annual Presentation | General Manager Customer & Community | | Terms of Reference |
| 31 | 21 October 2026 | Seniors Reference Group – Annual Presentation | General Manager Customer & Community | | Terms of Reference |
| 32 | April 2027 | Manawatū River framework – progress report | General Manager Infrastructure | | 26 April 2023 Clause 4-23 |
| 33 | As required | Manawatū-Whanganui Climate Joint | General Manager Strategic | | Climate change plan ongoing |

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| | | Action Committee | Planning | | |
| 34 | TBC | Summerhays Reports – Partnership Models Expressions of Interest | General Manager Infrastructure | | 1 May 2024 Clause 66-24 and 74-24 |
| 35 | TBC 2026 | Options to deliver social housing within the current Revenue and Finance Policy limit | General Manager Infrastructure /General Manager Strategic Planning | | 20 March 2024 Clause 10-24 |
| 36 | TBC 2026 | Work Programme 1: Delivery Model for Property – CCO Trust, to include Summerhays Street. | General Manager Infrastructure | | Council 1 May 2024 Clause 66-24 |
| 37 | TBC 2026 | Progress report on social housing development at Summerhays Street | General Manager Infrastructure /General Manager Strategic | | Council 1 May 2024 Clause 66-24 |
| 38 | TBC 2026 | Waste Management Bylaw – results of the Construction and Demolition waste diversion trial | General Manager Strategic Planning / General Manager Infrastructure | | Council 3 December 2025 Clause 193-25 |