

Monday 22 Jan		
7.30AM	Breakfast – team briefing	
8.30AM – 10.30am	<p>Visit Shuanglong Airport Economic Zone to view the planning, development and construction of a national level airport economic demonstration zone.</p> <ul style="list-style-type: none"> Meet with the Zone leaders to learn about the planning and development of the zone 	<ol style="list-style-type: none"> MrHan Junliang, Vice Director of Shuanglong Airport Economic Development Zone Administrative Committee MrWang Peng, Vice Section Chief of Party Office of Shuanglong Airport Economic Development Zone MrLijun, Vice Director of Investment Promotion Bureau of Shuanglong Airport Economic Development Zone
11am – 12.15pm	Formal meeting with Deputy Mayor Mr Lin Ping and heads of relevant departments	*Please note specific items like Big data expo, eco forum questions will be answered in private after, not during this meeting
12.30pm – 1.30pm	Welcome Lunch with Deputy Mayor Mr Lin Ping	
2pm – 4pm	Meet with Guizhou Communications Construction Group (i.e. road and bridge construction and investments)	
4.30pm – 5.30pm	Visit Xingfuli Old Age Nursing Home	
6PM	Dinner	Shengtai Hotel
Tuesday 23 Jan		
7.30AM	Breakfast – team briefing	
8.30AM – 10AM	Visit Central Primary School of Dula Buyi Village	Wish to establish sister school partnership with local PN primary school

10.20AM – 11.20AM	Visit to Guiyang Free Trade Zone	
11.30AM	Meet with Guiyang Free Trade Zone leaders	
12.10PM	Lunch at Customs House	
1.30PM	Visit Grand Blue – Solid Waste Incineration Plant https://www.grandblue.cn/en/ProductFeatures/index.aspx?lcid=185	
3PM	Visit Qingshan Water Recycling Plant	
4.30PM	Visit Urban Renewal project in Yuxi Lane and Caozhuangyuan Street	
5.50PM	Record Mayor’s message – Chinese New Year	
6.30PM	Dinner (Zhuangyuan Tower)	
Wednesday 24 Jan		
8AM	Breakfast briefing	
9.30AM	Leave for Guiyang Longdongbao International Airport	Accompanied by Guiyang FAO
11.20AM	Depart for Shanghai Pudong airport Flight CZ3657 (2 hours 30 mins)	
1.50PM	Arrive Shanghai Pudong Airport Taxi to hotel	
2.30PM	Check in hotel Langham Shanghai Xintiandi 99 Ma Dang Road, Xintiandi and Huaihai Rd, Shanghai	
	Free evening	
Thursday 25 Jan		
8AM	Breakfast – team briefing	
9.30AM	Meet at hotel lobby Walk to NZ Central	
10AM – 11.30AM	NZ Inc Meeting Venue: NZC Boardroom	Attendees: 1. Consul-General Ardi Barnard

	New Zealand Central 3rd Floor, Jin Lin Tian Di 190 Ma Dang Road Shanghai	<ol style="list-style-type: none"> 2. Deputy Consul General Wilson Chau 3. Maggie Shen, Policy Advisor 4. Richard Dunsheath - NZTE 5. Shelly Xu – ENZ 6. Lilian - ENZ 7. TBC – Tourism NZ
12PM	Delegation departs for Kunshan from hotel	Booked with Frank through CG office.
1.30PM	<p>Check in Novotel Huijin Kunshan</p> <p>Meet with Kunshan Foreign Affairs officer(s)</p> <p>Joined by Ardi and Maggie.</p>	Reservation number: BX6AWV
2PM – 2.30PM	Visit Kunshan City Science & Technology Museum	Exhibition of city's planning, infrastructures and future projection
3.30PM – 4.30PM	<p>Visit Advantech Collaborative Innovation R&D Centre</p> <p>No. 887 Hanpu Road, Kunshan</p>	<p>Smart city solutions</p> <p>Propose office set up in Palmerston North for Australasia.</p>
5PM – 5.40PM	<p>Meeting with Kunshan Secretary of the CPC Kunshan Municipal Committee – Mr Zhou Wei and Deputy Mayor Chen Zhao</p> <p>Venue: 5F, Novotel Kunshan</p> <ol style="list-style-type: none"> 1. Mr.Zhou's speech 2. Mayor Smith's speech 3. CG's speech 	<p>Exchange city anniversary gifts</p> <p>Gift to Deputy Mayor</p> <p>Signing MOU upgrading partnership</p> <p>Take photos</p>
5.40PM – 6.40	<p>Mayoral welcome dinner</p> <p>Venue: 3/F. Novotel Kunshan</p>	Ardi and Maggie will leave for Shanghai at 6PM
Friday 26 Jan		
8AM	Breakfast – team briefing	
9.40AM - 10.10AM	Visit Kunshan Huaqiao High School	Existing MOU of collaboration with PNGHS & PNBHS

10.20AM – 10.50AM	Visit Lujia A + Greenhouse Factory Greenhouse South Ring Rd, Lujia town	Smart Agri-park Joined by Ardi and Maggie
11.10AM – 11.45PM	Visit East China CAAS Center <ul style="list-style-type: none"> • Tour of facilities • Presentation on Agritech sector • Discussion 	Discuss proposal of a collaboration MOU in the agricultural sciences and technology between East China CAAS center and the AgriTech/Food sector in Palmy.
12PM – 1PM	Working lunch	
1.15PM – 1.45PM	Visit Kunshan Coffee Industry Creative Centre (Comprehensive Protection Zone Business Building)	Starbucks China Coffee Innovation Park (CIP), “from bean-to-cup” across one market
2.15PM – 2.45PM	Visit newly completed Kunqu Opera Museum	Historic/Cultural
3PM – 4PM	Visit Duke Kunshan University	Ardi and Maggie will leave for Shanghai after this
5PM	Working dinner at Aozao Hall (Hongqi Road Store)	
Saturday 27 Jan		
8AM	Breakfast – team briefing	
10AM	Visit Forest Park, Temple Jinghe Corridor	Joined by Ardi and Mimi
11AM	Visit Kunshan City Greenery Engineering Co. Ltd.	Sponge city project base
11.30AM	Depart for Zhouzhuang/Qiandeng Ancient Town	
12.20PM	Working lunch	
1PM	Visit Zhouzhuang/Qiandeng Ancient Town	Ardi and Mimi will leave for Shanghai after this. Final farewell
3.10PM	Winery visit (Traditional rice wine)	Discuss export opportunities
4PM	Back to hotel	
6PM	Dinner with Deputy Mayor Chen Kunqu Opera Teahouse	

Sunday 28 Jan		
10AM	Coffee/tea catch up	Gabrielle only
2PM	<p>Picked up by Kunshan FAO to Holiday Inn Express Shanghai Pudong Airport</p> <p>Address: NO.850 Airport Avenue Pudong., Pudong Int'l Airport and New District, Shanghai</p> <p>Booking ID: 1134414689</p> <p>Reference ID: 41186289</p> <p>Date: Jan 28, 24 - Jan 29, 24</p> <p>Rooms: 4</p>	
	Free Evening	<p>Complete online for Japan at https://vjw-ip.digital.go.jp/en/</p> <p>Take screenshot of 2 QR codes (Immigration and Custom Declaration)</p>
Monday 29 Jan		
6AM	<p>Hotel check out</p> <p>Depart for Shanghai Pudong Airport</p>	5-10mins drive
6.30AM	Final Check in time for Flight MU0293	
9.30AM	Depart for Hiroshima Airport Flight MU0293 (2 hours)	
12.30PM	<p>Arrive Hiroshima Airport</p> <p>Welcomed by Mihara staff (possibly x4)</p>	Mihara staff will be waiting at the International Arrivals lobby
1.30PM – 2PM	<p>Visit Hattendo Village</p> <p>https://hattendo-village.jp/</p>	
2.10PM – 2.50PM	<p>Visit Nomura Milk Company</p> <p>https://www.nomura-milk.co.jp/english/</p> <p>Meet with Nomura Company's President & CEO Mr Kazuhiro Nomura</p>	<p>Advanced Probiotic research & product applications</p> <p>Food fermentation industries</p>

3PM – 4.20PM	Visit Coca Cola Bottlers Japan Hiroshima Factory https://en.ccbji.co.jp/plant/	Tour of new factory
5.30PM	Check in Hotel Route Inn Mihara Ekimae Shiromachi 1-3-3, Mihara, Hiroshima Prefecture	
6.30PM	Group dinner – Mihara briefing Hosted by Mihara Management Planning Division	Mayor Okada will be there for a quick meet & greet After dinner, arrange shinkansen tickets for Okayama.
Tuesday 30 Jan		
8AM	Breakfast – team briefing	
9.00AM	Picked up by Mihara city staff	
10AM – 11.30AM	Visit Mitsubishi Heavy Industries (Ltd.) Mihara Manufacturing Plant Wadaoki Factory <ul style="list-style-type: none"> • Light rail vehicle development • Maintenance vehicles • advancing decarbonization solutions 	PPE will be provided No high heels No photo taking /video recording allowed.
12.12PM	Board the Bullet train bound for Okayama which will depart at this time (Kodama 848)	Grant, Michelle and Gabrielle only
1PM – 4.30PM	Visit IPU Japan in Okayama	Arranged by Shoji Wakayama, Director, International Department of SEG Head Office, Japan + 81 90 8410 7600
5.15PM – 7.30PM	Dinner in Okayama	
7.50PM – 8.34PM	Board the Bullet train back to Mihara Kodama 865, arrive at Mihara at 20:34	
12PM – 12.50PM	Lunch at "Michi no eki, Shinmei no Sato"	Chris, Mike and Beth only
1.10pm	Visit to Mihara Sludge Treatment Centre	
2pm – 3pm	Visit to Miyaoki Pump Station and Minami 5-chome construction site	

3.15pm – 4pm	Visit to Mihara Fire Department	
	Free evening	
Wednesday 31 Jan		
8AM	Breakfast – team briefing	
9.15AM	Inspection of the NZ products exhibition	
9.15AM – 12.30AM	Visit Disaster Prevention facilities <ul style="list-style-type: none"> • Emergency hall and situation room in City Hall • Safety shelter, flood banks, etc. 	
12.30PM – 1.30PM	Lunch at "mihola ミホラ"	
1.45PM – 2.45PM	Visit Nuta River Water Treatment Plant	Managed by Hiroshima Prefecture
3.00PM – 3.30PM	Tour of Mihara City Council Building and City Hall	
3.30PM – 3.45PM	Meet Mr Junsho Okamoto, Chairperson of the Mihara City Council	
4PM – 5PM	Mayoral Meeting at Mayoral Reception room	Exchange formal city anniversary gifts Gift to Mayor Okada
5PM – 5.30PM	Tripartite MOU signing ceremony at No. 1 Reception Hall	Hiroshima Global Academy, Mihara city and Palmerston North city
6PM – 8PM	Mayoral Welcome Dinner Venue: Mihara Kokusai hotel	IPU to attend Total of 20 attendees Mayoral speech to introduce delegates
Thursday 1 Feb		
8AM	Breakfast – team briefing	
9AM	Picked up by Mihara city staff	
10AM – 11AM	Visit Sakai Fish farm – koi fish breeding facility (million dollar industry)	Explanation of Koi Production Tour of breeding facilities with Mr Kentaro Sakai,

		President and Representative Director
12PM – 1PM	Lunch at 天吉 "Tenkichi"	
1PM – 2.30PM	Visit Nishino Water Purification Plant	
3PM – 4.30PM	Visit Non-flammable Waste Processing Plant	
6PM	Izakaya dinner hosted by Mihara city at 六文銭 "Rokumonsen"	
Friday 2 Feb		
8AM	Breakfast – team briefing	
9AM	Picked up by Mihara city staff	
9.15AM – 9.25AM	Depart for Mukoda Port in Sagi Island by taking the Ferry from the Sunami Port (Arrive at Sagi Island by 9.42am)	
10AM – 10.20AM	New Zealand Friendship Forest. Tree planting ceremony to commemorate the 5th anniversary of the sister city affiliation (installation of a commemorative plaque)	Mayoral speeches by both cities' Mayors
10.30AM – 11.30AM	Visit Sagiura Elementary School <ul style="list-style-type: none"> • A taiko drum performance by students. • Japanese Mochi pounding (planned) Mochi making with students 	Sagiura Elementary School Principal Mr Naohisa Ishihara, et al The number of students : 13 children
12PM – 1PM	Lunch at 鷺邸 "Sagitei" with Hiroshima - New Zealand Friendship Society: <ul style="list-style-type: none"> • Mr Takehisa Tsunose • Mr Shoichi Kodani • Mr Keizo Koudono 	
1.30PM – 1.44PM	Depart for Sunami Port from Mukoda Port by Ferry. (Arrive back onto the mainland by 2.02pm)	
2.15pm – 2.30pm	Overview of Mihara city from Mt. Fudekage-yama	
3PM – 4.30PM	Visit Suishin Yamane Main Branch	Explore possibility to export to NZ/Palmerston North

		Sake tasting might be offered
	Free evening	Arrange tickets for Hiroshima
Saturday 3 Feb		
8AM	Breakfast – team briefing	
9AM – 12PM	Visit Peace Memorial Monument and Atomic Bomb Dome	
12PM – 1PM	Lunch	
1PM – 5PM	Visit Hiroshima Castle (15-minute walk from the Peace Park) Explore Hiroshima Downtown Hondori Street and Aoidori Street	
5PM – 6PM	Train back to Mihara	
	Free evening	
Sunday 4 Feb		
7.15AM	Depart for Hiroshima Airport with Mihara city staff	31 mins drive
9.25AM	Depart for Tokyo Haneda Airport Flight NH0674 (1 hour 20 mins)	
10.45AM	Arrive Tokyo Haneda Airport	
12PM	Check in bags only at Shinagawa Prince Hotel N Tower Booking ID: 1134283397 Date: Feb 04, 24 - Feb 05, 24 Rooms: 4	
12PM – 1PM	Lunch	
4PM	Meet Mr Gareth Pidgeon, Deputy Head of Mission – NZ Embassy in Tokyo	
6PM	Dinner with Mr Masa Osada and Mrs Yuriko Iida	complete an online declaration , which can be filled in online here .

Monday 5 Feb		
8AM	Breakfast – team briefing	
10AM	Check out hotel Leave bags Depart hotel for CLAIR HQ	31 mins train + 10 mins walk from Shinagawa Station
11AM – 12PM	Visit CLAIR HQ Contact Ms Youki Wiens Programme Coordinator Council of Local Authorities for International Relations (CLAIR) Department of International Exchange, Cooperation, and Economic Relations International Exchange Division Email: y-wiens@clair.or.jp Tel +81-3-5213-1723	Grant, Michelle and Gabrielle only. Attendees from CLAIR: 1. Mr Tamotsu Okamoto, Chairman of the Board of Directors 2. Mr Masayuki Nankoin, Managing Director 3. Mr Yasuyuki Suzuki, Secretary-General 4. Ms Mizuho Tanaka, Head of Department for the International Exchange, Cooperation and Economic Relations 5. Mr Toshiaki Matsuda, Section Chief of the International Exchange Division, 6. Youki Wiens Possibly 2 staff members who will be working for the CLAIR Sydney Office in April
10AM – 12PM	Visit Shibaura Water Reclamation Center(https://www.gesui.metro.tokyo.lg.jp/busines/b4/guide/sise-list/03-01/index.html) 1-2-28 Konan, Minato-ku, 108-0075 Phone: 03-3472-6411	Chris, Mike and Beth only * Tours are in Japanese language only. Translator: Mrs Yuriko Iida
1.30PM	All meet back at hotel to pick up bags	
2PM	Depart for Narita Airport	Airport Limousine Bus
3.30PM	Final check in time for Flight NZ90	

6.30PM	Depart Tokyo Narita Airport for Auckland Flight NZ90 (10 hours 35 mins)	
Tuesday 6 Feb Waitangi Day		
9.05AM	Arrive Auckland	
11.35AM	Depart for Palmerston North Flight NZ5115	
12.45PM	Arrive Palmerston North	
Wednesday 7 Feb		
9AM	Council Meeting	